

TARRANT COUNTY COLLEGE DISTRICT
Meeting of the Board of Trustees
November 17, 2016
6:00 p.m.

1. Call to Order. The Board of Trustees conducted its regular monthly meeting on Thursday, November 17, 2016 in the District Offices, May Owen Center, with Mrs. Louise Appleman presiding. Other trustees present were Mr. O.K. Carter, Mr. Conrad Heede, Mr. Bill Greenhill, Ms. Teresa Ayala, Dr. Gwendolyn Morrison and Dr. Diane Patrick. Also present were Chancellor Giovannini and members of the TCCD staff.
2. Public Comment. Ms. Appleman introduced Ms. Debbie Fitts who is a previous Tarrant County Junior College alumni. Ms. Fitts is a Forensic Nurse at Carswell Federal Medical Center Bureau of Prison facility for female inmates at Carswell Airforce Base, as well as CEO of Blue Moon Productions a 501C organization assisting with domestic violence and child abuse awareness prevention. Ms. Fitts is also an ordained minister. Ms. Fitts recently held her Domestic Violence Awareness banquet at the Tarrant County Opportunity Center, on October 1, 2016.
3. Board Action Items and Board Business Related Items.
 - a. Approval of Minutes of the Meeting of October, 2016. On a motion by Dr. Morrison, seconded by Dr. Patrick, the minutes were unanimously approved as presented.
4. Consent Agenda.
 - a. Consideration and Approval of Proposed Revision to Policy CIB (LOCAL).

On a motion by Mr. Heede, seconded by Mr. Greenhill, the consent agenda was unanimously approved.
5. Consideration and Approval of Items Removed from Consent Agenda. No items were removed.
6. Presentation on Student Access and Success and Administration Programs and Projects.

Dual Credit - Dr. Rosemary Reynolds, Executive Director, Institutional Intelligence and Research presented on Dual Credit. The Texas Higher Education Coordination Board (THECB) developed a new strategic plan, 60x30 TX, aimed at increasing the percentage of college graduates. Since college readiness, which may be fostered by dual credit, is a crucial component of completion, the focus of the presentation was TCCD's dual credit program. First, the growth in the number of dual credit students along with expansion of our early college high schools was presented. Next, the largest feeder ISDs and high schools for dual credit students were provided along with the most popular dual credit courses. Lastly, the success rate for dual credit students and the graduation rate for former dual credit students were shown. Dr. Morrison commented that she would like to see TCC take more of the initiative with recruiting students rather than just leave the recruiting to the school counselors. Dr. Morrison also commented that she would like to see TCC more involved in this program starting with the students entering middle school to help set them up with a pathway to success.

NW Campus Landmarks of Social Memory Presentation - Dr. Laura Wood, Professor of History and Government, Director NW campus Afghanistan/Iraq War Memorial presented that in 2004 as the wars in Afghanistan and Iraq raged, the Honors Program students created a solemn memorial on the Northwest Campus to honor those who had made the ultimate sacrifice. The memorial project was imbedded into their curriculum and included learning the history of memorials through time. From the development of this project, Dr. Laura Matysek Wood began a journey of research and discovery on using memorials as a teaching tool; this included an NEH Teaching Fellowship to create an online database of war memorials and military cemeteries from around the world. With the arrival of Dr. Jason Clark-Miller to the Northwest Campus, they began a discussion of the use of memorials in the development of social memory, which is a field of study in both our disciplines of History and Sociology. Then created their successful Landmarks of Social Memory Travel Study Program in which they team an introductory HIST 1302 course with an introductory SOCI 1301 course and use places of memory to teach critical thinking and analysis from both an historical and sociology perspective. Students examine how societies use memorials and monuments to form a narrative that they want remembered whether or not these are completely accurate. By observing these various sites and studying their design, construction and layout, students will use the sites as primary resources to learn historiography and creation of social memory as well as how to view the world around them with a critical eye. They began the journey at the Afghanistan/Iraq War Memorial on the Northwest Campus where Dr. Wood can provide a unique perspective as the developer of a space of public memory. Their journeys have included a local trip in Tarrant County, a bus trip across the American South, and a trip to Washington, D.C. and the nation's historical monuments. While on the trip, students work in groups on a project that requires them to apply what they learn at the sites and construct/edit their own plans for sites of memory. The course(s) help students demonstrate use of primary and secondary sources, create an argument using sources, show how history and sociology connect to other disciplines, understand what shapes and tells a society's history and memory, and learn to see history in the society around them. Students realize there is more to the story than what they see on the surface. The Landmarks program works hard to keep our trips very affordable and this attracts an extremely diverse group of students; they have averaged 23 students per trip and students started asking to submit deposits for the 2017 trip in early October. They presented the Board and the Chancellor with Tags of Remembrance, which are replicas of the dog tags found on the Memorial and which include a brief biography of the individual honored on their tag. They used dog tags on their trips as remembrance tokens at sites they visited, as well as a means to connect students to real people honored at national cemeteries. They also presented a brief video that shows student perspectives. In 2017 they will return to Washington, D.C. and are already planning the 2018 trip to Europe.

