

TARRANT COUNTY COLLEGE DISTRICT
Meeting of the Board of Trustees
August 18, 2016
5:00 p.m.

1. Call to Order. The Board of Trustees conducted its regular monthly meeting on Thursday, August 18, 2016 in the District Offices, May Owen Center, with Mrs. Louise Appleman presiding. Other trustees present were Ms. Teresa Ayala, Mr. O.K. Carter, Conrad Heede, Mr. Greenhill, Dr. Gwendolyn Morrison and newly appointed, Dr. Diane Patrick. Also present were Acting Chancellor Angela Robinson, and members of the TCCD staff.
2. Public Comment. None
3. Swearing-In Ceremony. Mayor Jeff Williams administered Oath of Office to Dr. Patrick representing District 3.
4. Public Hearing on 2016-17 Proposed Budget. No comments.
5. Board Action Items and Board Business Related Items.
 - a. Approval of Minutes of the Meeting of July 21, 2016. On a motion by Ms. Ayala, seconded by Mr. Heede, the minutes were unanimously approved as presented.
 - b. Approval of Minutes of the Meeting of August 4, 2016. On a motion by Ms. Ayala, seconded by Mr. Heede, the minutes were unanimously approved as presented.
6. Consent Agenda.
 - a. Consideration and Approval of Tarrant County College District Investment Broker List.
 - b. Consideration and Approval of Inter-local and Cooperative Agreements.
 - c. Consideration and Approval of Revised Resolution to the Office of the Governor Approving Submission of a Grant Application to Reduce Violent Crimes Against Women through a Criminal Justice Training Program.
 - d. Consideration and Approval of Proposed Policy Changes to DEE (LOCAL).
 - e. Consideration and Approval of Emergency Repairs Water Line Replacement Northeast Campus Administration Building Amount: \$114,403.05.
 - f. Consideration and Approval of Proposed Gift Naming Opportunity of TCCD Classroom.

On a motion by Mr. Heede, seconded by Mr. Greenhill, the consent agenda was unanimously approved.

7. Consideration and Approval of Items removed from Consent Agenda. No items were removed.

8. Committee Reports.

- a. Audit & Finance Committee. Mr. Carter reported the committee met and are planning the upcoming year. The committee also discussed the aviation audit, and have worked out discrepancies. Mr. Carter mentioned that in the new Audit Plan of Action, they will be auditing; dual credit, tuition, Tradesman International contract, Ellucian contract, and the board of trustee expenses. On a motion by Mr. Carter, the Audit Plan for fiscal year 2017 was unanimously approved. The results have been posted on the TCC website.
- b. Governance Committee. Mrs. Appleman reported the committee met and are recommending a new committee called Community and Outreach. On a motion by Mr. Heede the new committee was unanimously approved.
- c. Institutional Planning Committee. No report.

9. Consideration and Approval of Committee Recommendations.

- a. Appointment of Institutional Planning Committee Members. On a motion by Mr. Heede, seconded by, Mr. Carter the committee members were unanimously approved.

2016-2017 committees and members are:

Audit/Finance – OK Carter, Chair, Teresa Ayala, Bill Greenhill

Governance – Louise Appleman, Chair, Conrad Heede, OK Carter

Institutional Planning – Conrad Heede, Chair, Bill Greenhill, Gwen Morrison

Community Outreach – Diane Patrick, Chair, Teresa Ayala, Conrad Heede

10. Consideration and Approval of TCCD Investment Policy. On a motion by Mr. Carter, seconded by Mr. Heede, the investment policy was unanimously approved.

11. Consideration and Approval of Texas Procurement and Support Services Statewide Managed Term Contract 885-M1 Agreement with Chemical Inc. to Provide Water Treatment Chemicals and Services for Use Districtwide Amount: \$219,500.00. On a motion by, Dr. Morrison, seconded by Mr. Heede, the agreement was unanimously approved. Dr. Morrison requested that Mrs. Nina Petty assess and review the colleges water fountains for lead, so when asked we as a college are able to publicly announce we are up to code.

12. Consideration and Approval of Inter-local Agreement with Tarrant County to Purchase Unleaded and Diesel Fuel from Martin Eagle Oil Company Amount: \$296,000.00. On a motion by Mr. Heede, seconded by Mr. Greenhill, the agreement was unanimously approved.

13. Consideration and Approval of Educational and Institutional Cooperative Agreement with Tremco/Weatherproofing Technologies to Provide Managed Asset Roofing Program for Tarrant County College District Amount: \$129,473.92. On a motion by Mr. Greenhill, seconded by Mr. Carter, the agreement was unanimously approved.

14. Consideration and Approval of Job Order Contracting General Contractor Services Agreement with Nouveau Construction and Technology Services for Construction Services to Install Classroom

Code Blue System Equipment on Southeast Campus Amount: \$373,776.49. On a motion by Mr. Greenhill, seconded by Mr. Heede, the agreement was approved 6-1, with Mr. Carter opposing.

