

**TARRANT COUNTY COLLEGE DISTRICT**  
Meeting of the Board of Trustees  
August 17, 2023  
6:00PM

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1. **Call to Order** The Board of Trustees conducted its monthly Board meeting on August 17, 2023 at the Trinity River Campus, with Ms. Teresa Ayala presiding. Other Trustees present were Mr. Leonard Hornsby, Mr. Kenneth Barr, Ms. Laura Forkner Pritchett, Dr. Gwendolyn Morrison, and Ms. Jeannie Deakyne. Also present were Chancellor Elva LeBlanc and members of the TCCD staff.
2. **Public Comment**  
Members of the community spoke during the Public Comment portion of today's meeting.
3. **Board Business Items and Announcements**
  - a. Approval of Work Session Minutes – June 15, 2023  
On a motion by Ms. Wood, seconded by Dr. Morrison, the item was unanimously approved.
  - b. Approval of Board Special Meeting Minutes – June 21, 2023  
On a motion by Mr. Barr, seconded by Mr. Hornsby, the item was unanimously approved.
  - c. Approval of Board of Trustees Meeting Minutes – June 22, 2023  
On a motion by Ms. Deakyne, seconded by Mr. Barr, the item was unanimously approved.
  - d. Trustee Activities  
  
Mr. Barr spoke about the following:
    - TCCD Foundation Board Campus Tour.
    - Fort Worth Report's story on STEM Camp – TCC Summer Camp Encourages more Latinas to Work in STEM.
    - Breakfast with our Elders.  
Dr. Morrison spoke about the following:
    - The 58th birthday of Tarrant County's vote to create a junior college district in the county.
    - Breakfast with our Elders.
    - Young Poet Laureates Program.
    - Dr. Terri O'Neal – Newly elected National President of the National Association of Negro Business and Professional Women's Club, Inc.  
Mr. Hornsby spoke about the following:
    - Chancellor's Employee Appreciation Breakfast.

Ms. Pritchett spoke about the following:

- State of the County – Judge Time O’Hare’s Inaugural Address.

Ms. Deakyne spoke about the following:

- Chancellor’s Employee Appreciation Breakfast.
- Trustee Leadership Seminar at South Texas College.
- Arlington ISD State of the District Luncheon.

Ms. Wood spoke about the following:

- TCCD Police Academy Graduation.
- TCCD Fire Academy Graduation.

Ms. Ayala spoke about the following:

- Chancellor’s Award for Exemplary Teaching Nominees and Winners.
- Fort Worth Report’s story on Frida Castaneda-Lomonaco – From Leaderkids to Leadership: A Tarrant County College Employee Finds the Leader Within.

#### **4. Consideration and Approval of the Consent Agenda**

4a. Amendment of CAIA(LOCAL) – Ad Valorem Taxes: Payments and Exemptions to Reflect Board Adoption of a Homestead Exemption, Over-65 and Disabled Exemptions, and Over-65 Tax Freeze.

4b. Texas Association of School Boards (“TASB”) Update 45, additional changes to DM(LOCAL) and DCA(Local).

4c. Disposition of Dormant Agency Funds.

4d. Purchase of Digital Inclusion Order with Verizon Wireless in the Amount of \$252,000.

4e. Transfer of Funds to Information Technology Capital Fund (Fund 46) to Pre-Fund IT Infrastructure Program.

4f. Dickies Arena License Agreement TCC Commencement Ceremonies in an Amount Not to Exceed \$185,000 for the 2023-2024 Academic Year.

4g. Consideration and Approval of Expenditure Authority through Cooperative Agreements, State Contracts, and Inter-local Agreements for Various Commodities and Services for FY2023-24.

4i. Renewal of Palo Alto Support and Maintenance Subscription from Solid Border, Inc. in the Amount of \$181,447.

Items 4h and 4j were removed from the Consent Agenda to be voted on individually.

On a motion from Ms. Deakyne, seconded by Dr. Morrison, the consent agenda was unanimously approved.

4h. Contract for Depository Banking Services with JP Morgan Chase Bank, N.A. for a Term of Four (4) years with Two Two-Year Options to Renew.

On motion from Mr. Barr, seconded by Mr. Hornsby, the item was unanimously approved.

4j. Renewal of Letter of Commitment to North Central Texas Council of Governments Regarding Funding of Trinity Metro EasyRide Program and Authority to Contract with VIA for Ridesharing in Southeast Tarrant County Areas Not Served by Trinity Metro.

Ms. Ayala recused herself from this vote due to a conflict of interest. On a motion by Ms. Deakyne, seconded by Dr. Morrison, the item was approved with Ms. Wood voting in opposition.

5. **Consideration and Approval of Individual Action Items**

5a. Contract with US Aviation Group, LLC to provide Professional Pilot Flight Training in an Amount Not to Exceed \$3,000,000 Annually for a Term of One-Year (1) with Four Additional One-Year Options to Renew

On a motion by Dr. Morrison, seconded by Mr. Hornsby, the item was unanimously approved.

5b. FY2023-24 Insurance Renewals with McGriff, Seibels & Williams, Inc.; Roach, Howard, Smith & Barton; and Higginbotham in the Amount of \$2,821,658.

