

TARRANT COUNTY COLLEGE DISTRICT

Meeting of the Board of Trustees

March 8, 2012

6:00p.m.

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1. Call to Order. The Board of Trustees conducted its regular monthly meeting on Thursday, March 8, 2012, in the District Offices, May Owen Center, with Mrs. Kristin Vandergriff presiding. Other trustees present were Mrs. Louise Appleman, Mr. O.K. Carter, Mr. Conrad Heede, Dr. Gwendolyn Morrison, and Mrs. Robyn Medina Winnett. Mr. Bill Greenhill was not present. Also present were Chancellor Erma Johnson Hadley and members of the TCCD staff.
 2. Public Comment. There were no public comments.
 3. Presentation on Student Access and Success.
 - a. Southeast Campus, "Caring Behaviors Project". Dr. Thelisa Nutt, Associate Professor of Psychology, Southeast Campus, spoke about the Caring Behaviors Project, a faculty-driven initiative, which strongly supports Achieving the Dream initiatives and focuses on student retention. Dr. Nutt's PowerPoint presentation is available in the Supplemental Minutes Book (SMB).
 13. (Taken Out of Order) Veteran's Wall of Honor, Southeast Campus.

Anthony Spangler, Communications Director for Senator Wendy Davis, presented a Proclamation for Senator Davis in honor of Southeast Campus' Wall of Honor.

3. Presentation on Student Access and Success.

b. Achieving the Dream Update. Mrs. Appleman, the Board liaison to AtD, announced that the committee met on February 24 and approved the intervention strategies and timeline. The committee is on target to begin implementation this fall and training of faculty will begin very soon. More than 60 faculty and students attended the conference in Dallas this past week.

4. Board Action Items and Board Business Related Items

Approval of Minutes of the Meeting of February 16, 2012. On a motion by Mrs. Appleman, seconded by Mr. Carter, the Board voted, 6-0, to approve the Minutes of the regular meeting of February 16, 2012 with two corrections as were noted.

5. Consent Agenda. Mr. Carter asked to remove items B and C. Mr. Heede asked to remove items A and D. Therefore, there is no consent agenda to approve. Items will be considered independently.

6. Items Removed from Consent Agenda.

a. Consideration and Approval on Job Order Contracting (JOC) Agreement for Imperial Construction for May Owen Center Restroom Upgrades and Repairs.
Amount: Not to Exceed \$503,223.00. Mrs. Hadley said that this is a three-part item and she is removing the first part of this item for consideration because that is covered by insurance. In the breakdown of expenses, the water restoration amount is \$201,878. Mr. Gary Preather, Director of Construction Services, stated that the additional work that needs to be done includes \$235,445 for three new offices for additional staff because of grown and \$65,910 for ADA-compliant parking spaces behind the May Owen Center to bring TCC to code.

On a motion by Mrs. Appleman, seconded by Dr. Morrison, the Board voted, 6-0, to approve the Job Order Contracting (JOC) Agreement for Imperial Construction for May Owen Center Restroom Upgrades and Repairs, excluding the first part concerning the water restoration.

- b. Consideration and Approval on Job Order Contracting (JOC) Agreement for Phillips/May Construction for Renovation of the Trinity River Campus East Fork 3rd Floor. Amount: \$502,000.00. Mr. Kirby Chadwell, Director of Facilities Planning and Development, explained that the purpose of this is to renovate the third floor of Trinity River East Fork (TREF) to become offices to accommodate approximately 80 employees who are being relocated mostly from the Water Gardens Place (WGP) and the May Owen Center (MOC). The renovation at TREF will leave the infrastructure in place so that it can be converted back to classrooms if and when needed. Mr. McClendon said that we pay \$217,000 per year to rent space at the WGP; with the additional charge for parking, we pay \$250,000 per year for that location. TCC should have a Return on Investment (ROI) within about 2.25 years according to Mark McClendon. TCC's lease expires in October according to Mr. Chadwell; time is needed to make space for those displaced employees as soon as possible.

On a motion by Mr. Heede, seconded by Dr. Morrison, the Board voted 6-0, to approve the Job Order Contracting (JOC) Agreement for Phillips/May Construction for Renovation of the Trinity River Campus East Fork 3rd Floor.

- c. Consideration and Approval on Finalization and Execution of a TXMAS Cooperative Purchasing Agreement with Business Interiors for Furniture for the

Renovation of the Trinity River Campus East Fork 3rd Floor Amount:

\$213,107.57.

On a motion from Mrs. Appleman, seconded by Dr. Morrison, the Board voted, 5-1, to approve the Finalization and Execution of a TXMAS Cooperative Purchasing Agreement with Business Interiors for Furniture for the Renovation of the Trinity River Campus East Fork 3rd Floor. Mr. Carter voted against the motion.

- d. Consideration and Approval on Cooperative Purchasing Agreement with Enviromatic Systems, Inc. for Replacement of the Building Automation System of the May Owen Center. Amount: \$185,608.00.

David Hoelke, Director of Systems Infrastructure Utilities and Energy, explained that the control systems that control the air in the MOC are 1982 vintage. Essentially this will replace the current system and allow it to be controlled remotely.

On a motion from Mr. Heede, seconded by Mr. Carter, the Board voted, 6-0, to approve the Cooperative Purchasing Agreement with Enviromatic Systems, Inc. for Replacement of the Building Automation System of the May Owen Center.

7. Committee Reports.

- a. Audit and Finance Committee. There is no report at this time.
- b. Governance Committee. There is no report at this time.

8. Letter of Support for Replacement on ACCT Member Communications

and Education Committee. The Board supports the replacement appointment of Mr.

