

TARRANT COUNTY COLLEGE DISTRICT

Meeting of the Board of Trustees

August 18, 2014

6:00 p.m.

1. Call to Order.
2. Public Comment. Todd Ritterbusch, Tammi Marceleno, and Adrean Boyd of JPMorgan Chase, assisted by Brooklyn Boyd, presented the TCC Foundation with a check for \$100,000 to go toward student scholarships. Southeast Campus President Bill Coppola presented the board and chancellor with a plaque from the Arlington ISD honoring TCC as the AISD Community Partner of the Year. Tim Marshall, vice chancellor for information and technical services, introduced Rigo Ruiz, CEO of MCCI Group Holdings of Houston, who presented a team of TCC employees an award for having developed the LaserFiche application. Team members were Ramon Moreno, Darrell Rush, Patricia Shapard, Carol Latham, and Nigel Parker.
3. Public Comment on 2014-15 Proposed Budget. Faculty members Karen Silverberg and Stacy Stuewe spoke about the benefits to students of Supplemental Instruction and urged trustees to fund the project. JCC President Stephen Brown requested the board to approve the recommended 3 percent salary increase for full-time employees, saying it would continue to make the faculty feel valued.
4. Board Action Items and Board Business Related Items.
 - a. Approval of Minutes of the meetings:
 - i. June 19, 2014. On a motion by Dr. Morrison, seconded by Mr. Heede, the minutes were unanimously approved.
 - ii. July 17, 2014. On a motion by Mr. Carter, seconded by Mrs. Vandergriff, the minutes were unanimously approved.
 - iii. August 4, 2014. On a motion by Mr. Greenhill, seconded by Mr. Carter, the minutes were unanimously approved.
 - iv. August 12, 2014. On a motion by Mr. Heede, seconded by Mrs. Winnett, the minutes were unanimously approved.

5. Consent Agenda.
 - a. Consideration and Approval of TCCD Investment Broker List
 - b. Consideration and Approval of Proposed Recommendations for Tenure and Promotion in Rank
 - c. Consideration and Approval of Inter-Local and Cooperative Agreements
 - d. Consideration and Approval of Proposed Policy Changes to DJ (LOCAL)

On a motion by Mr. Greenhill, seconded by Dr. Morrison, the Consent Agenda was unanimously approved.
6. Consideration and Approval of items removed from Consent Agenda. No items were removed.
7. Committee Reports.
 - a. Audit and Finance Committee. Mr. Carter said that the District's new internal auditor, Nathan Ferguson, had been appointed and that the committee would begin working with him on a schedule for the annual internal audit.
 - b. Governance Committee. Mrs. Appleman said the committee had met to compile the August 18 meeting agenda.
 - c. Institutional Planning Committee. Mrs. Vandergriff reported that the committee and chancellor had met with Oscar Trevino, mayor of North Richland Hills, to discuss matters relating to the city's Tax Increment Financing District.
 - d. 50th Anniversary. Dr. Morrison reported that work on the Golden Jubilee celebration is ongoing and that the Steering Committee would meet early in the fall.
8. Consideration and Approval on Committee Recommendations. There were no recommendations requiring approval.
9. Consideration and Approval of TCCD Investment Policy. Mark McClendon, vice chancellor for finance, reported that the District's financial advisor had reviewed the policy and had no recommended changes. On a motion by Dr. Morrison, seconded by Mr. Carter, the policy was unanimously approved.

10. Consideration and Approval of Texas Multiple Award Schedule Cooperative Agreement with Chemical, Inc. to Provide Water Treatment Chemicals and Services for TCCD: Amount, not to exceed \$200,000. On a motion by Mr. Heede, seconded by Mr. Carter, the board unanimously approved the agreement.
11. Consideration and Approval of Interlocal Agreement with Martin Eagle Oil Company to Purchase Unleaded and Diesel Fuel for TCCD: Amount, not to exceed \$296,000. On a motion by Dr. Morrison, seconded by Mrs. Vandergriff, the board unanimously approved the agreement.
12. Consideration and Approval of BuyBoard Cooperative Agreement with GCA Group to Provide Grounds Services for Trinity River Campus and Trinity River East Campus: Amount, not to exceed \$360,000. On a motion by Mr. Heede, seconded by Mr. Carter, the board unanimously approved the agreement.
13. Consideration and Approval of Cooperative Purchasing Network Agreement with ThyssenKrupp elevator Corporation to Provide Escalator and Elevator Services: Amount, not to exceed \$245,000. On a motion by Mr. Greenhill, seconded by Dr. Morrison, the board unanimously approved the agreement.
14. Consideration and Approval of Educational & Institutional Cooperative Agreement with Tremco/Weatherproofing Technologies to Provide Managed Asset Roofing Program for TCCD: Amount: \$116,734.94. On a motion by Dr. Morrison, seconded by Mr. Heede, the board unanimously approved the agreement.
15. Consideration and Approval of Contract Extension with Parsons Environment Infrastructure Group for Program Management Services of TCCD Capital Improvement Projects: Amount, \$421,460. On a motion by Dr. Morrison, seconded by Mr. Greenhill , the board voted, 6-1, to approve the contract extension, Mr. Carter voting in the negative.
16. Consideration and Approval of Contract Extension with Sewell Advisory Services for Financial Construction Services of TCCD Capital Improvement Projects: Amount, \$630,700. On a motion by Mr. Greenhill, seconded by Dr. Morrison , the board voted, 6-1, to approve the contract extension, Mr. Carter voting in the negative.

