

TARRANT COUNTY COLLEGE DISTRICT

Regular Meeting of the Board of Trustees

August 24, 2015

6:00 p.m.

1. Call to Order. The Board of Trustees conducted its regular monthly meeting on Monday, August 24, 2015, in the District Offices, May Owen Center, with Mrs. Louise Appleman presiding. Other trustees present were Mr. Conrad Heede, Mrs. Kristin Vandergriff, Mr. O.K. Carter, Dr. Gwendolyn Morrison, Mr. William Greenhill and Mrs. Teresa Ayala. Also present were members of the TCCD staff.
2. Public Comment. Mr. Tom Ford, interim dean of business and technology, South Campus, and Ms. Lisa Castillo, principal of the South Campus Early College High School, thanked the board and administration for the Center of Excellence for Energy Technology and Fort Worth ISD Collegiate High School buildings.
3. Public Hearing on 2015-16 Proposed Budget. No one appeared to speak on the proposed budget.
4. Board Action Items and Board Related Items
 - a. Approval of Minutes of the Meeting – On a motion by Mr. Greenhill, seconded by Mr. Carter, the minutes of the meeting of August 11, 2015, were unanimously approved.
5. Consent Agenda.
 - a. Consideration and Approval of TCCD Investment Broker List. Dr. Morrison moved approval, and Mr. Greenhill seconded. Mr. Heede moved to table the item since more firms had been added to the original list. He withdrew his motion after learning that the list can be altered at any time. The motion was unanimously approved.
6. Consideration and Approval of Items removed from the Consent Agenda. No items were removed.
7. Committee Reports.
 - a. Audit and Finance Committee – Mr. Carter reported that the law firm of Linebarger Goggan Blair & Sampson to date had collected a net \$2.482 million in delinquent taxes. He also said the committee had met to review the College investment policy and to draw up the audit plan for 2015-16. He recommended approval of the audit plan, which was approved unanimously. The investment policy will come before the board for approval in September.

- b. Governance Committee – Mrs. Appleman reported the committee had met electronically to set the Agenda for the August 24 meeting.
 - c. Institutional Planning Committee – No report.
 - d. 50th Anniversary – Dr. Morrison called on Mr. Fred Schmidt and Ms. Jennifer Villaire from the TCC Opportunity Center to report on the recent Breakfast With Our Elders and to show a video of the event.
8. Consideration and Approval on Committee Recommendations. Covered under Agenda Item 7a.
9. Consideration and Approval of TCCD Investment Policy. Covered under Agenda Item 7a.

Mrs. Appleman requested that Agenda Item Nos. 18 and 19 be taken up next. Dr. Morrison so moved, Mrs. Vandergriff seconded and the motion was unanimously approved.

18. Presentation on 2015-16 Proposed Operating Budget. Mrs. Angela Robinson, vice chancellor for administration and general counsel, substituted for Chancellor Erma Johnson Hadley, who was unable to attend the meeting.
- a. State Appropriations Funding – TCC had a 1 percent increase in contact hours in for the biennium, a 10 percent increase in Success Points – second only to South Texas College among Texas’ 10 largest community colleges – and a 3 percent increase in state appropriations to \$112.58 million for the biennium.
 - b. Proposed Budget – Total proposed budgeted Maintenance and Operations income and expenditures is \$326,864,214, down \$462,965. Total proposed expenditures, including Renewal and Replacement, Building Fund, and Auxiliary Enterprises is \$374,939,421, down \$31.1 million.
 - c. Recommendations – A 3 percent salary increase. Tuition to increase by \$4/semester hour for in-District students, \$20/semester hour for out-of-District and \$50/semester hour for out-of-state and non-resident students. Total tax rate to remain at 14.950 cents per \$100 valuation. There is no proposed Debt Service rate since all bonds have been retired.
 - d. Questions, Comments and Discussion – Mrs. Vandergriff praised the Success Points increase and thanked all who worked to bring it about. Mr. Carter said he could support either the salary increase or the number of new employees but not both and therefore could not support the budget.
19. Consideration and Approval of 2015-16 Operating Budget.
- a. Motions –

- i. 2015-16 Budget – Motion to approve by Mr. Greenhill, second by Mrs. Vandergriff, approved, 6-1, with Mr. Carter voting no.
 - ii. Salary Increase and Salary Schedule – Motion to approve by Mr. Greenhill, seconded by Dr. Morrison, approved, 6-1, with Mr. Carter voting no.
 - iii. Authority for Chancellor to Set Individual Salaries – Motion to approve by Mr. Heede, second by Mrs. Vandergriff, unanimously approved.
 - iv. Authority for Chancellor to Establish Community and Industry Education Tuition and Fees – Motion to approve by Mr. Heede, second by Mrs. Vandergriff, unanimously approved.
 - v. Ad Valorem Tax Exemptions for Certain Disabled and Senior Citizens – Motion by Mr. Heede, second by Mrs. Vandergriff, unanimously approved.
- b. Resolutions –

- i. 2015-16 Budget – Mr. Greenhill moved the following:

Be it so ordered that the Board of Trustees of the Tarrant County College District that the Tarrant County College budget for the fiscal year 2015-2016 in the amount of \$374,939,421 comprised of the following amounts:

- \$ 299,554,294 – Maintenance and Operation
- \$ 40,199,345 – Renewal and Replacements
- \$ 30,775,782 – Building Fund
- \$ 4,410,000 – Auxiliary Enterprises

be approved, and that a certified copy of the budget be filed with the state agencies as required by law and that said budget be included by reference in its entirety as a part of the minutes of this meeting.

The motion was seconded by Dr. Morrison and approved, 6-1, Mr. Carter voting no.

