

TARRANT COUNTY COLLEGE DISTRICT

Meeting of the Board of Trustees

September 18, 2014

6:00 p.m.

---

1. Call to Order. The Board of Trustees conducted its regular monthly meeting on Thursday, September 18, in the District Offices, May Owen Center, with Mrs. Louise Appleman presiding. Other trustees present were Mrs. Kristin Vandergriff, Mr. O.K. Carter, Dr. Gwendolyn Morrison, Mr. William Greenhill, Mrs. Robyn Medina Winnett, and Mr. Conrad Heede. Also present were Chancellor Erma Johnson Hadley and members of the TCCD staff.
2. Public Comment. None
3. Consideration and Approval of Larry Darlage Center Corner Resolution. On a motion by Mr. Heede, seconded by Mrs. Winnett, the board unanimously approved a Resolution of Appreciation for retired Northeast Campus President Larry Darlage and the naming of the Northeast Campus Student Center Center Corner room in his honor.
4. Presentations on Student Access and Success and Administrative Programs and Projects.
  - a. Online Advising Update – Dr. Kim Beatty, associate vice chancellor for student success, gave a PowerPoint presentation, “Student Success Through Online Advising,” in which she outlined the history, components, definitions, data, tools, and technology of the program. Ms. Condola Parrent, Northeast Campus director of counseling, demonstrated the online advising process.
  - b. South Campus: Partnerships for Student Success: The South Campus Film Club – Faculty member Ms. Molly Floyd, accompanied by colleague Dr. Natalie Johnson, gave a presentation on the film club in which she outlined the organization’s purpose of fostering academic success and student engagement through communicating effectively, solving problems, managing time, giving back to the community, and thinking critically. Students Maria Cortez, Jorge Martinez, and Nathan Taylor also addressed the board.
5. Board Action Items and Board Business Related Items.
  - a. Approval of Minutes of the Meeting of August 18, 2014 – On a motion by Mrs. Vandergriff, seconded by Mr. Greenhill, the minutes of the August 18, 2014, meeting were unanimously approved.

6. Consent Agenda.
  - a. Consideration and Approval of Tuition for Continuing Education Courses
  - b. Consideration and Approval of Proposed Policy Changes to TASB Policy Update 29
  - c. Consideration and Approval of Reappointment of Mark McClendon to the City of Euless Tax Reinvestment Zone #3

On a motion by Dr. Morrison, seconded by Mrs. Vandergriff, the Consent Agenda was unanimously approved.
7. Consideration and Approval of Items Removed from Consent Agenda. No items were removed.
8. Committee Reports.
  - a. Audit and Finance Committee – Mr. Carter reported that the committee met and gave preliminary approval to an Audit Plan for FY2015.
  - b. Governance Committee – Mrs. Appleman said that the committee had met to formulate the board meeting agenda.
  - c. Institutional Planning Committee – Mrs. Vandergriff reported that the committee had met on September 16 and deferred her report to the Closed Meeting.
  - d. 50th Anniversary – Dr. Morrison said her committee had also met on September 16 and is planning to report to the larger Steering Committee in October.
9. Consideration and Approval on Committee Recommendations. There were no recommendations requiring approval.
10. Presentation and Request for Approval for Expansion of Foreign Trade Zone 168, Site 5 (Mercantile Center). Mr. Terry Parent, representing Mercantile Center, said that the Center seeks a Letter of No Objection to the proposed expansion. He gave details on the operation of the Center, displayed a map showing the proposed expansion, and said the expansion would not affect the College's tax revenue. On motion by Mr. Heede, seconded by Dr. Morrison, the board unanimously approved issuance of a Letter of No Objection.
11. Consideration and Approval of Final Deductive Change Order with Basecom, Inc. for Construction of Math Emporium at Trinity River Campus: Amount, (\$34,498.63) Credit. On a motion by Mr. Heede, seconded by Mr. Carter, the board unanimously approved the change order.
12. Consideration and Approval of Final Deductive Change Order with Byrne Construction for Renovation of Northwest Campus Center of Excellence for Aviation, Transportation and Logistics Facility at Alliance Airport: Amount, (\$153,212) Credit. On a motion by Mr. Heede, seconded by Mr. Carter, the board unanimously approved the change order.

