

TARRANT COUNTY COLLEGE DISTRICT
Meeting of the Board of Trustees
September 24, 2015
6:00 p.m.

1. Call to Order. The Board of Trustees conducted its regular monthly meeting on Thursday, September 24, 2015, in the District Offices, May Owen Center, with Mrs. Louise Appleman presiding. Other trustees present were Mrs. Vandergriff, Mr. Carter, Mr. Heede, Dr. Morrison, and Ms. Ayala. Also present were members of the TCCD staff. Mrs. Angela Robinson, vice chancellor for administration and general counsel, presided in place of Chancellor Erma Hadley, who could not attend.
2. Public Comment. None
Mrs. Robinson announced that TCC Connect is now recognized by the Southern Association of Colleges and Schools (SACS) as an official campus.
3. Consideration and Approval of Tahita Fulkerson Library Resolution. Mrs. Appleman read the resolution announcing TCC's appreciation of Dr. Tahita Fulkerson's years of service and the naming of the library on the Trinity River Campus as the Tahita M. Fulkerson Library.
4. Presentation on Student Access and Success and Administrative Programs and Projects.

Dr. Gates Black informed the board that since global learning opportunities was started in 2009 students, faculty and staff have taken advantage of the opportunity to have a global learning experience resulting in a greater understanding of the world in which they live, learn, serve and work. It has also fostered a greater understanding of the diverse people, countries and cultures that make up our world.

Dr. Sheryl Harris presented that global citizenship contributes to the building of a global workforce, engages students, improves student learning outcomes, increases student retention and overall student academic success. She pointed out that students who attended Salzburg had a greater than 90% graduation rate. She also introduced to the board some of the students who had traveled to Salzburg.
5. Board Action Items and Board Business Related Items.
 - a. Approval of Minutes of the Meetings of August 24, 2015. On a motion by Mr. Carter, seconded by Dr. Morrison, the minutes were unanimously approved as presented.
6. Consent Agenda.
 - a. Consideration and Approval of Tuition for Continuing Education Courses. On a motion by Mr. Carter, seconded by Mr. Heede, the course catalog was unanimously approved.
7. Consideration and Approval of Items removed from Consent Agenda. No items were removed.

8. Committee Reports.

- a. Audit and Finance Committee. Mr. Carter reported that the committee has met twice, once with Linda Patterson, a consultant for TCC's Financial Investment Policy. The committee also completed an audit of the requisition systems and IT systems. The results of the audits are posted on TCC's website.
- b. Governance Committee. Mrs. Appleman reported the committee met and planned the agenda for the board meeting.
- c. Institutional Planning Committee. Mrs. Kristin Vandergriff reported the committee met on September 8 and discussions from that meeting will continue at the board retreat on October 9, 2015.

9. Consideration and Approval of Committee Recommendations. Mr. Carter moved that the board approve the Audit and Finance Committee's recommendation for approval of Investment Officer training sponsors. The board unanimously did so. The resolution is attached.

10. Consideration and Approval TCCD Investment Policy. Mr. Mark McClendon, vice chancellor for finance, presented the Investment Policy as reviewed and endorsed by the Audit and Finance Committee. Mr. Heede moved for approval and the board unanimously approved.

11. Consideration and Approval of Three (3) Year Contract with Tradesmen International, LLC for Professional Employer Services Amount: \$4,500,000 (Not Exceed). On a motion by Mr. Carter, seconded by Ms. Ayala, the contract was unanimously approved.

12. Consideration and Approval of Purchase of Adobe Enterprise License for Creative Cloud Software Amount: \$326,830. On a motion by Mr. Heede, seconded by Mrs. Vandergriff, the purchase was unanimously approved.

13. Consideration and Approval of Annual Renewal of Blackboard Modules Licensing and Hosting Fees Amount: \$504,688.01. On a motion by Mr. Heede, seconded by Mrs. Vandergriff the renewal was unanimously approved.

14. Consideration and Approval of Annual Renewal of Ellucian Administrative Software Amount: \$568,891.45. On a motion by Mr. Heede, seconded by Mr. Carter the renewal unanimously approved.

