

TARRANT COUNTY COLLEGE DISTRICT

Meeting of the Board of Trustees

March 7, 2013

6:00 p.m.

1. Call to Order. The Board of Trustees conducted its regular monthly meeting on Thursday, March 7, 2013, in the District Offices, May Owen Center, with Mr. William Greenhill presiding. Other trustees present were Mrs. Louise Appleman, Mr. O.K. Carter, Mr. Conrad Heede, Dr. Gwendolyn Morrison, and Mrs. Kristin Vandergriff. Also present were Chancellor Erma Johnson Hadley and members of the TCCD staff.
2. Public Comment. Dakota Frizzell, vice president of the Northwest Campus chapter of the Student Government Association, informed the board that the chapter had been named the outstanding chapter in its region and now was a candidate for top chapter in the state.
3. Presentation on Student Access and Success and Administrative Programs and Projects.
 - a. South Campus: “Empowering Families to Promote Student Success” – South Campus President Peter Jordan introduced the internal and external partners instrumental to the launch and operation of the Family Empowerment Center. Gladys Emerson, South’s vice president for continuing education services, then gave an overview of the Center, including a historical perspective, goals, service strategies, lists of stakeholders, and various services provided by the Center. These services include the Oil and Gas Production Program, College and Career Readiness, Volunteer Income Tax Assistance, Voter Registration and Education, a “Money School” for financial planning, and the awarding of grants and scholarships. She described the Center’s facility, scheduled for dedication in April 2013. Sue Matkin, vice president of United Way of Tarrant County then described her organization’s involvement with the Center and how its work dovetails with United Way initiatives.

- b. Southern Association of Colleges and Schools (SACS) Reaffirmation of Accreditation Update – Chancellor Hadley explained the basics of the SACS-COC affirmation process and introduced Steve Hagstrom, TCCD’s SACS liaison, who described more fully the academic accreditation and compliance process. He outlined the work that had been done compiling TCCD’s Compliance Certification Report that earlier in the day had been sent to SACS headquarters in Atlanta. The process will culminate in a peer panel visit to TCCD in October 2013 at which recommendations may be given to the College. Affirmation of accreditation would follow at the annual SACS meeting. Director of Quality Enhancement Jill Pool then described progress on the Quality Enhancement Plan (QEP), the focus of which – determined by a faculty survey – is critical thinking. The final proposal for the five-year plan will go to SACS in August 2013. Terry Mouchayleh, dean of the Faculty Academy, then described past and future professional development activities connected to the SACS process. Terri Day, executive director of institutional research and planning, then detailed plans for compiling the Instructional Assessment Report required by SACS. The study will examine the effectiveness of 11 of the College’s 37 Associate of Applied Science degree programs and provide an assessment of the Core Curriculum.

Copies of the PowerPoint presentations for Agenda Items 3a and 3b are found in the Supplemental Minutes Book (SMB)

4. Board Action Items and Board Business Related Items.
 - a. Approval of Minutes of the Meeting of February 21, 2013. Mrs. Appleman asked that the minutes be amended to reflect her acknowledgment of reception of three months of reports on delinquent tax collections from the law firm of Linebarger, Gogan, Blair & Sampson, LLP. On a motion by Mrs. Appleman, seconded by Mr. Carter, the board voted, 6-0, to approved the minutes as amended.
5. Presentation on Proposed New Official Tarrant County College District Seal. Chancellor Hadley asked that this be an action item. Reginald Gates, vice

chancellor for communications and external affairs, told the board that the design of the new seal was a part of the overall branding campaign outlined at the February meeting. Arturo Martinez, director of graphic services, described the process by which the design of the new seal was reached and showed the proposal to trustees. On a motion by Mr. Carter, seconded by Mr. Heede, the board voted, 6-0, to adopt the new seal (SMB).

6. Consent Agenda.

- a. Consideration and Approval of Interlocal Agreement with Texas A&M to Provide Independent Third Party Measurement and Verification of Energy Conservation Projects
- b. Consideration and Approval of Proposed Policy Changes to DBD (LOCAL) and DBD (EXHIBIT)
- c. Consideration and Approval of Third Attempt (Three-Peat) Rule Charges Effective Fall 2013

On a motion by Mr. Carter, seconded by Mrs. Vandergriff, the board voted, 6-0, to approve the Consent Agenda.

7. Consideration and Action on Items Removed from Consent Agenda. No items were removed.

8. Committee Reports.

- a. Audit and Finance Committee – Mrs. Appleman said that she and Internal Auditor Annette McCurdy had drafted a schedule of meetings, the first of which will be in April and will result in a report at the board’s April meeting.
- b. Governance Committee – No report.
- c. Institutional Planning – No report.

