

TARRANT COUNTY COLLEGE DISTRICT

Meeting of the Board of Trustees

October 10, 2013

6:00 p.m.

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1. Call to Order. The Board of Trustees conducted its regular monthly meeting on Thursday, October 10, 2013, in the May Owen Center District offices with Mrs. Louise Appleman presiding. Other trustees present were Mrs. Kristin Vandergriff, Mr. O.K. Carter, William Greenhill, Dr. Gwendolyn Morrison, Mr. Conrad Heede, and Mrs. Robyn Medina Winnett. Also present were Chancellor Erma Johnson Hadley and members of the TCCD staff.
2. Public Comment. Dr. Jerry Coats, dean of the Southeast Campus Liberal Arts Division, introduced faculty member Pennie Boyett, editor of *The Compass*, the campus literary magazine, who spoke about the process through which the magazine is published.
3. Presentation on Student Access and Success and Administrative Programs and Projects.
  - a. Trinity River Campus: “*TCC Writes*” and Dr. Mary French: *Impacting Students for Life*: Dr. French could not attend, but President Tahita Fulkerson introduced Learning Center Coordinator Steven LeMons, who described the *TCC Writes* magazine and introduced a video featuring four student contributors. The students, Connor Moyer, Lorraine Hutson, Ariana Rodriguez, Sarah Reckling, and Connie Alling were present at the meeting.
  - b. “Strategies for Success”: Dr. Sheryl Harris, director of curriculum development and international initiatives, spoke about how federal Carl Perkins Grant allocations have increased over the last six years, outlined

the goals College's career and technical advisers, and provided statistics on degrees, certificate, and completers from 2008-09 through 2012-13.

- c. TCC Foundation Update: Executive Director Joe McIntosh, joined by Foundation Board Chair Bob Benda, reported that the *Evening With Bill Cosby* had raised \$212,000 for student scholarships; introduced Tammy Marceleno of JPMorganChase, who presented the Foundation a donation of \$50,000; and called forth outgoing Foundation Board members Joy Thomas and Dixon Holman Jr. to be recognized for their service.

4. Board Action Items and Board Business Related Items.

- a. Approval of Minutes of the meeting of September 12, 2013: On a motion by Dr. Morrison, seconded by Mr. Carter, the board voted, 7-0, to accept the minutes as presented.

5. Consent Agenda.

- a. Consideration and Approval of Chancellor's 2013-2014 Goals
- b. Consideration and Approval of Board Renewal of Mark McClendon to City of Fort Worth Tax Increment Finance (TIF) Districts #3, #4, #6, #8, #10, #12, and #13
- c. Consideration and Approval of Board Renewal of Erma Johnson Hadley to City of Fort Worth Tax Increment Finance (TIF) District #9

On a motion by Dr. Morrison, seconded by Mrs. Vandergriff, the board voted, 7-0, to approve the Consent Agenda.

6. Consideration and Approval of Items removed from Consent Agenda. No items were removed.

7. Committee Reports.

- a. Audit and Finance Committee: No report.
- b. Governance Committee: No report
- c. Institutional Planning Committee: Mrs. Vandergriff called trustees' attention to minutes of October 8 at which the committee was briefed on facilities projects including the South Campus Energy Technology Center and the various campus early college high schools.