15. Consideration and Approval of Annual Subscription Renewal of Alma Software from Ex Libris Amount: \$119,110.07. On a motion by Ms. Ayala, seconded by Dr. Morrison, the renewal was unanimously approved.

16. Consideration and Approval of Purchase of Cisco SMARTnet Service Contract from Flair Data Systems Amount: \$191,125.82. On a motion by Dr. Morrison, seconded by Mr. Carter, the purchase was unanimously approved.

17. Consideration and Approval of Renewal of On-line Tutoring Services (SMART-THINKING) with NCS Pearson Amount: \$150,000. On a motion by Mr. Heede, seconded by Ms. Ayala, the renewal was unanimously approved.
18. Consideration and Approval of Purchase of Oracle Database Application Software Amount: \$708,476. On a motion by Dr. Morrison, seconded by Mr. Heede the purchase was unanimously approved.
19. Consideration and Approval of Purchase of Additional Contacts from Ellucian for Central HelpDesk Services Amount: \$407,734. On a motion by Mr. Heede, seconded by Mr. Carter, the purchase was unanimously approved.
20. Monthly Financial Report. Mr. McClendon reported that state appropriations were as anticipated and property taxes are lower than anticipated. Total revenue is 97.4 percent. Expenses are at 93.6 percent. Total investment pools are at \$100 million. Total portfolio is at \$230 million with a yield of .57 percent.
21. Chancellor's Report.
 - a. New Staff Member Introductions. Northwest Campus President Elva LeBlanc introduced Michael D. Lucchesi (Director, Center of Excellence for Aviation, Transportation, and Logistics (CEATL)), Randall Petersen (Director, Criminal Justice Training Center) and Marisa Reyes (Director, Community and Industry Education Services).
 - b. Campus Accolades. Ms. Robinson read accolades from each campus. The full report can be found in the board packet.
 - c. Recent Activities:
 - On September 11, Ms. Robinson, Dr. Coppola and Dr. Gates Black met with Arlington ISD Superintendent Marcela Cavazos where he gave them a progress report. In 2014 Arlington voters approved a 663 million bond. Part of that bond will fund a career and technical center. The goal of the center is that every high school student that attends will graduate with an Associate Degree in a technical program.
 - The building will be completed in the summer of 2017.
 - The CELT and JCC met on September 22. It was decided that future CELT meetings will be rotated to each of the campuses in order to provide greater visibility at each campus.
22. Board President's Report.
 - a. Ms. Ayala reported she attended the National Community College Hispanic Council hosted by Tarrant County College. There were 175 participants from 17 states. The focus of the symposium was student success and to highlight the principles of leadership.
 - b. Ms. Appleman reported that she presented the State of the College at the Chancellor's Circle breakfast with the foundation.
 - c. TCC Foundation gave the College \$57,500 to be used on innovative projects.
 - d. Mrs. Appleman attended the ribbon cutting ceremony for the Alliance Opportunity Center.
 - e. Mrs. Appleman took part in the UT-Austin Presidential Inauguration on September 17.

23. Closed Meeting: At 7:30 p.m. Mrs. Appleman called for a Closed Meeting under terms of the Texas Government Code stated below.
- Deliberation Real Property, Section 551.072, *Texas Government Code*. The Real Property discussion will address the purchase, exchange, lease or value of Real Estate to include recommendations from the Institutional Plan
 - Deliberation on Personnel Matters, Section 551.074, *Texas Government Code*. The deliberation will include a discussion on the appointment, employment and evaluation of the chancellor.
 - Consultation with attorney, Section 551.071, *Texas Government Code*. For purposes of a private consultation with board's attorney on any subjects or matters authorized by law. The deliberation will include any pending/contemplated litigation.
23. Consideration and Action on Closed Meeting Items. None
24. Adjournment and Announcement of Next Meeting: Mrs. Appleman adjourned the meeting at 8:30 p.m. and announced the next regular board meeting will be October 29, 2015. The board will also meet for a board retreat to work on the five-year Strategic Plan on October 9.



Louise Appleman, President
Board of Trustees



O.K. Carter, Secretary
Board of Trustees