9. Consideration and Action on Committee Recommendations. There were no committee recommendations requiring action.

10. Consideration and Approval of Deductive Change Order #1 with Weatherproofing Technologies, Inc., (WTI) for Modifications to the Exterior Soffits and Lighting at South Campus Student Center Building (SSTU) and South

- Campus Library:Amount, (\$43,327.18) Credit.On a motion by Mr. Carter, seconded by Mrs. Vandergriff, the board voted, 6-0, to approve the change order.
11. Consideration and Approval of The Interlocal Purchasing System (TIPS) Cooperative Agreement with Texas Air Systems to Provide Air Handler Replacement for South Campus Technology Building (STEC):Amount, \$122,748.
On a motion by Mr. Heede, seconded by Mrs. Appleman, the board voted, 6-0, to approve the agreement.
 12. Consideration and Approval of The Interlocal Purchasing System (TIPS) Cooperative Agreement with Texas Air Systems to Provide Air Handler Replacement for South Campus Science Building (SSCI): Amount, \$136,516. On a motion by Dr. Morrison, seconded by Mrs. Vandergriff, the board voted, 6-0, to approve the agreement.
 13. Consideration and Approval of Texas Multiple Awards Schedule (TXMAS) Cooperative Agreement with Hallmark Casework to Provide New Lab Casework for South Campus Science Building (SSCI):Amount, \$861,301. On a motion by Dr. Morrison, seconded by Mrs. Vandergriff, the board voted, 6-0, to approve the agreement.
 14. Consideration and Approval of Annual Renewal of Microsoft Premier Support Services:Amount, \$131,740. On a motion by Mr. Heede, seconded by Mr. Carter, the board voted, 6-0, to approve the renewal.
 15. Consideration and Approval of Purchase of Media Buys for TCC Branding Campaign through Warren Douglas Advertising: Amount,not to exceed \$400,000.
On a motion by Mr. Carter, seconded by Dr. Morrison, the board voted, 6-0, to approve the purchase.
 16. Consideration and Approval of One (1) Month Extension for Copier Leases and Facilities Management Contracts with Denitech Corporation: Amount, \$97,177.59. On a motion by Mr. Carter, seconded by Mr. Heede, the board voted, 6-0, to approve the extension.
 17. Chancellor's Report.
 - a. New Staff Members Introductions –David Wells, vice chancellor for academic affairs, introduced Christine Hubbard, who moves from

divisional dean (NW) to become director of academic operations. He also introduced Larry Anderson, the new director of workforce services, TCC Opportunity Center. Mark McClendon, vice chancellor for finance, introduced Angela Gonzales, new purchasing manager, Trinity River Campus.

- a. Campus Accolades – Chancellor Hadley recognized members of the Joint Consultation Committee (JCC) whose terms are expiring. JCC Chair Robin Birt (TR) thanked the chancellor and board and said that Kristi Miranda (SO) will be the 2013-14 JCC chair. Other outgoing JCC members were Stephanie Scroggins (NE), David Clinkscale (SO), and Angela Chilton (NW). Chancellor Hadley singled out the following from among the Campus Accolades (SMB):
 - Northeast Campus – The “Save a Smile” day community service project of the dental hygiene faculty and students; the donation of ceramic bowls by Karmien Bowman and her art students to the Tarrant and North Texas Area Food Bank
 - Northwest Campus – The production of “The Emperor’s New Clothes” performed for elementary school students; the hosting by the Student Activities staff of high school students for campus tours.
 - South Campus – The President’s Day of Service on which students, faculty, and staff painted flower pots to be donated to a local nursing home; the hosting of LeaderKids Fort Worth by Continuing Education Services and the Office of Community Outreach.
 - Southeast Campus – The lecture and book signing by Trustee Carter; the 392 hours of service learning performed by students in Sharon Wettingel’s Introduction to Sociology course.
 - Trinity River Campus – Kid’s Vision Fest, during which 790 children received free eye exams; praise for a nursing student from Sharon Ransom of CookChildren’s Hospital.
 - Academic Affairs – Participation by the Tarrant Small Business Development Center with other colleges in the “Fast Pitch” contest for

entrepreneurs; the closeout of the Manufacturing and Electrical Consortium Skills Development Grant by Corporate Services; attendance by Janet Younger and César Diaz at the Texas Association of Literacy and Adult Education conference.

- Information and Technical Services – Installation by the libraries of the Primo cloud-based online catalog.
- Student Success – The hiring of three new part-time advisers; a presentation by Vice Chancellor Joy Gates Black at the Community College Conference on Learning Assessment.

The full list of Campus Accolades is found in the Supplemental Minutes Book.

- b. Recent Activities – Chancellor Hadley singled out from among her recent activities attendance at the Chancellor’s Emerging Leaders Dinner on March 5.


18. Board President’s Report.

- a. Texas Legislative Black Caucus Legislative Summit – Dr. Morrison reported on the two-day event in Austin that included workshops and visits with Tarrant County legislators.
- b. African American Heritage Program – Mr. Greenhill described the Trinity River Campus event, which included music selections and readings by TCC students.

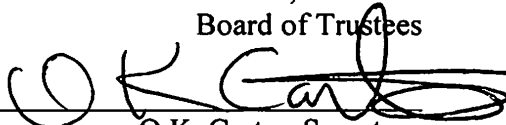
19. Closed Meeting. There was no closed meeting conducted.

20. Consideration and Action on Closed Meeting Items. N/A

21. Adjournment and Announcement of Next Meeting. Mr. Greenhill announced that the next meeting of the board would be at 6 p.m. on Thursday, April 18, at the May Owen Center. He adjourned the meeting at 8:25 p.m.



Bill Greenhill, President
Board of Trustees



O.K. Carter, Secretary
Board of Trustees