7. Committee Reports.

- a. Audit & Finance Committee. Mr. Carter reported the committee met Wednesday, November 9th and reviewed the annual external audit. Mr. Carter motioned to move to adopt the Auditor's report, the Board unanimously approved. See agenda #9 for further information regarding this state required audit.

Governance Committee. No Report.

Institutional Planning Committee. No Report.

Community Outreach Committee. No Report.

8. Consideration and Approval of Committee Recommendations. On a motion by Mr. Carter, the recommendation was to adopt the Auditor's report. The Board approved unanimously.

9. Receipt of Annual Audit Report. Dr. Mark McClendon introduced auditor Mr. James Fitts. Mr. Fitts reported that they have completed the annual audit and the board members and chancellor received copies of the draft report. Mr. Fitts also mentioned that Tarrant County College has received the 24th annual Excellence Audit Awards for last year's audit report and he is confident that TCC will receive this award again for the 25th time in a row once the final audit is reviewed and submitted.
- Mr. Fitts mentioned that on a statement of net position total assets at the end of year \$1.17 billion dollars, about a 3% increase over last year. Last year in the liability section there was a big change with the new accounting requirements for pensions. The liability showed up that had never been there before but this is year two with the pension accounting, that pension liability went up seven million dollars, liabilities over all increased about 6.5 % and without the pension liability increase, liabilities actually decreased 2%. The net position at the end of the year was \$1.07 billion dollars as of yearend. Next statement was over Revenue and Expenses and changes in net position. Net increases in that position for that year was \$34.6 million dollars. Mr. Fitts mentioned other aspects of the audit report there were no material weaknesses in internal control over financial reporting or over compliance that they are required to report, which is good news. There were also no findings in their audit of Federal and State Grant Compliance that are required to be reported, also good news. Mr. Carter commented that the budget expenses increased about twice the rate of the revenues about a 1.6 % increase, roughly a 3% increase in expenses and as this continues to increase this will reduce the discretionary spending account.
10. Consideration and Approval of Purchase of Internet Connectivity from AT&T Amount \$410,727.00 (5-year Contract Total). On a motion by Mr. Heede, seconded by Mr. Carter, the purchase was unanimously approved.
11. Consideration and Approval of Purchase of Microsoft Campus Agreement from CDW-G Amount: \$286,064.14 (Year 2 of 3-Year Contract). On a motion by Dr. Patrick, seconded by Dr. Morrison, the purchase was unanimously approved.
12. Consideration and Approval of Annual Insurance Premium Renewal for Eighteen (18) lines of Coverage Purchase Amount: \$1,258,893.00 (Estimated). On a motion by Mr. Greenhill, seconded by Mr. Heede, the premium renewal was unanimously approved.
14. Monthly Financial Report. Dr. Mark McClendon, Vice Chancellor of Finance, reported the financials for October 2016. Mr. McClendon mentioned he would be speaking over revenue and expenses greater than 25 percent and those that have not been mentioned previously. Revenue is exactly as expected at 14.1 percent; last year we were at 14.0 percent. Expenses for both Communications and External Affairs and Professional Services are both greater than 25 percent due to the blanket purchase orders which in-compose more than one period and why it's greater than 25 percent Overall expenses are at 20 percent verses a target of 17 percent due to blanket purchase orders, and that is in line with what we expect. Looking at Investment pool there is a decrease of 21 million dollars, short term we bought a 10-million-dollar term. No differences in US securities. Ending balance is 240 million dollars a decrease of 11.9. Yield is .84 percent. WAM is 361.

