

TARRANT COUNTY COLLEGE DISTRICT

Meeting of the Board of Trustees

April 19, 2012

6:06p.m.

-
1. Call to Order. The Board of Trustees conducted its regular monthly meeting on Thursday, April 19, 2012, in the District Offices, May Owen Center, with Mr. Bill Greenhill presiding. Other trustees present were Mrs. Louise Appleman, Mr. O.K. Carter, Mr. Conrad Heede, Mrs. Kristin Vandergriff, and Mrs. Robyn Medina Winnett. Dr. Gwen Morrison joined the meeting at 6:14 p.m. Also present were Chancellor Erma Johnson Hadley and members of the TCCD staff.
 2. Public Comment. Peter Solis, student body president at Northeast Campus, spoke in favor of having multiple choices for food service on the campuses. Mandy Mosier, incoming student body president from Northeast Campus, reiterated that students prefer more than one choice for food options.
 3. Presentation on Student Access and Success and Administrative Programs and Projects.
 - a. Northeast Campus, "Bridging the Science Gap." Mr. Gary Smith, Vice President for Academic Affairs, introduced Ms. Charlene Cole, Department Chair of Science, NE, who presented the "Bridging the Science Gap" program that assists with bridging students from the community college to the university.
 - b. Mr. Troy Vaughn, Associate Vice Chancellor of Continuing Education Services introduced Dr. Jennifer Hawkins, Director of Corporate Services, and Dr. Jimmie

Adams, Director of Workforce Services, who provided a PowerPoint presentation outlining the services of Corporate Services and Workforce Services offered through the TCC Opportunity Center. The PowerPoint presentation is available in the Supplemental Minutes Book (SMB).

4. Board Action Items and Board Business Related Items

Approval of Minutes of the Meeting of March 8, 2012. On a motion by Mr. Carter, seconded by Mrs. Appleman, the Board voted, 7-0, to approve the minutes of the regular meeting of March 8, 2012.

5. Consent Agenda. On a motion by Dr. Morrison, seconded by Mrs. Vandergriff, the Board voted, 7-0, to remove items A, C, D, E, G, H, and J from the consent agenda, and to approve the remainder of the consent agenda items.

6. Consideration and Action on Items Removed from Consent Agenda.

a. Item A. Consideration and Approval on Job Order Contracting (JOC)

Agreement with Imperial Construction for Restroom Upgrades and Water Damage Repair at the May Owen Center. Mrs. Nina Petty, Vice Chancellor for Real Estate and Facilities, stated that the cost is now down to from \$201,878 to \$178,000. On a motion from Mr. Heede, seconded by Dr. Morrison, the Board voted, 7-0, to approve the May Owen Center restroom upgrades and construction needed to repair damage caused by water damage.

b. Item C. Consideration and Approval on Job Order Contracting (JOC)

Agreement with Trevino Group for Renovation of the Women's Locker Room in the Health and Physical Education (SPHE) Building on the South Campus. Amount: \$517,156.42. Following discussion of the item, on a motion by Mrs.

Vandergriff, seconded by Dr. Morrison, the Board voted, 7-0, to approve the approval of Job Order Contracting Agreement with Trevino Group for renovation of the women's locker room in the Health and Physical Education Building on South Campus.

- c. Item D. Consideration and Approval on Cooperative Purchasing Agreement with Enviromatic Systems for Installation and Replacement of Building Automation and Energy Management Systems Controls in the Health and Physical Education (SHPE) Building on South Campus. Amount: \$525,729.00.

On a motion by Mr. Heede, seconded by Mr. Carter, the Board voted, 7-0, to approve the Cooperative purchasing agreement with Enviromatic Systems for installation and replacement of building automation and energy management systems controls in the Health and Physical Education building on South Campus.

- d. Item E. Consideration and Approval on Cooperative Purchasing Agreement with Simplex Grinnell, Inc., for Fire Alarm System Replacements and Upgrades at the Trinity River Campus. Amount: \$390,000.00.

On a motion by Mr. Carter, seconded by Mr. Heede, the Board voted, 7-0, to approve the cooperative purchasing agreement with Simplex Grinnell, Inc., for fire alarm system replacements and upgrades at the Trinity River Campus.

- e. Item G. Consideration and Approval on Blanket Purchase Order (BPO) with Wright & Associates to provide Interpreting Services for the Disability Support Services (DSS) Students on the Southeast Campus. Amount: \$109,648.00.

On a motion by Mr. Heede, seconded by Mrs. Winnett, the Board voted, 6-0, (Mr. Carter was not in the room at the time of the vote) to approve the Blanket Purchase Order with Wright & Associates to provide Interpreting Services for Disability Support Services on Southeast Campus.

- f. Item H. Consideration and Approval on Interlocal Purchase Agreement with Philpott Motors, to Purchase Vehicles for the District Police Department and Facilities & Real Estate Department. Amount: \$293,526.00.

On a motion by Mr. Carter, seconded by Mr. Heede, the Board voted, 7-0, to approve the interlocal purchase agreement with Philpott Motors to Purchase vehicles for the District Police Department and Facilities & Real Estate Department.

