

TARRANT COUNTY COLLEGE DISTRICT
Meeting of the Board of Trustees
September 22, 2016
6:00 p.m.

1. Call to Order. The Board of Trustees conducted its regular monthly meeting on Thursday, September 22, 2016 in the District Offices, May Owen Center, with Mrs. Louise Appleman presiding. Other trustees present were Ms. Teresa Ayala, Conrad Heede, Mr. Greenhill, Dr. Gwendolyn Morrison and Dr. Diane Patrick. Also present were Chancellor Dr. Giovannini, and members of the TCCD staff.

2. Public Comment. None

Dr. Petter Jordan, President of South Campus spoke briefly about the The 5th Annual Intergenerational Community Conversation that was held on Saturday, September 10, 2016 from 8:30 a.m. – 12:30 p.m. in the TCC – South Campus Center for Excellence in Energy and Technology. The 70+ participants in attendance had an opportunity to hear Chancellor Giovannini's views relative to the events theme of, "Who's Bearing the Torch" when it comes to Intergenerational Community issues. In addition to hearing from TCCD's 5th Chancellor, attendees were treated by Dr. Joel Fitzgerald (FW Chief of Police) as he spoke eloquently about Safety and Security in a Multi-Generational Environment. Towards the end of the program, Dr. Larry Rideaux, South Campus VP for Student Development, facilitated a student panel where student leaders were asked to comment on generational views in the workplace. Dr. Gwendolyn Morrison served as Master of Ceremonies and kept everyone focused throughout the entire program. Also in attendance was Dr. Sean Madison, President of Trinity River campus.

Dr. Morrison spoke about being named Chair of the Tarrant County Black Historical and Genealogical Society 40th Anniversary celebration on April 22, 2017

3. Board Action Items and Board Business Related Items.

a. Approval of Minutes of the Meeting of August 18, 2016. On a motion by Mr. Bill Greenhill, seconded by Conrad Heede, the minutes were unanimously approved as presented.

4. Consent Agenda.

- a. Consideration and Approval of Attachment A of the TCCD Investment Policy.
- b. Consideration and Approval of Tuition Recommendation for Continuing Education Classes.

On a motion by Mr. Conrad Heede, seconded by Dr. Diane Patrick, the consent agenda was unanimously approved.

5. Consideration and Approval of Items removed from Consent Agenda. No items were removed

6. Presentation of Student Access and Success and Administration Programs and Projects. President of Northeast Campus, Dr. Allen Goben, introduced contributing authors - Dr. Allen Goben, President, Dr. Linda Braddy, VP for Academic Affairs, Dr. Magdalena de la Teja, VP for Student Development Services, Jerry Zumwalt, VP for Community and Industry Education, Dr. Antonio Howell, Dean of Humanities, Dr. Linda Quinn, Chair of Communications, Dr. Caroline Hamilton, Coordinator/Chair of Professional Development, Jack Harred, Assistant to the President, Jeanette Jacobs, Director of Academic Affairs, Lisa Self, Faculty & Coordinator of Child Development, Kyra Bruno, Administrative Assistant, and several others. Dr. Goben spoke over the Northeast Campus “Strategic Operations Overview”. The TCC NE Campus Strategic Operations Overview is a comprehensive campus plan that serves as an informational guide for campus employees, new employees, and leadership at the district, as well as, campus level (including the Board of Trustees, Chancellor, and CELT). Although intended primarily as an internal document, the Strategic Operations Overview may offer select external audiences (such as area community leaders) a comprehensive snapshot of NE Campus plans. Essentially, the Campus Plan resides in the space between TCCD district-wide strategic planning and ground level operations, serving as a link between broader concepts and actual daily operations.

7. Committee Reports.

- a. Audit & Finance Committee. No report at this time.
- b. Governance Committee. Mrs. Appleman reported that the committee met and planned the agenda.
- c. Institutional Planning Committee. Mr. Conrad Heede reported that the committee met on September 13th. They discussed looking into modifying the bylaws to better reflect what the committee does. They also discussed the cost to fix up the TXU building, it will range between \$1.2 and \$3.2 million dollars. Mr. Mike Herndon, Executive Director of Procurement, is not done with his analysis and they’ve asked him to also look into other options to maintain the building for the time being. Lastly the committee and Chancellor Dr. Giovannini discussed the RFQ for the Visual, Technical and Performing Arts Center and the committee recommended the selections of the design firm be delayed at this time to gather more information. On behalf of the committee, Mr. Heede recommended to move for the adoption of this recommendation. The committee members unanimously approved.
- d. Community Outreach Committee. Dr. Diane Patrick reported that this committee was just organized and are planning to meet in October 2016.

8. Consideration and Approval of Committee Recommendations. On a motion by Mr. Heede, the committee members were unanimously approved.

9. Consideration and Approval of Job Order Contracting Construction Trade Services Agreement with Facilities Solutions Group for Exterior LED Lighting for Access Trail and Overflow Parking Area on Trinity River Campus Amount: \$167,477.44 On a motion by Mr. Heede, seconded by Dr. Morrison, the agreement was unanimously approved.

