

TARRANT COUNTY COLLEGE DISTRICT
Meeting of the Board of Trustees
March 23, 2017
6:00 p.m.

1. Call to Order. The Board of Trustees conducted its regular monthly meeting on Thursday, March 23, 2017 in the District Offices, May Owen Center, with Mrs. Louise Appleman presiding. Other trustees present were Mr. O.K. Carter, Mr. Bill Greenhill, Dr. Gwen Morrison, Ms. Teresa Ayala, and Dr. Diane Patrick. Also present were Chancellor Giovannini and members of the TCCD staff.
2. Public Comment. None
3. Board Action Items and Board Business Related Items.
 - a. Approval of Minutes of the Meeting of February 23, 2017. On a motion by Mr. Greenhill, seconded by Ms. Ayala, the minutes for February 23, 2017 were unanimously approved as presented.
4. Consent Agenda.
 - a. Consideration and Approval of TASB Policy Manual Update #31.
 - b. Consideration and Approval of Proposed Revisions to Policy FFDA (LOCAL).

On a motion by Dr. Morrison, seconded by Ms. Ayala, the consent agenda was unanimously approved.
5. Consideration and Approval of Items Removed from Consent Agenda. No items were removed
6. Presentation on Student Access and Success and Administration Programs and Projects.

Dr. Joy Gates Black mentioned that during the 2015-2016 budget year the Board of Trustees approved the hire of five licensed professional counselors to support the success of our Veteran students. These counselors provide short term, personal and academic counseling to our military veteran students enrolled in our face to face and online courses. They also serve military connected student populations, veteran family members who are also students at TCC. Since their hire these counselors have seen nearly 5,000 veterans and military connected students.

Dr. Gates Black introduced the following counselors and their assigned campus. Mr. Kevin Curry at Trinity River Campus, Ms. Valerie Groll at South Campus, Ms. Anna Hinman at Norwest Campus, Mr. Christopher Hunt at Northeast Campus, and Ms. Christina McDonald at Southeast Campus.

Trinity River Campus Southeast Campus “*Dual Credit and TABS*”.

The Trinity River Campus board presentation for the month of March was two parts. The first presented by Dr. Bryan Stewart, was a presentation on current dual credit trends and growth patterns after renewing the programs from TCC Connect. The update included data and goals for the coming year. Part 2 was an update on our Early College High School, TABS, Texas Academy of Biomedical Science. The presenter was Principal Troy Langston. He highlighted major accomplishments in its five years of existence and the excellent relationship with the Trinity River Campus. The Chancellor and board members were presented embroidered lab coats by TABS students.

7. Committee Reports.

- a. Audit & Finance Committee. Mr. Carter reported the committee did not meet this time.
- b. Governance Committee. Mrs. Appleman reported the committee met in its new and expanded form. This committee is now open to the entire Board. Staff will be invited to attend to discuss their Board agenda items.

8. Consideration and Approval of Committee Recommendations. None.

9. Campus Carry Report Presentation: Vice Chancellor Angela Robinson, reported that the Government code requires that after the Chancellor established the provisions for the Campus Carry after consultations with students, staff, and faculty, that the board review the provisions. Each board member has received a Campus Carry report in closed session prior and the Chancellor has established provisions, which have been reviewed by the Chancellor’s CELT (Chancellors Executive Leadership Team) members in February, and now those provisions will be published for the first time to the board and public.

Chief Williams read off the proposed prohibited zones which were broken down into three categories are (1) Northeast campus child care facilities, (2) all TCC police departments, (3) all polling places on the campuses, and (4) any university interscholastic league (UIL) events held at the campuses, (5) at any TCC Board of Trustees meetings held on any of our campuses or locations where these meetings are held, (6) any Attorney General’s Opinion (KP-0120) locations primarily used by Early College High School programs, which all the buildings at SO, SE, NE are gun free zones and they’re working on making NW campus a gun free zone. They are also working on making TR a gun free zone as soon as they are able to access an entire floor.

Areas selected through Campus Concealed Carry Committee: (7) Theater and Performance Halls, (8) Health Services center, (9) Testing Services, (10) Counseling Services, (11) Physical Education and Gymnasiums, (12) Discipline Hearing, Grievance Hearings, or Appeals Proceedings.