- g. Item J. Consideration and Approval on Agreement with SHI Government Solutions to Purchase Dell Computers. Amount: \$1,115,300.17.

On a motion by Mr. Carter, seconded by Mr. Heede, the Board voted, 7-0, to approve the agreement with SHI Government Solutions to purchase Dell Computers.

7. Committee Reports

- a. Audit and Finance Committee. Mrs. Appleman reported that the Audit Work Plan has been revised and will need approval from the Board.
- b. Governance Committee. The Community College Association of Texas Trustees (CCATT) needs a recommendation from TCC's Board for Mr. Greenhill to be a member of the CCATT Board.

8. Consideration and Action on Committee Recommendations
 - a. Acceptance of the Audit & Finance Committee Recommended Changes to the Audit Work Plan. On a motion from Mrs. Appleman, seconded by Mr. Heede, the Board voted, 7-0, to accept the recommended changes to the Audit Work Plan.
 - b. Governance Committee Letter in Support of William Greenhill Nomination to the Community College Association of Texas Trustees (CCATT). On a motion by Mr. Heede, seconded by Mrs. Winnett, the Board voted, 7-0, to recommend Mr. Greenhill to represent TCC's Board on the CCATT.
9. Consideration and Action on a Board Resolution to Amend Plans to Offer Roth 457(b) and 403(b) Investment Options to Employees. On a motion by Dr. Morrison, seconded by Mr. Heede, the Board voted, 7-0, to adopt amendments to offer Roth 457(b) and 403(b) investment options to employees.
10. Presentation on Subway Partnership. Mr. McClendon introduced Ms. Kimberly Lambert-Thomas, who made a presentation on the move from a cafeteria type operation on each of TCC's campuses to a franchise type operation on all campuses with the exception of Trinity River Campus, providing background and financial information relative to the decision to partner with Subway for this service.
11. Monthly Financial Report.
 - The financial report was presented by Mark McClendon.
 - Refer to Exhibits 11B and 11C in the SMB for detailed information regarding income and expenditures.
 - The overall investment portfolio yield was approximately .44 percent.

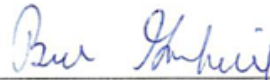
12. Chancellor's Report.

- a. Chinese Delegation Visit, May 6-12. The American Association of Community Colleges (AACC) asked Chancellor Hadley to host a delegation from China in May. They will meet with Board Members on May 7 at 10:00 am, as well as with other TCC staff members.
- b. Riverton Street Charter School (New York) Visit. Mr. Bill Greenhill, Ms. Winnett, Mr. Carter, Dr. Peter Jordan, and Chancellor Hadley visited the charter school; there is interest from both TCC and Riverton in the possibility of the development of a charter school on South Campus.
- c. New Staff Member Introductions.
 - Dr. Janice Yoder Smith, Dean of Math and Science, Northwest Campus.
 - Mr. Mike Eke, Director of Process Improvement, District Offices.
 - Mr. Mike Herndon, Director of Procurement, District Offices.
 - Mr. Richard Sullivan, Associate Vice Chancellor for Information Systems, District Offices.
- d. Campus Accolades. A summary of accolades is available in the SMB.
- e. Recent Activities. A summary of the Chancellor's recent activities is available in the SMB.

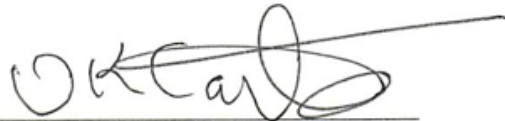
13. Board President's Report.

- a. Association of Community Colleges Governance Leadership Institute. Mr. Greenhill, Mr. Carter, and Mrs. Winnett attended the meeting in Queens, New York, with each reporting on what was learned at the Institute.
- b. Board of Trustees Institute. Mrs. Vandergriff and Dr. Morrison attended the Board of Trustees Institute in Santa Fe. Mrs. Vandergriff reported on the visit.

14. Closed Meeting. The Board went into closed session at 8:58 p.m. to discuss issues listed below.
- a. Deliberation on Real Property, Section 551.072, *Texas Government Code*. The Real Property discussion will address the purchase, exchange, lease or value of Real Estate.
 - b. Deliberation on Personnel Matters, Section 551.074, *Texas Government Code*. The deliberation will include a discussion on the mid-year update on the Chancellor's Performance Goals and Board of Trustees Self-Assessment.
 - c. Consultation with Attorney, Section 551.071, *Texas Government Code*. For purposes of a private consultation with Board's attorney on any subjects or matters authorized by law. The deliberation will include any Pending/Contemplated Litigation.
15. Consideration and Action on Closed Meeting Items. The Board returned from closed session at 10:07 p.m. No action was taken on closed meeting items.
16. Adjournment and Announcement of Next Meeting. The meeting adjourned at 10:07 p.m. The next regular meeting will be held on Friday, May 11, 2012, at 4:00 p.m.



William Greenhill, President
Board of Trustees



O.K. Carter, Secretary
Board of Trustees