

TARRANT COUNTY COLLEGE DISTRICT

Meeting of the Board of Trustees

October 16, 2014

6:00 p.m.

1. Call to Order. The Board of Trustees conducted its regular monthly meeting on Thursday, October 16, in the District Offices, May Owen Center, with Mrs. Louise Appleman presiding. Other trustees present were Mrs. Kristin Vandergriff, Mr. O.K. Carter, Dr. Gwendolyn Morrison, Mr. William Greenhill, and Mr. Conrad Heede. Also present were Chancellor Erma Johnson Hadley and members of the TCCD staff.
2. Public Comment. None.
3. Presentation on Student Access and Success and Administrative Programs and Projects. Northeast Campus, “Organizational Life Cycle and Goals Implementation to Enhance Student Success” – President Allen Goben described the cycle as a progression from creation through growth, performance, transition, and finally to re-creation. He described a campus workshop at which faculty and staff were to identify at what point they thought Northeast Campus is on the continuum and at what point they thought the District is. The consensus was that the campus is approaching the transition stage while the District is nearing the re-creation stage. Dean of Humanities Antonio Howell gave his impressions of the workshop, after which Dean of Business and Social Sciences Linda Wright listed the chancellor’s goals that most lend themselves to support from the campus and also specific initiatives to be undertaken. One of the initiatives – student retention – was explained in detail, and a short video from a Campus Conversation on success and retention was shown.
4. Board Action Items and Board Business Related Items. Approval of minutes of the meeting of September 18, 2014 – On a motion by Mr. Heede, seconded by Mr. Greenhill, the board voted, 6-0, to approve the minutes as presented.
5. Consent Agenda.
 - a. Consideration and Approval of New Degree/Certificate Programs
 - b. Consideration and Approval of Establishment of TCC Connect as a Campus
 - c. Consideration and Approval of Proposed Policy Changes to FFD (LOCAL)On a motion by Mr. Heede, seconded by Mrs. Vandergriff, the board voted, 6-0, to approve the Consent Agenda.

6. Consideration and Approval of Items Removed from Consent Agenda. No items were removed.
7. Committee Reports.
 - a. Audit and Finance Committee – Mr. Carter called trustees’ attention to two documents sent via email ... an audit charter (required by the state) and a schedule of audits to be undertaken.
 - b. Governance Committee – Mrs. Appleman reported that the committee had met to approve the October meeting agenda.
 - c. Institutional Planning Committee – Mrs. Vandergriff said the committee has been charged to bring to the board by the end of November recommendations on the proposed Northeast Campus Center of Excellence for Visual and Performing Arts. She noted progress with the City of North Richland Hills and TCC’s facilities team on the proposal. She also said the committee had received a report on the TXU generating plant facility that would be deferred to the closed meeting.
 - d. 50th Anniversary – Dr. Morrison reported on progress of the committee and showed the 50th Anniversary logo that has been adopted. Robert Heyser, director of web communications, demonstrated a dummy site of a timeline highlighting key events in the College’s history.
8. Consideration and Approval on Committee Recommendations. On behalf of the Audit and Finance Committee, Mr. Carter recommended adoption of the audit charter and adoption of the schedule of audits. Both recommendations were approved by a 6-0 vote.
9. Presentation and Request for Participation Approval City of Crowley Tax Increment Reinvestment Zone #1. Vice Chancellor for Finance Mark McClendon introduced Jack Thompson, representing the City of Crowley, who explained details of the proposed TIRZ, which has four areas comprising 957 acres. The initial district value is \$65.5 million, plus \$8 million in city economic development funding. The life of the TIRZ is projected at 26 years, with a total project cost of \$42.4 million. Participation at a 50 percent level by TCC would be \$1.5 million, and the projected returns on investment meet College guidelines. On a motion by Mrs. Vandergriff, seconded by Dr. Morrison, the board voted, 6-0, to approve participation.
10. Consideration and Approval of Change Order to Contract with Joeris General Contractors Construction Manager at Risk for Construction of South Campus Early College High School: Amount, not to exceed \$8,849,487. On a motion by Mr. Carter, seconded by Mr. Greenhill, the board voted, 6-0, to approve the change order stipulating the guaranteed maximum price.
11. Consideration and Approval of BuyBoard Cooperative Agreement with Enviromatic Systems to Provide Equipment and Installation to Upgrade Alliance Transportation and Logistics Building to Reliable Controls Building

Automation System: Amount, \$453,374. On a motion by Mrs. Vandergriff, seconded by Mr. Greenhill, the board voted, 6-0, to approve the agreement.

