

TARRANT COUNTY COLLEGE DISTRICT
Meeting of the Board of Trustees
October 19, 2017
6:00 p.m.

1. Call to Order. The Board of Trustees conducted its regular monthly meeting on Thursday, November 14, 2017 in the District Offices, May Owen Center, with Mrs. Louise Appleman presiding. Other trustees present were Mr. Bill Greenhill, Dr. Gwen Morrison, Mr. Conrad Heede, Ms. Teresa Ayala, Dr. Diane Patrick and Dr. Michael Evans. Also present were Chancellor Giovannini and members of the TCCD staff.
2. Public Comment. Mr. Andrew Ha, representative and coach for Sigma Swimming spoke briefly over their concerns for saving the swimming program at TCC Northwest Campus. Sigma Swimming is looking for a fair rental agreement between them and TCC Northwest Campus. Mr. Ha had two students and a parent come to the podium to speak on their concerns and the importance of their swimming program. Mrs. Appleman thanked all those that attended and mentioned that it is not within the purview of this board to act on this matter. Trustee Appleman noted that this board sets policy, determines the budget for operations of the district, as well as the hiring and termination of the acting Chancellor. Mrs. Appleman mentions that this contract is between Sigma Swimming and Northwest Campus and this matter will need to be resolved between Sigma Swimming and Northwest Campus.

Mr. Daniel Bennett is a nominee for TAD – Tarrant Appraisal District. The city of White Settlement voted 5-0 that Mr. Bennett be their TAD representative. Mr. Bennett asked the Board of Trustees for their vote to appoint him the new TAD Board of Director

3. Board Action Items and Board Business Related Items.
 - a. Approval of Minutes of the Meeting of September 21, 2017. On a motion by Mr. Heede, seconded by Dr. Evans, the minutes for September 21, 2017 were unanimously approved as presented.
4. Trustee/Committee Reports.
 - a. Governance: all items on the agenda were covered over the Governance Committee held on October 12, 2017.
 - b. Audit & Finance Committee.
 - Ratification on the vote taken on September 21, 2017 wherein the Investment Policy was adopted by this Board.
 - Action/Ratification of the vote on September 21, 2017 as to the Mineral Rights-Scholarship Fund Portfolio Investment Policy and the Addendum to the Foundation Management Agreement are deferred to a later date.

Mr. Greenhill presented and reported on the action and ratification.

On a motion by Mr. Greenhill, seconded by, Dr. Evans, the adoption of the investment was unanimously approved.

- c. ACCT Leadership Congress – Dr. Evans spoke briefly over his attendance, as well as, Mr. Greenhill, Mr. Heede, Chancellor Giovannini, and Vice Chancellor Reginald Gates attendance at the ACCT Leadership Congress conference in Las Vegas, Nevada on September 25-28, 2017. Mr. Heede noted that at this conference they were able to elect members of the board of ACCT, members of the Diversity Committee, as well as the other committees within ACCT. Mr. Greenhill also spoke briefly on his attendance at the ACCT conference. He noted that next year's CCATT will be hosted here in Fort Worth, Texas, June 1-2, 2018. .

Dr. Morrison spoke briefly over attending the South Campus 50th Family Extravaganza on Saturday, September 30th at the South Campus. On this day they also celebrated the 6th annual ICG – Intergenerational Community Conversation as well as a Math conference. Dr. Morrison mentioned Trinity River Campus also celebrated the Nursing Program's 50th Anniversary on Thursday, October 12, 2017. Also noted was the save the date invite for an upcoming Masquerade Ball on Saturday, April 7, 2018 at 7pm.

- d. Mrs. Ayala spoke briefly on her attendance at the 8th Annual Abrazando al Exito Scholarship Banquet on October 5, 2017 which celebrates, honors, and inspires Latino students embracing hiring education. The night's theme was *Noche de Cultura*. 7 scholarships given this night. 6 scholarships were given to students who participated in the *Coltura Project*.
- e. Mr. Heede spoke briefly on the AACC Pathways Briefing with Dr. Rob Johnstone on Thursday, October 5th at 1:00pm in the Trinity Point Room on the Trinity River Campus.
- f. Mr. Appleman congratulated to the automotive folks at South Campus on securing a great partnership with Fiat-Chrysler.