13. Consideration and Approval of Job Order Contracting Construction Trade Services Agreement with Texas Refrigeration, Inc. for Modifications to the Chilled and Heating Water Distribution Systems at South Campus: Amount, Not to Exceed \$495,088.65. On a motion by Dr. Morrison, seconded by Mrs. Vandergriff, the board unanimously approved the agreement.
14. Consideration and Approval of Houston-Galveston Area Council Cooperative Agreement with Cummins Southern Plains, LLC for Purchase of Emergency Power Generator at South Campus: Amount, \$158,142. On a motion by Mr. Heede, seconded by Mrs. Vandergriff, the board unanimously approved the agreement.
15. Consideration and Approval of Purchase of Oracle Database Application Software: Amount, \$666,950.79. On a motion by Mr. Heede, seconded by Mr. Carter, the board unanimously approved the purchase. On a motion by Mr. Greenhill, seconded by Dr. Morrison, the board unanimously approved the change order.
16. Consideration and Approval of Purchase of AT&T Inter-Campus Communications, Amount, \$565,200 (36 Month Contract). On a motion by Dr. Morrison, seconded by Mr. Heede, the board unanimously approved the contract.
17. Consideration and Approval of Annual Renewal of Blackboard Modules Licensing and Hosting Fees: Amount, \$492,751.59. On a motion by Mrs. Vandergriff, seconded by Mr. Carter, the board unanimously approved the renewal of fees.
18. Consideration and Approval of Purchase of Internet Services from the Department of Information Resources (DIR): Amount, \$108,000. On a motion by Mr. Heede, seconded by Mrs. Winnett, the board unanimously approved the purchase.
19. Monthly Financial Report. Mr. Mark McClendon, vice chancellor for finance, reported that income at the end of the fiscal year on August 31 was at 98.7 percent of budget and expenditures were at 93.4 percent. The investment portfolio as of August 31 showed a cash position of \$234 million and an overall yield on investments of 0.56 percent.
20. Chancellor's Report.
  - a. New Staff Member Introductions – Dr. Allen Goben, president, Northeast Campus; Mr. Nathan Ferguson, director of internal audit; Ms. Suzanne Beckett, director of library services, Trinity River Campus. Dr. Aubra Gantt, vice president of academic outreach and student success, TCC Connect; Dr. Arrick Jackson, vice president for academic affairs, Trinity River Campus.

- b. Campus Accolades – Chancellor Hadley singled out
  - i. Patricia Richard, photography, Northeast, whose work has been accepted for display at a festival in Venice;
  - ii. the College Credit for Heroes graduating class, Northwest Campus;
  - iii. April Miske and Kathy Saburn, Northwest, for their work with the Community Garden;
  - iv. Rick Stitzel, South Campus, and other South Campus faculty and alumni who make up the Encore! band performing at the Chancellor’s Employee Appreciation Breakfast;
  - v. Jenifer Lawrence, history, Southeast, who served as an expert on the American Heroes Channel’s *Gunslingers* program; and
  - vi. Don Braziel, Tyler Reeves, Woody Kageler, Dennis Pickering, DeAnn Mitchell, Don Holt, Michelle Barker, John Hiser, and James Ciolek (all Trinity River Campus) for accepting the ALS ice bucket challenge.

21. Board President’s Report. Mrs. Appleman thanked fellow trustees for their attendance at several recent campus and community events.

22. Closed Meeting. At 7:29 p.m., Mrs. Appleman called for a closed meeting on the following:

- a. Deliberation Real Property, Section 551.072, *Texas Government Code*. The real property discussion will address the purchase, improvement, exchange, lease or value of real estate to include recommendations from the Institutional Plan.
- b. Deliberation on Personnel Matters, Section 551.074, *Texas Government Code*. The deliberation will include a discussion on the chancellor’s 2014-15 performance goals.
- c. Deliberation and discussion of the deployment, or specific occasions for implantation, of security personnel or devices pursuant to Section 551.076, *Texas Government Code*.
- d. Consultation with Attorney, Section 551.071, *Texas Government Code*. For purposes of a private consultation with board’s attorney on any subjects or matters authorized by law. The deliberation will include any pending/contemplated litigation.

The open meeting resumed at 9:17 p.m.

23. Consideration and Action on Closed Meeting Items. Mr. Carter moved adoption of the following goals for the chancellor in 2014-15:

- Full implementation of Supplemental Instruction
- Increase in student outcomes in the academic boot camp
- Special population initiatives toward African-American students, students 20-24 years old, students TSI liable in three areas, students on academic probation
- Ongoing selection of common course material
- Obtaining of campus status for TCC Connect

- Review of degree programs and certificates and low-enrollment courses for relevancy and sustainability and creation of pathway programs/stackable credentials
- Continued improvement of the employee experience through engagement, training and development – safety and security, professional development, diversity and inclusion
- Continued development of plans to enhance revenue from entrepreneurial sources.
- Continuous evaluation of the effectiveness with which the chancellor represents the College
- Continued focus on student success through careful analysis of data and recommendations received from Achieving the Dream Leader College requirements

Mr. Heede seconded, and the motion was passed unanimously. More information on the chancellor's goals as well as supporting material on all agenda items is available in online Board of Trustees meeting archives.

24. Adjournment and Announcement of Next Meeting. Mrs. Appleman announced that the next meeting of the board will be at 6 p.m. on October 16, 2014, at the May Owen Center. She adjourned the meeting at 9:19 p.m.



Louise Appleman, President  
Board of Trustees



O.K. Carter, Secretary  
Board of Trustees