

TARRANT COUNTY COLLEGE DISTRICT

Board of Trustees Special Meeting

August 22, 2012

6:00 p.m.

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1. Call to Order. The Board of Trustees conducted a special meeting on Wednesday, August 22, 2012, in the District Offices, May Owen Center, with Mr. William Greenhill presiding. Other trustees present were Mrs. Louise Appleman, Mrs. Kristin Vandergriff, Mr. O.K. Carter, Mr. Conrad Heede, Dr. Gwendolyn Morrison, and Mrs. Robyn Medina Winnett. Also present were Chancellor Erma Johnson Hadley and members of the TCCD faculty and staff.
 2. Public Comment and
 3. Public Hearing on 2012-13 Proposed Budget. There was no public comment.
 4. Consent Agenda.
 - a. Consideration and Approval of Proposed Recommendations for Tenure and Promotion in Rank
 - b. Review and Approval of TCCD Investment Policy
 5. Consideration and Approval of Items removed from Consent Agenda. No items were removed. On a motion by Dr. Morrison, seconded by Mrs. Vandergriff, the board voted unanimously to approve the Consent Agenda.
 6. Consideration and Approval of Blanket Purchase Order (BPO) Agreement with Nouveau Construction & Technology Services, Premier Communications and Superior Fiber & Data Services to Provide Districtwide Cable Technology Installation. Amount: Not to exceed \$300,000. Motion to approve the blanket purchase order was made by Mr. Heede, seconded by Dr. Morrison, and passed unanimously

7. Presentation on 2012-13 Proposed Operating Budget. Chancellor Hadley gave highlights of the proposed budget, including

- Total Maintenance and Operations revenue of \$261,665,000, most of the \$15.1 million increase coming from ad valorem taxes.
- Maintenance and Operations revenue displayed by major expenditure category.
- A total District budget of \$351,172,787, up \$2.18 million from 2011-12.
- A set-aside of \$5 million for new construction, increasing that amount to \$24 million.
- Recommendations including
 - A 3 percent salary increase for all full- and part-time budgeted employees and a \$1.50 per contact hour increase for credit adjunct faculty.
 - Increases in the tuition rates for in-district students, students from other Texas counties, and students who are either resident aliens or out-of-state, with such rates to be in force from spring 2013 through the 2014-15 school year. Funds derived from these increases are recommended to be earmarked for student “sticky spaces.”
 - A combined Maintenance and Operations and Debt Service tax rate for 2012 of 14.897 cents, the same as for 2011. A copy of the presentation is found in the Supplemental Minutes Book (SMB).

After the presentation, Mr. Greenhill thanked the chancellor, CELT members, faculty representatives, and fellow trustees for their work on the budget. He then called on other trustees for comments. Mrs. Winnett asked if the tuition increases were needed to balance the budget and was informed that they were not. She then asked for and received a definition of “sticky spaces” as places for students to gather outside of class. She then said that it is her

hope that the staff can be “more creative” in finding sources of funding other than tuition increases.

8. Consideration and Approval of 2012-13 Operating Budget. Mr. Carter moved the following resolution:

Resolved by the Board of Trustees of the Tarrant County College District that the Tarrant County College budget for the fiscal year 2012-2013 in the amount of \$351,172,787 comprised of the following amounts:

- \$ 261,665,000 – Maintenance and Operation
- \$ 7,442,000 – Debt Service
- \$ 78,125,787 – Renewal and Replacements
- \$ 3,940,000 – Auxiliary Enterprises

be approved, and that a certified copy of the budget be filed with the state agencies as required by law and that said budget be included by reference in its entirety as a part of the minutes of this meeting.

The motion was seconded by Dr. Morrison and approved unanimously.

- a. Consideration and Approval of Salaries and Benefits 2012-13: Mr. Carter moved approval of the salary increases for 2012-13 as outlined in the proposed budget. Mrs. Appleman seconded and the motion was approved unanimously. A copy of the 2012-13 Entry Earnings and Salary Ranges and Employment Procedures booklet is found in the Supplemental Minutes Book.
- b. Tuition Increase (Beginning Spring 2013): Mr. Carter moved that the board delegate authority to the chancellor to establish an increase in tuition for credit classes beginning

with the spring 2013 semester. Mrs. Appleman seconded, and the motion was approved unanimously.

- c. Authority for the Chancellor to Set Individual Salaries and Sign Contracts: Mr. Carter moved that the board delegate authority to the chancellor to set individual salaries and sign contracts. Mrs. Winnett seconded and the motion was approved unanimously.
- d. Consideration and Approval of Tax Exemptions for Certain Disabled and Senior Citizens: Mr. Carter moved the following, which was seconded by Mr. Heeded and passed by a vote of 6-0-1, Mrs. Appleman abstaining.

Be it so ordered by the Board of Trustees of the Tarrant County College District that all ad valorem tax exemptions comply with state law and are as follows:

Disabled Veterans	30%	\$ 5,000
	50%	7,500
	70%	10,000
	100%	12,000
Other Disabled Persons		\$ 3,000
Persons over Age 65		\$ 50,000

- e. Authority for the Chancellor to Establish Non-Credit Tuition and Fees: Mr. Carter moved that the board delegate authority to the chancellor to establish non-credit tuition and fees. The motion was seconded by Mr. Heede and passed unanimously.
- f. Setting of the Tax Rates for 2012: Mr. Carter moved that it be it so ordered by the Board of Trustees of the Tarrant County College District that there will be levied for the year 2012 on all property owned within the boundaries of the Tarrant County

College District on the first day of the current year, January 1, 2012, except so much thereof as may be exempt by the constitution of the United States and the laws of the state, the following taxes:

- An ad valorem tax of and at the rate of 14.241cents of the \$100 cash value thereof estimated in the lawful currency of the United States for the support and maintenance of the Tarrant County College District.
- An ad valorem tax of and at the rate of 0.656cents of the \$100 cash value thereof estimated in the lawful currency of the United States to pay the principal and interest of the 2001 series bonds, the 2004 series bonds and the 2005 series bonds.

The motion was seconded by Mr. Heede and approved unanimously.

9. Closed Meeting. Mr. Greenhill, at 6:45 p.m., called for a closed meeting under the following provisions of the Texas Government Code:

- Deliberation on Real Property, Section 551.072, *Texas Government Code*. The real property discussion will address the purchase, exchange, lease or value of real estate to include the Radio Shack amended lease.
- Deliberation on Personnel Matters, Section 551.074, *Texas Government Code*. The deliberation will include a discussion on the employment, contract, evaluation and/or duties of the chancellor.
- Consultation with Attorney, Section 551.071, *Texas Government Code*. For purposes of a private consultation with board's attorney on any subjects or matters authorized by law. The deliberation will include any pending/contemplated litigation.

10. Consideration and Action on Closed Meeting Items. The open meeting reconvened at 8:35 p.m. Mrs. Appleman moved that the chancellor's salary for 2012-13 be increased by 3 percent. Mr. Heede seconded, and the motion was unanimously approved.
11. Adjournment and Announcement of 2012-13 Board of Trustees Meetings Schedule. Mr. Greenhill called trustees' attention to the schedule of board meetings for 2012-13 (SMB) and announced that the next meeting of the board was scheduled for 9 a.m. on Saturday, September 22. He adjourned the meeting at 8:46 p.m.



William Greenhill, President,
Board of Trustees



O.K. Carter, Secretary,
Board of Trustees