5. Consent Agenda.

- a. Consideration and Approval of Course Material Fees for Inclusive Access Textbook Pilot Program.

On a motion by Dr. Patrick, seconded by Dr. Evans, the consent agenda was unanimously approved.

6. Consideration and Approval of Items removed from Consent Agenda. None.

7. College Presentation.

Dr. Elva LeBlanc, Executive Vice Chancellor and Provost presented the *Partnerships with Secondary Schools*.

Dr. LeBlanc's presentation to the Board of Trustee's was to give an update on Tarrant County

College District's partnership with public and private high schools. The partnerships involve every campus and is an example of how TCCD is working toward the three goals: First, to function as one college in order to provide a consistent and successful student experience. Second, to ensure the college is student ready and third, to serve the community. The partnerships also speak to one of TCCD's principles, which is building and maintaining strong P-20 partnership essential for the student pathways to success.

There are many benefits of the partnerships: allows for seamless transition from secondary to post-secondary education, increases access to College Credit for High Schools, supports THECB 60x30 strategic plan, prepares the future workforce, and prepares students for transfer and establishes a college-going culture at the secondary schools. Currently, the campuses are serving 55 public high schools and 8 private high schools. Partnership requires that the campus leadership work continuously with each school. Tarrant County College District operates as one college in that we use the same template in developing the MOU's with the independent school districts and private schools.

Tarrant County College District data on dual credit enrollments suggest continued growth and success. In 2010, the college started tracking small cohorts of students to determine retention and completion. The cohorts were defined as students who were new to TCCD's dual credit program in the fall term. In terms of retention, the dual credit students do significantly better than the regular first time in college cohort of students. Dual credit students often transfer to area universities and the most popular are UT Arlington, UNT, and Tarleton, which is part of the Texas A&M University system.

Major takeaways are that the retention and completion rates are more positive for dual credit students than our regular first time college students. Another important partnership that has made a significant difference is early college high school. When we talk about the goal of ensuring the college is student ready, the campuses provide bridge programs and specialized services. The partnership requires a lot of collaboration between the independent school districts and TCCD at every level. All of the Tarrant County College District early college high schools have earned recognitions, which speaks to our commitment to students.

8. Consideration and Approval of Final Deductive Change Order with Muckleroy & Falls for Construction Services for Exterior Stair Tower on Trinity River Campus West Fork Tower. Amount: (\$208,339.93) CREDIT. On a motion by Mr. Greenhill, seconded by Mrs. Ayala, the change order was unanimously approved. Dr. Morrison asked Vice Chancellor Petty for pictures of the Exterior Stair Tower.
9. Consideration and Approval of Contract with Mart, Inc. To Provide Construction Services for Renovation of Police Sub-Station in Student Center Building and Student Commons Area in Math Emporium Building on South Campus. Amount \$819,833.00. On a motion by Mr. Heede, seconded by Dr. Evans, the contract was unanimously approved.
10. Consideration and Approval of Three (3) Year Adobe Enterprise Term License Agreement. Amount \$443,841.00. (\$147,947.00 annually). On a motion by Dr. Evans, seconded by Mr. Greenhill, the license agreement was unanimously approved.

