

TARRANT COUNTY COLLEGE DISTRICT

Meeting of the Board of Trustees

November 20, 2014

6:00 p.m.

1. Call to Order. The Board of Trustees conducted its regular monthly meeting on Thursday, November 20, in the District Offices, May Owen Center, with Mrs. Louise Appleman presiding. Other trustees present were Mrs. Kristin Vandergriff, Mr. O.K. Carter, Dr. Gwendolyn Morrison, Mrs. Robyn Medina Winnett, and Mr. Conrad Heede. Also present were Chancellor Erma Johnson Hadley and members of the TCCD staff.
2. Public Comment. Ms. Amy Willard, representing Catholic Charities Fort Worth, expressed her thanks for the organization's collaboration with Trinity River Campus in a program designed to help move people into education and out of poverty.
3. Presentation on Student Access and Success and Administrative Programs and Projects.
 - a. Northwest Campus – Mr. Clint Grant, dean of the Business, Technology and Transportation Division, presented a program on the history of the College's aviation program and showed a video updating the board on programs housed at the Center for Excellence in Aviation, Transportation, and Logistics.
 - b. Employees Care Campaign Report – Dr. Joe McIntosh, executive director of the TCC Foundation, reported that the recent Employees Care Campaign had received donations totaling \$218,732. The goal had been \$180,000.
 - c. *The Collegian* Recognition – Mrs. Appleman read a list of honors the TCC student newspaper had received at a recent national conference. Included were the naming of Ms. Eddy Gallagher as the Distinguished Adviser of the Year and a second-place award for best article received by 2013-14 *Collegian* editor-in-chief Kenny Kost.
4. Board Action Items and Board Business Related Items.
 - a. Approval of Minutes of the Meeting of October 16, 2014 – On a motion by Dr. Morrison, seconded by Mr. Carter, the board voted, 6-0, to approve the minutes as presented.
5. Consent Agenda.
 - a. Consideration and Approval of Reappointment of Mark McClendon to the City of Colleyville Tax Increment Financing (TIF) District Board of Directors
 - b. Consideration and Approval of Appointment of O K Carter to the City of Fort Worth Proposed Northside/Stockyards Tax Increment Financing (TIF) District Board of Directors.

On a motion by Mr. Heede, seconded by Dr. Morrison, the board voted, 6-0, to approve the Consent Agenda.

6. Consideration and Approval of Items Removed from Consent Agenda. No items were removed.
7. Committee Reports.
 - a. Audit and Finance Committee – Mr. Carter reported that the annual internal audit had been completed and contained no critical issues. He noted that the College would shortly be free of all bonded indebtedness but reserves the option of issuing bonds in the future.
 - b. Governance Committee – Mrs. Appleman said the committee had met to formulate the November meeting agenda.
 - c. Institutional Planning Committee – Mrs. Vandergriff reported on a recent meeting with North Richland Hills officials to study the possibilities of a performing arts center and expansion of the city’s Tax Increment Financing Zone. She said the performing arts center issue would be discussed in the Closed Meeting.
8. Consideration and Approval on Committee Recommendations.
 - a. Receipt of Annual Audit Report – Mr. James Fitts of the Weaver accounting firm presented the completed annual external audit to the board, noting that there were no material weakness. On a motion by Dr. Morrison, the board voted, 6-0, to adopt the report.
9. Report on Annual Renewal of Insurance Coverage. Mrs. Angela Robinson, vice chancellor for administration and general counsel, asked the board to approve total premiums for the upcoming year of \$1,145,508. This represents a savings of \$52,738. On a motion by Mr. Carter, seconded by Dr. Morrison, the board voted, 6-0, to approve the premium expenditure.
10. Texas A&M Engineering Continuous Commissioning Project Update. Dr. David Claridge, director of Texas A&M’s Texas Energy Systems Laboratory, described the progress of the Continuous Commissioning energy savings project at Trinity River Campus. Phase I, the initial project assessment, indicated that a total cost of \$730,000 would yield savings of \$367,000 per year. Results to date of Phase IIA involving West Fork, East Fork, the Idea Store, and the Central Plant, begun Feb. 1, 2014, has resulted in a savings during the first six months of implementation of approximately \$68,000. Phase IIB is projected to run from January 1, 2015, to January 1, 2016, at a total cost of \$370,000.
11. Consideration and Approval of Agreement with Texas A&M University Engineering Experiment Station to Perform Continuous Commissioning Services at Trinity River Campus through Board Approved Interlocal Agreement: Amount, not to exceed \$170,000. On a motion by Mr. Carter, seconded by Mrs. Vandergriff, the board voted, 6-0, to approve the agreement.