10. Consideration and Approval of Indefinite Delivery/Indefinite Quantity Service Authorization Agreement with Quorum Architects to Provide Design Services for Space Renovation of District

Multi-Purpose Center Amount: \$217,764.00. On a motion by Mr. Greenhill, seconded by Dr. Morrison, the agreement was unanimously approved. Dr. Morrison would like for this facility to be used for other purposes i.e. CIE and Academics.

11. Consideration and Approval of Indefinite Delivery/Indefinite Quantity Service Authorization Agreement with VAI Architects for Visioning and Critical Needs Session Districtwide Amount: \$404,997.00. On a motion by Mr. Greenhill, seconded by Mr. Heede, the agreement was unanimously approved.

12. Consideration and Approval of Contract with Sewell Advisory Services for Financial Construction Services for TCCD Capital Improvement Program Projects Amount: \$482,450.00 plus a contingency of \$175,350.00. On a motion by Ms. Teresa Ayala, seconded by Mr. Heede, this item was moved to table for further discussion. The motion was unanimously approved.

13. Consideration and Approval of Purchase Oracle Database Application Software Amount: \$3,318,342.80. On a motion by Mr. Heede, seconded by Mr. Greenhill, the software was unanimously approved.

14. Consideration and Approval of Purchase Cisco SMARTnet Service Contract from Flair Data Systems Amount: \$1,249,653.23. On a motion by Mr. Heede, seconded by Dr. Patrick, the purchase was unanimously approved.

15. Consideration and Approval of Annual Renewal of Ellucian Administrative Software Amount: \$575,208.00. On a motion by Mr. Heede, seconded by Ms. Ayala, the renewal was unanimously approved.

16. Consideration and Approval of Renewal of McAfee Protection Software from SHI Government Solutions Amount: \$216,770.95. On a motion by Ms. Ayala, seconded by Mr. Heede, the renewal was unanimously approved.

17. Consideration and Approval of Purchase Park Place Server Warranty Renewal from SHI Government Solutions Amount: \$120,554.41. On a motion by Mr. Greenhill, seconded by Ms. Ayala, the committee members were unanimously approved.

18. Consideration and Approval of Amendment of Contract with Texas Industrial Security Incorporated Amount: \$150,000.00 (New Contract Amount \$716,400.00). On a motion by Mr. Greenhill, seconded by Ms. Ayala, the contract was unanimously approved.

19. Monthly Financial Report. Vice Chancellor for Finance Mark McClendon reported that both revenue and expenses are just as we expected. The finance department will be working through the month of November to be able to do the adjust and entries with the external auditors, adjusting entries like Fall registrations that was recorded from June to July 2016, which will be recorded in the next fiscal year. They will be looking at expenditures benefiting the next fiscal year but paid in this fiscal year, showing them as a pre-paid and will be shown as an expense. TCC received word from the Tax Assessors office that TCC would not be receiving all the tax revenue until the eighty thousand refund requests are taken care of, he stated, that there was nothing to worry about as TCC received more revenue than anticipated. Mr. McClendon reported that looking at the investments and costs TCC will have a positive funds balance for this fiscal year, being in a great financial position.

Mr. McClendon also reported that the total beginning balance is \$275,920,251. The ending total portfolio balance is \$271,544,186. The yield is .81 percent and the year to date average of one year Tbill is .57 percent.

20. Chancellor's Report

- a. New Staff Introductions. Dr. Peter Jordan, President of South Campus, introduced Ernest Gines, as the new Divisional Dean of South campus Business and Technology.
- b. Campus Accolades. Full report can be found in the board packet.
- c. Recent Activities
 - August 22, Workforce Solutions of Tarrant County Board of Directors Meeting, TWC
 - August 22, Northeast Campus Connections Week Visit, Northeast Campus
 - August 23, The Collegian Interview, May Owen Center
 - August 23, Trinity River Campus Connections Week Visit, Trinity River Campus
 - August 23, TCC Connect Campus Connections Week Visit, TCC Connect
 - August 24, South Campus Connections Week Visit, South Campus
 - August 24, Northwest Campus Connections Week Visit, Northwest Campus
 - August 25, Chancellor's Employee Appreciation Breakfast, Arlington Convention Center
 - August 26, May Owen Center Connections Week Visit, May Owen Center
 - August 26, Fort Worth Star Telegram Interview, May Owen Center
 - August 26, Women's Equality Day Banquet, Worthington Hotel
 - August 29, Meeting with UTA President Vistasp Karbhari, FW Club
 - August 29, An Evening with Four Mayors hosted by the North Texas Community Foundation, FW Club
 - August 30, Meeting with JCC President Tyson McMillan and President-Elect Steve Smiley, Omni Hotel
 - August 30, Meeting with Arlington ISD Superintendent Marcelo Cavazos, Avanti
 - August 31, Meeting with Fort Worth Mayor Betsy Price, FW City Hall
 - September 1, Conference Call Meeting with TACC President Jacob Fraire, May Owen Center
 - September 2, Meeting with Downtown Fort Worth Inc. President Andy Taft, DFWI
 - September 6, Commissioners Court Visit, Commissioners Court
 - September 6, Meeting with Faculty Joint Consultation Committee, May Owen Center
 - September 7, Fort Worth Chamber State of the County Luncheon, Worthington Hotel
 - September 8, Meeting and Check Signing Ceremony with Texas Workforce Commission Chairman Andres Alcantar, TCC Opportunity Center
 - September 9, Meeting with Eagle Mountain-Saginaw ISD Superintendent James Chadwell
 - September 9, Meeting with TCC Foundation Board of Directors Executive Committee, Water Gardens Place
 - September 10, Intergenerational Community Conversation Meeting, South Campus
 - September 10, Northeast Campus Student Opera Performance, Northeast Campus
 - September 12, Meeting with CrossGroup Managing Partner Mark Cook, May Owen Center
 - September 13, FW City Council/Pre-Council Visit and Introduction, FW City Hall
 - September 13, Institutional Planning Committee Meeting, May Owen Center
 - September 13, Governance Committee Meeting, May Owen Center

