

TARRANT COUNTY COLLEGE DISTRICT

Meeting of the Board of Trustees

June 20, 2013

6:00 p.m.

---

1. Call to Order. The Board of Trustees conducted its regular monthly meeting on Thursday, June 20, 2013, in the District Offices, May Owen Center, with Mr. William Greenhill presiding. Other trustees present were Mrs. Louise Appleman, Mr. O.K. Carter, Mrs. Kristin Vandergriff, Dr. Gwendolyn Morrison, and Mrs. Robyn Medina Winnett. Also present were Chancellor Erma Johnson Hadley and members of the TCCD staff.
2. Swearing-In of Elected Officials. Judge L. Clifford Davis administered Oath of Office to Dr. Morrison (District 6) and Mrs. Appleman (District 7). Mr. Heede (District 2) was out of town but had been sworn in earlier in the day.
3. Election of Officers. Mrs. Winnett nominated Mr. Greenhill for the office of president. Mrs. Vandergriff nominated Mrs. Appleman. Mr. Greenhill asked all in favor of Mrs. Appleman to so indicate. Mrs. Appleman, Dr. Morrison, Mrs. Vandergriff, and Mr. Carter did so. Mr. Greenhill said that, four votes being a clear majority, Mrs. Appleman was elected. Mrs. Appleman then took her seat as president. Mr. Carter nominated Mrs. Vandergriff for vice president. There were no other nominations, and she was elected unanimously. Mrs. Appleman nominated Mr. Carter for secretary. There were no other nominations, and he was elected unanimously. Mr. Carter nominated Mr. Heede for assistant secretary. There were no other nominations, and he was elected unanimously.
4. Public Comment. There was no public comment.
5. Presentations on Student Access and Success and Administrative Programs and Projects.
  - a. Southeast Campus: "Achieving The Dream in the Arts—A Pathway to Student Success:" President Bill Coppola introduced students Nate Davis and Tiana Rachman. Mr. Davis told the board that he has been most

inspired by classes in the arts and that a primary focus of the campus is the arts as a vehicle for Achieving the Dream. He introduced a video in which he, Ms. Rachman and faculty members Gregory Dewhirst, Jamie Perrin, Christopher Blay, Pert Durapau, Pennie Boyette, and Megan Haratine described efforts of the arts programs to engage students and both the campus and outside communities.

- b. Energy Technology Center Project Update: Dr. David Wells, vice chancellor for academic affairs, reviewed the planning and research leading to the design of the building. New programs will be offered not only to TCC students, but also will engage community members, including K-12 students. Ms. Margaret Lutton, director of strategic project development, described special features of the building. Mrs. Nina Petty, vice chancellor for real estate and facilities, presented a timeline calling for the Center to open in fall 2015. Dr. Peter Jordan, campus president, enumerated new programs and described how they would lead to partnerships with business and industry and to new dual credit offerings. A copy of the PowerPoint presentation is found in the Supplemental Minutes Book.
- c. Southeast Campus Early College High School. Dr. Coppola described this as a partnership with the Arlington ISD in which the early college high school will be designated as the AISD's 7<sup>th</sup> high school and will be under AISD's governance with the intent of helping to break a cycle of poverty in the community and create a college-going culture. The timeline calls for awarding of approval by the Texas Education Agency in January and the start of enrollment in the fall of 2014.

In addition to the presentations listed on the agenda, Chancellor Hadley noted an offer by the Fort Worth Transportation Authority of \$2.50 daily passes for TCC students and read emails from alumni Kay Hall and Ariel King crediting the College and specific faculty members for their success.

