

TARRANT COUNTY COLLEGE DISTRICT

Meeting of the Board of Trustees

January 17, 2013

6:00 p.m.

1. Call to Order. The Board of Trustees conducted its regular monthly meeting on Thursday, January 17, 2013, in the District Offices, May Owen Center, with Mrs. Kristin Vandergriff presiding. Other trustees present were Mrs. Louise Appleman, Mr. O.K. Carter, Mr. Conrad Heede, and Dr. Gwendolyn Morrison. Also present were Chancellor Erma Johnson Hadley and members of the TCCD staff.
2. Public Comment. There was no public comment.
3. Fort Worth Iron Chef Presentation: Regina Taylor, executive director of the Community Food Bank, described the work of her organization and thanked the College, particularly Chancellor Hadley and Trinity River Campus President Tahita Fulkerson, for hosting the Iron Chef competition benefitting the food bank. Graphic artist Walter Brookins then presented Chancellor Hadley with a poster he had created for the event.
4. Presentation on Student Access and Success and Administrative Programs and Projects.
 - a. Northwest Campus: “*Cornerstone Honors Program*” – President Elva LeBlanc introduced Dr. Lynn Preston, faculty director of the program, who presented a video describing the program structure and featuring quotes from students and faculty. Assistant Director Julie Lantrip was present, as were 10 Cornerstone students.
 - b. Recognition of Ms. Chipoy Moyo: *DREAM Big for College Video Contest* – Southeast Campus President Bill Coppolla introduced student Chipoy Moyo, who had won third place in a national Achieving the Dream video contest. Ms. Moyo showed the video and thanked TCC for “the opportunity to flourish.”
5. Board Action Items and Board Business Related Items
 - a. Approval of Minutes of the Meeting of December 12, 2012 – Mrs. Vandergriff said that since the November minutes had been approved in December counter to parliamentary procedure (minutes cannot be approved at a special meeting), she was requesting a motion to approve those minutes as well as those for December

12. Mr. Carter moved approval, Mr. Heede seconded, and the motion was approved, 5-0.

6. Committee Reports.

- a. Audit & Finance Committee: Mrs. Appleman noted the inclusion in the board packet of letters reporting on the collection of delinquent taxes.
- b. Governance Committee: Mrs. Vandergriff said that the committee had heard a presentation from BOKA Powell about the Urgency Model, discussed the Institutional Plan, and discussed the RFP for a financial manager for the plan.
- c. Institutional Plan Committee: *Urgency Model Presentation*– Mr. Tom Dwyer of BOKA Powell gave a PowerPoint presentation, a copy of which is in the Supplemental Minutes Book (SMB), dealing primarily with the Innovation Forum as the foundation of the Urgency Model process. The process calls for potential projects to be graded according to three criteria – meeting the cost-impact ratio (calculated at about \$3,000 per student), contribution to student success and impact on the community. The total score would place the project into one of four quadrants. Those in the lowest quadrant (IV) would not go forward. Those in quadrants II and III would receive additional due diligence. Those in quadrant I would advance to Return on Student Investment analysis and piloting. Differences of opinion, Mr. Dwyer said, would largely be settled through the process, if done correctly. Other questions dealt with who would run the process (Innovation Forum campus liaisons), who would make final decisions (chancellor/CELT and/or Board of Trustees), and the extent of diversity considerations (demographics other than ethnicity may be added).

7. Consideration and Approval on Committee Recommendations.

- a. Audit & Finance
- b. Governance
- c. Institutional Planning

There were no recommendations requiring approval.

8. Consideration and Approval of Resolution and Order for Election. Mr. Tom Carr, the District's elections attorney, explained that an election would be conducted on May 11 for Single Member Districts 6 and 7 (part of the normal rotation) and Single Member

District 2. The District 2 election is necessary because Mr. Heede was appointed to fill an unexpired term. Winner of the District 2 election will serve until 2015, at which time an election for a full, six-year term will take place. Filing deadline for the May 11 election is March 1, and a runoff, if necessary, would be held on June 15. Mr. Carter read the resolution (SMB), and Mr. Heede moved approval. Mrs. Appleman seconded, and the resolution was approved, 5-0.