10. Consideration and Approval of Order Declaring Unopposed Candidates Elected and Canceling Election in Single Member Districts Four and Five.

Mr. Tom Carr, Fort Worth, Texas attorney, read the Order Declaring Unopposed Candidates Elected and Canceling Election in Single Member Districts Four and Five.

On a motion by Dr. Patrick, seconded by Ms. Ayala, the Order Declaring Unopposed Candidates Elected and Canceling Election in Single Member Districts Four and Five was unanimously approved.

11. Consideration and Approval of Resolution and Order to Amend the Order of Election.

Mr. Tom Carr, Fort Worth, Texas attorney, read the Resolution and Order to Amend the Order of Election documents to the Board.

On a motion by Dr. Morrison, seconded by Ms. Ayala, the Resolution and Order to Amend the Order of Election was unanimously approved.

12. Consideration and Approval of Contract with GCA Services Group to Provide Ground Services for Tarrant County College District. Amount: \$450,000.00 (Not to Exceed). On a motion Mr. Greenhill, seconded by Dr. Patrick, the contract was unanimously approved.

13. Consideration and Approval of Purchase 3D Laser Scanning System from Geomatic Resources for Tarrant County College District Use. Amount: \$140,800.00. On a motion by Mr. Greenhill, seconded by Dr. Patrick, the purchase was unanimously approved.

14. Consideration and Approval of Contract with Key Construction Texas for Space Renovation to Relocate TCC Institutional Intelligence and Technology Staff to West Fork Tower on Trinity River Campus. Amount \$1,476,650.00. On a motion by Mr. Greenhill, seconded by Mr. Carter, the contract was unanimously approved.

15. Consideration and Approval of Purchase Palo Alto Firewall Subscriptions. Amount: \$175,342.00. On a motion by Mr. Greenhill, seconded by Ms. Ayala, the purchase was unanimously approved.

16. Consideration and Approval of Purchase Microsoft Premier Support Renewal. Amount \$153,650.00. On a motion by Dr. Patrick, seconded by Mr. Carter the purchase was unanimously approved.

17. Consideration and Approval of Contract with Ruffalo Noel Levitz to Provide Strategic Enrollment Management Consulting Services. Amount \$433,170.00 (Not to Exceed). On a motion by Mr. Greenhill, seconded by Ms. Ayala, the contract was unanimously approved.

18. Monthly Financial Report. Dr. Mark McClendon, associate vice chancellor of finance reported that we are in the six month of our fiscal year and will be reviewing expenditures greater than sixty percent. Total income to date is as expected, as last year's income was also eighty-four percent. Expenses greater than sixty percent not discussed last month were a prepaid expense and BPO benefiting more than one period. The only item greater than sixty percent was the tax paid by Tarrant County College of \$1.6 million dollars increasing the line item of 99.8 percent. This represents the tax accessor and collector yearly collection expense. Over all expenses are 57

percent versus 50 percent. Investment pools increase of 19.4 million dollars, short term there was a maturity of 10 million dollars, agency purchases of 10 million dollar federal home loan Mortgage Corporation. Total portfolio beginning balance of 349.7 million, an increase of 19.4 giving us an ending balance of 369.1 million dollars. Yield is .93 percent compared to Tbill of .69 percent, spread is 24 percent, WAM is 346. Per Policy this month's financials also includes second quarter reporting December, January, and February. Federal open market committee raised the rates for the second time in four months. We do see a slow increase of our investment returns. Investments show 8 million for the quarter, short term is 30 million for the quarter. Total U.S. agency securities show 19 million and total cash for this quarter is 138 million.

19. Chancellor's Report: Dr. Giovannini stated that they are doing Visioning Sessions on all the campuses and district office. This process will look into the colleges "good, bad, and ugly" so to speak. The good we would like to capitalize on and the bad we would like to correct or do away with. This is not a master, capital, or site plan, this is something that as a one college we should be doing to best serve the students and the communities now and well into the future. This will impact processes, procedures, staffing, alignment, facilities, and furniture for example Carrier Pathways, what does that mean? How should we best structure ourselves? Staff ourselves? How should the facilities look? What type of procedures should we do? With every initiative or things we are looking at, as we move forward as one college, what are those things needing to be addressed. This is a process and will take some time to fully implement but it will be well worth it

a. Campus Accolades.

b. Chancellor's Report and Recent Activities.