6. Board Action Items and Board Business Related Items.
  - a. Approval of Minutes of the meeting of May 10, 2013: On a motion by Mrs. Vandergriff, seconded by Dr. Morrison, the minutes were unanimously approved as presented.
7. Consideration and Approval of Authorizing the Chancellor to Negotiate Memorandum of Understanding (MOU) with National Heritage Academies (NHA) for South Campus Charter School. Completed Contract with NHA to be approved by the Board of Trustees. This item was removed from the agenda.
8. Consent Agenda.
  - a. Consideration and Approval of Proposed Policy Changes to FH (LOCAL): On a motion by Mr. Carter, seconded by Dr. Morrison, the board voted, 6-0, to approve the Consent Agenda.
9. Consideration and Action on Items removed from Consent Agenda: No items were removed.
10. Committee Reports.
  - a. Audit and Finance Committee: Mrs. Appleman reported that the committee had met, and she reviewed minutes of that meeting. The latest tax collection reports have been distributed. There will be a presentation in July on a test of the ethics and compliance hotline
  - b. Governance Committee: No report.
  - c. Institutional Planning Committee. Mrs. Vandergriff reported that the committee had not met since the RFPs for a financial advisor had been received. A committee is being formed to review the RFPs. The committee will meet in July, and the meeting will include a visit to Alliance Airport. The College's asset portfolio will be reviewed with an eye to various ways of funding construction.
11. Consideration and Action on Committee Recommendations. There were no recommendations requiring approval.
12. Consideration and Approval of City of Kennedale Tax Increment Reinvestment Zone Number One (1) New Hope Road. Mr. Mark McClendon, vice chancellor for finance, reviewed the procedure for bringing TIRZ proposals to the board, said

that the procedure had been followed, and recommended approval. Kennedale Mayor John Clark and Mayor Pro-tem Brian Johnson described the projects and the benefits it would bring to Kennedale and neighboring cities. The city asks TCC to participate at 50 percent over the 25-year life of the TIRZ. Current assessed value of the property is \$19 million, with \$28,000 in taxes to the College. Projections are that, after the TIRZ, value will be more than \$111 million, resulting in about \$166,000 annually to TCC. On a motion by Dr. Morrison, seconded by Mrs. Vandergriff, the board voted, 6-0 to approve participation as recommended. A copy of the PowerPoint presentation is found in the Supplemental Minutes Book.

13. Consideration and Approval of City of Sansom Park Tax Increment Reinvestment Zone Number One (1) Jacksboro Hwy and Azle Avenue. Mr. McClendon also recommended approval of this proposal. Ms. Karen Bolyard, city administrator, described the need for revitalization in the area. Mr. Jack Thompson, director of economic development, described the project of 179 acres as including single- and multi-family housing. Mr. Lance Reardon, vice president for finance, said that the \$24.6 million current value of the property is predicted to increase 234 percent over the 25-year life of the TIRZ. TCC's total investment, at 50 percent, would be \$340,000. On a motion by Mrs. Winnett, seconded by Mr. Carter, the board voted, 6-0, to approve participation as recommended. A copy of the PowerPoint presentation is found in the Supplemental Minutes Book.
14. Consideration and Approval of Job Order Contracting General Contractor (JOC-GC) Agreement with McCaslin-Hill for Renovations of Southeast Campus C Wing Building (ESEC) Food Service Area to Culinary Arts Kitchen: Amount, \$128,904.34. On a motion by Mr. Greenhill, seconded by Mr. Carter, the board voted, 5-0, to approve the agreement, Mrs. Winnett having left the room.
15. Consideration and Approval of Job Order Contracting General Contractor (JOC-GC) Agreement with VandP Struhs J.V. for Trinity River East Campus (TREC) Skywalk Glass Replacement: Amount, \$289,058. On a motion by Dr. Morrison, seconded by Mr. Greenhill, the board voted, 6-0, to approve the agreement.

