

TARRANT COUNTY COLLEGE DISTRICT
Meeting of the Board of Trustees
May 18, 2017
6:00 p.m.

1. Call to Order. The Board of Trustees conducted its regular monthly meeting on Thursday, May 18, 2017 in the District Offices, May Owen Center, with Mrs. Louise Appleman presiding. Other trustees present were Dr. Michael Evans, Mr. Bill Greenhill, Dr. Gwen Morrison, Mr. Conrad Heede, Ms. Teresa Ayala, and Dr. Diane Patrick. Also present were Chancellor Giovannini and members of the TCCD staff.
2. Public Comment. Dr. Jerry Coats introduced Daniela Castro and Justin Alozie so they could give thanks from the Beta Delta Omicron Chapter to the Board for all their support throughout the whole year. Both Daniela and Justin were All- Texas Scholars. Daniela presented the state trophies including Texas Region Top Texas Chapter and Most Congenial Chapter. In addition she present the awards the chapter won at International which included Honors in Action and for being in the Top 30 Internationally. Additionally, Justin wanted to show his medals from winning the Gus White Scholarship and the to thank them for sending him to New Orleans to pick up his award of the All USA Scholarship.
3. Board Member Swearing In.

District 3, Dr. Diane Patrick was sworn in by Judge Mary Tom Cravens Curnutt in Precinct 2, Arlington, Texas.
District 5, Dr. Michael Evans was sworn in by Mayor David Cook of Mansfield, Texas.
District 4, Mr. Bill Greenhill was sworn in by Judge Elizabeth Kerr Second Court of Appeals in Fort Worth, Texas.
4. Board Action Items and Board Business Related Items.
 - a. Approval of Minutes of the Meeting of April 20, 2017. On a motion by Mr. Heede, seconded by Dr. Morrison, the minutes for April 20, 2017 were unanimously approved as presented.
5. Consideration and Approval of Committee Recommendations. None.
6. Consideration and Approval of Job Order Contracting General Contractor Services Agreement with Basecom to Provide Construction Services for Information Station Kiosk on Northeast Campus. Amount: \$187,796.96 (Not to Exceed). On a motion by Mr. Heede, seconded by Dr. Evans, the change order was approved 6-1, with one abstention – Ms. Ayala.
7. Consideration and Approval of Job Order Contracting Construction Trade Services Agreement with Concept Facility Services to Provide Water Main Distribution Connections on Northeast Campus. Amount: \$490,000.00 (Not to Exceed). On a motion by Mr. Heede, seconded by Dr. Patrick, the agreement was unanimously approved.

8. Consideration and Approval of Interlocal Agreement with Texas A&M University Engineering Experiment Station to Perform Continuous Commissioning Services at South Campus. Amount \$532,940.00. On a motion by Dr. Morrison, seconded by Mr. Greenhill, the agreement was approved 6-1, with Mr. Heede opposing.
9. Consideration and Approval of Purchase Agreement with SKC Communications to Provide Equipment, Parts and Systems to be installed in 50 Classrooms District wide. Amount: \$511,620.46. On a motion by Mr. Heede, seconded by Dr. Evans, the purchase was unanimously approved.
10. Consideration and Approval of One-Year Contract Extension with Ellucian to Provide Central Help Desk Services. Amount \$877,404.00. On a motion by Mr. Greenhill, seconded by Mr. Heede the contract was unanimously approved.
11. Consideration and Approval of Purchase Agreement with Total Communications for Network Life Cycle Replacement Equipment. Amount \$481,782.89. On a motion by Dr. Evans, seconded by Mr. Greenhill, the purchase was unanimously approved.
12. Consideration and Approval of Purchase of Agreement with Guitar Center Stores for Theater Sound System at Southeast Campus. Amount \$142,534.47. On a motion by Dr. Patrick, seconded by Mr. Heede the purchase was unanimously approved.
13. Monthly Financial Report. Dr. Mark McClendon, vice chancellor of finance reported that we will be reviewing expenses greater than seventy-five percent. Total income to-dated is as expected as last year, we are sitting at about ninety percent. Dr. McClendon mentioned when reviewing expenses, if there are any higher than seventy-five percent, those reflect pre-paid expenses or encumbrances providing benefits with more than one period. Finance and Dr. McClendon have reviewed all items and expenses and at this time there are no new items to highlight that have not already been discussed previously higher than seventy-five percent. Overall expenses are at 66.7 percent verses where we would be at sixty-seven percent. Pools we have a decrease of 5.4 million dollars that is short term. Looking at short-term interims from 90 days to 180 days and there are two item maturities of 20 million dollars and a purchase of 120 million dollar item. Looking at our US agency securities, we purchased one 10 million dollar item. Looking at total portfolio, beginning balance was 356 million, our ending balance is 341 million, with the difference being 15 million dollars. Yield is 1.03 percent. Spread (compared to the one-year tbill) is 1/27 percent and our WAM 372 days verses 365 days.
14. Chancellor's Report:
 - a. New Staff Introductions: President at Northeast Campus, Dr. Allen Goben introduced Eli D. Mercer as the Divisional Dean of Technology, Health and Business at Northeast Campus. Mr. Guhan Raghu Vice Chancellor for Information Technology introduced Mr. Paul Trusty as the new Director of Information Security for District.
 - b. Campus Accolades
 - c. Chancellor's Report and Recent Activities.

