

## TARRANT COUNTY COLLEGE DISTRICT

### Meeting of the Board of Trustees

April 16, 2015

5:00 p.m.

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1. Call to Order. After viewing a virtual tour of the former TXU generating plant, the Board of Trustees conducted its regular monthly meeting on Thursday, April 16, in the District Offices, May Owen Center, with Mrs. Louise Appleman presiding. Other trustees present were Mr. O.K. Carter, Dr. Gwendolyn Morrison, Mr. William Greenhill, and Mr. Conrad Heede. Also present were Chancellor Erma Johnson Hadley and members of the TCCD staff.
2. Public Comment. Aaron Paul of Advance Technologies expressed concern about the staff recommendation that Technical Laboratory Systems be selected to provide the instrumentation and process control system for the South Campus Energy Technology Center (Agenda Item No. 20). He said that his firm bid according to the published specifications, but that the staff recommendation was not based on these specifications. Teresa Marie Ayala, candidate for Board of Trustees District One, told the board she's running because she realizes the importance and transformational power of education. Josh Barber, also a District One candidate, described himself as passionate about the opportunities TCC gives its students. After the Public Comment item, Karen Silverberg, incoming JCC president, presented a plaque of appreciation to outgoing President Stephen Brown.
3. Early College High School Introductions. Five campus presidents introduced their respective early college high school principals: Lisa Castillo, South; Bobbe Knutz, Northeast; Tonni Grant, Northwest; Ben Bholan, Southeast; Troy Langston, Trinity River.
4. Presentation on Student Access and Success and Administrative Programs and Projects.
  - a. South Campus: "Cultivating Scholars: A Research Driven Critical Thinking Initiative" – Carolyn Robertson, dean of the Behavioral and Social Sciences Division, described the Cultivating Scholars Program as integrating research into biology, chemistry, education, engineering, English and psychology courses. Students engage in original research, with faculty guidance, on topics of their choice. Sixty-four students entered projects in a fall 2014 competition. Pauline Griffith (English) and Martha Gilchrist (chemistry) gave faculty perspectives on the program, and students Judy Lane and Victoria Nguyen gave their views. The project of Nguyen and Mitzi Hernandez, who was also present, will be presented at an upcoming conference of the American Chemical Society.

- b. Institutional Intelligence and Technology – Tim Marshall, vice chancellor for information and technical services, reviewed the College’s annual technology expenditures – \$21.247 million in 2013-14, or 6.49 percent of overall District expenses. This figure is above the median 5.9 percent for associate degree granting institutions, but TCC’s budget includes such atypical items as institutional research, institutional effectiveness, and the operation of a data center for an outside entity (Radio Shack). Primary expense categories are academic technology (38.2 percent), administrative technology (38.6 percent) and shared infrastructure (23.2 percent). He showed slides picturing various aspects of TCC’s technology program.
5. Board Action Items and Board Business Related Items.
  - a. Approval of Minutes of the Meeting: March 19, 2015 – On a motion by Dr. Morrison, seconded by Mr. Carter, the minutes were unanimously approved as presented.
6. Consent Agenda.
  - a. Consideration and Approval of Proposed Policy Changes to DEB(LOCAL)
  - b. Consideration and Approval of Proposed Policy Changes to FI(LOCAL)

On a motion by Dr. Morrison, seconded by Mr. Heede, the Consent Agenda was unanimously approved.
7. Committee Reports.
  - a. Audit and Finance Committee – Mr. Carter reported that the committee had met, receiving information on three audits – student accounts, purchasing cards, vendor contracts – and also examined Hazlewood Loan statistics and discussed the College’s investment policy. The committee recommends an outside financial adviser be hired to review the investment policy.
  - b. Governance Committee – Mrs. Appleman reported the committee had met to finalize the April board meeting agenda.
  - c. Institutional Planning Committee – Dr. Morrison, reporting for Mrs. Vandergriff, said the committee report would be discussed during the Closed Meeting with possible action to follow in open session.
  - d. 50th Anniversary – Dr. Morrison gave an update on anniversary activities, including the campus Showcases on March 28 and the TCC Foundation luncheon featuring former Israeli President Shimon Peres. The board congratulated Foundation Executive Director Joe McIntosh on the success of the luncheon.
8. Consideration and Approval on Committee Recommendations. The Audit and Finance Committee’s recommendation that an outside financial adviser be hired was unanimously approved.
9. Consideration and Approval of Resolution Declaring Unopposed Candidates Elected and Canceling Election in Single Member Districts Two and Three. Tom Carr, the College’s elections attorney, presented a resolution cancelling the trustee election in Districts Two and Three since the incumbents, Mr. Heede and Mrs. Vandergriff, are

