

TARRANT COUNTY COLLEGE DISTRICT

Meeting of the Board of Trustees

April 17, 2014

6:00 p.m.

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1. Call to Order. The Board of Trustees conducted its regular monthly meeting on Thursday, March 20, in the District Offices, May Owen Center, with Mrs. Louise Appleman presiding. Other trustees present were Mrs. Kristin Vandergriff, Mr. O.K. Carter, Dr. Gwendolyn Morrison, Mrs. Robyn Medina Winnett, and Mr. Conrad Heede
2. Public Comment. Mr. Jordan Talley, a Northeast Campus student, presented a petition to change the College's practices on sales of loose-leaf textbooks, saying that the inability to rent or re-sell such books is a hardship for students. Adjunct faculty member Dr. Leah Tarwater thanked the board for what she said was a change in practice that would allow adjuncts to teach four courses in the summer. Prior to the next agenda item, Chancellor Erma Johnson Hadley introduced South Campus Student Lori King Nelson, one of 85 students nationwide named as winners of the Jack Kent Cooke Undergraduate Transfer Scholarships.
3. Presentation on Student Access and Success and Administrative Programs and Projects.
  - a. South Campus, "Partnerships for Student Success: The Generation Hope Program" – President Peter Jordan introduced Ms. Gladys Emerson, vice president for continuing education services, and Mr. Jonathan Davis, coordinator of community outreach. Ms. Emerson outlined the history of the program, which provides laptop computers for students in selected Fort Worth ISD middle schools. Mr. Davis described the components of the program – afterschool activities, monthly field trips, summer enrichment, and competition preparation. Three students – Miss Kierra Washington, Mr. Jacobi Green, and Miss Mya Rico – were introduced.
  - b. Board of Trustees Institute – Mr. Heede reported on his attendance with Mrs. Appleman, Mr. Greenhill, and Dr. Joy Gates Black, vice chancellor for

academic affairs and student success, to the institute held in Santa Fe, N.M. Dr. Gates Black showed data on various success measures and the resulting success points. Mr. Heede outlined the priorities and action items for TCCD coming out of the institute.

4. Board Action Items and Board Business Related Items.
  - a. Approval of Minutes of the March 20, 2014 Board Meeting – On a motion by Mrs. Vandergriff, seconded by Mr. Carter, the minutes were approved as presented by a vote of 6-0.
5. Committee Reports.
  - a. Audit and Finance Committee – Mr. Carter reported that the committee had met and examined the results of audits of the District’s informational technology system and the Engineering Technology Program and had discussed next year’s audit of suppliers of goods and services to the District.
  - b. Governance Committee – Mrs. Appleman said the committee had met to approve the agenda for the April meeting.
  - c. Institutional Planning Committee – Mrs. Vandergriff reported that the committee had received a status report on the Northeast Campus Performing Arts Center proposal, which is now going through the Innovation Forum process. The committee also suggested agenda items for the May board retreat.
  - d. 50th Anniversary – Dr. Morrison reported that the Golden Jubilee core committee had met earlier in the day to discuss committee structure, event timeline, and other matters. A full Steering Committee meeting is planned for May.
6. Consideration and Approval on Committee Recommendations. No recommendations required approval.
7. Consideration and Approval of Blanket Purchase Order (BPO) with Warren Douglas Advertising for Media Buys: Amount, not to exceed \$250,000. On a motion by Mr. Heede, seconded by Mr. Carter, the purchase order was approved, 6-0.

8. Consideration and Approval of Indefinite Delivery/Indefinite Quantity (IDIQ) Pool Service Authorization Agreement with Jacobs Consultancy to Provide Commissioning Services for South Campus Energy Technology Center: Amount, not to exceed \$185,856. On a motion by Mr. Heede, seconded by Dr. Morrison, the agreement was approved, 6-0.
9. Consideration and Approval of Contract with Basecom Construction Services for Construction of Math Emporium at Trinity River Campus-Trinity River Building: Amount, \$497,770. On a motion by Dr. Morrison, seconded by Mrs. Vandergriff, the contract was approved, 6-0.
10. Consideration and Approval of Contract with Lassiter, Inc. to Install Chiller and Supporting Systems at Northwest Campus: Amount, not to exceed \$292,647. On a motion by Mr. Heede, seconded by Mr. Carter, the contract was approved, 6-0.
11. Consideration and Approval of BuyBoard Cooperative Agreement with GCA Services Group to Provide Custodial Services for Tarrant County College District: Amount, \$11,934,988.81. On a motion by Dr. Morrison, seconded by Mrs. Vandergriff, the contract was approved, 6-0.
12. Consideration and Approval of Contract with Ellucian to Provide 24 hour Central Help Desk Services: Amount, \$1,889,659. On a motion by Mr. Heede, seconded by Dr. Morrison, the contract was approved, 5-1, Mr. Carter voting in the negative.
13. Consideration and Approval of Agreement with Pathway Communications for Purchase and Installation of Audio Visual Classroom Equipment to Upgrade 10 Classrooms per Campus at Northeast, Northwest and South Campuses: Amount, \$459,722. On a motion by Mr. Carter, seconded by Mr. Heede, the agreement was approved, 6-0.
14. Monthly Financial Report. – Mr. Mark McClendon, vice chancellor for finance, reported that, at the end of March, income for the fiscal year stood at 84.3 percent while expenditures were at 60.2 percent. The cash position of the District was at about \$151 million, some \$8 million having gone into operations since February 28. The investment portfolio for the month ended March 31, 2014, showed an overall yield of 0.45 percent.

15. Chancellor's Report.

- a. New Staff Member Introductions – Dr. Kelley Mills, assistant to the chancellor; Dr. Joy Gates Black, named vice chancellor for academic affairs and student success.
- b. Campus Accolades – Chancellor Hadley singled out several items from among the monthly accolades list, which is found, along with a list of her recent activities, in the Supplemental Board Material, along with supporting materials for all other agenda items.

16. Board President's Report. Mrs. Appleman commended staff members who put on the recent Student Success Scholastic Summit. Dr. Morrison reported on her tour of Crowley with a busload of real estate agents during which the tour guide lauded the Tarrant County College Crowley Center. She also noted the anniversary of her election to the board in 1976.

17. Closed Meeting. At 7:39 p.m., Mrs. Appleman called for a closed meeting under terms of the sections of the Texas Government Code cited below.


- a. Deliberation Real Property, Section 551.072, *Texas Government Code*. The Real Property discussion will address the purchase, improvement, exchange, lease or value of real estate to include recommendations from the Institutional Plan.
- b. Deliberation on Personnel Matters, Section 551.074, *Texas Government Code*. The deliberation will include a discussion on the chancellor's 2013-14 performance goals mid-year update.
- c. Consultation with Attorney, Section 551.071, *Texas Government Code*. For purposes of a private consultation with board's attorney on any subjects or matters authorized by law. The deliberation will include any pending/contemplated litigation.

18. Consideration and Action on Closed Meeting Items. There were no items requiring action

19. Adjournment and Announcement of Next Meeting. As there was no action to be taken on Closed Meeting items, Mrs. Appleman adjourned the meeting at 7:39 p.m. The board will next meet on May 16, 2014, at the board retreat.



Louise Appleman, President  
Board of Trustees



O.K. Carter, Secretary  
Board of Trustees