15. Consideration and Approval of Contract with Decker Mechanical for Installation Chiller, Cooling Tower and Boiler for the Erma Johnson Hadley Center of Excellence for Aviation, Transportation and Logistics Amount: \$616,024.00. On a motion by Mr. Heede, seconded by Dr. Morrison, the contract was unanimously approved. Mr. Heede wanted to note that this was thoroughly discussed during Governance Committee.

16. Consideration and Approval of Contract with Texas Contracting for Materials and Installation of Water Distribution System Upgrades on Northeast Campus Amount: \$4,182,007.00. On a motion by Dr. Morrison, seconded by Mr. Carter, the contract was unanimously approved.

17. Consideration and Approval of Contract with Muckleroy & Falls for Construction Services for Exterior Stair Tower at Trinity River Campus West Fork Tower Amount: \$2,491,503.27. On a motion by Mr. Greenhill, seconded by Dr. Morrison, the contract was unanimously approved.

18. Consideration and Approval of Annual Subscription Renewal of Alma/Primo Software from Ex Libris Amount: \$181,452.02. On a motion by Mr. Greenhill, seconded by Mr. Heede, the annual software subscription was unanimously approved.

19. Consideration and Approval of Surveillance System License Maintenance Plan with Preferred Solutions Amount: \$113,986.00. On a motion by Dr. Patrick, seconded by Mr. Heede, the plan was unanimously approved.

20. Consideration and Approval of Edmentum Plato Courseware Site License Amount: \$162,850. On a motion by Mr. Greenhill, seconded by Dr. Morrison, the license was unanimously approved.

21. Consideration and Approval of Purchase IBM Solid State Drive Array from Sirius Computer Solutions Amount: \$620,508.50. On a motion by Mr. Greenhill, seconded by Ms. Ayala, the purchase was unanimously approved.

22. Consideration and Approval of Elsevier Nursing Examination Preparation Amount: \$128,700.00. On a motion by Mr. Heede, seconded by Dr. Morrison, the nursing examination was unanimously approved. Ms. Appleman mentioned that she received an email stating that TCC nursing program earns full reaccreditation. More information can be found on the website.

23. Consideration and Approval of Purchase Three (3) Computer Numeric Controlled (CNC) Lathes Amount: \$263,088.00. On a motion by Mr. Greenhill, seconded by Dr. Morrison, the purchase was unanimously approved.

24. Consideration and Approval of Novation Cooperative Agreement with Shimadzu Medical Systems Purchase of Radiographic System with Konica Image Pilot LS-19 Amount: \$130,661.00. On a motion by Dr. Patrick, seconded by Dr. Morrison, the agreement was unanimously approved.

25. Consideration and Approval of Purchase Seven (7) TCCD Police Emergency Vehicles with Radios and Equipment Amount: \$366,000.00. On a motion by Mr. Heede, seconded by Mr. Greenhill, the purchase was unanimously approved.

26. Presentation on 2016-17 Proposed Operating Budget. Acting Chancellor Robinson presented the proposed operating budget for 2016-1017. She reviewed the proposed revenue summary and the

proposed operating expenditure summary which were presented at the previous budget workshop. Mrs. Robinson recommended a 3 percent salary increase for all employees and no change in tuition.

27. Consideration and Approval of 2016-17 Operating Budget. On a motion by Mr. Greenhill, seconded by Mr. Heede, the Board voted unanimously to approve the operating budget.

- a. Consideration and Approval of Salary and Benefits 2016-2017 (Salary Schedules and Salary Increases). On a motion by Mr. Heede, seconded by Mr. Greenhill, the Board voted unanimously to approve the salary and benefits.
- b. Authority for the Chancellor to Set Individual Salaries and Sign Contracts. On a motion by Mr. Heede, seconded by Mr. Carter, the Board voted unanimously to approve.
- c. Authority for the Chancellor to Establish Non-Credit Tuition and Fees. On a motion by Mr. Carter, seconded by Mr. Greenhill, the Board voted unanimously to approve.
- d. Consideration and Approval of Tax Exemptions for Certain Disabled and Senior Citizens. On a motion by Mr. Heede, seconded by Dr. Patrick, the Board voted unanimously to approve.
- e. Setting of the Tax Rates for 2016. Maintenance and Operations. On a motion by Mr. Heede, seconded by Ms. Ayala, the Board voted unanimously to approve
- f. Resolutions:
 - i. 2016-2017 Budget. On a motion by Dr. Morrison, seconded by Mr. Heede, the following resolution was unanimously approved.

Be it so ordered by the Board of Trustees of the Tarrant County College District that the Tarrant County College budget for the fiscal year 2016-2017 in the amount of \$430,402,876 comprised of the following amounts:

- \$ 343,377,301—Maintenance and Operation
- \$ 54,652,412 —Renewal and Replacements
- \$ 28,313,163 —Building Fund
- \$ 4,060,000 —Auxiliary Enterprises

be approved, and that a certified copy of the budget be filed with the state agencies as required by law and that said budget be included by reference in its entirety as a part of the minutes of this meeting.