- November 18, **-Remarks-** Health Care Professions Conference, Trinity River East Campus
- November 18, **-Remarks-** Global Citizenship Conference, Trinity River Campus
- November 18, **-Remarks-** Southeast Campus 20th Anniversary Celebration, Southeast Campus
- November 18, Campus Presidents, Southeast Campus
- November 21, Nina Petty and Mark McClendon, May Owen Center
- November 21, Joy Gates Black, May Owen Center
- November 21, Trinity River Campus Police and Security Personnel Holiday Luncheon, Trinity River Campus
- November 21, **-Interview-** The Collegian Newspaper, May Owen Center
- November 21, **-Interview-** Graduate Student – Ashley Belton
- November 22, National Association for Community College Entrepreneurship (NACCE) President's Pledge Signing, Northwest Campus
- November 22, Elva LeBlanc, Northwest Campus
- November 22, Real Estate and Facilities Team, Angelo's
- November 28, Mark McClendon, May Owen Center
- November 28, Reginald Gates, May Owen Center
- November 28, Joe McIntosh, May Owen Center
- November 29, Fort Worth Chamber Strategic Planning Retreat, Marriott
- November 29, Angela Robinson, May Owen Center
- November 30, Kelley Mills and Wendy Hammond, May Owen Center
- November 30, Maria Shelton, May Owen Center
- November 30, Joy Gates Black, May Owen Center
- November 30, Administration and General Counsel Team, May Owen Center

- November 30, Grants Development and Compliance Team, May Owen Center
- November 30, Chancellor's Executive Leadership Team (CELT), May Owen Center
- November 30, Real Estate Council – Jeff Davis, Hosted by Jeff Davis
- December 1, World Aids Day Program, The Church at Philadelphia
- December 1, Texas Christian University - Victor Boschini, Avanti
- December 1, National American University - John Rouche, May Owen Center
- December 1, Public Relations and Marketing Team, May Owen Center
- December 1, **-Remarks-** Community Reception for the Chancellor, Texas Wesleyan University
- December 2, State Representative Ramon Romero, Fort Worth Club
- December 3-4, Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) Annual Meeting, Atlanta, GA
- December 5, Chris Gavras, Fort Worth Club
- December 5, Diamond Hill Golf Tournament, Fossil Creek Golf Course
- December 6, Cooks Children's CEO Rick Merrill, Children's Medical
- December 6, Fine Line Diversified Bill Boecker and Bill Greenhill, Fort Worth Club
- December 6, Louise Appleman, May Owen Center
- December 6, Audit and Finance Committee, May Owen Center
- December 6, Joint Consultation Committee (JCC), May Owen Center
- December 7, Joe McIntosh and Reginald Gates, May Owen Center
- December 7, Angela Robinson, Ricardo Coronado and Kelley Mills, May Owen Center
- December 7, Kathi Sigler Conference Call, May Owen Center
- December 7, North Texas Commission - Joe Spaniolo, Fort Worth Club
- December 8, Thursday Morning Breakfast Group, City Club
- December 8, Mark McClendon, May Owen Center
- December 8, National Association for Community College Entrepreneurship (NACCE) Conference Call, May Owen Center
- December 8, Texas Association of Chicanos in Higher Education (TACHE), Trinity River Campus
- December 8, Board of Trustees Governance Committee, May Owen Center
- December 8, **-Remarks-** Cultivating Scholars Research Showcase, South Campus
- December 8, The Littlest Wiseman, Scott Theater
- December 9, **-Remarks-** Southeast Campus Holiday Breakfast, Southeast Campus
- December 9, **-Remarks-** Northwest Campus 40th Anniversary and Holiday Celebration, Northwest Campus
- December 9, **-Remarks-** South Campus Holiday Luncheon, South Campus
- December 9, City of Benbrook Economic Development Corporation Tour, Benbrook Municipal Complex
- December 10 **-Speaker-** State of Stop Six Event, TCC Opportunity Center
- December 12, City of Grand Prairie - Marty Wieder, Fort Worth Club
- December 12, National Association for Community College Entrepreneurship (NACCE) Board Meeting Conference Call, May Owen Center
- December 12, Chancellor's Executive Leadership Team (CELT), May Owen Center
- December 12, Guided Pathways Proposal Conference Call – Rob Johnstone, May Owen Center
- December 13, Elva LeBlanc, Workforce Solutions Judy McDonald and Jill Navarrete, May Owen Center
- December 13, **-Remarks-** Northeast Campus Holiday Celebration, Northeast Campus
- December 13, **-Remarks-** TCC Connect Holiday Luncheon, Trinity River Campus
- December 13, State Representative Chris Turner, May Owen Center
- December 13, Chris Gavras, Joe McIntosh and Reginald Gates, May Owen Center
- December 13, Chancellor's Holiday Reception for Chancellor's Executive Leadership Team, Fort Worth Club
- December 14, National Association for Community College Entrepreneurship (NACCE) Carol Savage Conference Call, May Owen Center
- December 14, Facebook Data Center Tour, AllianceTexas
- December 14, Alliance Holiday Luncheon, EJMCEATL