8. Consideration and Approval on Committee Recommendations. There were no recommendations requiring approval.
9. Discussion and Consideration of Texas Public and Private Partnership Infrastructure Act. Mr. Greenhill noted that this state legislation had been reference by the visiting delegation from Alamo Colleges. He said that his reading of the legislation led him to believe the TCCD has all the processes in place to take advantage of the act.
10. Consideration and Approval of Final Deductive Change Order with Envision General Contractors for Math Emporium Northwest Campus Academic Classroom Building (WACB): Amount, (\$34,631.55) Credit. On a motion by Mr. Heede, seconded by Dr. Morrison, the board voted, 7-0, to approve the deductive change order.
11. Consideration and Approval of Final Deductive Change Order with Imperial Construction for Math Emporium, South Campus Nursing Building (SNUR): Amount, (\$55,891) Credit. On a motion by Mr. Heede, seconded by Mr. Carter, the board voted, 7-0, to approve the deductive change order.
12. Consideration and Approval of Three Year Contract with Marcis and Associates to Provide Custodial Services for Tarrant County College District (TCCD): Amount, Not to Exceed \$9,443,887.53. On a motion by Mr. Heede, seconded by Mrs. Vandergriff, the board voted, 7-0, to approve the contract.
13. Consideration and Approval of Continued Allocation of Funds for the BuyBoard Cooperative Agreement with GCA Services Group to Provide Custodial Services for Trinity River and Trinity River East Campuses: Amount, Not to Exceed \$1,195,484.29. On a motion by Mr. Heede, seconded by Mrs. Vandergriff, the board voted, 7-0, to approve the contract.
14. Consideration and Approval of Educational and Institutional (E&I) Cooperative Agreement with Tremco/Weatherproofing Technologies for Roof Replacements per District-wide Roofing Assessment: Amount, \$1,351,773.74. On a motion by Dr. Morrison, seconded by Mrs. Vandergriff, the board voted, 7-0, to approve the agreement.

15. Consideration and Approval Texas Multiple Awards (TXMAS) Cooperative Agreement with ChemCal to Provide Water Treatment Chemicals and Services for Tarrant County College District (TCCD): Amount, Not to Exceed \$156,000. On a motion by Mr. Heede, seconded by Mrs. Vandergriff, the board voted, 7-0, to approve the deductive change order.
16. Consideration and Approval of BuyBoard Cooperative Agreement with Environmatic Systems to Provide Equipment and Installation to Upgrade Automation Systems Northeast Campus Health and Physical Education (NHPE) Building to Reliable Building Automation: Amount, \$175,000. On a motion by Mr. Heede, seconded by Mr. Carter, the board voted, 7-0, to approve the agreement.
17. Consideration and Approval of Renewal of Online Tutoring Services with NCS Pearson (SmartThinking): Amount: \$150,000. On a motion by Mr. Heede, seconded by Mrs. Vandergriff, the board voted, 7-0, to approve the renewal.
18. Consideration and Approval of Renewal of BlackBoard Modules Licensing and Hosting Fees: Amount, \$564,051.34. On a motion by Mr. Carter, seconded by Dr. Morrison, the board voted, 7-0, to approve the renewal.
19. Consideration and Approval of Renewal of McAfee Anti-Virus Protection Software from Future Com: Amount, \$118,431.45. On a motion by Mr. Heede, seconded by Mr. Carter, the board voted, 7-0, to approve the renewal.
20. Consideration and Approval of Blanket Purchase Order (BPO) for AT&T Contracted Services: Amount, \$400,000. On a motion by Mr. Heede, seconded by Mrs. Vandergriff, the board voted, 7-0, to approve the purchase order.
21. Consideration and Approval of Recovery Amount in the U.S. Mineral Products Company Bankruptcy Plan of Reorganization: Amount, (\$160,281) Credit. On a motion by Mr. Carter, seconded by Mr. Heede, the board voted, 7-0, to approve the recovery amount.
22. Consideration and Approval of Four (4) Year SkillSoft Online Course Agreement: Amount, \$231,786.80. On a motion by Dr. Morrison, seconded by Mr. Carter, the board voted, 7-0, to approve the agreement.

23. Monthly Financial Report.

- a. Financial Summary Update,
- b. Review of Income and Expenditures,
- c. Review of Investment Portfolio: Vice Chancellor for Finance Mark McClendon informed the board that, since the audited financial statements for 2012-13 would be forthcoming at the November meeting, there would be no report. He did note that the District had finished the year in the black, did not have to use any of the designated reserve, and added to the fund balance.

