

TARRANT COUNTY COLLEGE DISTRICT
Meeting of the Board of Trustees
January 21, 2016
6:00 p.m.

1. Call to Order. The Board of Trustees conducted its regular monthly meeting on Thursday, January 21, 2016, in the District Offices, May Owen Center, with Mrs. Louise Appleman presiding. Other trustees present were Ms. Teresa Ayala, Mr. O.K. Carter, Mr. Bill Greenhill, Mr. Conrad Heede and Mrs. Kristen Vandergriff. Also present were Acting Chancellor Robinson and members of the TCCD staff.
2. Public Comments. None
3. Presentation on Student Access and Success and Administrative Programs and Projects.
 - a. Southeast Campus. Mary Cinatl, coordinator of the ESOL Program, and students from the ESOL Program outlined the structure and success of the program on the Southeast Campus. The program's focus, options, cultural diversity, as well as statistical data substantiating the success of the program were detailed in an informative video. Current and former students related their experience in the program and how it has helped them to confidently continue the pursuit of their academic goals.
 - b. Mastery of Teaching Institute. Dr. Terry Mouchayleh, executive director of the Teaching and Learning Academy, gave a brief overview of the Mastery of Teaching Institute's (MTI) history and goals. Following the overview, four faculty from Southeast Campus summarized their MTI research projects and results. Those four faculty were Dr. Karen Haun, Accounting Associate Professor; Bhavani Kola, Math Instructor; Ernie Gines, Computer Science Associate Professor; and Dr. Melissa Evans, Kinesiology Associate Professor.
4. Board Actions Items.
 - a. Approval of minutes of the meeting of December 17, 2015. On a motion by Mr. Greenhill, seconded by Mr. Carter, the minutes were unanimously approved as presented.
5. Consent Agenda. No items.
6. Consideration and Approval of Items removed from Consent Agenda. None
7. Committee Reports.
 - a. Audit and Finance. No report
 - b. Governance. No report
 - c. Institutional Planning – Mrs. Vandergriff gave a brief history on the process for the Center of Excellence for Visual, Technical and Performing Arts. Tom Morsch,

Managing Director from PFM Group, met with the committee on January 12 and reported that TCC is in a position financial to pay for the center on a “pay as you go” basis over a four year period. The next IP meeting will be on the Northeast Campus on February 16. The committee will be briefed by Dr. Goben in conjunction with Real Estate and Facilities to determine next steps. The committee recommends the Chancellor proceed with developing plans towards completion of the Center of Excellence for Visual, Technical and Performing Arts to be located on TCC’s Northeast Campus.

8. Consideration and Approval of Committee Recommendations. All were in favor of the IP Committee’s recommendation.
9. Consideration and Approval of Deductive Change Order with Steele & Freeman, Inc. for Construction of TCC Southeast Campus/Arlington ISD Collegiate High School. Amount \$1,198,282.04. On a motion by Mr. Heeded, seconded by Mrs. Vandergriff, the change order was unanimously approved.
10. Consideration and Approval of Indefinite Delivery/Indefinite Quantity Pool Service Authorization Agreement with Bennett Benner Partners to Provide Design Services for Space Renovation to Relocate TCC Connect Campus Staff to Trinity River Campus West Fork Tower. Amount \$139,173.26. On a motion by Mr. Heede, seconded by Mr. Greenhill, the agreement was unanimously approved.
11. Consideration and Approval of Indefinite Delivery/Indefinite Quantity Pool Service Authorization Agreement with Bennett Benner Partners to Provide Design Services for Construction of Exterior Stair Tower for Trinity River Campus West Fork. Amount \$177,208.54. On a motion by Mr. Greenhill, seconded by Mr. Heede, the agreement was unanimously approved.
12. Consideration and Approval of BuyBoard Cooperative Agreement with Facility Solutions Group for Purchase of Materials for LED Lighting System Upgrade for Northwest Campus Criminal Justice Training Center and Academic Classroom Building. Amount \$226,560.75. On a motion by Mr. Heede, seconded by Ms. Ayala, the agreement was unanimously approved.
13. Consideration and Approval of Texas Multiple Award Schedule Cooperative Agreement with Simplex Grinnell to Provide Equipment and Installation of Fire Alarm System at Northeast Campus Student Center, Science East and Science West Buildings. Amount \$299,613.01. On a motion by Mr. Greenhill, seconded by Mrs. Vandergriff, the agreement was unanimously approved.
14. Consideration and Approval of Contract with Infinity Contractors to Install Owner-Furnished Cooling Tower Equipment for South Campus. Amount \$674,711.30. On a motion by Ms. Ayala, seconded by Mr. Greenhill, the contract was unanimously approved.

15. Monthly Financial Report. Vice Chancellor for Finance Mark McClendon reported the total portfolio is at \$247,510,444. The yield through December 31 is 61 percent which compares favorably with the 32 percent Tbill. The spread is 29 percent. The weighted average maturity (WAM) is 385. To get the WAM at 365, as requested by the Board, TCC would need to make more short term investments.