- December 14, **-Remarks-** Trinity River Campus Holiday Celebration, Trinity River Campus
- December 14, Public Financial Management - Thomas Morsch, May Owen Center
- December 15, Real Estate and Facilities Team Meeting, May Owen Center
- December 15, Board of Trustees Meeting, Trinity River Campus
- December 15, **-Remarks-** Chancellor's Holiday Luncheon, Trinity River Campus
- December 15, **-Remarks-** TCC Nursing Pinning Ceremony, Broadway Baptist Church
- December 16, Sheriff Elect Bill Waybourn, May Owen Center
- December 16, Don Duke, Randall Canedy and Joe McIntosh, May Owen Center
- December 16, Palm Consulting Michael McCall and Jessica Garcia, May Owen Center
- December 16, Mike Berry, Tom Harris and Bill Greenhill, AllianceTexas
- December 17 - January 1, Winter Break – Offices Closed
- January 2, Ricardo Coronado and Kelley Mills
- January 4, Guhan Raghu, May Owen Center
- January 4, Andrew Duffield, May Owen Center
- January 4, Kathi Sigler Conference Call, May Owen Center
- January 4, Chris Gavras, Joe McIntosh and Reginald Gates, May Owen Center
- January 5, Tarleton State University Campus Visit, Stephenville
- January 6, Downtown Rotary, Fort Worth Club
- January 6, Joy Gates Black and Campus Presidents, May Owen Center
- January 6, Mark McClendon, May Owen Center
- January 10, **-Speaker-** Spring Academics Day, Arlington Convention Center
- January 10, **-Remarks-** Community Partner's Reception, South Campus
- January 11, City Councilwoman Gyna Bivens and Louise Appleman, Fort Worth Club
- January 11, UTA Jeanne Gerlach and Louise Appleman, May Owen Center
- January 11, Board President - Louise Appleman
- January 11, **-Remarks-** Faculty Association Luncheon, Trinity River Campus
- January 11, Ayers Saint Gross – Jack Black, May Owen Center
- January 11, **-Remarks-** TCC Connect Connection Week Event, South Campus
- January 12, Thursday Morning Breakfast Group, City Club
- January 12, US Pan Asian Chamber - Grace McDermott, May Owen Center
- January 12, Kelley Mills and Reginald Gates, May Owen Center
- January 12, Board of Trustees Governance Committee, May Owen Center
- January 12, Get Acquainted Reception with Louise Appleman, Jeff Davis Host
- January 13, Downtown Rotary, Fort Worth Club
- January 13, **-Remarks-** Connections Week Event, Northeast Campus
- January 13, Downtown Rotary, Fort Worth Club
- January 13, **-Remarks-** Connections Week Event, Southeast Campus
- January 13, Bill Coppola, Southeast Campus
- January 13, Group Event with Teresa Ayala, Will Rogers Coliseum
- January 16, FW Stock Show Rodeo Cowboys of Color, Will Rogers Coliseum
- January 17, Angela Robinson, May Owen Center
- January 17, Mark McClendon, May Owen Center
- January 17, National Association for Community College Entrepreneurship (NACCE) Board Retreat Conference Call
- January 17, Joe McIntosh, May Owen Center
- January 17, Nina Petty, May Owen Center
- January 17, Joy Gates Black, May Owen Center
- January 18, Guhan Raghu, May Owen Center
- January 18, Adams, Lynch & Loftin - Neil Adams, City Club
- January 18, TCC Foundation Board Meeting, Trinity River Campus
- January 19, Fort Worth Chamber Board Meeting, Fort Worth Club
- January 19, **-Remarks-** Birthday Reception, May Owen Center
- January 19, Board of Trustees Meeting, May Owen Center