- ii. Exemptions 2016-2017. On a motion by Ms. Ayala, seconded by Dr. Patrick the following resolution was unanimously approved.

Be it so ordered by the Board of Trustees of the Tarrant County College District that all ad valorem tax exemptions comply with state law and are as follows:

Disabled Veterans	30%	\$ 5,000
	50%	7,500
	70%	10,000
	100%	12,000
Other Disabled Persons		\$ 3,000
Persons over Age 65		\$ 50,000

- iii. Tax Rate 2016-2017. On a motion by Mr. Heede, seconded by Mr. Greenhill, the following resolution was unanimously approved.

Be it so ordered by the Board of Trustees of the Tarrant County College District that there will be levied for the year 2016 on all property owned within the boundaries of the Tarrant County College District on the first day of the current year, January 1, 2016, except so much thereof as may be exempt by the constitution of the United States and the laws of the state, the following taxes:

An ad valorem tax of and at the rate of 14.473 cents of the \$100 cash value thereof estimated in the lawful currency of the United States for the support and maintenance of the Tarrant County College District

28. Monthly Financial Report. Vice Chancellor for Finance Mark McClendon reported the total expenses are at 89 percent and revenue to date is 99.5 percent. The ending total portfolio balance is \$275 million. The yield is .8 percent. The weighted average maturity (WAM) is 377.

29. Chancellor's Report

- a. New Staff Member Introductions. Interim Vice Chancellor for Institutional Technology Maria Shelton introduced Mr. Jonathan Candari as the Executive Director of Process Improvement and Projects. Northwest Campus President Elva LeBlanc introduced Dr. Judith Gallagher as the Vice President of Academic Affairs. Dr. LeBlanc also introduced James "Clint" Grant as the Vice President of Community and Industry Education. South Campus President Peter Jordan introduced Dr. Dana Grove as the Vice President of Academic Affairs.

- b. Campus Accolades: None reported this meeting.

c. Recent Activities:

- June 20, Greenhill School Performing Arts Center Tour, Addison
- June 21, Meeting with FWISD Superintendent Kent Scribner, FWISD
- June 22, Texas Association of Community College Attorneys conference call
- June 25-29, NACUA Conference, San Francisco
- July 5, Governance Committee Meeting, May Owen Center
- July 11, CELT Budget Workshop, May Owen Center
- July 12, Special Meeting of the Board of Trustees, May Owen Center
- July 13, CELT Dinner with new Chancellor, Eugene Giovannini
- July 20, Chancellor's Quarterly Excellence Awards Reception, Trinity River Campus
- July 21, Board of Trustees Meeting, May Owen Center
- July 27, Police Community Forum, Trinity River Campus
- August 3, Meeting with FWISD Superintendent Kent Scribner, FWISD
- August 3, North Texas LEAD Anniversary Banquet, Fort Worth Club
- August 4, Board Budget Workshop III and Board of Trustees Meeting, May Owen Center
- August 5, **-Remarks-** Breakfast with Our Elders, TCC Opportunity Center
- August 8, CELT Monthly Meeting, May Owen Center

- August 9, Governance Committee Meeting, May Owen Center
- August 17, Audit and Finance Committee Meeting, May Owen Center
- August 18, Board Budget Workshop IV and Board of Trustees Meeting, May Owen Center

- b. Board President's Report. Mr. Greenhill reported that he attended the Texas Association of Community Colleges (TACC) Summer Conference. He attended executive committee meetings with the TACC and the Community College Association of Texas Trustees (CCATT) to discuss political strategies. Dr. Morrison reported on the Breakfast With Our Elders event which is a community engagement group. Mrs. Appleman reported that Vice Chancellor for Communications and External Affairs Reginald Gates has been selected for the Governor's Executive Development Program.

30. Closed Meeting at 6:43 p.m. Mrs. Appleman called for a Closed Meeting under terms of the *Texas Government Code* stated below.

- Deliberation Real Property, Section 551.072, *Texas Government Code*. The Real Property discussion will address the purchase, exchange, lease or value of Real Estate to include lease located at 13600 Heritage Parkway.
- Deliberation on Personnel Matters, Section 551.074, *Texas Government Code*. The deliberation will include discussion of the Acting Chancellor's contract.
- Consultation with Attorney, Section 551.071, *Texas Government Code*. For purposes of a private consultation with Board's Attorney on any subjects or matters authorized by law. The deliberation will include any Pending/Contemplated Litigation.

31. Consideration and Action on Closed Meeting Items. The Board reconvened at 7:20. On a motion by Dr. Morrison, seconded by Mr. Heede, the Board voted 6-1, with Mr. Carter opposing, to allow the Acting Chancellor Robinson to execute the Fourth Amendment to the Lease for Property located at 13600 Heritage Parkway commonly known as the Heritage Commons for a term of two years. The meeting was adjourned at 7:22 p.m. The next regular Board Meeting will be September 22, 2016.


 Louise Appleman, President
 Board of Trustees


 O.K. Carter, Secretary
 Board of Trustees