Chancellor's Report. Dr. Giovannini spoke about the visits around the community. He commented how gratifying it is to hear and learn how much Tarrant County College is engaged in the community.

15.

- a. New Staff Introductions. Vice Chancellor Ms. Angela Robinson introduced Mr. Jason Junkens, Director of Emergency Management Dr. Carlos Morales, President of Connect introduced Ms. Shelly Burch, Assistant to the President of Connect.
- b. Campus Accolades.
- c. Recent Activities.
 - October 22, Northeast Campus Performance, Northeast Campus
 - October 24, Hispanic Leadership Roundtable, Fort Worth Club
 - October 24, Meeting with Bennett Benner Partners President Michael Bennett, FW Club
 - October 24, WDI Entrepreneurship Panel Discussion Conference Call, May Owen Center
 - October 24, Chancellor's Executive Leadership Team Monthly Meeting, May Owen Center
 - October 25, -Remarks- Guided Pathways Workshop, Trinity River Campus
 - October 25, Meeting with Tarrant County Judge Glen Whitley, County Administration Bldg.
 - October 25, -Host- Dinner with Chinese Delegation Representatives, Reata
 - October 26, Meeting with City of Arlington Mayor Jeff Williams, City of Arlington
 - October 26, Meeting with North Texas Community Foundation Rose Bradshaw, North Texas Community Foundation
 - October 31, Meeting with The Morris Foundation Executive Director Joe Monteleone, May Owen Center
 - October 31, Meeting with Tarrant County Administrator G.K. Maenius, County Administration Bldg.
 - November 1, Joint Consultation Committee Monthly Meeting, South Campus
 - November 2, Junior Achievement Breakfast, Fort Worth Club
 - November 3, Student Government Association Leadership Seminar with Congressman Marc Veasey, Northeast Campus
 - November 3, -Remarks- TCC Foundation Scholarship Dinner, Trinity River Campus
 - November 5, -Remarks- TORO Dash, Trinity Trails
 - November 7, -Remarks- Veterans Day Intergenerational Event, Trinity River Campus
 - November 7, Fort Worth Executive Roundtable, City Club
 - November 7, Streams and Valleys Meeting, Streams and Valleys
 - November 8, -Remarks- TCC Connect Student Meet and Greet, Northwest Campus
 - November 8, -Remarks- Chancellor's Emerging Leaders Program Event, South Campus
 - November 9, Fort Worth Chamber Legacy Award Luncheon, Cendera Center
 - November 9, Governance Committee Monthly Meeting, May Owen Center
 - November 9, -Remarks- Northwest Campus Community Event, Northwest Campus
 - November 10, Thursday Morning Breakfast Group, City Club
 - November 10, United Community Center Banquet, Cendera Center
 - November 11, Rotary International Dinner, Southeast Campus
 - November 12, Rotary District 5790 Foundation Gala, Omni Hotel
 - November 14, North American Strategy for Competitiveness (NASCO) Event, Trinity River Campus
 - November 15, -Remarks- President's Scholarship Luncheon, South Campus
 - November 16, -Remarks- Chancellor's Quarterly Excellence Awards, Trinity River Campus
 - November 16, TCC Foundation Board Meeting, Trinity River Campus
 - November 17, -Remarks- Mary I. Gourley Scholarship Luncheon, Trinity River Campus
 - November 17, Board of Trustees Monthly Meeting, May Owen Center

16. Board President's Report.

- a. Tarrant County College Foundation Scholarship Banquet – Mr. Heede, Mr. Carter, Dr. Morrison, Dr. Patrick attended. Mr. Heede reported back that it was gratifying to see and

hear all the scholarship recipients tell their stories and goals for the future.