On a motion by Dr. Morrison, seconded by Ms. Wood, the item was unanimously approved.

5c. Service Agreement with SW Elevator, LLC for District-Wide Elevator and Lift Maintenance and Repair Services for an Initial Two-Year (2) Term and Three Optional One-Year Renewals in a Not to Exceed Initial Term of \$306,240 and \$175,000 Annually Thereafter.

On a motion by Dr. Morrison, seconded by Ms. Pritchett, the item was unanimously approved.

5d. Contract Amendment No. 3 to the Professional Services Agreement with FacilityRx, LLC, for October 2023 Move 3 Moving Services for the Northwest Campus Redevelopment Project in the Amount of \$145,427.

On a motion by Ms. Deakyne, seconded by Ms. Wood, the item was unanimously approved.

5e. Service Contract Amendment 05 for District-Wide Custodial Services with ABM Texas General Services, Inc. in the Amount of \$5,980,204.95.

On a motion by Mr. Hornsby, seconded by Dr. Morrison, the item was unanimously approved.

5f. Contract Renewal No. 2 with Guardian Services for Window Washing Services on Trinity River and Trinity River East Campuses in the Amount of \$196,077.15.

On a motion by Ms. Deakyne, seconded by Ms. Wood, the item was unanimously approved.

5g. Contract Renewal No. 2 with Fish Window Cleaning for Window Washing Services at South, TCCOC, Northeast, ODMC, Northwest, Alliance, and Southeast Campuses in the Amount of \$162,111.64.

On a motion by Dr. Morrison, seconded by Ms. Pritchett, the item was unanimously approved.

5h. Amendment to Contract with Talent Corporation, LLC. for the Second Optional Renewal of Professional Employer Service for Skilled Construction Maintenance Trades Workers in an Amount Not to Exceed \$1,100,000.

On a motion by Dr. Morrison, seconded by Mr. Hornsby, the item was unanimously approved.

5i. Board of Trustees Endorsement of the FY2023-24 Five-Year Capital Improvements Plan; Transfer of \$7,646,728 of Savings from the FY2022-23 Operating Budget to Cash-Funded Capital Plan (Fund 40).

On a motion by Mr. Hornsby, seconded by Dr. Morrison, the item was unanimously approved.

5j. Consideration and Approval of a Resolution Setting the Proposed Rate of \$0.11217 per \$100 of Assessed Valuation for the Levy and Collection of an Annual Ad Valorem Tax and Designating the Tarrant County Tax Assessor-Collector as the Designated Officer.

On a motion by Ms. Deakyne, seconded by Mr. Barr, the item was unanimously approved as amended to reflect the Proposed Rate of \$0.11217 per \$100 of Assessed Valuation.

5k. Resolution: Adopt Operating, Capital, and Debt Service Budgets; Adopt Salary Increase; Ratify Tuition; Delegate Administrative Authority.

On a motion by Dr. Morrison, seconded by Ms. Wood, the item was unanimously approved.

6. **Monthly Financial Report**

Mr. Ronnie Watkins presented the Monthly Financial Report and the Monthly Investment Report.

Ms. Mallory Sampson of PFM presented the Quarterly Investment Report.

**7. Chancellor's Report**

7a. Ms. Carol Bracken provided an Informational Memo regarding the Consideration and Discussion on Board Committee Structure.

7b. Ms. Bracken provided an Informational Memo regarding Policy Review.

7c. Mr. Reginald Gates presented a Communication, Marketing, and Public Relations Briefing.

7d. Dr. Elva LeBlanc provided the Board with Campus Accolades and the Chancellor's Activities calendar.

**8. Personnel Matters**

Dr. Krystin Byrd presented her DGBA (Local) Appeal to the Board, with Dr. Kenya Ayers-Palmore responding on behalf of the College.

**9. Closed Session**

The Board may enter into a closed session meeting in order to discuss matters permitted by the following sections of Chapter 551 of the Texas Government Code.

- a. Section 551.071, Consultation with Attorney  
To seek the advice of its attorney about pending or contemplated litigation, settlement offers, or any matter in which the duty of the attorney to the District under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act.
  - i. Legal issues regarding any item listed on today's District Board Meeting agenda.
- b. Section 551.072, Deliberations Regarding Real Property  
Deliberate the purchase, sale, exchange, lease or value of real property where deliberation in an open meeting would have a detrimental effect on the position of the District in negotiations with a third party.
- c. Section 551.074, Deliberations on Personnel Matters  
Deliberate appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

- d. Section 551.076, Deliberations on Security Devices or Security Audits  
Deliberate regarding the deployment, or specific occasions for implementation, of security personnel or devices.

The Board may reconvene in open session and act on any item listed on the Executive Session Agenda in accordance with Chapter 551 of the Texas Government Code.

The Board entered a closed session at 8:54pm.

10. **Adjournment**

The Board reconvened from Closed Session at 9:34pm. On a motion by Mr. Hornsby, seconded by Ms. Deakyne, the meeting was adjourned at 9:35pm.



Teresa Marie Ayala, President  
Board of Trustees



Jeannie Deakyne, Secretary  
Board of Trustees