

# TARRANT COUNTY COLLEGE DISTRICT

## Meeting of the Board of Trustees

Thursday, January 19, 2012

6:00p.m.

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1. Call to Order. The Board of Trustees conducted its regular monthly meeting on Thursday, January 19, 2012, in the District Offices, May Owen Center, with Mr. Bill Greenhill presiding. Other trustees present were Mrs. Louise Appleman, Mr. O.K. Carter, Mr. Conrad Heede, Dr. Gwendolyn Morrison, Mrs. Kristin Vandergriff, and Mrs. Robyn Medina Winnett. Also present were Chancellor Erma Johnson Hadley and members of the TCCD staff.
  2. Public Comment. There were no public comments.
  3. Presentation on Student Access and Success and Administrative Programs and Projects.
    - a. Building Bridges to Student Success. Dr. Peter Jordan, President of South Campus, introduced Dr. Linda Braddy, Divisional Dean of Mathematics and Science, who presented a program highlighting the Summer Bridge Program on that campus. A copy of the PowerPoint presentation is available in the Supplemental Minutes Book (SMB).
    - b. Achieving the Dream Update and Board Resolution. Dr. Joy Gates Black presented an update on Achieving the Dream. PowerPoint presentation is available in the SMB. Mrs. Louise Appleman provided a report on the November 30-December 1 Achieving the Dream meeting. On a motion by Mrs.

Appleman, seconded by Mrs. Vandergriff, the Board voted, 7-0, to approve a Resolution honoring and supporting the initiatives of the Achieving the Dream at Tarrant County College. Resolution is available in the SMB.

- c. Profile Series Video. Mr. Reginald Gates introduced Mr. Frank Griffis who presented a video prepared for viewing nationwide via the Discovery Channel.

4. Board Action Items and Board Business Related Items

- a. Rescind and Amend Minutes of the Meeting of November 17, 2011. Page 5 of the November 17, 2011 minutes indicates an amount of \$1.8 billion; the correct amount should have been \$1.008 billion. On a motion by Mr. Heede, seconded by Mr. Carter, the Board voted, 7-0, to rescind and amend the November 17, 2011 Minutes accordingly. On another motion by Mr. Heede, seconded by Mr. Carter, the Board voted, 7-0, to accept the amended November 17, 2011 Minutes.
- b. Approval of Minutes of the Meeting December 14, 2011. On a motion by Mrs. Appleman, seconded by Mr. Heede, the Board voted, 7-0, to approve the Minutes of the regular meeting of December 14, 2011.

5. Consent Agenda.

- a. Consideration and Approval on Indefinite Delivery Indefinite Quantity (IDIQ) Pool for Mechanical, Electrical and Plumbing (MEP) Professional Services
- b. Consideration and Action on Job Order Contracting (JOC) Agreement with Chambers Engineering for Left Turn Lane and Drive on Southeast Campus Amount: \$350,217.00
- c. Consideration and Action on Contract Award to Freese and Nichols for Architectural and Engineering Services for the New Energy Technology Center on South Campus Amount: \$2,820,193.00

d. Consideration and Action on Cooperative Purchasing Agreement with Enviromatic Systems for Automation Management Systems on South Campus  
Amount: \$110,123.00

e. Consideration and Approval on Proposed Policy Changes to CAM (LOCAL)

On a motion by Mr. Heede, seconded by Mrs. Vandergriff, the Board voted, 7-0, to approve the consent agenda.

6. Consideration and Action on Items removed from Consent Agenda. No items were removed from the consent agenda.

7. Committee Reports

a. Finance and Audit Committee. Mrs. Appleman reported that the committee will be meeting on January 31 to consider the investment policy.

b. Governance Committee. Mr. Greenhill announced that there is nothing to report from the Governance Committee, other than the committee met to set the agenda.

8. Consideration and Action on Committee Recommendations. No action was taken based on committee recommendations.

9. TCC Foundation Updates.

a. Employee Annual Giving Campaign. Dr. Joe McIntosh provided an update on this year's campaign. His PowerPoint presentation is available in the SMB. Mrs. D.J. Massey, Executive Administrative Assistant to Mrs. Nina Petty, was honored for her efforts in helping increase Mrs. Petty's employee group participation by 100 percent—the largest group participation increase within the College.

- b. “A Little River Music” fundraising event was held October 21 and celebrated the opening of the Trinity River East Campus. The event produced net proceeds of \$133,580 in support of scholarships and programs benefitting TCC students and their success. Mrs. Virginia ‘Ginny’ Tigue, president of the TCC Foundation Board of Directors, made a special presentation to Dr. Tahita Fulkerson, president of the Trinity River Campus, announcing the TCC Foundation Health Care Professions Scholarship Fund, established with proceeds from the “A Little River Music Event” and recognizing the inaugural faculty and staff of the Trinity River East Campus for their dedication and commitment to the community.
- c. Annual Audit – The foundation conducted an annual audit. All of the financial information is posted on the foundation website and it is available for the public to view. The Foundation received an unqualified opinion, which is an excellent report. See SMB for supporting documentation.
10. Emergency Procurement Request – Cooling Towers on South Campus. Mrs. Hadley thanked Nina Petty’s group and David Hoelke especially, for their work in repairing the South Campus Cooling Tower Water Piping Systems for cooling classroom buildings and campus facilities in time for classes to begin on January 17. A copy of the emergency procurement request is available in the SMB.
11. Consideration on Action on Recommendation to Authorize the Chancellor to enter into an Oil and Gas Mineral lease with Vantage Energy for TCC Opportunity Center.