9. Consideration and Approval of Resolution and Order for Election Services. Mr. Carr explained the benefits of entering into a contract with the Tarrant County Elections Department to conduct the election. Mr. Carter read the resolution (SMB), and Dr. Morrison moved approval. Mr. Heede seconded, and the resolution, amended to substitute Mrs. Vandergriff's name for Mr. Greenhill's, was approved, 5-0.
10. Consideration and Approval of Indefinite Delivery/Indefinite Quantity (IDIQ) Pool Service Authorization Agreement with Corgan Associates for Architectural Design, Construction Documents and Administration for Renovation of Science Labs for South Campus Science Classroom Building (SSCI). Amount: not to exceed \$320,700. On a motion by Mr. Heede, seconded by Mrs. Appleman, the board voted, 5-0, to approve the agreement.
11. Consideration and Approval of Indefinite Delivery/Indefinite Quantity (IDIQ) Pool Service Authorization Agreement with Beck Architectural Design and Construction Administration for Renovation of Classrooms and Labs for South Campus Technology Classroom Building (STEC). Amount: not to exceed \$157,760.90. On a motion by Mrs. Appleman, seconded by Mr. Heede, the board voted, 5-0, to approve the agreement.
12. Consideration and Approval of Indefinite Delivery/Indefinite Quantity (IDIQ) Pool Service Authorization Agreement with Bennett Benner Pettit for Architectural Design, Construction Documents, and Construction Administration to Develop Math Emporium Classrooms for Northwest Campus Academic Building (WACB). Amount: not to exceed \$147,676.80. On a motion by Mr. Heede, seconded by Mr. Carter, the board voted, 5-0, to approve the agreement.
13. Consideration and Approval of Indefinite Delivery/Indefinite Quantity (IDIQ) Pool Service Authorization Agreement with Bennett Benner Pettit for Architectural Design, Construction Documents, and Construction Administration to Develop Math Emporium

Classrooms for South Campus Nursing Classroom Building (SNUR). Amount: \$166,491.80. On a motion by Mr. Carter, seconded by Dr. Morrison, the board voted, 5-0, to approve the agreement.

14. Consideration and Approval of BuyBoard Cooperative Agreement with Environmatic Systems to Provide Equipment and Installation to Upgrade Northeast Campus Library Building (NLIB) Control Systems to Reliable Building Automation Control System. Amount: \$113,515. On a motion by Mr. Heede, seconded by Dr. Morrison, the board voted, 5-0, to approve the agreement.

15. Consideration and Approval of Agreement with EST Group to Purchase Dell Compellent Series Storage Area Network (SAN) Data Storage System. Amount: \$252,476.14. On a motion by Mr. Carter, seconded by Mr. Heede, the board voted, 5-0, to approve the agreement.

16. Consideration and Approval of Agreement with SHI Government Solutions to Purchase Dell Computers and Flat Panel Displays to Provide Replacement Desktop Computers Amount: \$1,259,923.10. On a motion by Mr. Carter, seconded by Mrs. Appleman, the board voted, 5-0, to approve the agreement.

17. Consideration and Approval of 36-month Agreement to Purchase Internet Service from AT&T. Amount: \$156,672. On a motion by Mr. Heede, seconded by Dr. Morrison, the board voted, 5-0, to approve the agreement.

18. Consideration and Approval of Agreement with Flair Data Systems to Purchase Cisco SMARTnet Service Contract. Amount: \$160,351.41. On a motion by Mrs. Appleman, seconded by Mr. Carter, the board voted, 5-0, to approve the agreement.

19. Consideration and Approval of Agreement with Solid Border to Purchase FireEye and Palo Alto Network Protection Systems. Amount: \$149,748. On a motion by Mr. Heede, seconded by Dr. Morrison, the board voted, 5-0, to approve the agreement.

