

# TARRANT COUNTY COLLEGE DISTRICT

## Meeting of the Board of Trustees

February 19, 2015

6:00 p.m.

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1. Call to Order. The Board of Trustees conducted its regular monthly meeting on Thursday, February 19, in the District Offices, May Owen Center, with Mrs. Louise Appleman presiding. Other trustees present were Mrs. Mr. O.K. Carter, Dr. Gwendolyn Morrison, Mrs. Robyn Medina Winnett, Mr. William Greenhill and Mr. Conrad Heede. Also present were Chancellor Erma Johnson Hadley and members of the TCCD staff.
2. Public Comment. None
3. Board Budget Workshop I.
  - a. Public-Private Partnerships (P-3)
    - i. TXU Property – A property assessment requested to finalize the RFP document is due by March 23. The RFP is to be issued by April 15 with responses due on June 15. Responses will be reviewed, and the board will be asked to authorize negotiation for the final contract.
    - ii. Culinary and Hospitality Management Program – The College will initiate an RFI (Request for Interest) in a partnership to develop a hotel incorporating culinary and hospitality programs. Present programs at Southeast Campus will remain there. Responses to the RFI will be used to develop an RFP to solicit final proposals for either TCC property or property presented by the developer. Costs to TCC will be determined, and information will be provided to the Innovation Forum prior to any negotiation for final contract.
  - b. Northwest Campus Center of Excellence for Visual, Technical and Performing Arts – Innovation Forum report and recommendations are complete. Adding music courses will increase student enrollment within the threshold of \$3K cost per student. Proposed new programs include Entertainment Management, Sound Engineering and Theatre Electrical/Lighting. A site feasibility study is underway and will be finished by early April. Next steps are to retain professional services to complete scope of programming work and services of a professional cost estimator to update the probable opinion of costs.
  - c. Financial Outlook – Recommendations from both the Legislative Budget Board (LBB) and the Texas Association of Community Colleges (TACC) include continuation of the 10 percent performance-based funding. The LBB recommends a reduction of \$70 million in contact hour funding, but the Senate Finance Committee wishes that amount reinvested in other community college operations. The committee also expressed the

need to establish a common course numbering system for all public institutions of higher education. An increase of 8.5 percent in health care cost is forecast. Certified property appraisal rolls will be available on July 25. TCC is now debt free, the last payment having been made on February 15. Tuition will remain the same as per the plan approved by the board.

- d. Board Thoughts – Mr. Greenhill expressed a wish that the College have more advisers and also increased funding for Public Relations and Marketing. Mr. Heede expressed concern with a recent court ruling on veteran eligibility for Hazlewood loans.
4. Board Action Items and Board Business Related Items. On a motion by Mr. Carter, seconded by Mr. Greenhill, the minutes of the meeting of January 15, 2015, were unanimously approved.
5. Consent Agenda. On a motion by Mr. Heede, seconded by Mr. Greenhill, proposed changes to the TCCD procurement manual were unanimously approved.
6. Presentation on Student Access and Success and Administrative Programs and Projects.
  - a. Trinity River Campus Sign Language Program, “A Collaboration of Education, Industry and Community” – Ms. Sammie Sheppard, program coordinator, presented the premiere of a marketing video, after which she updated the board on new aspects of the program and introduced students and faculty.
  - b. Community College Day at the State Capitol – Reginald Gates, vice chancellor for communications and external affairs, recounted the visit on February 30 to the State Capitol by more than 40 students and staff members. Along with Mr. Gates and Trustees Greenhill and Heede, they visited the offices of members of the Tarrant County legislative delegation, discussing the TACC’s five-point plan and other issues of interest.
7. Committee Reports.
  - a. Audit and Finance Committee – Mr. Carter reported that the committee had not met since the last board meeting.
  - b. Governance Committee – Mrs. Appleman said the committee had met to finalize the February board meeting agenda.
  - c. Institutional Planning Committee – See Agenda Item 8 below.
  - d. 50<sup>th</sup> Anniversary Committee – Dr. Morrison reported that additional photos are being sought for the pictorial history.
8. Consideration and Approval on Committee Recommendations. In Mrs. Vandergriff’s absence, Dr. Morrison moved the committee’s recommendation that the chancellor be authorized to undertake a feasibility study for the proposed P-3 Culinary and Hospitality Management Program. Her motion was unanimously approved.