16. Consideration and Approval of Contract with Advanced Paving for Northeast Campus Asphalt Parking Lot Repair: Amount, \$233,485.83. On a motion by Mr. Carter, seconded by Mrs. Vandergriff, the board voted, 6-0, to approve the agreement.
17. Consideration and Approval of Job Order Contracting General Contractor (JOC-GC) Agreement with Chambers Engineering for Northeast Campus Enhanced Entry Road: Amount, \$186,648.77. On a motion by Dr. Morrison, seconded by Mr. Greenhill, the board voted, 6-0, to approve the agreement.
18. Consideration and Approval of Contract with North Texas Contracting for South Campus Drainage Improvements Phase II: Amount, \$515,434.50. On a motion by Mr. Greenhill, seconded by Mrs. Winnett, the board voted, 6-0, to approve the agreement.
19. Consideration and Approval of Job Order Contracting General Contractor (JOC-GC) Agreement with Trevino Group for Renovation of South Campus Recital Hall (SREC) Outdoor Space: Amount, \$110,894.18. On a motion by Dr. Morrison, seconded by Mr. Carter, the board voted, 6-0, to approve the agreement.
20. Consideration and Approval of Change Order with Struhs Commercial Construction for Northwest Campus Central Utility Plant Building Expansion: Amount, \$64,101. On a motion by Mrs. Winnett, seconded by Mrs. Vandergriff, the board voted, 6-0, to approve the change order.
21. Consideration and Approval of The Interlocal Purchasing System (TIPS) Cooperative Agreement with Pathway Communications to Provide Audio and Visual Equipment and Installation for South Campus Technology Building (STEC) Renovation: Amount, \$223,571.24. On a motion by Dr. Morrison, seconded by Mr. Carter, the board voted, 6-0, to approve the agreement.
22. Consideration and Approval of The Interlocal Purchasing System (TIPS) Cooperative Agreement with Pathway Communications to Provide Audio and Visual Equipment and Installation for South Campus Science Building (SSCI) Renovation: Amount, \$188,354.84. On a motion by Mr. Carter, seconded by Mrs. Winnett, the board voted, 6-0, to approve the agreement.

23. Consideration and Approval of Interlocal Agreement with City of Arlington to Provide Traffic Signal Systems at the Southeast Campus Reconfigured Entries: Amount, \$347,800. On a motion by Mrs. Winnett, seconded by Mrs. Vandergriff, the board voted, 6-0, to approve the agreement.
24. Consideration and Approval of BuyBoard Cooperative Agreement with Enviromatic Systems to Provide Equipment and Installation to Upgrade Select Building Automation Systems at Northeast and South Campuses to Reliable Building Automation System: Amount, \$287,959. On a motion by Mr. Greenhill, seconded by Mr. Carter, the board voted, 6-0, to approve the agreement.
25. Consideration and Approval of Texas Multiple Awards Schedule (TXMAS) Cooperative Agreement with Simplex Grinnell to Provide Equipment and Installation of Fire Alarm Systems at Northeast, Southeast and Trinity River Campus Buildings: Amount, \$713,849. On a motion by Mr. Carter, seconded by Mr. Greenhill, the board voted, 6-0, to approve the agreement.
26. Consideration and Approval of BuyBoard Cooperative Agreement with Facility Solutions Group to Provide Equipment and Installation of Interior and Exterior Lighting Systems at Northeast, Northwest, Southeast and Trinity River Campuses: Amount, \$448,591. On a motion by Mrs. Vandergriff, seconded by Mr. Carter, the board voted, 6-0, to approve the agreement.
27. Consideration and Approval of Purchase of Ellucian Colleague Modules for the Student Academic Planning and Retention Alert Modules: Amount, \$153,400. On a motion by Mr. Carter, seconded by Dr. Morrison, the board voted, 6-0, to approve the purchase.
28. Consideration and Approval of Purchase of eProcurement System from SciQuest to Automate the Entire Procurement Process Implementation Plus First Year License and Maintenance: Amount: \$475,480. On a motion by Mr. Greenhill, seconded by Mr. Carter, the board voted, 6-0, to approve the purchase.
29. Consideration and Approval of Purchase of Edmentum Plato Courseware Site License: Amount: \$1,219,323.19. On a motion by Dr. Morrison, seconded by Mrs. Vandergriff, the board voted, 6-0, to approve the purchase.

30. Consideration and Approval of Agreement with Infinity Sound for Renovation and Installation of New Audio-Visual System in Boardroom at May Owen Center Amount: \$180,981. On a motion by Mrs. Winnett, seconded by Dr. Morrison, the board voted, 6-0, to approve the agreement.

31. Consideration and Approval of Agreement with EdFinancial for Financial Aid Call Center and Verification Processing: Amount, \$435,388. On a motion by Dr. Morrison, seconded by Mr. Carter, the board voted, 6-0, to approve the agreement.

