

TARRANT COUNTY COLLEGE DISTRICT

Meeting of the Board of Trustees

June 19, 2014

6:00 p.m.

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1. Call to Order. The Board of Trustees conducted its regular monthly meeting on Thursday, June 19, in the District Offices, May Owen Center, with Mrs. Louise Appleman presiding. Other trustees present were Mrs. Kristin Vandergriff, Mr. O.K. Carter, Dr. Gwendolyn Morrison, Mr. William Greenhill, and Mr. Conrad Heede. Also present were Chancellor Erma Johnson Hadley and members of the TCCD staff.
2. Public Comment. Mrs. Charlene Wheelock questioned why support staff in the Aviation Department need to have the same educational requirements as instructors and asked one may be transferred to another department. Chancellor Hadley advised Mrs. Wheelock to address her questions to Northwest Campus President Elva LeBlanc.
3. Presentation on Student Access and Success and Administrative Programs and Projects.
  - a. Dr. Tahita Fulkerson, president of Trinity River Campus, introduced Dr. Robert Munoz, vice president for continuing education services, who introduced the presentation on "Community Education Partnerships." Dr. Manual George, Walgreens district pharmacy supervisor, discussed the partnership between Walgreens and TCC's pharmacy technology program. Paul Kaufman, Boulevard Heights School principal, discussed the success of the S.T.A.R. (Students Trained and Ready) Program and the success and expansion of the College Exploration Program.
  - b. Mr. Timothy Marshall, vice chancellor for information/technical services, reported on TCC Dashboards/Vision 2015 updates. He explained the glossary of terms that consisted of the color categories, overall score/status, and how the information is captured. Mr. Marshall gave a

demonstration on how to access the data and various reports on TCC's public website and on the intranet for TCC employees.

4. Board Action Items and Board Business Related Items.

- a. Approval of Minutes of the Meeting of May 16, 2014. On a motion by Mr. Greenhill, seconded by Mrs. Vandergriff, the minutes were unanimously approved as presented.

5. Consent Agenda.

- a. Consideration and Approval of Proposed Changes to TCCD Procurement Manual.
- b. Consideration and Approval of Proposed Policy Changes to FLAA(LOCAL).
- c. Consideration and Approval of Proposed Design and Construction Delivery Methods for Early College High School at South Campus.
- d. Consideration and Approval of Lancaster Avenue Project Agreement with the Fort Worth Local Development Corporation.

On a motion by Mr. Greenhill, seconded by Mr. Heede, the Consent Agenda was unanimously approved.

6. Consideration and Approval of Items Removed from Consent Agenda. No items were removed.

7. Committee Reports.

- a. Audit and Finance Committee: Mr. Carter reported that the committee had not met and that the position of internal auditor is still open.
- b. Governance Committee: Mrs. Appleman reported that the committee met to approve the June meeting agenda.
- c. Institutional Planning Committee: Mrs. Vandergriff reported that the committee met on June 10. The chancellor briefed the committee on the South Campus Energy Technology Center and the Northwest Campus Center of Excellence for Aviation, Transportation, and Logistics. The committee discussed using PFM's services in regard to creating RFPs for public/private partnerships with the TXU generating plant or other potential TCC properties. The committee recommended that the board authorize the chancellor to pursue due diligence for use, lease or

purchase of options for additional space for employees displaced by the development of the early college high school on the Northeast Campus.

- d. Mrs. Appleman reported on the Women's Policy Forum held June 16 at which a report was presented on economic issues for women in Texas. TCC was recognized as being key to one of the four building blocks to assist women seeking to overcome unsatisfactory conditions. Chancellor Hadley added that the Weekend College was discussed during her breakout session at the forum and that the Weekend College is at the forefront in helping people reach better economic conditions.
8. Consideration and Approval of Committee Recommendations. The board unanimously approved the Institutional Planning Committee recommendation for the Chancellor to pursue due diligence for use, lease or purchase of options for additional space.
9. Racial Profiling Report. Chief of Police Shaun Williams presented the 2013 TCCD Police Department Annual Traffic Contact Report.
10. Expansion of the Existing Foreign-Trade Zone (FTZ) at Alliance Airport. Mr. Mark McClendon, vice chancellor for finance, introduced Mr. Steve Boecking, Vice President of Hillwood, who explained the benefits of approving the expansion. On a motion by Mr. Heede, seconded by Mr. Greenhill, the board unanimously approved issuing the letter of no objection.
11. Consideration and Approval of Amendment No.1 to Arlington Tax Increment Reinvestment Zone # 4. Mr. McClendon introduced Mr. David Pettit of Pettit Economic Development, representing the City of Arlington, who explained the amendment. On motion by Mr. Carter, seconded by Mrs. Vandergriff, the board unanimously approved the amendment.
12. Consideration and Approval of Job Order Contracting (JOC) Method of Construction Delivery and Approval of Eleven Pools of Construction Trade Contractors for a Period of Two Years. On a motion by Mr. Carter, seconded by Mr. Heede, the board unanimously approved the JOC with elimination of Landscaping & Irrigation and Welding & Metals.