12. Consideration and Approval of Renewal of McAfee Protection Software Future Com: Amount, \$176,517.99. On a motion by Mr. Heede, seconded by Dr. Morrison, the board voted, 6-0, to approve the renewal.
13. Consideration and Approval of Purchase of Cisco SMARTnet Service Contract from Flair Data Systems: Amount, \$191,125.82. On a motion by Mr. Heede, seconded by Mr. Carter, the board voted, 6-0, to approve the purchase,
14. Consideration and Approval of Dell Personal Computer Desktops, Laptops and Monitors: Amount, not to exceed \$2,000,000. On a motion by Mr. Greenhill, seconded by Mrs. Vandergriff, the board voted, 6-0, to approve the purchase.
15. Monthly Financial Report. – Mr. McClendon reported that, through the first month of the fiscal year, expenses were at 11.1 percent of annual budget while income was at 10.2 percent. The yield on the investment portfolio for the month was 0.63 percent. He noted that the College will be completely debt free next September after final payment of bonded indebtedness and payment of the last \$5 million toward purchase of the Alliance Center.
16. Chancellor's Report.
 - a. New Staff Member Introductions – Keith Whetstone, open records officer and paralegal.
 - b. Campus Accolades – Chancellor Hadley singled out the following:
 - Three students have taken part in the Louis Stokes Alliance for Minority Participation.
 - *The Collegian* is a finalist for the Associated Collegiate Press Pacemaker Award and also a finalist in three individual areas. Eddy Gallagher will be recognized as Distinguished Two-Year Newspaper Adviser of the Year.
 - The ribbon-cutting ceremony for the Northwest Campus Center of Excellence in Aviation, Transportation and Logistics was September 17.
 - The Northwest Campus fine arts literary journal, Marine Creek Reflections, won first place in the small-college division, Southwest.
 - Nicole Minor, South Campus, received a Community Service Award from the L. Clifford Davis Legal Association.
 - Arnie Radman's South Campus architecture technology class won a "juror's choice" award for a construction re-creation of the Tarrant County Courthouse.
 - Faculty and staff from Southeast Campus participated in the Heart Walk sponsored by the American Heart Association.

- Catherine Bottrell Tomerlin and the Southeast Campus Democracy Commitment hosted a voter registration drive at which 331 students registered.
 - Trinity River Campus began offering classes at Tarleton State's Hickman Building in Fort Worth.
 - A recent grant to Academic Affairs is being used to prepare 180 returning or relocating veterans for high-demand employment.
 - Enrollment services on Northwest Campus has identified and is now contacting some 4,000 students who have not applied for financial aid.
 - Student Success' MOGO truck and trailer have a new design.
- c. Recent Activities – Mr. McClendon reported on the recent North Texas mission to China in which he, Chancellor Hadley, and Associate Vice Chancellor Nancy Chang participated. He noted several opportunities for educational and training programs.

17. Board President's Report. Mrs. Appleman noted that trustees have been invited to State Representative Diane Patrick's annual Educational Summit. She also invited President Bill Coppola to describe the Kennedy Center Drama Festival to be conducted on Southeast Campus. Both Southeast and Northwest have productions in the festival.

18. Closed Meeting. At 7:57 p.m., Mrs. Appleman called for a closed meeting on the following:

Deliberation Real Property, Section 551.072, *Texas Government Code.* The real property discussion will address the purchase, improvement, exchange, lease or value of real estate to include recommendations from the Institutional Plan. The deliberation will include a discussion on the Center of Excellence for Visual and Performing Arts.

Deliberation on Personnel Matters, Section 551.074, *Texas Government Code.* Deliberation and discussion of the deployment, or specific occasions for implementation, of security personnel or devices pursuant to Section 551.076, *Texas Government Code.*

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Consultation with Attorney, Section 551.071, *Texas Government Code.* For purposes of a private consultation with board's attorney on any subjects or matters authorized by law. The deliberation will include any pending/contemplated litigation.

19. Consideration and Action on Closed Meeting Items. There were no items requiring action.

20. Adjournment and Announcement of Next Meeting. As there was no Closed Meeting action to be taken, Mrs. Appleman adjourned the meeting at 7:58

p.m. The board will meet next on Thursday November 20, at the May Owen Center.



Louise Appleman, President
Board of Trustees



O.K. Carter, Secretary
Board of Trustees