11. Consideration and Approval of Two (2) Year Contract Extension Agreement with AT&T to Provide Data Center Colocation Facility. Amount \$231,420.00. (\$115,710.00 annually)
On a motion by Mr. Heede, seconded by Dr. Patrick, the contract was unanimously approved.
12. Consideration and Approval of One (1) Contract Extension Agreement with Open Channels Group (OCG) to Provide Public Relations/Marketing Services and the Purchase of Marketing and Media Advertising Placements. Amount \$100,000.00. On a motion by Mr. Greenhill, seconded by Dr. Evans, the agreement was unanimously approved.
13. Consideration and Approval of 2017-18 Insurance Renewal. Amount \$1,266,036.00 (ESTIMATED). On a motion by Mr. Heede, seconded by Dr. Evans, the 2017-18 insurance renewal was unanimously approved.
14. Monthly Financial Report Information. Dr. Mark McClendon reported that the external audit continuous and the plan is to present the report at the next Board Regular meeting November 14th. This month's report covers the first month of the fiscal year and reviewed all expenses and revenues greater than 15 percent. One month is equals to 112 which is eight percent. Total revenue is as expected compared to total income is at 10.4 percent. The expenses greater than 15 percent are all incumbencies with the exception of one item, which will be corrected in the month of December due to it being an audit entry. Overall education and general expenses 8.6 percent versus 8 percent. Investments – Pools have a decrease of 18.6 million which means TCC has used their monies for operations and the monies will be coming in in the next months. US agencies has a market adjustment of .4 thousand dollars, total beginning balance is 284 million, our decrease is 19 million, and ending balance is 265.7 million. Yield is 1.2 percent compared to tbill of .99, with spread of .28 and WAM is 396 versus 365 days.
15. Chancellor's Report Information.
 - a. New Staff Member Introductions – Dr. Allen Goben, President of Northeast Campus introduced the new Director of Student Publications, Mr. Chris Whitley at NE campus.
 - b. Campus Accolades. It was announced that the previous Director of Student Publications, Eddy Gallagher was recently inducted into the Texas Community Colleges Journalism Hall of Fame. There are three members currently inducted and two are past TCC employees, the other being the late Diane Turner.

Chancellor Giovannini spoke briefly on his attendance at the NACCE Power of Partnership conference in Tampa, Florida on October 8-11, 2017. The October 2018 NACCE conference will be hosted in Fort Worth, Texas at the OMNI Fort Worth.

c. Recent Activities

- September 22, **-Remarks-** Information Day "Guided Pathways to Success, South Campus
- September 22, Downtown Rotary, FW Club
- September 22, Fort Worth Chamber Amazon HQ2, Sundance Square
- September 22, **-Remarks-** NE Campus Leadership Team, Northeast Campus
- September 25-27, Association of Community College Trustees Conference, Las Vegas
- September 28, Thursday Morning Breakfast Group, City Club
- September 28, Paul Ballard and Rebecca Montgomery Conference Call, May Owen Center

