

TARRANT COUNTY COLLEGE DISTRICT

Meeting of the Board of Trustees

September 12, 2013

6:00 p.m.

1. Call to Order. The Board of Trustees conducted its regular monthly meeting on Thursday, September 12, 2013, in the District Offices, May Owen Center, with Mrs. Louise Appleman presiding. Other trustees present were Mrs. Kristin Vandergriff, Mr. O.K. Carter, Dr. Gwendolyn Morrison, and Mr. Conrad Heede. Also present were Chancellor Erma Johnson Hadley and members of the TCCD staff.
2. Public Comment. Mr. Jack Langdon of Fort Worth presented a grievance to the board. He contends that one of the administrators in the Seniors Program on Northeast Campus told him that he (Langdon) had resigned from teaching his weight training classes. Mr. Langdon contends this was not true and that he sent a correction to the president of the Northeast Senior Council. He said that, since then, he has not been able to resolve the issue with Human Resources, the Chancellor's Office, the Northeast Campus President's Office, and the vice chancellor for administration and general counsel. He said he has been told that he has no standing to file a grievance since he is not an employee. He left a copy of his grievance with the board.

A group from South Campus – faculty members Jerry Barton, Charles Credicott, and Artamease Hailes and students Mark Ingram, Alan Brown, Kimberley Bass, and Leyla Konn – thanked the board, chancellor, Vice Chancellor for Real Estate and Finance Nina Petty, and the facilities team for the renovations to the Science and Technical Buildings and for the South Campus Emporium. They said that these facilities provide much better opportunities for teaching, learning, and student success.

3. Presentation on Student Access and Success and Administrative Programs and Projects.
 - a. Northwest Campus Walsh Library 2012-2013 End of Year Report: Mrs. Sandra McCurdy, director of library services, said that, while libraries have been called by many other names in the past, the ones now most in favor is “information commons” or “learning commons,” which she defined as a place of teaching and learning, group

work, collaboration, professional development, creating, change, inquiry, communications, and community. She concentrated on creating, connecting, and collaborating, telling the board of the many ways in which the Northwest Campus library staff interacts with faculty, staff, and students – including dual credit students at their high schools. A video presentation created by Public Service Librarian April Martinez showed new furniture, photographs of teaching and events, and quotations about the library's services from students.

4. Board Action Items and Board Business Related Items.

- a. Approval of Minutes of the meeting of August 19, 2013: On a motion by Mrs. Vandergriff, seconded by Mr. Heede, the board voted unanimously to approve the minutes as corrected by the addition of a comma to a monetary figure in Agenda Item No. 21.

5. Consent Agenda.

- a. Consideration and Approval of Tuition for Continuing Education Classes: On a motion by Dr. Morrison, seconded by Mr. Vandergriff, the board voted unanimously to approve the tuition schedule.

6. Consideration and Approval of Items removed from Consent Agenda. No items were removed.

7. Committee Reports.

- a. Audit and Finance Committee: Mr. Carter reported that the committee had met in August, auditing trustee expenses. He said the committee is looking at other issues brought up by the internal audit.
- b. Governance Committee: No report
- c. Institutional Planning Committee: Mrs. Vandergriff reported on the September 11 meeting at which the committee discussed the coming visit with representatives from Alamo Colleges and worked to define the committee's role going forward.

8. Consideration and Approval on Committee Recommendations. There were no recommendations requiring approval.

9. Consideration and Approval of Amendment No. 1 to the Fort Worth Tax Increment Reinvestment Zone Number Four (4) Participation Agreement. Paul Paine, president of

Fort Worth South came to the board requesting that TCC lower its participation in the TIRZ to 50 percent and to extend participation either through 2022 or to the point at which the cap of \$4.7 million is reached. He gave details of the TIRZ, including past, current, and future projects. Taxable value in the TIRZ, which began at \$231 million in 1997 has risen to a current figure of \$484 million and is expected to reach \$650 million at the end of the TIRZ. On a motion by Mrs. Vandergriff, seconded by Dr. Morrison, the board voted unanimously to approve the amendment.

10. Consideration and Approval of Job Order Contracting (JOC) Method of Construction Delivery and Approval of JOC General Contractors for a Period of Two Years. Director of Procurement Mike Herndon reported that the Gordian Group had completed the custom price book for the District and that the Procurement staff is working with local contractors to bring them up to date. Twenty firms responded to the RFP and, after evaluation took place, seven – Struhs Commercial Construction, Imperial Construction, SDB Contracting Services, Basic IDIQ, Rayco Construction, Nouvea Construction and Technology Services, and Jamail and Smith – were selected. On a motion by Mrs. Vandergriff, seconded by Mr. Heede, the board voted unanimously to approve the Job Order Contracting method and the list of vendors.
11. Consideration and Approval of Final Deductive Change Order with Chambers Engineering for Phase I of New Entrance Roads and Traffic Signals at Southeast Campus: Amount, (\$26,138.57) Credit. On a motion by Mr. Heede, seconded by Mrs. Vandergriff, the board voted unanimously to approve the deductive change order.
12. Consideration and Approval of Final Deductive Change Order with Byrne Construction Services for Renovation of Fine Arts Building (NFAB) at Northeast Campus: Amount, (\$76,602.50) Credit. On a motion by Mr. Heede, seconded by Mrs. Vandergriff, the board voted unanimously to approve the deductive change order.
13. Consideration and Approval of Final Deductive Change Order with Lee Lewis Construction for the New Firing Range (WFPR) at Northwest Campus: Amount, (\$259,867.76) Credit. On a motion by Mr. Heede, seconded by Mrs. Vandergriff, the board voted unanimously to approve the deductive change order.
14. Consideration and Approval of Cooperative Purchasing Network (TCPN) Job Order Contracting Service with SBD, Inc. for Renovation of the D Wing (ESED) Room 1200 for the Innovation Forum at Southeast Campus: Amount, Not to Exceed \$177,822.50.

