

TARRANT COUNTY COLLEGE DISTRICT

Board of Trustees Workshop

August 8, 2012

6:00 p.m.

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1. Call to Order. The Board of Trustees conducted a budget workshop on Wednesday, August 8, 2012, in the District Offices, May Owen Center, with Mr. William Greenhill presiding. Other trustees present were Mrs. Louise Appleman, Mr. O.K. Carter, Mr. Conrad Heede, Dr. Gwendolyn Morrison, Mrs. Kristin Vandergriff, and Mrs. Robyn Medina Winnett. Also present were Chancellor Erma Johnson Hadley and members of the TCCD faculty and staff.
2. Public Comment. There was no public comment.
3. Board Budget Workshop IV.
  - a. District Metrics. Chancellor Hadley reported measurements and progress associated with seven goals:
    - Goal 1- Continue to focus on student success through careful analysis of data received from Achieving the Dream Initiatives.
    - Goal 2- Review current staff development program for all employees to emphasize sound methodology, pedagogy and leadership development. Provide staff development for at least 50 percent of employees in all employee groups.

- Goal 3 - Continue to seek opportunities for engaging community stakeholders, the ISD's, the business community, philanthropic organizations and others in joint efforts to ensure access to the College for all who seek to enroll.
- Goal 4- Develop and present real estate and facilities portfolio, including MOC. Show long-term and short-term goals for property, parking, mothballing the TXU Building.
- Goal 5 - Identify cost efficiencies and reductions to offset reduced appropriations that will allow the College to operate fully and effectively.
- Goal 6 - Develop a plan for alternative textbook products that will significantly reduce costs to the students – one District textbook adoption for each course, or an e-reader or a combination of the two. The vice chancellor for finance has developed a model to show cash flow requirements and deltas in a five-year electronic model. Tracking will also show the monthly cash review process.
- Goal 7 - Develop a plan for alternative textbook products that will significantly reduce costs to the students – one District textbook adoption for each course, or an e-reader or a combination of the two. The vice chancellor for finance has developed a model to show cash flow requirements and deltas in a *Five-Year* electronic model. Tracking will also show the monthly cash review process.

NOTE: A copy of the PowerPoint presentation providing details of all aspects of the Budget Workshop is found in the Supplemental Minutes Book.

- b. Highlights and Accomplishments. Chancellor Hadley reviewed highlights of 2011-12, including a record number (4,667) of associate degrees and certificates awarded.
- c. Student Success Initiatives. Chancellor Hadley presented a list of initiatives begun or continued during 2011-12.
- d. Cost Saving Strategies. Chancellor Hadley reviewed a list of 17 cost saving strategies either implemented or under consideration.
- e. Major Building and Renovation Programs. Chancellor Hadley called on each of the five campus presidents to brief trustees on current programs and those requested for 2012-13. In addition, Dr. David Wells, vice chancellor for academic affairs, described the proposed Innovation Forum and Experiential Learning Spaces, and Dr. Joy Gates Black, vice chancellor for student success, gave the timetable for the proposed Math Emporium.
- f. Preliminary Budget. Chancellor Hadley presented the preliminary budget for 2012-13. Highlights were:
  - Total Educational and General revenue would increase by \$12,489,000 to \$259,160,000, due chiefly to increased maintenance tax income.
  - Total Education and General expenditures would increase by the same amounts. Most of this increase (\$10,032,541) would come from salary increases and changes in department chair compensation.
  - The total budget, including Maintenance and Operation, Auxiliary Operations, Renewal and Replacement, Building Fund, and Debt Service would decrease by \$324,481 to \$348,667,787.

- Salary recommendations include a 3 percent increase, including fringe benefits, for budgeted employees; a \$1.50/hour increase for adjunct faculty; and increases for department chairs, promotions in rank, and other salary adjustments. Also in the budget are \$2.7 million for new non-faculty positions and \$620,000 for new faculty positions.
  - A total of 55 new faculty and staff positions would be budgeted, most in support areas. One of the new positions would be for a president of TCC Connect, whose responsibilities would include Distance Learning, Dual Credit, Weekend College, and Portfolio Development/Assessment.
  - The budget would require no tuition increases. The Maintenance and Operations tax rate would remain at 14.2 cents/\$100 valuation. The Debt Service tax rate would decrease to .0656 cents/\$100 valuation. The total tax rate would decrease .035 cents/\$100 valuation.
- g. Questions and Discussion. Mr. Greenhill congratulated the staff on their work in building the budget and said that, in his opinion, the 3 percent salary increase is deserved.

Mr. Carter said that he liked the general tone of the budget, but would rather the tax rate be “flat,” increasing the Maintenance and Operations rate by an amount equal to the decrease of the Debt Service rate. He expressed concern about the need for present and future student spaces and said that he considers tuition increases the best way to plan for them. He suggested the possibility of the board enacting a three-year tuition increase plan, earmarking such funds for student

spaces. Chancellor Hadley answered that she recognizes the need for more student spaces and said that the board certainly has the option of considering a tuition increase.

Mr. Heede said he was glad to see no tax increases proposed in the budget. He inquired as to the ratio of salaries and benefits to total operating expenses. Mrs. Nancy Chang, associate vice chancellor for finance, calculated the current ratio at about 69 percent.

Chancellor Hadley discussed fall semester enrollment that, at the time of the meeting, was down about 5.5 percent. She listed several possible reasons, including the fact that there are two days difference in the calendar comparing fall 2012 to fall 2011. She mentioned the possibility of extending registration two days.

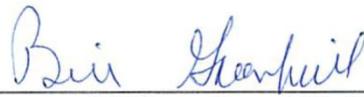
Mr. Carter said that he would like to get a sense of the trustees' opinions on the tuition issue. Mr. Greenhill said he would support a tuition increase of \$2 per credit hour per year for three years, and Mr. Heede agreed. Mrs. Vandergriff said that she approved of the salary increase and is very interested in student spaces, but is concerned about making tuition too burdensome to students. She suggested the possibility of a one-time increase of \$2 per credit hour. Mrs. Winnett, Mrs. Appleman, and Dr. Morrison said they would like to review options.

Chancellor Hadley said that various options could be brought to the board at the next meeting. She also related figures showing that TCC's current tuition is lower than at most of Texas' other large community colleges

Mr. Carter said that approval of the budget at the next scheduled meeting (August 16) might not provide sufficient time for public input on any tuition increase.

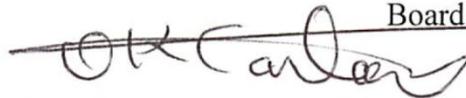
Mrs. Angela Robinson, vice chancellor for administration and general counsel, reminded the board that it has the option of calling a special meeting on a date prior to August 16 for the purpose of hearing public input.

4. Adjournment and Announcement of Next Meeting. Mr. Greenhill adjourned the meeting at 8:34 p.m. The next scheduled meeting of the Board of Trustees is at 6 p.m. on Thursday, August 16, 2012, in the May Owen Center.



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William Greenhill, President,  
Board of Trustees



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O.K. Carter, Secretary,  
Board of Trustees