


TARRANT COUNTY COLLEGE DISTRICT  
Meeting of the Board of Trustees  
February 25, 2016  
2:00 PM

---

1. Call to Order. The Board of Trustees conducted a special meeting on Thursday, February 25, in the District Offices, May Owen Center, with Mrs. Louise Appleman presiding. Other trustees present were Ms. Teresa Ayala, Mr. O.K. Carter, Mr. Bill Greenhill, Mr. Conrad Heede, Dr. Gwendolyn Morrison and Mrs. Kristin Vandergriff. Also present were Acting Chancellor Angela Robinson and members of the TCCD staff.
  
2. Public Comment. None
  
3. Interview prospective Executive Search Firm for the Chancellor Search Process. Mrs. Appleman reviewed the search process to date and the scoring sheet used by the Board to tally the scores. Gold Hill Associates was the unanimous first choice. Mrs. Appleman introduced Dr. Preston Pulliams and Dr. Stephen Kinslow. Each reviewed their backgrounds and experience. The following points were made:
  - In addition to advertising the position, the firm believes strongly in personal recruiting and nominations.
  - They will do formal reference checks and informal checks by calling around the country and asking others about the applicants.
  - The firm will build a profile based on the input received from the “My Input for the Chancellor Search” website.
  - The firm does not work for the applicants.
  - The firm understands TCC needs a strong and compassionate leader who can also work with legislature and represent the college well.
  - It would be best for the applicants to have experience in a number of components of a college not just academics.
  - The firm recommends internal candidates go through the exact same process as external candidates.
  - It is the Board’s decision whether the candidate should have a doctorate degree or not.
  - They can meet our scheduled timeline.
  - It is permissible for TCC to development their own brochures and the firm can offer guidance.
  - It can be requested that a video be submitted. The firm can also locate videos of applicants addressing their board, chamber, etc.
  - The process will be confidential up to the point of announcing the finalist or the individual.
  - The Board will have access to all applications and the firm can suggest a narrower pool of the most qualified candidates.
  - Dr. Kinslow will come to Fort Worth any time the Board needs to meet with him in person.
  - TCC Human Resources will work with the firm in scheduling interviews, travel arrangements for applicants, community forums, etc.
  - The firm’s fee is non-negotiable.

4. Closed Meeting. At 2:54 p.m. Mrs. Appleman called for a Closed Meeting under terms of the Texas Government Code stated below.
  - Deliberation on Personnel Matters, Section 551.074, *Texas Government Code*. The deliberation will include a discussion on the Executive Search Firm for the Chancellor search process.
5. Consideration and Action on Closed Meeting Items. The Board meeting was reconvened at 3:10 p.m. On a motion by Ms. Ayala, seconded by Mr. Greenhill, the Board voted unanimously to authorize the Acting Chancellor to negotiate a contract with Gold Hill Associates and to execute that contract as expeditiously as possible. Mrs. Appleman presented the proposed calendar of the search timeline.
6. Adjournment and Announcement of Information Next Meeting: The meeting was adjourned at 3:12 p.m. The next regular board meeting will be March 24, 2016.

  
Louise Appleman, President  
Board of Trustees

  
O.K. Carter, Secretary  
Board of Trustees