

TARRANT COUNTY COLLEGE DISTRICT  
Meeting of the Board of Trustees  
October 29, 2015  
6:00 p.m.

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1. Call to Order. The Board of Trustees conducted its regular monthly meeting on Thursday, October 29, in the District Offices, May Owen Center, with Mrs. Louise Appleman presiding. Other trustees present were Ms. Teresa Ayala, Mr. O.K. Carter, Mr. William Greenhill, Mr. Conrad Heede, and Dr. Gwendolyn Morrison. Also present were Acting Chancellor Angela Robinson and members of the TCCD staff.
2. Public Comment. Joint Consultation Committee President Karen Silverberg addressed the board representing the faculty. The faculty believes a national search is in order to select a chancellor with exceptional qualifications. The faculty would like a significant role in the selection process. Mrs. Appleman explained that the board has not yet met on this issue but that the search would be a long one. She then asked for a moment of silence in memory of Chancellor Erma Johnson Hadley.
3. Presentation on Student Access and Success and Administrative Programs and Projects. Northeast Campus President Allen Goben introduced Phi Theta Kappa Advisors Jared Landin, learning lab manager, and Shewanda Riley, assistant professor of English who explained how the Honors in Action and College projects Phi Theta Kappa students participate in annually engaged students, improved student success and fostered intellectual growth as well as challenging them to further develop college-level research skills. Students Rebecca Reyes, Phi Tau Chapter president; Matthew Pandolfo, vice president of leadership; and Gina Rosado, vice president of service; shared how by using the Phi Theta Kappa Honors Study Topic model, they developed, researched and implemented their chapter's 2014-2015 Honors in Action and College projects. The presentation also illustrated how both the Honors in Action and College projects create opportunities for leadership as well as community service and campus advocacy.
4. Board Action Items and Board Business Related Items.
  - a. Approval of Minutes of the Meetings of September 24, 2015 and October 1, 2015. On a motion by Dr. Morrison, seconded by Ms. Ayala, the minutes were unanimously approved as presented.
5. Consent Agenda. No items
6. Consideration and Approval of Items removed from Consent Agenda. None
7. Committee Reports.
  - a. Audit and Finance Committee. Mr. Carter reported the committee had met October 29. An audit was performed on the aviation program in connection with veteran funding. It was found that TCC owes the Veterans Administration (VA) approximately \$200,000 and the VA owes us approximately \$40,000. The funding procedures have been

corrected and no further action is needed. An audit of the trustee expenses was completed with no discrepancies. The trustees spent \$18,548.98 on official business. It is required that a summary of all audits performed be filed and posted on the TCC website, which has been done. Every third year an audit is performed by a peer internal auditor. Next year San Jacinto will audit our auditors. A hotline complaint of inaccurate salary and hourly request was made but was found to be without merit. A student complaint was made that they had been told to drop a course and therefore they were entitled to some level of refund. There was no documentation, so therefore the complaint was found to be without merit.

- b. Governance Committee. No report
  - c. Institutional Planning. No report
  - d. 50<sup>th</sup> Anniversary. Dr. Morrison reported the South Campus has impressive displays in its Student Center titled "TCC South Campus Through the Decades." The displays were designed by Eileen Hart. The jazz combo from the Southeast Campus Early College High School (ECHS) that performed the 90's part of the 50<sup>th</sup> celebration held at Panther Island were such a hit that they performed an encore performance at their ECHS. Northwest is hosting a Golden Jubilee Speaker Series September through November. Northeast and Trinity River also have decades on display.
8. Consideration and Approval of Committee Recommendations. Mr. Carter moved that the board approve the fiscal year 2015 annual internal audit. The board unanimously did so.
9. Presentation by Arlington ISD Career and Technical Education (CTE) Center. Arlington ISD Superintendent Marcelo Cavazos and Chief Academic Officer Steven Wurst presented the AISD Career and Technical Center/Tarrant County College Partnership. Dr. Wurst explained the CTE Center Outcomes were that each student earn a Tarrant County College Certification of Completion, an industry standard certification designed by business and industry or a licensure from the State of Texas. The demand for CTE courses has increased by 32.4 percent over the last six years. One of the focus areas is that students have the opportunity to earn certificates by exam. The CTE Center will relieve overcrowding at high schools and allow the district to offer new programs and opportunities. There will be a total of thirty nine comprehensive programs of study for the 2017-2018 school year. Every course offered at the center will have a dual credit opportunity or certification. Dr. Cavazos noted that the TCC/AISD Partnership would offer technical dual credit courses for all courses offered at the CTE Center; offer 2+2 degree program; offer stackable credentials; share learning space to create course opportunities for TCC and AISD students; extend the learning day to include evenings, weekends, and summer for technical dual credit; mix/combine AISD students with TCC students as appropriate to maximize course opportunities.
10. Presentation and Request for Amendment to City of Euless Tax Increment Reinvestment Zone #3 Participation Agreement. Euless City Manager Loretta Gretzel presented the TIRZ Boundary and the original TIF with progress of the developments. On a motion by Mr. Heede, seconded by Mr. Carter, the amendment was unanimously approved.