- b. Mary I Ghourley Foundation – Mrs. Appleman noted the testimonials given at the luncheon was heartfelt and thanked the foundation and financial aid folks for putting this together.
- c. Heart of North Texas Business Conference – Mr. Heede reported on attending the 20th anniversary of the Heart of North Texas Business Conference mentioned that it was a rewarding conference and good to hear from all the community businesses that attended and all the breakout sessions that they had.
- d. TORO Dash – Ms. Teresa Ayala mentioned that it was a great turn out and the location was new this year it was at the Panther Island Pavilion. The processed collected will be divided between the Foundation for student scholarship and the Employees Wellness Program. The 2017 Toro Dash will be November 14th.
- e. Texas Community College Journalism Association Awards – Ms. Appleman congratulated the winner, Jamil Oakford. In *On-site Best in Show* the college won Two-year Newspaper and in 5th place The Collegian.
- f. MarCom Awards – Ms. Appleman mentioned the Communications, PR & Marketing team. They won an award in all 21 categories. The TCC marketing team won awards in all categories. They won 5 platinum, 8 gold, and 8 honorable mentions. Also awarded a Leads honorable mention was the Center of Excellence for Energy Technology.
- g. Best HVAC Degree Programs Awards – Ms. Appleman mentioned that SO campus HVAC program has been named in the top 2 as best programs in the nation for a two-year college.
- h. Ms. Appleman mentioned that the foundation received two generous awards. The National Association of Homebuilders awarded our construction management program and Mr. Orlando Bagcal, Associate Professor of Construction at Southeast campus, a \$75-thousand-dollar award. Also a \$95-thousand-dollar grant awarded to the Texas Academy of Bio-Medicine Sciences program in which TCC partners with the FWISD and UNT Health Science center.
- i. Ms. Appleman also mentioned that the Arlington Collegiate High School at Tarrant County College Southeast campus was recognized as a title one rewards school by the Texas Education Agency. 31 junior students were recently inducted into PTK.
- j. Dt. Patrick wanted to thank Southeast campus for a wonderful and moving Veteran’s Day ceremony.

17. Closed Session: At 7:30 p.m. Mrs. Appleman called for a closed session on:

- Deliberation Real Property, Section 551.072, *Texas Government Code*. The Real Property discussion will address the purchase, exchange, lease or value of Real Estate.
- Deliberation on Personnel Matters, Section 551.074, *Texas Government Code*. The deliberation will include discussion on the Chancellor’s 2016-17 Performance Goals.

- Consultation with Attorney, Section 551.071, *Texas Government Code*. For purposes of a private consultation with Board's Attorney on any subjects or matters authorized by law The deliberation will include any Pending/Contemplated Litigation.

18. Consideration and Action on Closed Session Items. The Board reconvened at 9:05 p.m.

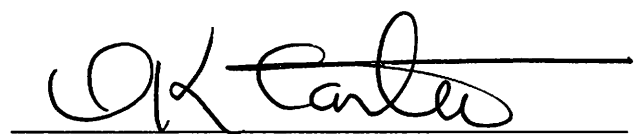
- On a motion by Ms. Ayala, seconded by Mr. Heede, the Board voted unanimously to give the Chancellor the authority to negotiate for the purchase of property in the vicinity of the Trinity River and Trinity River East campuses.
- On a motion by Mr. Heede, seconded by Mr. Greenhill, the Board voted 6-1, with Mr. Carter opposing, to give the Chancellor the authority to negotiate and obtain an appraisal for the purchase of property in the Alliance Corridor.

The Board moved to adopt the following chancellor's goals.

- Goal #1 - On a motion by Ms. Ayala, seconded by Mr. Carter, the Board unanimously approved to adopt the first goal to expand quality of communication channels to faculty and staff.
- Goal #2 – On a motion by Ms. Ayala, seconded by Mr. Carter, the Board unanimously approved to adopt the second goal to develop proposals and plans to enhance revenue from entrepreneurial sources.
- Goal #3 – On a motion by Ms. Ayala, seconded by Mr. Carter, the Board unanimously approved to adopt the third goal to overall maintain or increase the rating on the Great Colleges to Work for Survey.
- Goal #4 – On a motion by Ms. Ayala, seconded by Mr. Carter, the Board unanimously approved the fourth goal to Engage community stakeholders (includes, but not limited to citizens, stakeholders in the Education, and Business community, philanthropic organizations, as well as others) in efforts to ensure access to the college for all who seek to enroll.
- Goal #5 – On a motion by Ms. Ayala, seconded by Mr. Carter, the Board unanimously approved the fifth goal to effectively represent the College to local, state, national, and internal community.
- Goal #6 – On a motion by Ms. Ayala, seconded by Mr. Carter, the Board unanimously approved the sixth goal to develop a plan to evaluate organizational efficiencies and effectiveness.

19. Adjournment and Announcement of next meeting. The meeting was adjourned at 9:07 p.m. The next Special Board Meeting will be December 15, 2016.


Louise Appleman, President
Board of Trustees


O.K. Carter, Secretary
Board of Trustees