17. Consideration and Approval of Annual Subscription Renewal with Ex Libris for Alma Software: Amount, \$113,980.92. On a motion by Mr. Heede, seconded by Mrs. Vandergriff , the board unanimously approved the renewal.
18. Consideration and Approval of Contract Renewal with NCS Pearson (SmartThinking) for On-Line Tutoring Services: Amount: \$150,000. On a motion by Mr. Heede, seconded by Mr. Greenhill , the board unanimously approved the renewal.
19. Consideration and Approval of Contract with SHI Government Solutions to Purchase Tenable Security Center Continuous View Software: Amount, \$181,855.26. On a motion by Mr. Heede, seconded by Mr. Greenhill , the board unanimously approved the contract.
20. Consideration and Approval of Contract with Flair Data Systems to Purchase Equipment to Expand Wireless Coverage: Amount, \$401,474.40. On a motion by Mr. Greenhill, seconded by Mr. Carter , the board unanimously approved the contract.
21. Consideration and Approval of Annual Renewal of Ellucian Administrative Software Maintenance Fee: Amount, \$509,252. On a motion by Mr. Heede, seconded by Mrs. Vandergriff , the board unanimously approved the renewal.
22. Presentation on 2014-15 Proposed Operating Budget. Chancellor Hadley proposed two budgets. “Option A” was based on keeping the same total tax rate (14.95 cents per \$100 valuation). The total budget of \$406,046,390 reflected total Education and General income of \$286,262,259, Capital Improvement Plan income of \$34,309,920, Debt Service income of \$6,730,000, and Interest income of \$25,000. Total tax revenue was increased by \$11.7 million. Educational and General expenditures by type were Salaries, 58 percent; Staff Benefits, 12 percent; Fixed Charges, 4 percent; and Operating Expenses, 26 percent. “Option B” was based on going to the effective tax rate, under which the total tax rate would be 15.457 cents/\$100 valuation. The total budget of \$420,102,390 reflected total Education and General income of \$286,262,259, Capital Improvement Plan income of \$41,337,920, Debt Service income of \$6,730,000, and Interest income of \$25,000. Total tax revenue was increased by \$18.728

million. Educational and General expenditures by type were the same as for Option A. Chancellor Hadley recommended

- a 3 percent salary and benefits increase for all full-time, budgeted employees (cost \$6,180,000),
- a \$1 per contact hour increase for adjunct faculty and full-time faculty overload rates (cost \$580,000),
- an increase in the minimum hourly rate to \$12,
- no increases in tuition,
- the allocation of \$1.4 million in “Sticky Space” funds for Districtwide Supplemental Instruction
- the expenditure, should Tax Rate Option B be adopted, of the additional income for the purchase of a District warehouse; phased renovation of the present warehouse; and additional mechanical, electrical, and plumbing projects.

23. Consideration and Approval of 2014-15 Operating Budget.

Mr. Greenhill moved the following resolution (Option B):

Resolved by the board of trustees of the Tarrant County College District that the Tarrant County College budget for the fiscal year 2014-2015 in the amount of \$420,102,390 comprised of the following amounts:

- \$ 286,262,259—Maintenance and Operation
- \$ 6,755,000—Debt Service
- \$ 58,480,170—Renewal and Replacements
- \$ 64,894,961 —Building Fund
- \$ 3,710,000—Auxiliary Enterprises

be approved, and that a certified copy of the budget be filed with the state agencies as required by law and that said budget be included by reference in its entirety as a part of the minutes of this meeting.