20. Consideration and Approval of Agreement with River Education Services (JourneyEd) for renewal of Microsoft Campus Agreement Amount: \$295,910.68. On a motion by Mr. Heede, seconded by Mr. Carter, the board voted, 5-0, to approve the agreement.

Supporting materials for Agenda Items 10-20 are found in the Supplemental Minutes Book.

21. Monthly Financial Report.

- a. Financial Summary Update and
- b. Review of Income and Expenditures: Mr. Mark McClendon, vice chancellor for finance, reported that, with three months (33 percent) of the fiscal year complete, revenue stands at 46 percent of budget and expenditures at 35 percent. Some items show expenditures exceeding 33 percent because they reflect encumbrances beyond the reporting period.
- c. Review of Investment Portfolio: The investment portfolio for the months ended December 31, 2012, showed an overall gain of 0.43 percent.

22. Chancellor's Report.

- a. New Staff Member Introductions: South Campus President Peter Jordan introduced Dr. Larry Rideaux, vice president of student development services.
- b. Campus Accolades: Chancellor Hadley singled out
 - The graduation of 18 students from the Northeast Campus Dental Assisting Program.
 - Awarding of an AACC Plus 50 Encore Completion grant to Northeast Campus.
 - Participation by the Northwest Campus Criminal Justice Training Center in a \$300,000 grant to the Tarrant County District Attorney's Office for the "No Refusal – Driving While Intoxicated Enforcement Blood Draw" program.
 - The "Art as a Stress Reliever" program held for Northwest Campus students and for the Transition Class from Brewer High School.
 - The naming of Mr. Paul Luyster, South Campus, as one of 10 national finalists in the 2013 Bellweather Award's Instructional Programs and Services category.
 - The providing of Friday breakfasts to armed service veterans at Southeast Campus.
 - The hosting by Ms. Karen Haun, Southeast Campus assistant professor of accounting, of a training program for students in the Volunteer Income Tax Assistance program.

- A workshop of the DFW Health Information Management Association held on Trinity River Campus. One-fourth of the attendees were TCC students or former students.
- The naming of Mr. Don Brazier, Trinity River surgical technology program, as a Fellow of the Association of Surgical Technologists.
- Recognition by Workforce Solutions for Tarrant County of the role played by TCC Corporate Services in attracting General Electric.
- Participation by Dr. Jane Harper, Ms. Suzanne Carter and Dr. Sheryl Harris at a Higher Education Thought Leaders forum at TCU.
- The awarding of \$40.7 million in financial aid for the spring semester.
- The identification of more than 1000 potential graduates by the Graduation Outreach staff.

A full list of Campus Accolades are in the Supplemental Minutes Book.

- c. Recent Activities: A full list of the chancellor's recent activities is found in the Supplemental Minutes Book.

23. Board President's Report.

- a. Board Survey Update: Mrs. Vandergriff announced that the board is being surveyed by the Warren Douglas marketing firm.


24. Closed Meeting.

- a. Deliberation Real Property, Section 551.072, *Texas Government Code*. The real property discussion will address the purchase, improvement, exchange, lease or value of real estate to include recommendations from the Institutional Plan (*Facilities and Academics Plan*).
- b. Deliberation on Personnel Matters, Section 551.074, *Texas Government Code*.
- c. Consultation with Attorney, Section 551.071, *Texas Government Code*. For purposes of a private consultation with board's attorney on any subjects or matters authorized by law. The deliberation will include any pending/contemplated litigation.

There being no closed meeting, the open meeting continued with Item No. 26.

25. Consideration and Action on Closed Meeting Items. N/A

26. Adjournment and Announcement of Next Meeting: The next meeting of the board will be at 6 p.m. on Thursday, February 21, in the May Owen Center. On a motion by Mr. Carter, seconded by Mr. Heede, the board voted, 5-0, at 8:57 p.m. to adjourn the meeting.



Bill Greenhill, President
Board of Trustees



O.K. Carter, Secretary
Board of Trustees