- September 13, Chancellor's Community Welcome Reception, City Club
- September 14, Meeting with North Richland Hills Mayor Oscar Trevino, NRH
- September 15, North Texas Commission Annual Meeting Luncheon, Irving Convention Center
- September 16, Meeting with Sid Richardson Foundation President Pete Geren, FW Club
- September 21, Meeting with Tarrant County Superintendents, FW Club
- September 21, Allen Saxe Waterfall Naming Ceremony, Trinity River Campus
- September 21, TCC Foundation Board of Directors Meeting, Water Gardens Place
- September 22, Thursday Morning Breakfast Group Meeting, FW Club
- September 22, Meeting with Fort Worth Diocese Bishop Olson, FW Diocese
- September 22, TCC Board of Trustees Monthly Meeting, May Owen Center

d. Board President's Report. Ms. Appleman mentioned that the Collegian, Tarrant County College's student newspaper, has been named a national finalist in six different categories, including Best Two-Year Weekly Newspaper of the Year. The nominations were given out through the Associated Collegiate Press awards as well as the College Media Association's Pinnacle awards. The paper was named one of three finalists in CMA's Best Two-Year Weekly Newspaper of the Year category as well as its Best Two-Year Website category. This is the second time in three years that The Collegian has been a national finalist in both of these categories. In 2014, the paper took first place in both. CMA also named The Collegian a finalist in its Best Online Breaking News Coverage category for its reporting of Chancellor Erma Johnson Hadley's death from pancreatic cancer last year. The Associated Collegiate Press also gave The Collegian three nominations in its national awards. Former student Amanda Boyd placed in two categories, one in Infographic for her display explaining the primary election system and the other in Editorial Cartoon for her take on North Carolina's controversial law targeting transsexuals. Ms. Amanda Boyd was the only two-year student and only one from Texas among the 10 Infographic finalists. Editor-in-chief Jamil Oakford and photo editor Bogdan Sierra Miranda were recognized in the Multimedia News Story of the Year category for their coverage of former President Bill Clinton's visit to TR Campus. Of the 10 finalists in this category that include UCLA and Northwestern, The Collegian is the only one from Texas and only one of two from two-year schools. ACP will announce its winners at its convention in Washington, D.C., Oct. 13-15 while CMA will hand out its awards at its Atlanta convention Oct. 26-30.

Ms. Appleman reported on the Media Relations impressions: 1,333 total hits to achieve 2.2 billion unique impressions, representing an increase over last year of 100.1%. Corresponding ad value: \$22.5 million, representing a 100.1% increase over last year, and total unique impressions of Ad/PR: 2.5 billion impressions, representing a cost per touch of \$0.00004 and an increase of 70% over last year.

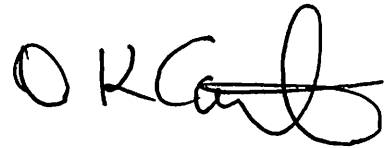
22. Closed Session:

- Deliberation Real Property, Section 551.072, *Texas Government Code*. The Real Property discussion will address the purchase, exchange, lease or value of Real Estate.
- Deliberation on Personnel Matters, Section 551.074, *Texas Government Code*.
- Consultation with Attorney, Section 551.071, *Texas Government Code*. For purposes of a private consultation with Board's Attorney on any subjects or matters authorized by law The deliberation will include any Pending/Contemplated Litigation.

23. Consideration and Action on Closed Session Items. The Board reconvened at 8:57 p.m. The Meeting was adjourned at 8:58 p.m. The next regular Board Meeting will be October 20, 2016.



Louise Appleman, President
Board of Trustees



O.K. Carter, Secretary
Board of Trustees