Dr. Morrison seconded, and the motion was defeated by a vote of 4-3, Mr. Carter, Mrs. Vandergriff, Mrs. Winnett, and Mr. Heede voting “no.”

Mr. Carter then moved the following resolution (Option A):

Resolved by the board of trustees of the Tarrant County College District that the Tarrant County College budget for the fiscal year 2014-2015 in the amount of \$406,046,390 comprised of the following amounts:

- \$ 286,262,259–Maintenance and Operation
- \$ 6,755,000–Debt Service
- \$ 51,452,170–Renewal and Replacements
- \$ 57,866,961 –Building Fund
- \$ 3,710,000–Auxiliary Enterprises

be approved, and that a certified copy of the budget be filed with the state agencies as required by law and that said budget be included by reference in its entirety as a part of the minutes of this meeting.

Mr. Heede seconded, and the resolution approved, 4-3, Mr. Greenhill, Dr. Morrison, and Mrs. Appleman voting “no”.

a. Consideration and Approval of Salaries and Benefits 2014-15 –

- i. Salary Schedule
- ii. Salary Increases

On a motion by Mr. Heede, seconded by Mrs. Winnett, the board unanimously adopted the proposed salary increases and salary schedule.

b. Authority for the Chancellor to Set Individual Salaries and Sign Contracts

– On a motion by Mr. Heede, seconded by Mr. Carter, the board unanimously granted this authority to the chancellor.

c. Consideration and Approval of Tax Exemptions for Certain Disabled and Senior Citizens – Mr. Carter moved the following resolution:

Be it so ordered by the Board of Trustees of the Tarrant County College District that all ad valorem exemptions comply with state law and are as follows: Disabled Veterans – 30 percent disability, \$5,000; 50 percent disability, \$7,500; 70 percent disability, \$10,000; 100 percent disability, \$12,000. Other disabled persons, \$3,000. Persons over Age 65, \$50,000.

Mr. Heede seconded, and the resolution was adopted unanimously.

d. Authority for the Chancellor to Establish Non-Credit Tuition and Fees.

On a motion by Mr. Heede, seconded by Mr. Carter, the board unanimously granted this authority to the chancellor.

e. Setting of the Tax Rates for 2014 – Mr. Carter moved the following resolution:

Be it so ordered by the board of trustees of the Tarrant County College District that there will be levied for the year 2014 on all property owned within the boundaries of the Tarrant County College District on the first day of the current year, January 1, 2013, except so much thereof as may be

exempt by the constitution of the United States and the laws of the state, the following taxes:

- An ad valorem tax of and at the rate of 14.392 cents of the \$100 cash value thereof estimated in the lawful currency of the United States for the support and maintenance of the Tarrant County College District.

- An ad valorem tax of and at the rate of 0.558 cents of the \$100 cash value thereof estimated in the lawful currency of the United States to pay the principal and interest of the 2001 series bonds, the 2004 series bonds, and the 2005 series bonds.

Mrs. Vandergriff seconded, and the resolution was approved unanimously.

24. Monthly Financial Report. Mr. McClendon, vice president for finance, noted that total income through July 31 was at 96.6 percent of budget while expenditures were at 87.3 percent. The investment portfolio for the month ended July 31, 2014, showed an overall yield of .52 percent.

25. Chancellor's Report.

- a. New Staff Member Introductions – Dr. John Chawana, director of institutional effectiveness and compliance; Dr. Robert Ledford, assistant to the vice chancellor for academic affairs and student development services; Dr. Steven Wilson, vice president for academic affairs, South Campus.

- b. Chancellor Hadley noted that this board meeting is the last for Dr. Larry Darlage, who will retire on August 31. Dr. Darlage thanked the chancellor, board, and his colleagues for their support and friendship over his 18 years at TCC.

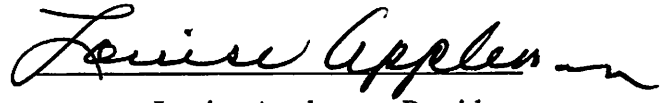
26. Board President's Report. No report.

27. Closed Meeting. There was no closed meeting.

28. Consideration and Action on Closed Meeting Items. N/A

29. Adjournment and Announcement 2014-15 Board of Trustees Meetings Schedule.

Mrs. Appleman announced that the board would next meet at 6 p.m. on Thursday, September 18, at the May Owen Center. She adjourned the meeting at 7:50 p.m.



Louise Appleman, President
Board of Trustees



O.K. Carter, Secretary
Board of Trustees