- September 28, Nate Nickerson Conference Call, May Owen Center
- September 28, Hispanic Heritage Event-Dr. Marcello Cavazos AISD, Trinity River Campus
- September 28, North Texas Commission Board Meeting, Grapevine
- September 28, Tarleton State University Annual "Night Urbino", TSU
- September 29, **-Remarks-** Workforce Solutions Ribbon Cutting Ceremony, Northwest Campus
- September 29, Downtown Rotary, FW Club
- September 30, **-Remarks-** 6th Annual Intergenerational Community Conversation
- September 30, **-Remarks-** South Campus Family Extravaganza, South Campus
- October 2, FWISD Ken Scribner and AISD Marcello Cavazos, FW Club
- October 2, Keller ISD Rick Westfall, Sundance Square
- October 2, Town Hall on Race and Culture, First Presbyterian Church
- October 3, **-Speaker-** TCC Foundation State of the College Breakfast, Trinity River Campus
- October 4, Executive Focus Group, FW Convention & Visitors Bureau
- October 4, United Way 25th Annual Report to the Community, Hurst Conference Center
- October 4, NACCE Rebecca Corbin Conference Call, May Owen Center
- October 5, Dr. Jamie Gonzalez- Health Plan Alliance, May Owen Center
- October 5, Dr. Andrew Ha-Sigma Swim, May Owen Center
- October 5, AACC Pathways Board of Trustees Briefing – Dr. Johnstone, Trinity River Campus
- October 5, Finance and Audit Committee Meeting, Trinity River Campus
- October 5, 8th Annual Abrazando al Exito Scholarship Banquet, Northwest Campus
- October 6, Downtown Rotary, FW Club
- October 7-11 **-Conference Convener-** NACCE 2017 Conference, Tampa
- October 7, NACCE Board Dinner, Tampa
- October 8, NACCE Leadership & Philanthropy Dinner, Tampa
- October 9, NACCE Dinner & Networking, Tampa
- October 10, NACCE Pirate's Ball & Social Entrepreneurship Celebration, Tampa
- October 12, Thursday Morning Breakfast Group, City Club
- October 12, JCC Chair Steve Smiley and Chair Elect Shereah Taylor, May Owen Center
- October 12, Board of Directors Governance Meeting, May Owen Center
- October 12, **-Remarks-** 50th Anniversary Nursing Program, Trinity River Campus
- October 13, FWISD State of Education Luncheon, Cendera Center
- October 13, Tour of Health Sciences-Mike Williams, Trinity River East Campus
- October 13, Soiree at Viridian-Bob Kembel, Arlington
- October 14, **-Remarks-** Bookfest, Trinity River Campus
- October 16, Kay Granger's Annual Women's Summit Luncheon, Cendera Center
- October 17, **-Remarks-** Fort Worth Ministers Union, East Saint Paul Missionary Baptist Church
- October 17, JCC Monthly Meeting, May Owen Center
- October 17, Brinton Payne-ACEC Tarrant County, City Club
- October 18, State of the City Luncheon Mayor Jeff Williams, Arlington Convention Center
- October 18, TCC Foundation Strategic Planning Workshop, Trinity River Campus
- October 19, FW Chamber Board of Directors Meeting, FW Club
- October 19, Texas Education Male Students of Color Consortium, Trinity River Campus
- October 19, Fort Worth City manager's Annual Update, Sheraton
- October 19, Board of Trustees Monthly Meeting, May Owen Center

18. Closed Session:

- Deliberation Real Property, Section 551.072, *Texas Government Code*. The Real Property discussion will address the purchase, exchange, lease or value of Real Estate.
- Deliberation on Personnel Matters, Section 551.074, *Texas Government Code*. The Deliberation will include discussion on the Chancellor's 2017-18 Goals and Contract.

- Consultation with Attorney, Section 551.071, *Texas Government Code*. For purposes of a private consultation with Board's Attorney on any subjects or matters authorized by law. The deliberation will include any Pending/Contemplated Litigation.

17. Consideration and Action on Closed Session Items. The Board reconvened 8:02 p.m.

On a motion by Dr. Patrick, seconded by Dr. Evans, the Board recommended to approve the Chancellor's Goals for FY 2017-2018. See attached Chancellor's FY 2017-2018 Goals.

On a Motion by Mr. Heede, seconded by Dr. Evans, the Board approved the adoption of the second amendment to the Chancellor's contract.

On a motion by Mrs. Ayala, seconded by Mr. Greenhill, the Compensation Plan was unanimously approved. See attached the *Approval of Tarrant County College District Section 457 (F) Ineligible Deferred Compensation Plan* document read by Trustee Ayala.

18. Adjournment and Announcement of next meeting. The meeting was adjourned at 8:07p.m. The next regular Board Meeting will be **November 14, 2017**.