16. Chancellor's Report.

a. New Staff Member Introductions. None

b. Data Points/Accolades

- Dr. Jordan reported the South Campus Collegiate High School started with 103 students in Fall 2015 and ended with 92. There were 5 ISDs represented and 61 percent of the students were Title 1 eligible, which is a proxy for lower income students. There was a 98 percent daily attendance rate and an 89 percent passing rate for the last six-weeks.
- Dr. Goben reported the drop rate for degree seeking first time in college students showed a marked improvement from Fall 2014 to Fall 2015. Fall 2014 had a 14 percent drop rate and Fall 2015 had 8.2 percent for 8 week classes. The drop rate for 16 week classes in Fall 2014 was 16.8 percent and Fall 2015 was 15.4 percent.
- Dr. LeBlanc reported increased student success rates for both first time in college and total students in most all mathematics classes. Dr. LeBlanc contributed this success rate to the faculty who are persistent in following up with students by creating plans, calling, texting and emailing students.
- Dr. Coppola reported in 2014 TCC joined 49 other colleges in Texas in the new Mathways project. He reported that the Southeast campus had a 94 percent pass rate of students who went from Math 0361 to 1332 without taking 0362. The students who took 0361 and then took 1342 without taking 0362 had an 89 percent pass rate.
- Dr. Madison reported the Long Term Care Administration and the Radiologic Technology programs had a 100 percent completion rates. The Nursing, Surgical Technology, Respiratory Care, Marketing and Marketing Management, Health Information and Medical Records Technology, Sign Language Interpreting, and Library Technician programs had completion rates of 85 percent or higher.
- Dr. Gates Black reported the online Academic Advising comparison of total students who utilized the online advising. Fall 2014 was limited to online students only. Fall 2015 was opened to all students and usage was dramatically increased.
- Mr. Marshall explained the usage of the Central Helpdesk by students. Over 85 percent of calls are solved while still on the phone with the student. The Institutional Research staff are also responsible for providing many of the statistics presented by other departments during their presentations.

c. Recent Activities:

- December 19 - January 3, Tarrant County College Winter Break

- January 12, Faculty Academics Day Breakfast, Arlington Convention Center
- January 12, Institutional Planning Committee Meeting, May Owen Center
- January 14, Governance Committee Meeting, May Owen Center
- January 18, Martin Luther King Holiday
- January 19, Meeting with Dr. Steven Wurtz, Chief Academic Officer, Arlington ISD, May Owen Center
- January 20, TCC Foundation Board of Directors Meeting, Trinity River Campus
- January 21, TCC Board of Trustees Meeting, May Owen Center

17. Board President's Report. Mr. Heede and Mr. Greenhill attended the 2015 Tarrant County Commercial Real Estate Forecast Conference on January 21. Mr. Heede provided the following information from the conference:

- The population in Tarrant County grew by 1.63 percent last year. Texas grew by 1500 people per day.
 - Job growth was 2.2 percent.
 - The dollar is strong which is good for imports.
 - Residential real estate prices increased over 8 percent.
 - Office occupancy and apartment growth is good.
 - The Trinity River Vision project is well under way.
 - The TexRail project will start in 2018.
 - Oil is down but my rebound to 45-50 dollars by this year.
 - The Walsh Ranch development is starting.
 - The Chisolm Trail project is starting.
 - Industrial growth is strong.
 - The largest job growth will be in leisure and hospitality.
- a. Chancellor Search Update. Mrs. Appleman reported the Request for Proposal (RFP) for a search firm has been issued. The submission deadline is February 4. It is anticipated that the scoring will be completed on or about February 15.
- b. Tarrant Appraisal District Election Results. As a taxing entity TCC is required to vote on the board of the Tarrant Appraisal District. Mrs. Appleman announced the names of the Tarrant Appraisal Board members.

18. Closed Meeting. At 7:55 p.m. Mrs. Appleman called for a closed meeting funder terms of the Texas Government Code stated below.


- Deliberation Real Property, Section 551.072, *Texas Government Code*. The Real Property discussion will address the purchase, exchange, lease or value of Real Estate to include recommendations from the Institutional Plan.
- Deliberation on Personnel Matters, Section 551.074, *Texas Government Code*. The deliberation will include the appointment and search process for the new Chancellor.
- Consultation with Attorney, Section 551.071, *Texas Government Code*. For purposes of a private consultation with Board's Attorney on any subjects or matters authorized by law. The deliberation will include any Pending/Contemplated Litigation.

At 8:50 pm the Board reconvened from closed session.

19. Consideration and Action on Closed Meeting Items. None

20. Adjournment and Announcement of next meeting. Mrs. Appleman adjourned the meeting at 8:50 p.m. The next board meeting will be February 18.


Louise Appleman, President
Board of Trustees


O.K. Carter, Secretary
Board of Trustees