unopposed. Mr. Carter read the resolution. Mr. Greenhill moved adoption, Dr. Morrison seconded and the resolution was unanimously adopted.

10. Consideration and Approval of Resolution Adopting Polling Locations and Revised Order of Election for Trustee Elections. The elections in two districts having been canceled, a resolution revising the Order of Election and adoption of polling places was required. Mr. Carter read the resolution. Mr. Heede moved adoption, Dr. Morrison seconded and the resolution was unanimously adopted.
11. Consideration and Approval of Resolution to the Criminal Justice Department of the Governor's Office Confirming Approval to Submit an Application for Funding a Violent Crimes Against Women Criminal Justice Training Project. Mr. Carter read the resolution. Mr. Heede moved adoption, Dr. Morrison seconded and the resolution was unanimously adopted.
12. Tarrant County College Police Department 2014 Annual Traffic Contact Report. Assistant Police Chief Chanissa Dietrich described the report as being designed to disclose practices of racial profiling in traffic stops. She said that TCC is in full compliance with regard to submission of the report and training requirements and that the report showed no evidence of profiling. Vice Chancellor for Administration and General Counsel Angela Robinson added that there had been no complaints of profiling during the period covered by the report.
13. Consideration and Approval of Job Order Contracting General Contractor Services Agreement with Nouveau Construction & Technology to Provide Construction Services for Classrooms and Common Area for Northeast Campus Multi-Purpose Center Building for Collegiate Academy Program: Amount, \$331,478.44. On a motion by Mr. Heede, seconded by Mr. Carter, the agreement was unanimously approved.
14. Consideration and Approval of Texas Multiple Award Schedule Cooperative Agreement with Simplex Grinnell to Provide Equipment and Installation of Fire Alarm System at Northeast Campus Technology and Arts Building: Amount, not to exceed \$112,765. On a motion by Mr. Heede, seconded by Mr. Greenhill, the agreement was unanimously approved.
15. Consideration and Approval of Interlocal Agreement with Texas A&M University Engineering Experiment Station to Perform Continuous Commissioning Services at Trinity River Campus: Amount, not to exceed \$200,000. On a motion by Dr. Morrison, seconded by Mr. Greenhill, the agreement was unanimously approved.
16. Consideration and Approval of BuyBoard Cooperative Agreement with Enviromatic Systems to Provide Equipment and Installation to Upgrade South Campus Building Automation System to Reliable Controls: Amount, not to exceed \$299,501. On a motion by Mr. Heede, seconded by Mr. Carter, the agreement was unanimously approved.