12. Consideration and Approval of IDIQ Contracting Method for Project Delivery and Approval of Asbestos Abatement Trade Contractors for a Period of Two (2) Years: Amount, \$ None. Vice Chancellor for Finance Mark McClendon explained the process by which five vendors were selected to perform abatements over the next two years. On a motion by Mr. Heede, seconded by Dr. Morrison, the board voted, 6-0, to approve the contracting method.
13. Consideration and Approval of Cooperative Purchasing Network Agreement with TD Industries to Replace Natural Gas Piping Infrastructure Serving South Campus: Amount, not to exceed \$135,975. On a motion by Mr. Heede, seconded by Mrs. Vandergriff, the board voted, 6-0, to approve the agreement.
14. Consideration and Approval of Job Order Contracting Construction Trade Services Agreement with Texas Refrigeration for Demolition of Eight (8) Tertiary Pump Stations and Restructure of the Piping for South Campus: Amount, \$370,000. On a motion by Mr. Heede, seconded by Mrs. Winnett, the board voted, 6-0, to approve the agreement.
15. Consideration and Approval of Purchase of Alertus Technologies Server Upgrade: Amount, \$260,750. On a motion by Mr. Heede, seconded by Mrs. Vandergriff, the board voted, 6-0, to approve the purchase.
16. Consideration and Approval of Lease Xerox Production Color Digital Press from Denitech: Amount, \$436,392. On a motion by Mr. Carter, seconded by Mr. Heede, the board voted, 6-0, to approve the lease.
17. Consideration and Approval of Purchase of Microsoft Campus Agreement from JourneyEd.com: Amount, \$318,722.78. On a motion by Mr. Heede, seconded by Mrs. Vandergriff, the board voted, 6-0, to approve the purchase.
18. Consideration and Approval of Agreement with Warren Douglas Agency and Approval of Marketing and Media Advertising Purchases: Amount, \$670,000. On a motion by Mrs. Vandergriff, seconded by Dr. Morrison, the board voted, 6-0, to approve the agreement.
19. Monthly Financial Report. Mr. McClendon reported that, through the first two months of the fiscal year, income was at 14.3 percent of the annual budget and that expenditures were at 20.8 percent. The investment portfolio for the month ended October 31, 2014, showed an overall yield of .65 percent.
19. Chancellor's Report.
 - a. New Staff Member Introductions – Dr. Christopher Darville, director of student learning and success; Dr. Anthony Walker, director of student success and completion; Dr. Rosemary Reynolds, executive director of institutional intelligence and research.

- b. Campus Accolades – Chancellor Hadley singled out
- Northeast Campus – The Speech and Debate Team for its good showing at a tournament and attendance by more than 150 students and faculty at a seminar on employment,
 - Northwest Campus – The 4th Annual Marine Creek Creative Writing Contest and Anna Hinman, coordinator of special services, as having won the Chancellor’s Quarterly Employee Excellence Award,
 - The Social Sciences Department for sponsoring “Revisiting the War on Poverty: An Interdisciplinary Summit” and a new partnership with the Ben E. Keith company to provide student employment,
 - Southeast Campus – Alison Hodges and Katrina Warner of the Culinary Arts Program for participation at the Texas State Fair and students Karen Meacham and Diane Calderon as having received Judith J. Carrier scholarships,
 - Trinity River Campus – The “Trick or Treat Down Main Street” organized by Student Development Services and a visit by Fort Worth City Manager David Cooke,
 - TCC Connect – A professional development workshop on dual credit for the campus’ ISD partners and the celebration of National Distance Learning Week November 10-14, and
 - Academic Affairs and Student Success – A Student Success Retreat attended by 314 staff members and an increase of 12 percent in the number of high schools participating in the College Access program.

20. Board President’s Report.

- a. Association of Community College Trustees Leadership Congress – Mrs. Appleman, Mrs. Vandergriff, and Mr. Heede reported on their participation.
- b. TCC Foundation Scholarship Banquet – Mrs. Appleman reported on the banquet and the gratitude of the student scholarship recipients.
- c. May I. Gourley (MIG) Luncheon – Mrs. Appleman commented on the annual luncheon honoring TCC recipients of the scholarships.
- d. Dr. J. Ardis Bell Birthday Celebration – Mrs. Appleman reminded everyone of the celebration to take place the next afternoon.
- e. Professional and Community Recognition – Mrs. Appleman noted the recognition of achievements by Dr. Kim Beatty, associate vice chancellor for student success; Ms. Suzanne Cottraux, director of public relations and marketing; and Mrs. Angela Robinson, vice chancellor for administration and general counsel.

20. Closed Meeting. At 8:03 p.m. Mrs. Appleman called for a Closed Meeting pursuant to these sections of the *Texas Government Code*:

- a. Deliberation Real Property, Section 551.072, *Texas Government Code*. The real property discussion will address the purchase, improvement, exchange, lease or value of real estate to include recommendations from the Institutional Plan (Facilities and Academics Plan). The deliberation will include a discussion on the Center of Excellence for Visual and Performing Arts.

- b. Deliberation on Personnel Matters, Section 551.074, *Texas Government Code*. The discussion will include a chancellor update.
- c. Consultation with Attorney, Section 551.071, *Texas Government Code*. For purposes of a private consultation with board's attorney on any subjects or matters authorized by law. The deliberation will include any pending/contemplated litigation.

The Open Meeting was reconvened at 8:33 p.m.

- 21. Consideration and Action on Closed Meeting Items. Mrs. Vandergriff, on a recommendation from the Institutional Planning Committee, moved that the Institutional Planning Committee engage an outside design firm to perform an analysis of designated sites for the purpose of recommending a potential site for the center of excellence for visual, technical and performing arts. The board voted, 6-0, to approve the motion.
- 22. Adjournment and Announcement of Next Meeting. Mrs. Appleman announced that the board would next meet on December 12, 2014. She adjourned the meeting at 8:35 p.m.



Louise Appleman, President
Board of Trustees



O.K. Carter, Secretary
Board of Trustees