11. Presentation by City of Euless Tax Increment Reinvestment Zone #4 and Appointment of Mark McClendon to TIF Board #4. Ms. Gretzel presented information on TIRZ 4. On a motion by Mr. Carter, seconded by Mr. Heede, the appointment of Mr. McClendon was approved.
12. Consideration and Approval of Interlocal Purchasing System Cooperative Agreement with McMillan James Equipment Company Provide Cooling Tower Equipment for South Campus. Amount not to exceed \$366,400. On a motion by Mr. Greenhill, seconded by Mr. Heede, the agreement was unanimously approved.
13. Consideration and Approval of Renewal of McAfee Protection Software from SHI Government Solutions. Amount \$203,543.78. On a motion by Mr. Carter, seconded by Ms. Ayala, the renewal was unanimously approved.
14. Consideration and Approval of Purchase Dell Computer Desktops Laptops and Monitors from SHI Government Solutions. Amount not to exceed \$2,186,000. On a motion by Mr. Heede, seconded by Mr. Greenhill, the purchase was unanimously approved.
15. Consideration and Approval of 2015-16 Insurance Renewal. Amount estimated at \$1,255,970. On a motion by Mr. Carter, seconded by Dr. Morrison, the renewal was unanimously approved.
16. Consideration and Approval of Two (2) Year Agreement with Open Channels Group (OCG) to Provide Media Placement Purchases and Public Relations/Marketing Services. Amount not to exceed \$1,000,000 annually. On a motion by Dr. Morrison, seconded by Mr. Greenhill, the board voted 5-1 to approve the agreement, with Mr. Carter opposing.
17. Consideration and Approval of Addition of Three (3) Contractors to the Pool of Job Order Contracting (JOC) General Contractors for a Period of One (1) Year. No amount. On a motion by Mr. Carter, seconded by Mr. Heede, the addition was unanimously approved.
18. Monthly Financial Report. Mr. McClendon reported that state appropriations are where they should be. Total revenue is at 10 percent which is higher than the expected 8 percent. Mr. McClendon gave an explanation of the differences between expenses and encumbrances. Total expenses are 13.7 percent which is exactly as expected. Total portfolio is \$202 million. Yield is at .59 percent. The weighted average maturity is 393 days.
19. Chancellor's Report.
  - a. New Staff Member Introductions. Vice Chancellor of Academics Affairs and Student Success Joy Gates Black introduced Dr. Rosalyn Walker as the director of academic operations. South Campus President Peter Jordan introduced Dr. Ticity Medley as the director of counseling.
  - b. Accolades. Chancellor Robinson read accolades from each campus. The full report can be found in the board packet.
  - c. Recent Activities:

- September 25, Ribbon Cutting Ceremony at Center of Excellence for Energy Technology and FWISD Early College High School, South Campus
- September 29, University of North Texas Logistics Lab Site Visit, Northwest Campus
- September 30, Meeting with Tarrant County Workforce Solutions to discuss partnership, May Owen Center
- October 6, Campus Presidents Meeting, South Campus
- October 8, College Commitments for American Association of Community Colleges Pathways Project Briefing, May Owen Center
- October 9, Wake for Chancellor Erma Johnson Hadley, New Mt. Rose Baptist Church
- October 10, Funeral Service for Chancellor Erma Johnson Hadley, Broadway Baptist Church
- October 12, Welcome Reception for Forth Worth ISD Superintendent Kent Scribner, Fort Worth Club
- October 13, National Association of College and University Attorneys Conference Call, May Owen Center
- October 14, American Association of Community Colleges Pathways Project Conference Call, May Owen Center
- October 15, Meeting with the City of Euless to discuss Proposed Tax Increment Reinvestment Zone #4, May Owen Center
- October 19, Student Learning and Success Council Meeting, South Campus
- October 22, Governance Committee Meeting, May Owen Center
- October 22, -Presenter- Arlington ISD Board of Trustees Meeting, Arlington
- October 22, Campus Carry Committee Kick-off, May Owen Center
- October 27, Chancellor's Executive Leadership Team and Joint Consultation Committee Meeting, South Campus
- October 28, Mary I. Gourley Scholarship Luncheon, Northeast Campus
- October 28, Audit and Finance Committee Meeting, May Owen Center
- October 29, Board of Trustees Meeting, May Owen Center

20. Board President's Report.

- Mrs. Appleman, Mr. Greenhill and Mr. Heede attended the Association of Community College Trustees Annual Leadership Congress. Mr. Heede reported that of the sessions attended one was on conducting an effective CEO search that stressed taking time and doing it right. Mr. Heede also recommended that each board member read "The Urgency of Now," a competency based approach to education. He and Mrs. Appleman attended a session on community colleges that have residential facilities on campus. The trustees made a presentation titled "Student Success in Completion, Embracing a Culture of Change" which was well attended. Mr. Greenhill reported on a session about culture change and how involved our board is versus other colleges.
- Dr. Morrison attended the 2015 Disability Conference. She reported that Trinity River Campus co-hosted the event with the City of Fort Worth as an outreach opportunity for people with disabilities. On behalf of TCC, Dr. Gates Black

accepted the Disability Empowerment Award for Outstanding Corporate Entity from the Mayor's Committee for Persons with Disabilities.

- Ms. Ayala emceed the United Hispanic Council of Tarrant County 30<sup>th</sup> Annual Award which recognized individuals for their contributions to the community. She also participated in the sixth annual Embracing Success event on the Southeast Campus.

21. Closed Meeting. At 7:58 p.m. Mrs. Appleman called for a Closed Meeting under the terms of the *Texas Government Code* stated below.

- Deliberation Real Property, Section 551.072, *Texas Government Code*. The real property discussion will address the purchase, exchange, lease or value of real estate to include recommendations from the Institutional Plan.
- Deliberation on Personnel Matters, Section 551.074, *Texas Government Code*. The deliberation will include discussion on the acting chancellor's contract and the 2015-16 chancellor's performance goals. Discussion will also include the appointment and search process for the new chancellor.
- Consultation with attorney, Section 551.071, *Texas Government Code*. For purposes of a private consultation with board's attorney on any subjects or matters authorized by law. The deliberation will include any pending/contemplated litigation.

22. Consideration and Action on Closed Meeting Items. The board reconvened at 9:00 p.m.

- On a motion by Ms. Ayala, seconded by Mr. Carter, the board unanimously voted to approve the acting chancellor's action plan for the 2015-2016 year.
- On a motion by Mr. Heede, seconded by Mr. Greenhill, the board unanimously voted to allow the acting chancellor to execute the contract for the sale and all closing documents for the property located at 5630 N. Riverside Dr., Fort Worth, TX 76137.
- On a motion by Mr. Greenhill, seconded by Dr. Morrison, the board unanimously voted to approve the acting chancellor's contract at \$5,174 per month.

23. Adjournment and Announcement of Next Meeting. Mrs. Appleman adjourned the meeting at 9:03 p.m. and announced the next regular board meeting will be on November 12.



Louise Appleman, President  
Board of Trustees



O.K. Carter, Secretary  
Board of Trustees