13. Consideration and Approval of The Interlocal Purchasing Systems (TIPS) Cooperative Agreement with Texas Air Systems to Provide Air handlers for South Campus Student Center (SSTU): amount, \$327,597. On a motion by Mr. Greenhill, seconded by Mrs. Vandergriff, the board unanimously approved the agreement.
14. Consideration and Approval of BuyBoard Cooperative Agreement with Enviromatic Systems to Provide Equipment and Installation to Upgrade South Campus Student Center (SSTU) Control Systems to Reliable Building Automation Control Systems: amount, \$275,000. On a motion by Mrs. Vandergriff, seconded by Mr. Greenhill, the board unanimously approved the agreement.
15. Consideration and Approval of the Communities Cooperative Agreement with Graybar Electric for Bulk Purchase of Light-Emitting Diode (LED) Light Fixtures for Districtwide Use: amount, \$348,223.35. On a motion by Mr. Carter, seconded by Mr. Heede, the board unanimously approved the agreement.
16. Consideration and Approval of the Educational and Institutional (E&I) Cooperative Agreement with Nouveau Construction and Technology Services to Provide an Uninterruptible Power System (UPS) for the Trinity River Campus Data Center: amount, not to exceed \$175,579. On a motion by Mr. Heede, seconded by Mrs. Vandergriff, the board unanimously approved the agreement.
17. Consideration and Approval of Contract with Netsync Network Solutions for Virtual Display Interface (VDI) Workstations: amount, \$398,610. On a motion by Mr. Heede, seconded by Mr. Greenhill, the board unanimously approved the contract.
18. Monthly Financial Report. Mr. McClendon reported that expenditures as of May 31 totaled 74.9 percent of the yearly budget. The District's revenue was at 91 percent. The investment portfolio showed an overall yield of 0.48 percent.

19. Chancellor's Report. Chancellor Hadley reported that TCCD's accreditation has been reaffirmed by the the Southern Association of Colleges and Schools Commission on Colleges. A full report is expected about July 15. Chancellor Hadley acknowledged the JCC members present and informed the board the JCC has elected one person to represent the JCC Districtwide. Mr. Stephen Brown has elected as the President of the JCC. Chancellor Hadley informed the board that Dr. Peter Jordan has elected to the Board of the Southern Association of Colleges and Schools Commission on Colleges. TCCD continues to get checks from the Texas Workforce Commission through its local partner, Tarrant County Workforce Solutions. TCCD received a check last month just under \$900,000. Chancellor Hadley went on record thanking the staff of Corporate Services, Continuing Education, and Associate Vice Chancellor for Grant Development Jackie Maki.

a. New Staff Member Introductions – Ms. Robin Lasher, director of the Small Business Development Center; Mr. Robert Heyser, director of web communications.

20. Board President's Report. Mrs. Appleman reported that several members of the Board along with the Chancellor and Mr. Reginald Gates, vice chancellor for communications and external affairs, attended the Community College Association of Trustees meeting in San Antonio last week. Mr. Greenhill was re-elected as secretary/treasurer of the association's Board of Directors and worked with the board on the Legislative agenda and the progress being made with the Coordinating Board and the TACC. Mrs. Appleman reported on the presentation of the State Law Update concerning open meetings and open records.

21. Closed Meeting. At 8:02 p.m. Mrs. Appleman called for a closed meeting to address the following:

a. Deliberation Real Property, Section 551.072, *Texas Government Code*. The real property discussion will address the purchase, improvement, exchange, lease or value of real estate to include recommendations from the Institutional Plan (Facilities and Academics Plan).

- b. Deliberation on Personnel Matters, Section 551.074, *Texas Government Code*. The deliberation will include a discussion on the Chancellor's 2013-14 Performance Goals Mid-Year and 2014-15 Goals.
- c. Consultation with Attorney, Section 551.071, *Texas Government Code*. For purposes of a private consultation with board's attorney on any subjects or matters authorized by law. The deliberation will include any pending/contemplated litigation.

The open meeting was reconvened at 9:07 p.m.

- 22. Consideration and Action on Closed Meeting items. Mr. Heede moved that the board authorize TCCD staff to issue an RFQ for the use, sale or lease of TCCD property located at the 100-300 blocks of North Main Street known as the Fort Worth Power & Light Co./TXU Power Plant. Mr. Carter seconded the motion and the Board unanimously approved the authorization.
- 23. Adjournment and Announcement of Next Meeting. The next meeting of the Board of Trustees will be on Thursday, July 17, at the May Owen Center. Mrs. Appleman adjourned the meeting at 9:08 p.m.



Louise Appleman, President  
Board of Trustees



O.K. Carter, Secretary  
Board of Trustees