



2023-2024 Special Circumstances EFC Adjustments Request

Student Information:

Name: _____	TCC ID#: _____
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Your expected family contribution (EFC) index is used to determine how much financial aid you will receive and is calculated based on the information provided on the Free Application for Federal Student Aid (FAFSA) at the time of submission. Occasionally, you or your parents experience a significant change that occurred after submitting the FAFSA that is not representing your current situation. This form allows you an opportunity to request a review of one or more of the approved changes that may impact the EFC.

Circumstances that can be reviewed for an adjustment of the EFC (Check all that Apply)

- ☐ Separation or divorce after filing the 2023-2024 FAFSA
- ☐ Death of a parent/spouse after filing the 2023-2024 FAFSA
- ☐ Unusual expenses
 - Medical/dental/nursing home care
 - Elementary/Secondary school expenses
 - Unusually high child or dependent care expenses
- ☐ Parents enrolled in college at least half-time

Circumstances that are not eligible to be reviewed for an adjustment of the EFC

- Expenses related to personal lifestyle (e.g., credit card debt, mortgage, or car payment/expenses)
- A student whose EFC is zero

Important Information

- A completed 2023-2024 FAFSA with a valid EFC must be on file with TCC
- Incomplete applications will be returned without processing
- Applications will be processed in date order
- Turnaround can take up to 3 weeks (4 weeks during peak time)
- Check your myTCC email address for results or requests for additional information/documentation

Certification:

I certify that the information provided on this form is true and complete to the best of my knowledge, and I have provided all supporting documentation where applicable. I understand that submission of this form does not guarantee a change in the EFC. In addition, I am required to notify Student Financial Aid Services should my status change after the submission of this application. I further understand that failure to report any income/benefits or changes of status may result in a denial of future special circumstances consideration and/or repayment of aid received.

Student's Signature: _____ Date: _____

Parent's Signature: _____ Date: _____

Required Documentation

- ☐ Formal letter from the student detailing one of the approved circumstances listed above
- ☐ Copy of student's (and/or parent(s) if dependent) 2021 IRS tax return transcript or IRS non-filers statement
- ☐ 2021 W-2s for student (and/or parent(s) if dependent), after Feb. 2023, we may require the 2022 Tax Returns and W-2s
- ☐ Additional information requested from you by SFAS
- ☐ Additional required documents listed under the special circumstances, you indicated above
- ☐ Complete Verification of Household (See Page 2)

Verification of Household

- List yourself
- List your spouse and/or your Dependents (if applicable)
- **For Dependent Students:** List your parent(s). In case of separation/divorce, list the parent whom you lived with during the past 12 months. If this parent is remarried, you must include your stepparent.
- **For Dependent Students:** List your parent(s) other children if (a) they will receive more than half of their support from your parents from July 1, 2023, through June 30, 2024, or (b) they would be required to provide parental information when completing a 2023-2024 FAFSA. **DO NOT** include siblings who are in U.S. military service.
- Include the name of the college for any household member who will be enrolled, at least half-time, in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2023, and June 30, 2024.

NAME:	Age	Relationship to Student	Name of College
		Self	TCC

If more space is needed for household members, please attach a separate page with your name and TCC ID# at the top.

Separation or divorce after filing the FAFSA

Date of Marriage ____/____/____ Date of Separation/Divorce ____/____/____

- Copy of divorce decree and/or separation statement or pending divorce decree
- Copy of 2021 tax return with W-2s for you and your spouse or, if dependent, both parents to separate income

Death of parent or spouse after filing the FAFSA

Date of Death ____/____/____

- Copy of death certificate
- Copy of 2021 tax return with W-2s for you and your spouse or, if dependent, both parents to separate income

Unusual expenses (Please check all that apply)

- ☐ Medical/dental/nursing home care
- ☐ Elementary/secondary school expenses
- ☐ Unusually high child or dependent care expenses
- ☐ Other _____
- Credit card statements, bank statements, or receipts documenting unusual expenses paid out-of-pocket during January through December 2021 for (a) elementary/secondary tuition costs, (b) medical/dental expenses that exceed 11% of your annual income and are not covered by insurance, (c) nursing home expenses not covered by insurance, or (d) unusually high dependent care expenses.
- **Preferred: 2021 Tax Return with Schedule A to document medical/dental expenses paid out-of-pocket**

Parent in college at least half-time

- Documentation of your parent(s) enrollment in a degree/certificate program at an eligible institution,
- Must be at least half-time (6 credit hours)
- Documentation can include a schedule, fee statement, award letter, or enrollment verification

(SFAS Use Only)

Action Taken

Date