

TARRANT COUNTY COLLEGE DISTRICT

Meeting of the Board of Trustees

July 17, 2014

6:00 p.m.

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1. Call to Order. The Board of Trustees conducted a special meeting on Thursday, July 17, in the District Offices, May Owen Center, with Mrs. Louise Appleman presiding. Other trustees present were Mrs. Kristin Vandergriff, Mr. O.K. Carter, Dr. Gwendolyn Morrison, Mrs. Robyn Medina Winnett, and Mr. Conrad Heede. Also present were Chancellor Erma Johnson Hadley and members of the TCCD staff.
2. Public Comment. Deborah Johansen and Thad Russell, doctoral students at the Roueche Graduate Center of the National American University, expressed their thanks to the TCC staff for helping arrange their visit to the board meeting as observers.
3. Board Action Items and Board Business Related Items.
  - a. Approval of Minutes of the Meeting of June 19, 2014 – This agenda item was deferred until the regular monthly meeting in August.
4. Consent Agenda.
  - a. Consideration and Approval of the Appointment of Mark McClendon to Tax Reinvestment Zones (TIF) North Richland Hills #1, #1A, #2 and Southlake #1  
On a motion by Dr. Morrison, seconded by Mr. Carter, the Consent Agenda was unanimously approved.
5. Consideration and Approval of Items Removed from Consent Agenda. No items were removed.
6. Committee Reports.
  - a. Audit and Finance Committee – Mr. Carter reported that the committee had not met due to the vacancy of the internal auditor position, which has now been filled. He said that the yearly external audit is underway.
  - b. Governance Committee – Mrs. Appleman reported that the committee had met via telephone and email to compile the meeting agenda.

- c. Institutional Planning Committee – Mrs. Vandergriff reported that the committee had met on July 15 to discuss with Mr. Mark McClendon, vice chancellor for finance, and Mike Herndon, director of procurement, the Request for Qualifications for a financial adviser. The committee also discussed agenda items and a site for the August 12 meeting.
- d. 50th Anniversary – Dr. Morrison reported that planning continues for the Golden Jubilee Celebration. Ms. Valerie Jay of the Streams and Valleys Commission has been engaged as a consultant to help plan a proposed celebratory event on Panther Island on August 1, 2015. A meeting of the Steering Committee will be held in early September.
7. Consideration and Approval on Committee Recommendations. There were no recommendations requiring approval.
8. Consideration and Approval of Indefinite Delivery/Indefinite Quantity (IDIQ) Pool Service Authorization Agreement with Perkins+Will for Architectural Design and Engineering Services for Early College High on South Campus: Amount, not to exceed \$521,862. Mrs. Nina Petty, vice chancellor for real estate and facilities, told the board that approval would mean that the facility could open for classes in August, 2015. She said that the cost represents a 30 percent savings over a similar facility on Southeast Campus because essentially the same footprint and design were used. On a motion by Dr. Morrison, seconded by Mr. Heede, the board unanimously approved the agreement.
9. Consideration and Approval of Purchase Lancope Stealth Watch Annual Maintenance and Additional Licenses from M&S Technologies: Amount, \$123,624.20. Prior to discussion, there was a moment of silence in honor of the late Ms. Jill Vanhoy, network manager in Information Services. On a motion by Mr. Heede, seconded by Mrs. Vandergriff, the board unanimously approved the purchase.
10. Consideration and Approval of Purchase Adobe Enterprise License for Creative Suite Software from Journey Education: Amount: \$147,386. On a motion by Mr. Heede, seconded by Dr. Morrison, the board unanimously approved the purchase.
11. Monthly Financial Report.

- a. Financial Summary Update – Mr. McClendon reported that, as of June 30 – 10 months into the fiscal year – budgeted income was at 94.2 percent while budgeted expenditures were at 78.3 percent. About \$10 was taken from the investment portfolio in routine transactions to cover budgeted expenses, thereby reducing the District’s cash position to about \$114 million
- b. Review of Investment Portfolio – The investment portfolio for the month ended June 30 showed an overall yield of 0.47 percent on 13-month T-bills and 0.45 percent on 26-month T-bills.

12. Chancellor’s Report.

- a. New Staff Member Introductions – None
- b. Campus Accolades – None
- c. Recent Activities – Chancellor Hadley highlighted the following:
  - i. June 26, Cornerstone/Tarleton State University Articulation Agreement Reception, Trinity River Campus.
  - ii. July 8, Luncheon with Ms. Sally Jewell, U.S. Secretary of the Interior, Trinity River Campus.
  - iii. July 9, Remarks at Breakfast with Our Elders Program and Community Resource Room Dedication, TCC Opportunity Center.
  - iv. July 14, Campus Presidential Candidate Forum, Northeast Campus.
  - v. July 17, Meeting with Mr. Joel Acay, NRG Company, May Owen Center, to discuss possible program dealing with sustainable energy.

The full list of the chancellor’s activities, as well as materials related to agenda items above, can be found in the Supplemental Minutes Book.

13. Board President’s Report. Dr. Morrison called on Dr. Peter Jordan, president, South Campus, to present South Campus portfolios to each board member. Similar portfolios were given to attendees at the July 9 Breakfast with Our Elders program. Mrs. Appleman presented each campus president a copy of the book *Women in Community Colleges* donated by the local chapter of the Association of University Women. Mrs. Appleman also reported on a letter from Mr. Dennis Fiveash of Grand Prairie thanking Southeast Campus for its involvement in The Democracy Commitment initiative. She also reported on having attended a Literacy Consortium

meeting at which TCC was represented by Cesar Diaz, coordinator of special projects.

14. Closed Meeting. At 6:56 p.m., Mrs. Appleman called for a Closed Meeting on the following topics:
  - a. Deliberation Real Property, Section 551.072, *Texas Government Code*. The real property discussion will address the purchase, improvement, exchange, lease or value of real estate to include recommendations from the Institutional Plan (Facilities and Academics Plan).
  - b. Deliberation on Personnel Matters, Section 551.074, *Texas Government Code*. The deliberation will include a discussion on the Chancellor's 2013-14 Performance Goals Mid-Year and 2014-15 Goals.
  - c. Consultation with Attorney, Section 551.071, *Texas Government Code*. For purposes of a private consultation with board's attorney on any subjects or matters authorized by law. The deliberation will include any pending/contemplated litigation.
15. Consideration and Action on Closed Meeting Items. There were no items requiring action.
16. Adjournment and Announcement of Next Meeting. Mrs. Appleman announced the scheduling of special meetings at 6 p.m. on August 4 and August 12 dealing with the 2014-15 budget and the regular meeting at 6 p.m. on August 18, all meetings to be at the May Owen Center. She adjourned the meeting at 6:56 p.m.

  
Louise Appleman, President  
Board of Trustees

  
O.K. Carter, Secretary  
Board of Trustees