

TARRANT COUNTY COLLEGE DISTRICT
Meeting of the Board of Trustees
November 14, 2017
6:00 p.m.

1. Call to Order. The Board of Trustees conducted its regular monthly meeting on Thursday, November 14, 2017 in the District Offices, May Owen Center, with Mrs. Louise Appleman presiding. Other trustees present were Dr. Gwen Morrison, Mr. Conrad Heede, Dr. Diane Patrick and Dr. Michael Evans. Also present were Chancellor Giovannini and members of the TCCD staff.
2. Public Comment. Ms. Anita Quinones spoke briefly on her thoughts and concerns regarding our DACA recipients– Deferred Action for Childhood Arrivals. Ms. Quinones addressed an addendum statement on the TCC Website made by Chancellor Dr. Giovannini in regards to DACA, as well as the student protest at South Campus whom the Campus President, Dr. Peter Jordan spoke to these students and heard their concerns. Ms. Quinones closed with quotes from Senator John McCann.

Mr. Ken Brolin spoke briefly about TAD – Texas Appraisal District Candidate, Mr. Daniel J. Bennett. He asked the board members to consider voting for Mr. Bennett as the next TAD Candidate.

3. Board Action Items and Board Business Related Items.

- a. Approval of Minutes of the Meeting of October 19, 2017. On a motion by Mr. Heede, seconded by Dr. Evans, the minutes for October 19, 2017 were unanimously approved as presented.

4. Trustee/Committee Reports.

- a. Governance: The Board of Trustees presented the list of candidates for consideration as members on the TAD Board.

On a motion by, Dr. Patrick, seconded by Dr. Evans, the Board voted unanimously on the following candidates - Mr. Mike Leyman, Mr. John Molyneaux, Mr. Mike O'Donnell, Mr. Joe Potthoff and Mr. Mark Wood.

- b. Audit & Finance Committee.

- Receipt of Annual Report. Dr. Patrick

Mr. James Fitts with Weaver Assurance, Tax, and Advisory Firm spoke briefly on the audit report fiscal year ending August 31, 2017. Financial statements reported reflect the total assets of 1.2 billion dollars, which is a 3 percent increase from last year. Total liabilities were 104 million, which was down 1 percent compared to last year's report. Net position of 1.1 billion, which is an increase of 36 million from last year. No material weaknesses were found, no internal control of financial reporting that was reported in this fiscal year's audit report. No significant compliance issues noted in the federal or state single audits. Mr. Fitts

pointed out that in the introduction section of the audit report, you'll find the GFOA Certificate of Achievement for Excellence in Financial Reporting, and this is also the 25th consecutive year that the District has received this award. Also, TCC District was the very first Community College in Texas to receive this award, which is a great reflection on all the finance team.

On a motion by Dr. Patrick the adoption of the comprehensive annual audit report was unanimously approved.

5. Consent Agenda.

- a. Consideration and Approval of Delegation for Chancellor to Approve and Sign Electrical Energy Contracts for 2025-2032.
- b. Consideration and Approval of Proposed Policy Changes for Academic Affairs and Student Success: CJ(LOCAL), DJ(LOCAL), EGAB(LOCAL), FKB(LOCAL), FKC(LOCAL), FLA(LOCAL), FLAA(LOCAL), FLD(LOCAL), FMA(LOCAL).
- c. Consideration and Approval of New and Revised Program Proposals: Electrical Line Technician, Veterinary Technology, Medical Assistant, Information Technology-Cybersecurity.
- d. Consideration and Approval of the Appointment of Eugene Giovannini to the City of Fort Worth Tax Increment Finance (TIF) Districts #3, #8, #9, #15 Boards and the City of Arlington Tax Increment Finance Districts #1, #4, #5, #6 Boards.
- e. Consideration and Approval of the Appointment of Mark McClendon to The City of Fort Worth Tax Increment Finance (TIF) Districts #4, #6, #10, #12, #13 Boards. The City of Euless TIF #4 Board. The City of Kennedale TIF District Board. The City of Keller TIF District Board.

On a motion by Mr. Heede, seconded by Dr. Patrick, the consent agenda was unanimously approved.

6. Consideration and Approval of Items removed from Consent Agenda. None.

7. College Presentation. Dr. Elva Le Blanc, Executive Vice Chancellor and Provost presented *Advising Case Management*.

Dr. LeBlanc's presentation to the Board of Trustee's on Tuesday, November 14, 2017 was to give an update on Tarrant County College District's advising services and how it supports the college's goals and principles. These goals are to function as One College, to be a Student-Ready College, and to serve the Community. TCC's principle Integrated Student Success Model dedicates significant resources focused on student success. The principle Student Experience provides an experience for students that is welcoming, simple to understand, provides a clear pathway, and breaks down barriers. Streamlined processes which are more student-centric ensure that students get through the door and on their desired pathway more quickly.