- April 21, **-Remarks-** Northwest Campus Community Forum, Northwest Campus

- April 21, **-Remarks-** Diversity & Inclusion Council, South Campus
- April 22-24, American Association of Community Colleges Annual Convention-AACC, New Orleans
- April 22, Natl Assoc. for Community College Entrepreneurship Board Meeting-NACCE, New Orleans
- April 24 **-Remarks-** NACCE Chancellor/President Breakfast, New Orleans
- April 25, Brandy Spears and Kimberly Harris Bliton – Direct Selling Education Foundation, May Owen Center
- April 25, Joint Consultation Committee-JCC, May Owen Center
- April 25, Showcasing Champion Communicators, Northwest Campus
- April 26, **-Remarks-** Trinity River Campus Administrative Professionals Appreciation Event, Trinity River Campus
- April 26, Trustee Diane Patrick, FW Sheraton
- April 26, Chancellor's Executive Leadership Team-CELT, May Owen Center
- April 26, **-Remarks-** South Campus Celebration of Excellence, South Campus
- April 27, Thursday Morning Breakfast Group, City Club
- April 27, **-Remarks-** District Administrative Professionals Day Event, Trinity River Campus
- April 27, **-Speaker-** TCC Leadership Series I Graduation, South Campus
- April 27, City of Arlington Councilmember Victoria Farrar-Myers, Arlington City Hall
- April 27, **-Remarks-** Northwest Campus Student Award Ceremony, Northwest Campus
- April 28, Southeast Campus Arbor Day Celebration, Southeast Campus
- April 28, RTI Launch & Panel Discussion, FW Museum of Science
- April 29, **-Remarks-** Out of the Darkness Suicide Prevention Walk, Trinity River East Campus
- April 29, Family Empowerment Center Family Safety Day, La Gran Plaza
- April 29, Fiesta Fort Worth, Sundance Square
- May 1, Fort Worth Executive Roundtable, City Club
- May 1, **-Remarks-** Northeast Campus Research Symposium Awards Ceremony, Northeast Campus
- May 2, **-Interview-** TCU Assistant Director Rachel Capua, May Owen Center
- May 2, **-Phone Interview-** AACC Pathways 2.0, May Owen Center
- May 2, BNSF Railway Company President & CEO Carl Ice, BNSF Railway
- May 3, Trustee Teresa Ayala, Esperanza's Restaurant
- May 3, Trustee O.K. Carter, FW Club
- May 3, Visioning Session Update, May Owen Center
- May 3, Joy Gates Black CELT Reception, City Club
- May 4, Tarrant County Commissioner Andy Nguyen Conference Call, May Owen Center
- May 4, **-Phone Interview-** American Airlines 360 Program, May Owen Center
- May 4, Texas Health Resources Vice President Daniel Gandarilla, Trinity River Campus
- May 4, NAF Conference Call, May Owen Center
- May 5, Jackie Maki 10-Year Anniversary Celebration, May Owen Center
- May 5, **-Remarks-** MCM End of Year Banquet, South Campus
- May 6, **-Remarks-** African American Health Pre Expo Forum, South Campus
- May 6, African American Health Expo, South Campus
- May 6, Northeast Campus Formal Spring Dance Concert, Northeast Campus
- May 8, **-Remarks-** Toyota T-Ten Signing Ceremony, South Campus
- May 9, Fit Worth Challenge Celebration, Trinity River Campus
- May 9, **-Phone Interview-** NACCE Caro; Savage, May Owen Center
- May 9, **-Remarks-** 50th Anniversary Nursing Program Pinning Ceremony, Mansfield Center for Performing Arts
- May 10, Trustee Teresa Ayala Conference Call, May Owen Center
- May 10, Trustee Louise Appleman, May Owen Center
- May 11, Thursday Morning Breakfast Group, City Club
- May 11, President & CEO Devoyd Jennings, FW Metropolitan Black Chamber of Commerce
- May 11, Trinity River Campus End of Year Cookout, Trinity River Campus
- May 11, Board of Trustees Governance Committee, May Owen Center