Mark McClendon recommend that the Board to authorize the Chancellor, on behalf of Tarrant County College, to enter into a mineral lease with Vantage Energy. The lease will include 7.7356 net mineral acres of mineral rights near the TCC

Opportunity Center. Vantage has offered a bid of \$15,000 per net mineral acre as bonus and 25 percent royalties. Mr. Bob Rowe, Vantage Energy, provided details of the lease to the Board. On a motion by Mr. Carter, seconded by Mr. Heede, the Board voted, 7-0, to allow the Chancellor to enter into an Oil and Gas Mineral Lease with Vantage Energy for TCC Opportunity Center property.

12. Monthly Financial Report.

- The financial report was presented by Mark McClendon.
- Refer to Exhibits 12B and 12C in the SMB for detailed information regarding income and expenditures.
- Investment pool balances increased approximately \$50 million due to tax receipts.
- Two long-term investments were called and/or matured, and one long-term investment was added to the portfolio.
- The overall investment portfolio yield was .67 percent.

13. Chancellor's Report.

a. New Staff Member Introductions.

- Dr. Bill Coppola, Southeast Campus President
- Dr. Peter Jordan, South Campus President
- Mr. Rick Garcia, Associate Vice Chancellor for College Readiness and Educational Foundations, under the Academic Affairs area
- Mrs. Wendy Jasper Martinez, Director of Academic Affairs and Weekend College at Trinity River Campus
- Ms. Heidi Yapple, Director of Grants Development
- Dr. Theresa Mouchayleh, Dean of the Faculty Academy
- Mr. Gary Smith, Vice President of Academic Affairs, Northeast Campus

- Ms. Sherri Mata, Director of Achieving the Dream
  - Dr. Terri Day, Executive Director for Institutional Research and Planning
- Campus Accolades. Accolades are available in the SMB. Mrs. Hadley introduced Dr. Jill Trask, a member of the JCC and a SE faculty member, to provide a summary of the faculty experiences at the Academics Day and the Professional Development Day.

a. Recent Activities

- i. November 23, Conversations with the Chancellor, Northwest Campus
- ii. November 30, Achieving the Dream meeting, Trinity River Campus
- iii. December 1, Achieving the Dream meeting, Trinity River Campus
- iv. December 1, Downtown Fort Worth Inc. Annual Luncheon, Fort Worth Club
- v. December 2, Tarrant County Educational Facilities Board Meeting, Ridglea Country Club
- vi. December 4-6, Southern Association Community Colleges (SACS) Annual Meeting, Orlando
- vii. December 9, Speaker, South Campus Holiday Luncheon
- viii. December 12, Speaker, Texas Association of College and University Police Administrators (TACUPA) Conference, Sheraton Hotel
- ix. December 13, Northwest Campus Holiday Brunch
- x. December 13, Northeast Campus Holiday Luncheon
- xi. December 14, Chancellor's Holiday Luncheon, Trinity River Campus
- xii. December 15, LEAD's Board of Directors Meeting, Omni Hotel
- xiii. December 15, Trinity River Campus Holiday Party
- xiv. December 15, Trinity River Vision Open House
- xv. December 15, Fort Worth Metropolitan Black Chamber Commerce Holiday Reception

- xvi. December 16, Southeast Campus Holiday Fiesta
- xvii. December 16, Speaker, Fort Worth Library Staff Development Day, Trinity River Campus
- xviii. January 9, Academics Day, Trinity River Campus
- xix. January 13, Faculty Professional Development Day, Hurst Conference Center
- xx. January 17, New President's Reception for Dr. Peter Jordan, South Campus


14. Board President's Report

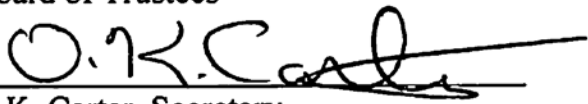
Mr. Greenhill announced that he would like input regarding having a more in-depth review of the budget process, based on requests from Board members. He said this might be something the Finance Committee addresses and brings suggestions to the Board or it could be addressed by the Board as a whole.

Mrs. Winnett spoke in favor of the suggestion. Mr. Carter suggested the possibility of having a separate budget committee bring suggestions to the Board. Dr. Morrison said that she would prefer to have the Board serve as a committee-as-a-whole so that all members will get the same information, ask the same questions, and hear the same answers. Mrs. Appleman said that the Finance and Audit Committee would be happy to start the process and provide input as requested. Mr. Heede said that he would appreciate the expertise from the Finance and Audit Committee in leading this effort and bringing information to the whole board. Mrs. Vandergriff said that she is an advocate for the Board acting as a committee-as-a-whole in most cases, but that if the Finance Committee can vet the issues to bring to the whole board, she could see this as useful. A discussion of budget parameters ensued. Dr.

Morrison said that because she sees this as a process, she believes that having the Board act as a committee-as-the-whole is most appropriate.

15. Closed Meeting. The Board went in to closed session at 8:55 p.m. to discuss issues listed below.
  - a. Deliberation on Real Property, Section 551.072, Texas Government Code. The Real Property discussion will address the purchase, exchange, lease or value of Real Estate.
  - b. Deliberation on Personnel Matters, Section 551.074, Texas Government Code. The deliberation will include a discussion on the performance and evaluation of the chancellor.
  - c. Consultation with Attorney, Section 551.071, Texas Government Code. For purposes of a private consultation with Board's attorney on any subjects or matters authorized by law.
16. Consideration and Action on Closed Meeting Items. The Board returned from closed session at 10:02p.m. No action was taken on the closed session meeting items.
17. Adjournment and Announcement of Next Meeting. The meeting was adjourned at 10:02 p.m. The next regular meeting will be held on Thursday, February 16, 2012 at 6:00 p.m.

  
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Bill Greenhill, President  
Board of Trustees

  
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O.K. Carter, Secretary  
Board of Trustees