- ii. Exemptions – Mr. Heede moved the following:

Be it so ordered by the Board of Trustees of the Tarrant County College District that all ad valorem tax exemptions comply with state law and are as follows:

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|-------------------|------|---------|
| Disabled Veterans | 30% | \$5,000 |
| | 50% | 7,500 |
| | 70% | 10,000 |
| | 100% | 12,000 |

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|------------------------|----------|
| Other Disabled Persons | \$3,000 |
| Persons over Age 65 | \$50,000 |

The motion was seconded by Mrs. Ayala and unanimously approved.

iii. Tax Rate – Mr. Heede moved the following:

Be it so ordered by the Board of Trustees of the Tarrant County College District that there will be levied for the year 2015 on all property owned within the boundaries of the Tarrant County College District on the first day of the current year, January 1, 2015, except so much thereof as may be exempt by the constitution of the United States and the laws of the state, the following taxes:

- An ad valorem tax of and at the rate of 14.950 cents of the \$100 cash value thereof estimated in the lawful currency of the United States for the support and maintenance of the Tarrant County College District.

The motion was seconded by Mrs. Ayala and unanimously approved.

At this point Mrs. Ayala left the meeting to attend another event.

10. Consideration and Approval of Consideration and Approval of Deductive Change Order with Basecom, Inc. for Project Scope Change on Construction of Restrooms and Offices in the Northeast Campus District Plant Warehouse: Amount, (\$29,795.37) Credit. On a motion by Mr. Heede, seconded by Mr. Greenhill, the board voted unanimously to approve the change order.
11. Consideration and Approval of Deductive Change Order with Nouveau Construction & Technology Services for Construction to Provide Common Areas and Classrooms in the Northeast Campus Multipurpose Center Building for Collegiate Academy Program: Amount, (\$40,095.60) Credit. On a motion by Mr. Heede, seconded by Mr. Greenhill, the board voted unanimously to approve the change order.
12. Consideration and Approval of Educational and Institutional Cooperative Agreement with Tremco/Weatherproofing Technologies to Provide Managed Asset Roofing Program for Tarrant County College District: Amount, \$140,517.05. On a motion by Mr. Greenhill, seconded by Mr. Carter, the board voted unanimously to approve the agreement.
13. Consideration and Approval of Cooperative Purchasing Network Agreement with Thyssenkrupp Elevator Corporation to Provide Escalator and Elevator Services for Tarrant County College District for Three (3) Years: Amount, Not to exceed \$750,000. On a motion by Dr. Morrison, seconded by Mrs. Vandergriff, the board voted unanimously to approve the agreement.

14. Consideration and Approval of Texas Multiple Award Schedule Cooperative Agreement with Chemical, Inc. to Provide Water Treatment Chemicals and Services for Tarrant County College District Amount: Not to exceed \$230,000. On a motion by Mr. Heede, seconded by Mr. Carter, the board voted unanimously to approve the agreement.
15. Consideration and Approval of Interlocal Agreement with Tarrant County to Purchase Unleaded and Diesel Fuel from Martin Eagle Oil Company, Inc.: Amount, Not to exceed \$296,000. On a motion by Mr. Carter, seconded by Dr. Morrison, the board voted unanimously to approve the agreement.
16. Consideration and Approval of Job Order Contracting Construction Trade Services Agreement with Texas Refrigeration, Inc. for Chilled Water System Upgrade to the Central Utilities Plant at South Campus: Amount, Not to exceed \$495,000. On a motion by Dr. Morrison, seconded by Mr. Carter, the board voted unanimously to approve the change order.
17. Consideration and Approval of Contract Extension with Sewell Advisory Services, LLC for Financial Construction Services for Tarrant County College District Capital Improvement Program Projects: Amount, \$480,700. Mr. Carter expressed disappointment that the College had not developed in-house the expertise provided by these services. Vice Chancellor for Real Estate and Facilities Nina Petty said she would be glad to meet with any or all trustees to go over the necessity for the services. On a motion by Mr. Greenhill, seconded by Dr. Morrison, the board voted, 4-2, to approve the extension, Mr. Carter and Mr. Heede voting no.
20. Monthly Financial Report. Vice Chancellor for Finance Mark McClendon reported that, through July 31, income was at 95.5 percent of budget and expenditures at 89.1 percent. The total investment portfolio stood at \$243.4 million and the portfolio yield through July 31 was .053 percent.
21. Chancellor's Report.
 - a. New Staff Member Introductions – Dr. Sean Marshall, president, Trinity River Campus.
22. Board President's Report. Breakfast With Our Elders – covered under 50th Anniversary Committee.
23. Closed Meeting. No
 - Deliberation on real property, Section 551.072, *Texas Government Code*. The real property discussion will address the purchase, improvement, exchange, lease or value of real estate to include recommendations from the Institutional Plan.
 - Deliberation on Personnel Matters, Section 551.074, *Texas Government Code*.

- Consultation with Attorney, Section 551.071, *Texas Government Code*. For purposes of a private consultation with board's attorney on any subjects or matters authorized by law. The deliberation will include any pending/contemplated litigation.

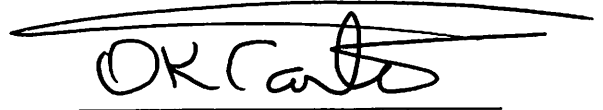
No closed meeting was conducted.

24. Consideration and Action on Closed Meeting Items. N/A

25. Adjournment and Announcement of Proposed 2015-16 Board of Trustees Meetings Schedule. Proposed dates are September 17, October 15, November 19, December 17 (if needed), January 21, February 18, March 24, April 21, May 16 and 19, June 16, July 21 (if needed), August 18. Mrs. Appleman adjourned the meeting at 7:05 p.m.



Louise Appleman, President
Board of Trustees



O.K. Carter, Secretary
Board of Trustees