9. Consideration and Approval of Resolution Identifying Election Precincts within Single Member Districts. Mr. Carter read the resolution and moved approval. Mr. Heede seconded, and the resolution was unanimously approved.
10. Consideration and Approval of Resolution Adopting Polling Locations and Revised Order of Elections for Trustee Elections. Mr. Carter read the resolution and moved approval. Dr. Morrison seconded, and the resolution was unanimously approved.
11. Consideration and Approval of Final Deductive Change Order with Imperial Construction for South Campus Science Building Lab Renovation: Amount, (\$33,639.38) credit. On a motion by Dr. Morrison, seconded by Mr. Heede, the change order was unanimously approved.
12. Consideration and Approval of Houston-Galveston Area Council Cooperative Agreement with Nouveau Construction and Technology Services for Purchase of Static Transfer Switches for [District] Data Center at Trinity River Campus: Amount, \$131,265. Dr. Morrison moved approval, and Mr. Heede seconded. After discussion, Dr. Morrison moved that the agenda item be amended to include the word "District" before "Data Center." Mr. Carter seconded, and the amendment was unanimously approved. The agreement then was unanimously approved.
13. Consideration and Approval of Interlocal Purchasing System Cooperative Agreement with TD Industries to Replace Sanitary Sewer System Serving Central Utilities Plant at South Campus: Amount, not to exceed \$140,000. On a motion by Mr. Greenhill, seconded by Dr. Morrison, the agreement was unanimously approved.
14. Consideration and Approval of Contract with Basecom Inc. for Construction of Restrooms and Offices in the Northeast Campus District Plant Warehouse: Amount, \$501,777. On a motion by Mr. Greenhill, seconded by Mr. Heede, the contract was unanimously approved.
15. Consideration and Approval of Job Order Contracting (JOC) Trade Services Agreement with Business Flooring Partners to Replace Carpet at the Northwest Campus Library: Amount, not to exceed \$130,925.47. On a motion by Dr. Morrison, seconded by Mr. Heede, the agreement was unanimously approved.
16. Consideration and Approval of Purchase of Data Center Switching Upgrades from Flair Data Systems, Inc.: Amount, \$191,140.21. On a motion by Mr. Heede, seconded by Dr. Morrison, the purchase was unanimously approved.
17. Consideration and Approval of Purchase Increase of Ellucian Helpdesk Contacts: Amount, \$151,450. On a motion by Mr. Greenhill, seconded by Dr. Morrison, the purchase increase was unanimously approved.
18. Consideration and Approval of Indefinite Delivery/Indefinite Quantity (IDIQ) Method for Project Delivery and Approval of One Pool of Conceptual Cost Estimating and Program

Budgeting Services for a Two (2) Year Period: Amount, none. On a motion by Dr. Morrison, seconded by Mr. Heede, the IDIQ method was unanimously approved.

19. Monthly Financial Report. Mr. Mark McClendon, vice chancellor for finance, reported that income through January 31 was at 69.7 percent of budget while expenditures are at 48.8 percent. The investment portfolio total was \$259,631,031, and the portfolio yield for the month was .78 percent.

20. Chancellor's Report.

- a. New Staff Member Introductions – Ms. Becky Griffith, registrar, Northwest; Dr. Nancy Curé, associate vice chancellor for academic affairs.
- b. Campus Accolades – Individuals singled out were Ken Moak, Northeast Campus; Curtis Fukuchi and Arrick Jackson, Northwest Campus; Orlando Bagcal, South Campus; Melissa Evans, Southeast Campus; Jim Schrantz and Chad Wooley, Trinity River Campus; Jane Harper and Chris Darville, Academic Affairs and Student Success.

A full version of the Chancellor's report, along with supporting materials for Agenda Items 4, 5 and 9-19 are found in the supplemental meeting materials.

21. Board President's Report.

- a. Community College Association of Texas Trustees/Texas Association of Community Colleges Conference – Mr. Heede and Mr. Greenhill reported on the conference and on the five-point legislative plan.
- b. Community College Day at the State Capitol – See Agenda Item 6.
- c. Association of Community College Trustees National Legislative Summit – Mr. Heede reported on presentations given at the summit.

22. Closed Meeting. At 7:58 p.m. Mrs. Appleman called for a Closed Meeting on the following:

- a. Deliberation Real Property, Section 551.072, *Texas Government Code*. The real property discussion will address the purchase, improvement, exchange, lease or value of real estate to include recommendations from the Institutional Plan.
- b. Deliberation on Personnel Matters, Section 551.074, *Texas Government Code*. The deliberation will include discussion on the chancellor's update and contract.
- c. Consultation with Attorney, Section 551.071, *Texas Government Code*. For purposes of a private consultation with board's attorney on any subjects or matters authorized by law. The deliberation will include any pending/contemplated litigation.

The open meeting reconvened at 9:15 p.m.

23. Consideration and Action on Closed Meeting items. On a motion by Mr. Carter, seconded by Mr. Greenhill and unanimously approved, the Chancellor's salary will remain at its current

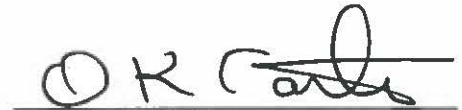
level, but an award of \$20,000 bonus will be made for achievement of the 2013-2014 trustee goals.

24. Adjournment and Announcement of Next Meeting. Mrs. Appleman announced that the board next will meet on Thursday March 19, 2015, at the May Owen Center. She adjourned the meeting at 9:18 p.m.



Louise Appleman, President

Board of Trustees



O.K. Carter, Secretary

Board of Trustees