William Greenhill as a member of the Association of Community College Trustees Member Communications and Education Committee. The former Board president, Mr. Joe Hudson, previously served in this capacity; Mr. Greenhill has now agreed to serve.

On a motion from Dr. Morrison, seconded by Mr. Carter, the Board voted, 6-0, to accept the letter of support for Mr. William Greenhill for replacement on the AACT Member Communications and Education Committee.

9. Consideration and Action on Cooperative Purchasing Agreement with Entech for Digital Marquee Signs for South, Northeast and Southeast Campuses. Amount: \$197,604.40.

Margaret Lutton, Director of Strategic Project Development, provided background information relative to this request. The summary PowerPoint presentation is available in the Supplemental Minutes Book (SMB).

On a motion from Mrs. Appleman, seconded by Dr. Morrison, the Board voted, 5-1, to approve the Cooperative Purchasing Agreement with Entech for Digital Marquee Signs for South, Northeast and Southeast Campuses in the amount of \$197,604.40. Mrs. Winnett voted against the motion.

10. Tax Collection Process Briefing. Mrs. Angela Robinson stated that TCC has used the Linebarger firm for several decades. There is no charge from them for this process; they do our condemnations for free and they also do our bankruptcies for free. Mr. Steve Meeks from Linebarger explained the process. He explained that the process is 100 percent cost free to TCC.

The Tax Office sends a collections report to TCC once a month. Collections for TCC for the current year exceed 98 percent.

11. Monthly Financial Report.

- The financial report was presented by Mark McClendon.

- Refer to Exhibits 11B and 11C in the SMB for detailed information regarding income and expenditures.
- The overall investment portfolio yield was approximately .47 percent.

12. Chancellor's Report.

a. New Staff Member Introductions.

- Dr. Kimberly Beatty, new Associate Vice Chancellor for Student Success
- Mr. David Pearse, Director of Academic Affairs and Weekend College, Northwest Campus
- Mr. Bobby "B.J." Sullivan, new Director of Student Development Services, South Campus

b. Campus Accolades. A summary of accolades is available in the SMB.

c. Recent Activities

- i. February 16, Skills Development Fund Grant Check Presentation, Tarrant County College Opportunity Center (TCCOC)
- ii. February 17, Speaker, Business Services Staff Development/E-Text Program, May Owen Center
- iii. February 17, Emerging Leaders Lunch, Joe T Garcia, Fort Worth
- iv. February 20, TCC/Crowley Independent School District Tour, Crowley ISD, Bill R Johnson CTE Center
- v. February 20, Speaker, Veteran's Wall of Honor Ribbon Cutting, Southeast Campus
- vi. February 21, Texas Higher Education Committee Hearing, Austin
- vii. February 23, Uplift Education Meeting, South Campus
- viii. February 23, Mayor's State of the City Address, Fort Worth Convention Center
- ix. February 23, Emerging Leaders Workshop, Trinity River Campus
- x. February 24, Speaker, Tarrant County Chapter of Texas Association of Black Personnel in Higher Education (TABPHE) Mentoring Summit and Awards Luncheon, Southeast Campus

- xi. February 24, Achieving the Dream Core Team Meeting, Trinity River Campus
- xii. February 25, Emerging Leaders Workshop, Trinity River Campus
- xiii. February 28-March 2, Achieving the Dream 2012 Strategy Institute, Dallas
- xiv. March 6, Trinity River East Campus Tour with Reliant Charitable Foundation
- xv. March 6, Speaker, Federal Correctional Institute Black History Month, Seagoville, Texas
- xvi. March 7, Health Industry Council Reception honoring Nancy Williams, Las Colinas Country Club, Irving, Texas

13. Board President's Report

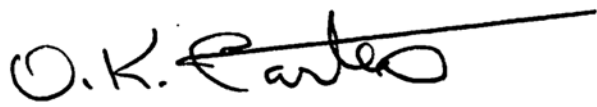
- a. Veteran's Wall of Honor, Southeast Campus. Mr. Heede reported that three Board members attended the event.
- b. Oak Crest Women's Club Donation to the TCC Foundation. Mrs. Appleman announced that after more than 50 years, the Oak Crest Women's Club has decided to disband. After their last meeting in May, the club will present their building on Precinct Line Road to the TCC Foundation. The probable sale of this property will continue to benefit nursing students through scholarships.

14. Closed Meeting. The Board went in to closed session at 8:12 p.m. to discuss issues listed below.

- a. Deliberation on Real Property, Section 551.072, *Texas Government Code*. The Real Property discussion will address the purchase, exchange, lease or value of Real Estate.
- b. Deliberation on Personnel Matters, Section 551.074, *Texas Government Code*. The deliberation will include a discussion on the evaluation instrument of the Chancellor and the Board Self Assessment.

- c. Consultation with Attorney, Section 551.071, Texas Government Code. For purposes of a private consultation with Board's attorney on any subjects or matters authorized by law.
15. Consideration and Action on Closed Meeting Items. The Board returned from closed session at 8:58 p.m.
- a. On a motion by Mr. Carter, seconded by Mr. Heede, the Board voted, 6-0, to authorize the Chancellor to enter into a ninth amendment agreement with the Tarrant Regional Water District relative to a land exchange agreement.
 - b. On a motion by Mr. Heede, seconded by Dr. Morrison, the Board voted, 6-0, to approve the evaluative instrument for the Chancellor with the addition of the question, "How effectively has the Chancellor represented the College?"
16. Adjournment and Announcement of Next Meeting. The meeting adjourned at 9:01 p.m. The next regular meeting will be held on Thursday, April 19, 2012 at 6:00 p.m.


Kristin Vandergriff, Vice President
Board of Trustees


O.K. Carter, Secretary
Board of Trustees