Louise Appleman, President
Board of Trustees



Diane Patrick, Assistant Secretary
Board of Trustees

Proposed
Chancellor's Goals 2017-18

- **Advance the direction of the College through leadership of the District's *Three Goals and Eight Principles*.**
- **Expand quality of communication channels to faculty and staff, and support an inclusive College culture.**
- **Implement measures to achieve organizational efficiency and effectiveness.**
- **Represent the College to the local, state, national, and international community, and engage community stakeholders in efforts to ensure access to the college for all who seek to enroll.**
- **Develop proposals and plans to enhance revenue from entrepreneurial sources and philanthropic activity.**

- **Improve college performance on the THECB Success Points**
 - **Improve performance in college readiness math, reading, and writing**
 - **Improve successful completion of the first college-level math course and the first college-level reading/writing course**
 - **Improve retention of students to complete 15 semester credit hours**
 - **Improve retention of students to complete 30 semester credit hours**
 - **Increase the number of students who complete degrees and certificates**
 - **Increase the number of students who complete the Core**
 - **Increase the number of students who graduate in critical fields (e.g. education, allied health, business, IT)**

- **Improve college performance on the 60X30 TX measures**
 - **Increase the percentage of TCCD students who complete a certificate or degree**
 - **Increase the percentage of TCCD students who transfer or matriculate**
 - **Increase the percentage of TCCD students who complete programs with identified marketable skills**
 - **Increase the percentage of TCCD students with undergraduate loan debt not exceeding 60% of first year wages for graduates of Texas public institutions**

**APPROVAL OF TARRANT COUNTY COLLEGE DISTRICT SECTION 457(F) INELIGIBLE
DEFERRED COMPENSATION PLAN**

The next order of business was a review of the Tarrant County College District Section 457(f) Ineligible Deferred Compensation Plan of the District and the form of Deferred Compensation Agreement and approval of the Tarrant County College District Section 457(f) Ineligible Deferred Compensation Plan and form of Deferred Compensation Agreement. After thorough discussion, upon motion duly made and seconded, the following resolutions were unanimously adopted:

RESOLVED, that the Tarrant County College District Section 457(f) Ineligible Deferred Compensation Plan (the "457(f) Plan") of the District and the related form of Deferred Compensation Agreement attached hereto which have previously been examined by all of the trustees of the District hereby are adopted effective September 1, 2017 as the official 457(f) Plan of the District and the Secretary hereby is directed to identify the form of 457(f) Plan and related form of Deferred Compensation Agreement so adopted, and so cause the identified copies thereof to be placed and maintained in the official Minute Book of the District;

RESOLVED FURTHER, that pursuant to Section 2.1 of the 457(f) Plan, the Board hereby approves Eugene V. Giovannini ("Giovannini") as an Eligible Employee in the 457(f) Plan for the 2018 plan year beginning January 1, 2018 (the "2018 Plan Year");

RESOLVED FURTHER, that pursuant to Sections 2.2 and 2.3 of the 457(f) Plan Giovannini may, subject to completion and execution of a Deferred Compensation Agreement and submission of that Deferred Compensation Agreement to the District before November 1, 2017, defer up to \$75,000 of his Compensation (as defined in Section 1.7 of the 457(f) Plan) that would otherwise be payable to him during the 2018 Plan Year;

RESOLVED FURTHER, that the appropriate officers of the District hereby are authorized, empowered and directed to execute the 457(f) Plan and the executed and completed Deferred Compensation Agreement in the name of and on behalf of the District;

RESOLVED FURTHER, that the appropriate officers of the District hereby are authorized, empowered and directed to (i) execute and deliver on behalf of the District all other documents, including powers of attorney, (ii) make such changes to the terms or the form of the 457(f) Plan as they consider to be necessary or appropriate, and (iii) take all other action as may be necessary or appropriate in order to implement the 457(f) Plan without obtaining further authority from the Board; and

RESOLVED FURTHER, that the appropriate officers of the District hereby are authorized, empowered and directed to do or cause to be done all such acts and things and to pay or cause to be paid all such fees, costs, expenses and taxes as may be by them, in their sole discretion, deemed to be desirable or necessary in order to carry out the purposes and intent of these resolutions, and that all the acts and doings of such officers of the District which are consistent with the purposes and intent of these resolutions shall be, and the same hereby are, in all respects ratified, confirmed and approved.

Adopted by the Board of Trustees on October 19, 2017