

# **TARRANT COUNTY COLLEGE DISTRICT**

Work Session Meeting

September 13, 2023

2:00PM

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1. **Call to Order**

The Board of Trustees conducted its monthly Work Session on September 13, 2023, at the Trinity River Campus, with Mr. Kenneth Barr presiding. Other Trustees present were Mr. Leonard Hornsby, Ms. Laura Forkner Pritchett, Dr. Gwendolyn Morrison, Ms. Shannon Wood, and Ms. Jeannie Deakyne. Also present were Chancellor Elva LeBlanc and members of the TCCD staff.

2. **Public Comment**

Members of the community spoke during the Public Comment portion of today's meeting.

3. **Review of Board Business Items**

3a. August 8, 2023, Special Meeting - Budget Workshop - Minutes (DRAFT)

3b. August 8, 2023, Special Meeting - Resolution on Tuition Rates - Minutes (DRAFT)

3c. August 10, 2023, Work Session Minutes (DRAFT)

3d. August 17, 2023, Board Meeting Minutes (DRAFT)

3e. Trustee Remarks

3f. Chancellor's Overview and Announcements

-New Staff Introduction: Dr. Josh Stewart, Southeast Campus Vice President of Student Affairs

4. **Review of Proposed Consent Agenda Items for Board Meeting on September 21, 2023**

4a. Ronnie Watkins provided a review of the Appointment of Tarrant County College District Representatives on Tax Increment Reinvestment Zones Board of Directors. Trustee Pritchett requested a copy of the tax code regarding TIRZ appointments.

4b. Mr. Watkins provided a review of the Annual Review and Approval of Investment Policy & Strategy and Investment Brokers List for 2023-24 [CAK(LOCAL)]; and Increase of Limits to Funds Under Management by PFM Asset Management LLC.

4c. Gloria Maddox-Powell provided a review of the Approval of FY2023-24 Salary Schedule. Trustee Deakyne noted that the salary schedule needed to be updated to reflect a Chief Financial Officer instead of a Chief Operating Officer before being approved at the Board meeting scheduled for September 21, 2023.

4d. Todd Kreuger provided a review of the Renewal of Tenable Vulnerability Management Software from SHI Government Solutions in the Amount of \$186,610.45.

4e. Mr. Kreuger provided a review of the 3-Year Renewal of LinkedIn Learning from LinkedIn Corporation in the Amount of \$258,075.00 (\$86,025.00 annually).

4f. Mr. Kreuger provided a review of the 3-Year Renewal of Adobe Enterprise Term License Agreement (ETLA) with JourneyEd.com in the Amount of \$660,117.00 (\$220,039.00 Annually).

4g. Mr. Kreuger provided a review of the Annual Renewal of TurnItIn Software License with TurnItIn, LLC. In the Amount of \$106,913.79.

- 4h. Mr. Kreuger provided a review of the 1-Year Renewal for Cisco Smartnet Hardware Maintenance from SHI Government Solutions, Inc. in the Amount of \$894,423.98.
- 4i. Mr. Kreuger provided a review of the 1-Year Renewal of Smartsheet Software from SHI.
- 4j. Dr. Shelley Pearson provided a review to Ratify Non-Credit Tuition Rates for Academic Year 2023-2024 and Delegate Authority to the Chancellor for Interim Changes.
- 4k. Carol Bracken provided an overview of the Board Committee Structure and Proposed Internal Audit Committee Charter.

5. **Review of Consideration and Approval of Individual Action Items for Board Meeting on September 21, 2023**

- 5a. Okang Hemmings provided a review of the Contract w/ Perkins & Will for Programming Services for NE & SO Campus Projects in Amount of \$1,194,186.00, & to Increase Planned Use of Fund Balance & Strategic Project Development Expenditures from Fund 10.
- 5b. Dr. Elva LeBlanc provided a review of the Contract with Childcare Associates and Tarrant County for the Infant and Toddler Infrastructure Expansion grant project.
- 5c. Ms. Bracken provided an overview of the procedures for Nominations for Tarrant Appraisal District Board of Directors.
- 5d. Ms. Bracken provided an overview of the procedures for a Proposed Vote of No Confidence - Tarrant Appraisal District Board of Directors.

6. **Chancellor's Report**

- 6a. Mr. Watkins provided an Informational Memo - FY2023-24 Adopted Budget.
- 6b. Marlon Mote provided a briefing regarding the TCCD Decennial Reaffirmation Class of 2024.
- 6c. Dr. Pearson and Dr. Regina Cannon provided a briefing regarding Informational Memo: Quality Enhancement Plan Proposal.
- 6d. John Posch provided an Informational Memo: August 2023 Monthly Bond Program Report.
- 6e. 12 Month Board Calendar.

8. **Closed Session**

The Board entered in closed session at 4:34pm to discuss matters permitted by the following sections of Chapter 551 of the Texas Government Code.

- a. Section 551.071, Consultation with Attorney
  - To see the advice of its attorney about pending or contemplated litigation, settlement offers, or any matter in which the duty of the attorney to the District under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act.
    - i. Ethics and Conflict of Interest Discussion - Kip Mendrygal
    - ii. Legal issues regarding any item listed on today's District Work Session Meeting agenda.
- b. Section 551.072, Deliberations Regarding Real Property
  - Deliberate the purchase, sale, exchange, lease or value of real property where deliberation in an open meeting would have a detrimental effect on the position of the District in negotiations with a third party.
    - i. Security Strategic Recommendations
    - ii. Cyber Security Update

c. Section 551.074, Deliberations on Personnel Matters

Deliberate appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

d. Section 551.076, Deliberations on Security Devices or Security Audits

Deliberate regarding the deployment, or specific occasions for implementation, of security personnel or devices.

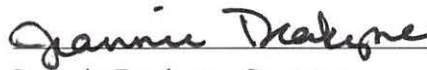
The Board recessed from closed session at 5:07pm and reentered in closed session at 5:24pm. The Board may reconvene in open session and act on any item listed on the Executive Session Agenda in accordance with Chapter 551 of the Texas Government Code.

9. **Adjournment**

The Board reconvened from Closed Session at 6:07pm. The meeting was adjourned at 6:07pm.



Teresa Marie Ayala, President  
Board of Trustees



Jeannie Deakyne, Secretary  
Board of Trustees