- May 11, **-Remarks-** SLIP Completion Ceremony and Special Presentation, Trinity River Campus
- May 12, Downtown Rotary, FW Club
- May 12, **-Remarks-** Northeast Cornerstone Honors Reception, Northeast Campus
- May 15, Cigna President LaMonte Thomas, Cigna
- May 15, Citi SOC Manager Bodine Birdwell, Citi Technology
- May 15, Larry Nespoli and Chuck Underwood, New Jersey Council of Community Colleges, Conference Call
- May 15, Trustees Conrad Heede, Gwendolyn Morrison, Bruce Stacy, ROTC Discussion May Owen Center
- May 15, Bob Kembel, The Nehemiah Company, May Owen Center
- May 16, **-Speaker-** Commencement Ceremony, FW Convention Center
- May 16, Board of Trustees Canvass the Vote, May Owen Center
- May 17, Campus Presidents, Trinity River Campus
- May 17, **-Remarks-** Chancellor's Quarterly Excellence Awards, Trinity River Campus
- May 17, TCC Foundation Board Meeting Retreat, Northeast Campus
- May 18, North Texas Commission Board of Directors, Grapevine
- May 18, **-Remarks-** TCC Connect Open House, TCC Connect

15. Board President's Report/Committee Reports.

a. Dr. Morrison attended the 17th annual African American Expo at South Campus on Saturday, May 6, 2017. This is a great event and opportunity to engage the community and provided resources and opportunities to assist with better living. Dr. Morrison also mentioned that on April 29, 2017, Senior Citizen Prom also hosted on SO campus. Dr. Morrison invited everyone to attend the Stop Six Shape Up health, wellness, fitness and beauty expo at TCC Opportunity Center on Saturday, June 3, 2017 from 8:30am – 12 noon.

b. Ms. Appleman mentioned that last month the Board approved to appoint Mr. Heede to fill the vacancy of the District appointed members of the Tarrant County College Foundation's Board. Mr. Heede attended his first five hour meeting and. Mr. Heede mentioned the Chancellor's presentation was outstanding, as well, as their guest Chris Gavras gave the members pointers on how to better communicate with potential partners to attain their participation in anything Tarrant County College. Mr. Heede also mentioned the legislation sponsored by the Foundation to allow the foundation to invest in and gas revenues and higher yielding financials, securities, which they have been doing in the past. Other opportunities looked at were potential participations in P3 projects.

16. Ms. Appleman asked for a vote on amending the agenda so to do closed session first and move the election of officers after that. On a motion by Dr. Patrick, seconded by Dr. Morrison, the Board unanimously voted that the board would have a closed session before the election of officers.

17. Closed Session:

- Deliberation Real Property, Section 551.072, *Texas Government Code*. The Real Property discussion will address the purchase, exchange, lease or value of Real Estate.

- Deliberation on Personnel Matters, Section 551.074, *Texas Government Code*.
- Consultation with Attorney, Section 551.071, *Texas Government Code*. For purposes of a private consultation with Board's Attorney on any subjects or matters authorized by law. The deliberation will include any Pending/Contemplated Litigation.

18. Consideration and Action on Closed Session Items. The Board reconvened 6:57 p.m. .

Vice Chancellor for Administration and General Counsel, Mrs. Angela Robinson read the procedure for 2017-2019 Election of Officers. Ms. Robinson mentioned the procedures used by this board is a Viva Voce election. The Chair asks for nominations, separately for each office. The Chair will say "X" is nominated by "Y" are there any further nominations. When the nominations stop, the Chair will announce that the nominations are closed. After the nominations are closed voting for the one office takes place. Candidates are voted in the order in which they are nominated. The Chair will ask how many are in favor of candidate "X" and those that oppose say No. Only if the "No's" have it, would you go on to the next candidate for that office. Mrs. Robinson was also asked to put up the job description for each office and those were displayed on the big screens.

Mrs. Appleman mentioned if the board was ready, she would like to open the voting.

Nominees for the President positions were Mrs. Appleman and Mr. Heede.

4 votes for Ms. Appleman (Dr. Patrick, Dr. Morrison, Dr. Evans, and Mrs. Appleman).

3 votes for Mr. Heede (Mr. Greenhill, Mrs. Ayala, Mr. Heede). The majority won making Mrs. Appleman the President of the Board of Trustees.

Nominees running for Vice President were Mr. Heede.

7 votes for Mr. Heede. The board voted unanimously for Mr. Heede as the Vice President of the Board of Trustees.

Nominees for Secretary were Mrs. Ayala.

7 votes for Mrs. Ayala. The board voted unanimously for Mrs. Ayala as the Secretary of the Board of Trustees.

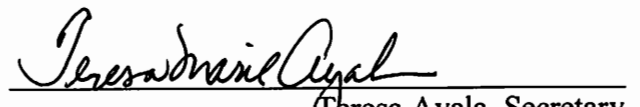
Nominees for Assistant Secretary were Dr. Patrick.

7 votes for Dr. Patrick. The board voted unanimously for Dr. Patrick as the Assistant Secretary of the Board of Trustees.

19. Adjournment and Announcement of next meeting. The meeting was adjourned at 7:02 p.m.

The next regular Board Meeting will be **June 15, 2017**.


Louise Appleman, President
Board of Trustees


Teresa Ayala, Secretary
Board of Trustees