24. Chancellor's Report.

- a. New Staff Member Introductions: Ms. Carol Bracken, associate general counsel; Ms. Margaret Lutton, promoted to director of institutional and strategic development; Dr. Lori Doddy, dean of the South Campus Humanities Division; Dr. Carolyn Robertson, dean of the South Campus Behavioral and Social Science Division; Dr. Mary Ramirez, dean of the South Campus Business and Technology Division.
- b. Campus Accolades: Chancellor Hadley singled out the following:
  1. Northeast Campus faculty members Linda Quinn and Mina Thompson, trained as Super Advisors;
  2. Brent Alford, Northwest Campus faculty, cast in workshop production at Dallas Theatre Center;
  3. Publication of newest edition of *Lone Star Politics* by South Campus faculty members David Clinkscale and Tony Giardino, and Northwest Campus faculty member Paul Benson;
  4. Southeast Campus Counselor Carisa Bustillos-Givens and faculty member Melissa Evans providing campus sessions on mental wellness;
  5. Trinity River Campus faculty member Jeiesia Johnson named president of the North Texas Radiologic Technology Society;
  6. Small Business Development Center receiving feedback as being exemplary from the Dallas District Office of the U.S. Small Business Administration;

7. Workforce Services as preparing for the final year of an Adult Basic Education Innovation Grant that has seen 623 students earn training certificates;
  8. Corporate Services as taking part for the sixth year in the Chapter 133 Apprenticeship Training Program funded by the Texas Workforce Commission;
  9. Dr. Sheryl Harris as having led a group of 10 students and nine faculty to the Salzburg (Austria) Global Seminars 2013.
  10. David Ximenez, associate vice chancellor for enrollment services, as having been selected to serve on the Hazlewood Exemption Program Negotiated Rule Making Committee of the Texas Veterans Commission.
- c. Recent Activities: Chancellor Hadley noted her attendance at a White House Affordable Care Act Stakeholders Briefing, chairing a panel discussion for the Congressional Black Caucus, the appearance at TCC by HACU President Antonio Flores and Commissioner of Higher Education Raymund Parades, and being named to the Executive Committee of the Texas Association of Community Colleges.
25. Board President's Report. Mrs. Appleman remarked on the Evening with Bill Cosby; asked Director of Student Success Chris Douglas to report to the board on the Men of Color Mentoring Program; and asked Trustees Heede, Vandergriff, Morrison, Greenhill, and Carter to comment on their attendance at the Association of Community Colleges 44th Annual Leadership Congress.
26. Closed Meeting. Mrs. Appleman called at 8:37 p.m. for a closed meeting on the following:
- a. Deliberation Real Property, Section 551.072, *Texas Government Code*.  
The real property discussion will address the purchase, exchange, lease or value of real estate to include recommendations from the Institutional Plan (Facilities and Academics Plan).

- b. Deliberation on Personnel Matters, Section 551.074, *Texas Government Code*. The deliberation will include a discussion on the Chancellor's performance appraisal and salary review.
- c. Deliberation and discussion of the deployment, or specific occasions for implementation, of security personnel or devices pursuant to Section 551.076, *Texas Government Code*.
- d. Consultation with Attorney, Section 551.071, *Texas Government Code*. For purposes of a private consultation with board's attorney on any subjects or matters authorized by law. The deliberation will include any pending/ contemplated litigation.

The open meeting was reconvened at 9:26 p.m.

27. Consideration and Action on Closed Meeting Items. On a motion by Dr. Morrison, seconded by Mrs. Vandergriff, the board voted, 4-2, Mr. Carter and Mr. Heeded voting in the negative and Mrs. Winnett having left the meeting, to grant a 3.5 percent salary increase to Chancellor Hadley, such increase having taken effect on September 1, 2013.
28. Adjournment and Announcement of Next Meeting. Mrs. Appleman called at 9:26 p.m. for the board to resume its Closed Meeting. She noted that the next meeting of the board will be on November 21 in the May Owen Center. She adjourned the meeting at 9:27 p.m.



Louise Appleman, President  
Board of Trustees



O.K. Carter, Secretary  
Board of Trustees