17. Consideration and Approval of Contract with Texas Refrigeration for Upgrades to South Campus Central Utilities Plant: Amount, not to exceed \$897,804.68. On a motion by Mr. Carter, seconded by Mr. Heede, the contract was unanimously approved.
18. Consideration and Approval of Purchase of Server Hardware from Netsync Network Solutions: Amount, \$286,310.41. On a motion by Mr. Heede, seconded by Mr. Greenhill, the purchase was unanimously approved.
19. Consideration and Approval of Purchase of Network Performance Analysis from True North Consulting Group: Amount, \$141,840. On a motion by Mr. Greenhill, seconded by Dr. Morrison, the purchase was unanimously approved.
20. Consideration and Approval of Purchase of Instrumentation Process Control Training System from Technical Laboratory Systems for the South Campus Energy Technology Center: Amount, \$151,518. Director of Procurement Mike Herndon said that three responses had been received and had been ranked according to the criteria, which he described. The process, he said, rated Technical Laboratory Systems as having the best overall proposal. On a motion by Dr. Morrison, seconded by Mr. Heede, the board voted unanimously that this item be remanded to staff for additional study, along with legal counsel, as to the best resolution.
21. Consideration and Approval of Purchase of Heating and Air Conditioning Training Equipment from Hampden Engineering for the South Campus Energy Technology Center: Amount, \$871,869. On a motion by Dr. Morrison, seconded by Mr. Carter, the purchase was unanimously approved.
22. Consideration and Approval of Renewal of Contract with Texas Industrial Security to Provide Security Services for Tarrant County College District: Amount, \$554,100. On a motion by Mr. Heede, seconded by Dr. Morrison, the agreement was unanimously approved.
23. Monthly Financial Report. Vice Chancellor for Finance Mark McClendon reported that, seven months into the fiscal year, budgeted income was at 84.3 percent while budgeted expenditures were at 59.5 percent. The total investment portfolio stood at \$304 million as of March 30, 2015, and the overall yield was .67 percent.
25. Chancellor's Report.
  - a. New Staff Member Introductions – Jade Borne, associate vice chancellor for student success; Kelvin Bentley, vice president for academic affairs, TCC Connect.
  - b. Campus Accolades – Chancellor Hadley congratulated the students selected by their campus presidents to attend the Shimon Peres luncheon. She also complimented TCC's participation in the Main Street Arts Festival and acknowledged both the award received by the Public Relations and Marketing

staff for the print ad “This is What College Looks Like” and the naming of *The Collegian* as best non-daily college newspaper in Texas for the second consecutive year.

The full Chancellor’s Report, along with supporting documents for all above agenda items can be found in TCC’s Supplemental Meeting Materials.

26. Board President’s Report.

- a. Board of Trustees Institute Impact Report – Mr. Heede reported on his attendance, along with Mr. Carter and Chancellor Hadley, at a meeting in Santa Fe, N.M. of CEOs and trustees from Achieving the Dream institutions. The TCC group brought back recommendations addressing equity in employment, a plan to help students select fields of study and to guide them to completion, amendment of board policy on faculty office hours and strategies to ensure board engagement in the student success agenda.
- b. Legislative Update – Mr. Greenhill updated the board on differences in community college appropriations between the Senate and House versions of the state budget.

27. Closed Meeting. At 8:04 p.m. Mrs. Appleman called for a Closed Meeting under terms of the Texas Government Code stated below.

- a. Deliberation Real Property, Section 551.072, *Texas Government Code*. The Real Property discussion will address the purchase, improvement, exchange, lease or value of real estate to include recommendations from the Institutional Plan. The deliberation will include discussion on the May Owen Center building and property located at Loop 820 and Ramey Avenue.
- b. Deliberation on Personnel Matters, Section 551.074, *Texas Government Code*. The deliberation will include discussion on the chancellor’s 2014-15 Performance Goals Mid-Year Update.
- c. Consultation with Attorney, Section 551.071, *Texas Government Code*. For purposes of a private consultation with board’s attorney on any subjects or matters authorized by law. The deliberation will include any pending/contemplated litigation.

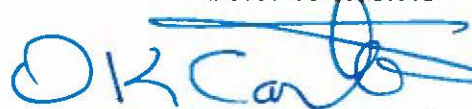
The open meeting was reconvened at 8:50 p.m.

28. Consideration and Action on Closed Meeting Items. Mr. Heede moved that the board authorize the chancellor to develop and issue a Request for Interest (RFI) for use, development or lease of property located at 1500 Houston Street, Fort Worth, Texas 76102. Dr. Morrison seconded, and the motion was unanimously approved. Dr. Morrison then moved that the board authorize the Chancellor to develop and issue a Request for Interest for use, development or lease of property located at Interstate 820 and Ramey Avenue, Fort Worth, Texas. Mr. Carter seconded, and the motion was unanimously approved.

29. Adjournment and Announcement of Next Meeting. Mrs. Appleman announced that the board would next meet on Friday, May 15, at a time to be determined preceding Commencement. She adjourned the meeting at 8:51 p.m.



Louise Appleman, President  
Board of Trustees



O.K. Carter, Secretary  
Board of Trustees