20. Board President's Report.

- a. Dr. Patrick spoke about attending a Women's History month luncheon event at Southeast campus. Dr. Patrick mentioned two in particular women who were guest speakers on the panel, not only were these two women inspirational and passionate but both women attended TCC at one point in their academic journey. They were Sergeant Jakisha Jones of the Arlington police department who will soon receive her PhD at the University of Arlington, also part of the panel was Board of Trustee Ms. Ayala's niece, Elisa Rios. Ms. Rios is the first Latina female fire fighter in the Fort Worth fire department. Both women talked about having a plan, working hard and trusting yourselves and believing that anything is possible and achievable and not giving up. Both women also talked about in order to have balance in their lives, that wanted to give back to their communities.
- b. Ms. Appleman reported that a student at Southeast campus, Justin C. Alozie has been selected as a member of the 2017 all USA Community College Academic Team, one of only twenty students from more than eighteen-hundred nominations around the county. He will be honored in New Orleans in April.
- c. Ms. Apple also reported that the National Association of Home Builders has recognized a TCC graduate student from South campus, Carmen Ramos with a prestigious outstanding student award during this year's convention in Orlando, Florida. She's one of twenty-eight students to earn this recognition. She will transfer to UT Arlington to pursue a curriculum in civil engineering.
- d. Ms. Appleman also mentioned that our staff does amazing work so much that our Marketing & PR group has won more social media, campaign, and tv/radio awards.
- e. Dr. Morrison mentioned that our satellite corporate training facility TCC Opportunity Center would be having their very first open house – open enrollment for the community. Associate Vice Chancellor, Benjamin Rand, mentioned that individuals would be able to enroll in machining, welding, and computer use skills. Mr. Rand also mentioned that there will TPEG funding to go towards students within the community for their fees.

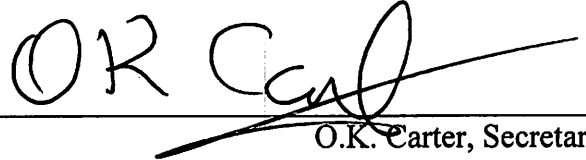
21. Closed Session: At 7:03 p.m. Mrs. Appleman called for a closed session on:

- Deliberation Real Property, Section 551.072, *Texas Government Code*. The Real Property discussion will address the purchase, exchange, lease or value of Real Estate.
- Deliberation on Personnel Matters, Section 551.074, *Texas Government Code*. The discussion will address revisions to terms and conditions of Chancellor's Contract.
- Consultation with Attorney, Section 551.071, *Texas Government Code*. For purposes of a private consultation with Board's Attorney on any subjects or matters authorized by law. The deliberation will include any Pending/Contemplated Litigation.

22. Consideration and Action on Closed Session Items. The Board reconvened 7:15 p.m. On a motion by Dr. Patrick, seconded by Mr. Carter, the Board voted unanimously to authorize the Chancellor to negotiate the sale and/or conveyance of real property within the Alliance Center. On a motion by Ms. Ayala, seconded by Mr. Greenhill, the Board voted unanimously to amend the Chancellor's contract to provide that the Board will conduct the Chancellor's annual evaluation on or before September 21st for the 2016-2017 academic year and annually thereafter.
23. Adjournment and Announcement of next meeting. The meeting was adjourned at 7:22 p.m. The next regular Board Meeting will be April 20, 2017.



Louise Appleman, President
Board of Trustees



O.K. Carter, Secretary
Board of Trustees