



# 2023 -2024 Review of Unusual Circumstances

## Student Information:

Name: \_\_\_\_\_ TCC ID#: \_\_\_\_\_

The Free Application for Federal Student Aid (FAFSA) contains certain questions to determine if a student must include their parental data on the application. A student may have unusual circumstances that do not meet the federal criteria for independent status and may submit this form for review and determination if the student meets the criteria to have their dependency status changed.

## Unusual Circumstances that can be reviewed (Check all that Apply)

☐ A. **Estrangement From Both Parents:**

- Due to a family environment that threatens the health or safety of the student, or other unusual circumstances beyond the student's control

☐ B. **Marital Status Change that Affects Dependency:**

- The student was married or divorced after the completion of the 2023-2024 FAFSA

☐ C. **Parental Refusal to complete FAFSA:**

- Parent(s) refusal to complete or provide information (Please Note: This would only grant a student eligibility for an unsubsidized loan)

## Circumstances that do not meet the requirements for a Dependency Status Change

- Parent refused to contribute to the student's education
- Parent(s) unwillingness to provide information on the FAFSA or provide verification documents
- Parent(s) lives in another country or do not claim the student as a dependent for income tax purposes
- You are living alone and/or demonstrate total self-sufficiency

## Important Information

- **Complete the 2023-2024 FAFSA before submission of this form, leaving the parental information blank**
- **Incomplete applications may be returned without processing**
- **Applications will be processed in date order**
- **Turnaround can take up to 3 weeks (4 weeks during peak time)**
- **Check your myTCC email address for results or requests for additional information/documentation**

## Certification:

I certify that the information provided on this form is true and complete to the best of my knowledge, and I have provided all supporting documentation when applicable. I understand that submission of this form does not guarantee a change of dependency status. In addition, I must notify Student Financial Aid Services should my status change after submitting this application. I may be required to address dependency issues annually until I meet the definition of an independent student as determined on the Free Application for Federal Student Aid

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Required Documentation

- ☐ **A Formal letter from the student detailing the relationship with both parents must accompany this application**
- ☐ Copy of the student's 2021 IRS tax return transcript or IRS non-filers statement
- ☐ 2021 W-2 for student (After February 2023, we may require the 2022 Tax Returns)
- ☐ Additional information requested from you by SFAS
- ☐ Additional required documents listed under the special circumstance section, you indicated above
- ☐ Complete Verification of Household (See Page 2)

## Verification of Household

- List yourself
- List your Spouse (**Reserved for students completing Section B**)
- List Dependents (if applicable) who currently live with you and receive more than half their support from you during the past 12 months and will continue to live with you and receive more than half their support from you.

NAME:	Age	Relationship to Student	Name of College
		Self	TCC

*If you need more space for household members, please attach a separate page with your name and student ID number at the top.*

### A. Estrangement From Both Parents

Please note, this type of request is reserved for students who have experienced an **estrangement with both parents due to cases of neglect, abandonment, or abuse**. An independent third-party source must document the estrangement in detail. Should you feel that your unusual circumstances meet this category, please complete the FAFSA without parental information and provide all the required documentation under this section to Student Financial Aid Services.

The Period you began supporting yourself \_\_\_\_/\_\_\_\_/\_\_\_\_ To \_\_\_\_/\_\_\_\_/\_\_\_\_

Whom did you live with? \_\_\_\_\_ From \_\_\_\_/\_\_\_\_/\_\_\_\_ To \_\_\_\_/\_\_\_\_/\_\_\_\_

#### **Additional supporting documentation required for Section A:**

- ☐ A formal letter from a person or organization that you lived with after estrangement. Must include their knowledge of the relationship between the student and both parents. Must be signed and contain contact information.
- ☐ A formal letter from an independent third party, preferably someone in a professional capacity (i.e. teacher, social worker, minister, counselor, etc.) who can detail his or her knowledge of your estrangement from your parents, and the length of time this has occurred. Must be signed and contain contact information.

