

TARRANT COUNTY COLLEGE DISTRICT
BOARD BUDGET WORKSHOP
AND SPECIAL MEETING
August 4, 2016
5:00 p.m.

Agenda

1. Call to Order. The Board of Trustees conducted the Budget III and Special meeting on Thursday, August 4, 2016 in the District Offices, May Owen Center, with Mrs. Louise Appleman presiding. Other trustees present were Ms. Teresa Ayala, Mr. O.K. Carter, Mr. Bill Greenhill, Mr. Conrad Heede and Dr. Gwendolyn Morrison. Also present were Acting Chancellor Angela Robinson and members of the TCCD staff.
2. Public Comment. None
3. Board Budget Workshop III. Mrs. Robinson presented the agenda for the Workshop presentation.
 - a. Vice Chancellor for Finance Mark McClendon reported the TCC Leases and Off-Site Locations.
 - 1) Current leases with locations, usage, numbers served, square foot, lease and utility, cost per square foot, faculty and staff cost, equipment cost and revenue were presented. The six leases are: Corporate Services at Alliance; Community Learning Center (Grants Lane); James E. Guinn School; Northbrook Records Management and Continuing Education; Tarrant County Workforce and UTA Continuing Education; and Water Gardens Place Foundation. The Board requested revenue amounts offset by grants be provided.
 - 2) TCC Off-Campus District Locations (District Locations with No Lease): Arlington Reads Literacy House (Arlington Public Library); Castleberry at REACH High School; Crowley South Campus Center; Haltom City Northeast Center; and Saginaw Recreation Center. The Board requested MOU terms along with income and expenses for each location.
 - 3) TCC Learning Opportunities Centers (Grant Funded): Water From The Rock, Inc. Learning Opportunities Center at Arlington; Butler Learning Opportunities Center (Fort Worth Housing Authority's Family Investment Center); Eastside Learning Opportunities Center at Workforce Solutions; e-Sills Library and Job Center; Genesis United Methodist Church; Northside Learning Opportunities Center at Workforce Solutions; Southeast Learning Opportunities Center at SE YMCA of Metropolitan Fort Worth; and Bethlehem Baptist Church. The Board requested operational expenses for these sites.

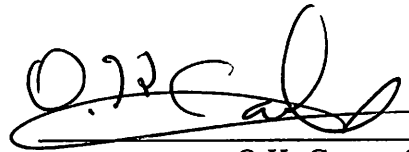
b. Mrs. Robinson presented the Proposed Budget.

- 1) The proposed estimated revenue is \$343,377,301, which is an increase of \$16,513,087 from 2015-2016.
- 2) Capital Improvement Projects are: Northwest Campus Early College High School (\$6,500,000); Southeast Campus Culinary Arts (2,000,000); and the Northeast Campus Center of Excellence for Visual, Technical and Performing Arts (5,500,000).
- 3) Mrs. Robinson suggested a 3 percent salary increase for employees. She presented that this is in line with what other colleges and school districts are providing in salary increases and also reviewed the increase in employees TRS and health benefits. She asked the Board to consider raising the police officers pay to be more on par with municipalities. Human Resources has issued a Request for Proposal for a District-wide Market and Equity Analysis. Adjunct pay increase would be 50 cents per credit hour. Mr. Carter inquired whether that was enough and suggested \$1 an hour would be more appropriate.
- 4) Mrs. Robinson reviewed the dramatic increase in Dual Credit students and courses needed justifying the large increase needed in Dual Credit faculty.
- 5) Mrs. Robinson presented the CELT proposed staff and faculty requests and their rationales.
- 6) The total new funding operating request is \$640,369. Broken down by campus and department: Northeast – \$75,200; Northwest - \$195,110; Southeast - \$36,890; Trinity River - \$56,500; VC Academic Affairs & Student Success - \$41,000; VC Administration and General Counsel \$150,000; VC Finance - \$27,500; and VC Real Estate and Facilities - \$58,169.
- 7) The approximate new funding cost request for equipment is \$172,541. Broken down by campus: South - \$158,050; Northeast - \$627,204; and Southeast - \$471,594.
- 8) Cost of Benefits is \$919,536.
- 9) Cost of Institutional Memberships is \$70,000.
- 10) Election cost is \$100,000.
- 11) The tax rate has gone down from 0.14950 to 0.14473.
- 12) There is no increase in tuition recommended.

- c. Mrs. Appleman announced there were four candidates for filling the position formerly held by Mrs. Vandergriff. The Board has reviewed the resumes of the candidates and Mrs. Appleman has interviewed each of them.
4. Closed Meeting. At 6:19 p.m. Mrs. Appleman called for a Closed Meeting under terms of the *Texas Government Code* stated below.
- Deliberation on Personnel Matters, Section 551.074, *Texas Government Code*. The deliberations will include the discussion on the employment of the Chancellor position.
 - Consultation with Attorney, Section 551.071, *Texas Government Code*. For purposes of a private consultation with Board's Attorney on any subjects or matters authorized by law. The deliberation will include any Pending/Contemplated Litigation.
5. Consideration and Action on Closed Meeting Items. The Board reconvened at 6:45 p.m. On a motion by Mr. Carter, seconded by Ms. Ayala, the Board voted unanimously to appoint Dr. Diane Patrick to represent District 3 for the remaining portion of unexpired term. The meeting was adjourned at 6:48 p.m. The next meeting is August 18, 2016.



Louise Appleman, President
Board of Trustees



O.K. Carter, Secretary
Board of Trustees