On a motion by Mr. Carter, seconded by Dr. Morrison, the board voted unanimously to approve the JOC agreement.

15. Consideration and Approval of Indefinite Delivery/Indefinite Quality (IDIQ) Pool Service Authorization Agreement with Perkins & Will for Architectural Design and Engineering Services for Early College High School at Southeast Campus: Amount, Not to Exceed \$648,298. On a motion by Mr. Carter, seconded by Dr. Morrison, the board voted unanimously to approve the agreement.
16. Consideration and Approval of BuyBoard Cooperative Agreement with GCA Services Group to Provide Custodial Services for TCCD: Amount, Not to Exceed \$654,000. On a motion by Dr. Morrison, seconded by Mr. Carter, the board voted unanimously to approve the agreement.
17. Consideration and Approval of BuyBoard Cooperative Purchasing Network (TCPN) Cooperative Agreements with GCA Services to Provide Grounds and Maintenance Services at Trinity River (TRC) and Trinity River East (TREC) Campuses: Amount, Not to Exceed \$968,840. On a motion by Mr. Carter, seconded by Mrs. Vandergriff, the board voted unanimously to approve the agreements.
18. Consideration and Approval of The Interlocal Agreement with the City of Fort Worth to Purchase Unleaded and Diesel Fuel from Martin Eagle Fuel: Amount, \$296,000.00 (Not to Exceed). On a motion by Mr. Heede, seconded by Mrs. Vandergriff, the board voted unanimously to approve the agreement.
19. Consideration and Approval of Cooperative Purchasing Network (TCPN) Agreement with ThyssenKrupp to Provide Escalator and Elevator Service: Amount, \$240,000. On a motion by Dr. Morrison, seconded by Mr. Carter, the board voted unanimously to approve the agreement.
20. Consideration and Approval of Districtwide Purchase of Dell Computer Desktops, Laptops and Monitors: Amount, Not to Exceed \$2 million. Vice Chancellor for Technology Services Tim Marshall told the board that, through the reverse auction process, about \$500,000 had been saved on this purchase. On a motion by Mr. Carter, seconded by Mrs. Vandergriff, the board voted unanimously to approve the purchase.

21. Consideration and Approval of Annual Renewal of Ellucian Administrative Software:
Amount, \$439,935.00. On a motion by Mr. Heede, seconded by Mrs. Vandergriff, the board voted unanimously to approve the renewal agreement.
22. Consideration and Approval of Purchase of Oracle Database Application Software:
Amount, \$647,525.06. On a motion by Dr. Morrison, seconded by Mr. Carter, the board voted unanimously to approve the purchase.
23. Chancellor's Report.
 - a. New Staff Member Introductions: Ms. Candy Center, director of weekend college and dual credit, Southeast Campus; Dr. Lisa Benedetti, dean of Humanities, Northwest Campus; Dr. Zena Jackson, vice president for academic affairs, Southeast Campus; Mr. Gary Preather, promoted to associate vice chancellor of real estate and facilities. Chancellor Hadley also introduced the members of the Joint Consultation Committee.
 - b. Campus Accolades: None
 - c. Recent Activities: Chancellor Hadley's list was offered to trustees for their reading. She noted that the 12th class day enrollment for the District was 50,994 and that TCCD is one of the few community college districts in the state that posted an enrollment increase.
24. Board President's Report.
 - a. Chancellor's Breakfast – Mrs. Appleman commented on the success of the breakfast and thanked staff members responsible.
 - b. Real Estate Council Education Summit – Mrs. Appleman reviewed the meeting, conducted at the Trinity River Campus, noting that it dealt principally with the perception of public education and the continuing involvement of the business community.
25. Closed Meeting. Mrs. Appleman called, at 7:43 p.m., for a closed meeting on the following:
 - a. Deliberation Real Property, Section 551.072, *Texas Government Code*. The real property discussion will address the purchase, exchange, lease or value of real estate to include recommendations from the Institutional Plan (Facilities and Academics Plan)

- b. Deliberation on Personnel Matters, Section 551.074, *Texas Government Code*.
The deliberation will include a discussion on the chancellor's 2013-14 performance goals and trustee self-evaluations
- c. Consultation with Attorney, Section 551.071, *Texas Government Code*. For purposes of a private consultation with board's attorney on any subjects or matters authorized by law. The deliberation will include any pending/contemplated litigation.

26. Consideration and Action on Closed Meeting Items. There was no action taken.

27. Adjournment and Announcement of Next Meeting. The next meeting of the board will be at 5 p.m. on Thursday, October 10, at the May Owen Center. As no action on closed meeting items was scheduled, she adjourned the meeting at 7:45 p.m.



Louise Appleman, President
Board of Trustees



O.K. Carter, Secretary
Board of Trustees