### B. Marital Status Change for Student

Date of Change \_\_\_\_\_

- ☐ Marriage License
- ☐ New spouse's 2021 IRS tax return transcript and W-2
- ☐ Add spouse to Verification of Household section above
- ☐ Divorce Decree

### C. Parental Refusal to Complete FAFSA

A dependent student whose parent(s) refuse and/or do not support him/her is ineligible for a dependency change but may be able to receive unsubsidized student loans only. Before completing this section, you must understand that the certification is that parent(s) refuse to give their data for completing the FAFSA. This request may be denied if the parent(s) previously provided parental data on the FAFSA. Sufficient documentation that the parent(s) refuse to provide their data on the FAFSA is required.

**Parental statement:** I, \_\_\_\_\_ certify that I refuse to complete parental information on the FAFSA, and have stopped providing education costs, cash, and non-cash (room, and/or board, living expenses) support to my child, as of \_\_\_\_/\_\_\_\_/\_\_\_\_

**Parent's Signature** \_\_\_\_\_ **Today's Date** \_\_\_\_/\_\_\_\_/\_\_\_\_

*If the parent(s) refuses to sign the parental statement of non-support, a formal letter from an independent third party, preferably someone in a professional capacity, who can detail his or her knowledge of the reasons why the parent(s) refuse to provide their information on the FAFSA can be submitted. **A statement from the student is insufficient documentation for this requirement.***

# Unsubsidized Loan Request for Section C. Only

## Before you Apply:

To expedite the processing of your Unsubsidized Student Loan for **Section C, only**, it is recommended that you complete the 2023-2024 Free Application for Federal Student Aid (FAFSA) with student information only, skipping the parental data (**FAFSA data will be rejected; however, we will process an unsubsidized loan only**).

## Tarrant County College Loan Policy

### Annual Loan Limits:

- Freshmen Level (Student has fewer than 30 credit hours completed) \$3,500 per year
- Sophomore Level (Student has 30 or more credit hours completed) \$4,500 per year
- One-semester loans will be limited to one-half of the maximum yearly eligibility (\$1,750 Freshman; \$2,250 Sophomore)

**DO NOT apply for a FALL ONLY loan unless you are graduating in December 2023**

### Basic Requirements:

- Students must be enrolled for at least **six (6)** hours that are required on the TCC degree plan
- Students must attend **ALL** classes before the official date of record to earn the funds disbursed
- Students must be making Satisfactory Academic Progress
- Students must meet all federal general eligibility requirements
- No loans, subsidized or unsubsidized, will be made for less than \$100
- TCC will not process late disbursements after the loan period has ended unless required by statute.
- Official transcripts from all previously attended post-secondary institutions must be received and evaluated to prevent any financial aid cancellations including loans

**Please indicate the semester(s) that you will attend at least six credit hours and would like to receive a loan:**

☐ Fall/Spring    ☐ Fall 2023 Only\*    ☐ Spring 2024 Only\*    ☐ Spring/Summer    ☐ Summer 2024 Only\*

(\*One-semester loan eligibility will be based on the graduation date of the student and a one-semester budget)

**Loan amount requested for this loan request:\_\_\_\_\_Anticipated date of TCC graduation\_\_\_\_\_**

**Please read and initial the following statements:**

\_\_\_\_\_Loans for first-time, freshmen borrowers may not disburse until 30 days after classes begin. Students without other aid must make payment arrangements with Business Services to ensure enrollment is not dropped.

\_\_\_\_\_Federal regulations require one-semester loans to be disbursed in two equal disbursements with the second disbursement not occurring before the mid-point of the semester. If the first disbursement does not cover the full tuition, students without other aid must make payment arrangements with Business Services Office to ensure enrollment is not dropped.

**My signature below verifies that I have read and understood the following: (Check all):**

- ☐ I have completed this request in its entirety (no required questions have been left blank)
- ☐ I understand that **THIS IS A LOAN THAT MUST BE REPAYED**
- ☐ I understand that as a New Borrower, I must complete online Entrance Counseling at [www.studentaid.gov](http://www.studentaid.gov) before loans will disburse
- ☐ I understand that as a New Borrower, I must complete a Master Promissory Note online at [www.studentaid.gov](http://www.studentaid.gov) after I receive my award notification email
- ☐ I understand that each year TCC must receive confirmation that I completed the **Annual Student Loan Acknowledgement** at [www.studentaid.gov](http://www.studentaid.gov) before my loan can be disbursed

**Student Signature\_\_\_\_\_Date\_\_\_\_\_**