32. Consideration and Approval of Lease Agreement with Fort Worth Northbrook, LTD. To Provide Classrooms for Northwest Campus Continuing Education Services Programs and Office and Storage Space for Records Management: Amount, \$568,136. On a motion by Mr. Carter, seconded by Mr. Greenhill, the board voted, 6-0, to approve the agreement.

Supporting materials for Agenda Items Nos. 14-32 are found in the Supplemental Minutes Book.

33. Monthly Financial Report. Mr. McClendon reported that the College remains in a strong financial position with 92.5 percent of budgeted income realized as opposed to 72.5 percent of budgeted expenditures made. The investment portfolio stood at \$256 million at the end of May 2013 and showed an overall yield of .46 percent

34. Chancellor's Report.

- a. New Staff Member Introductions: Dr. Carlos Morales, president, TCC Connect; Ms. Suzanne Cottraux, director, Public Relations and Marketing; Ms. Robin Birt, director, College Readiness and Educational Foundations; Mr. Robert Heyser, interim director of web communication
- b. Campus Accolades: In lieu of listing individual campus accolades, Chancellor Hadley called on Ms. Cottraux, who informed trustees that, for the fourth consecutive year, TCC had been ranked by *Diverse Issues in Higher Education* magazine among the top 100 colleges and universities in service to minority populations and this year ranked 37<sup>th</sup> nationwide in the number of associate degrees earned by minority students.

- c. **Recent Activities:** Chancellor Hadley offered her list of recent activities for reading by trustees at a later time. The list is found in the Supplemental Minutes Book.

35. **Board President's Report.** Prior to calling for the reports on agenda items, Mrs. Appleman noted that Chancellor Hadley was one of three persons selected to be profiled in an upcoming KERA-TV documentary, *Women Who Make Texas*.

- a. **3rd Annual Student Development and Success Institute:** Mr. Greenhill commented on the program and, in particular, the address by Dr. Mark Milliron.
- b. **Community College Association of Texas Trustees (CCATT) Annual Meeting:** Mr. Greenhill said the meeting featured an update on the legislative session. Mr. Carter noted a need for trustee involvement with legislators prior in addition to during the session. Chancellor Hadley reviewed TCC's appropriations for the upcoming biennium.
- c. **Achieving the Dream Update:** Mrs. Appleman reported on a visit by TCC's AtD coaches, who were highly complimentary.

36. **Closed Meeting.** Mrs. Appleman called for a closed meeting on the following subjects at 9:19 p.m., recessing the open meeting, which was resumed at 10:24 p.m.

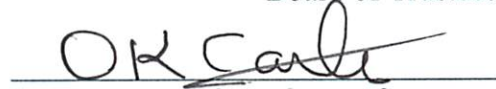
- a. **Deliberation Real Property, Section 551.072, *Texas Government Code.*** The Real Property discussion will address the purchase, improvement, exchange, lease or value of real estate to include deliberation on the purchase of the Bell Helicopter-Textron Facility located at Alliance Airport.
- b. **Deliberation on Personnel Matters, Section 551.074, *Texas Government Code.*** Deliberation will include discussion on the chancellor's invitation to serve on United Educators (UE) Corporate Advisory Board.
- c. **Consultation with Attorney, Section 551.071, *Texas Government Code.*** For purposes of a private consultation with board's attorney on any subjects or matters authorized by law. The deliberation will include any pending/contemplated litigation.



37. Consideration and Action on Closed Meeting Items. Mr. Carter moved that the board approve the purchase of 2301 Horizon Drive, Alliance Airport, from Bell Helicopter Textron, Inc., at a price of \$16 million. Dr. Morrison seconded, and the motion was approved by a 5-0 vote, Mrs. Winnett having left the meeting.
38. Adjournment and Announcement of Next Meeting. Mrs. Appleman announced that the board will next meet at 6 p.m. on Thursday, July 18, at the May Owen Center. She adjourned the meeting at 10:26 p.m.



Louise Appleman, President  
Board of Trustees



O.K. Carter, Secretary  
Board of Trustees