Tarrant County College District's advising consist of academic advisors, counselors, and success coaches. Advisors must possess two years of experience as a professional academic advisor to be hired at TCC. Counselors hold Master's level and are licensed professional counselors for personal counseling and student success and retention activities. They also work with special populations such as our military veteran students and serve on our campus care-teams. Success coaches are matriculation experts, welcoming students, helping those complete applications, and connect with support resources on campus, and schedule mandatory advising appointments. The Advising Case Management Model was designed to be "intrusive" and serve as an overall framework for advisement for a student's entire journey in and through TCC. All first-time-in-college students must see an advisor twice each semester until they pass all parts of the Texas Success Initiative Assessment, choose a major, complete 30 hours towards their degree, and maintain a 2.0 grade point average. Advisors must visit all Student Success classes during the first two-weeks of a semester.

All students who transfer to TCC must meet with an advisor at least once after completing 15 credit hours towards their degree or certificate program. All students who are within 12 credit hours of completing their degree or certificate program are contacted by a TCC advisor who will assist with the next step in their career pathway. Advisors communicate extensively with their advising caseloads to ensure compliance with all mandatory advising requirements. Additionally, first-time-in-college students are blocked from registering for additional classes until they meet with their assigned advisor.

The Advising Case Management data illustrates that all student visits to our Advising and Counseling Centers on all campuses are increasingly yearly. The biggest increase of 12.6% from 2015-2016 to 2016-2017 was due to the development of a consistent and standardized data collection and reporting process for advising and counseling offices. TCC implemented the "advising by appointment" initiative in 2015. The purpose of this initiative was to allow more time for advisors to spend with students and to allow advising appointments to be scheduled in advance.

Tarrant County College District advisors must go through mandatory advisor training. Participation in Achieving the Dream and Title III funding allowed TCC to develop a precedent for providing mandatory training for all advisors within the District. Since 2014, advisors have had at least two, all-day advisor training workshops each semester.

TCC Advising administers the Survey of Entering Student Engagement (SENSE) to new students regarding engagement in and out of the classroom including the availability, consistency, and quality of advising services. For the 1st time ever TCC advising ranks above its national cohort group. There are 12 new full-time advisors and a part-time online advisor pool for 2017-2018. These new resources will also enhance the college's implementation of Guided Pathways.

8. Consideration and Approval of City of Fort Worth Tax Increment Financing District #4 (Southside). On a motion by Mr. Heede, seconded by Dr. Patrick, tax increment financing District #4 (Southside) was unanimously approved.
9. Consideration and Approval of Mouser Electronics Foreign-Trade Zone (FTZ) #39 in the City of Mansfield. On a motion by Mr. Heede, seconded by Dr. Evans, the FTZ #39 in the City of Mansfield was unanimously approved.
10. Consideration and Approval of National Joint Powers Alliance Cooperative Agreement with Simplex Grinnell to Provide Equipment and Installation of Fire Alarm System Upgrades on Southeast Campus. Amount \$1,169,196.56. On a motion by Dr. Evans, seconded by Mr. Heede,

the license agreement was unanimously approved.

11. Consideration and Approval of Contract Extension with GCA Services Group to Provide Custodial Services for Tarrant County College District. Amount \$4,614,600.00. On a motion by Dr. Evans, seconded by Mr. Heede, the contract extension was unanimously approved.
12. Consideration and Approval of Job Order Contracting General Contractor Services Agreement with Chambers Engineering to provide Construction Services for Greenhouse Replacement on Northwest Campus. Amount \$300,000.00. *Amount ended up being \$293,629.72*
On a motion by Mr. Greenhill, seconded by Dr. Evans, the agreement was unanimously approved.
13. Consideration and Approval of Job Order Contracting General Contractor Services Agreement with Chamber Engineering for Lease Renewal and Regular Maintenance of Protection Scaffolding/Fencing on Northwest Campus. Amount \$356,257.56. On a motion by Mr. Heede, seconded by Dr. Evans, the job order was unanimously approved.
14. Consideration and Approval of Purchase Annual Renewal Microsoft Campus Agreement with CDW-G. Amount \$235,497.47. On a motion by Dr. Evans, seconded by Mr. Heede, the purchase was unanimously approved.
15. Monthly Financial Report Information. Dr. Mark McClendon reported the financials for the month of October 2017, this report covers two months of our fiscal year. Reviewing expenses greater than 25 percent. The reason for such a large amount looking at Credit Tuition and Community and Industry is due to the fall classes past us and gearing up for spring classes. Total income 15.9 percent. Total expenses 18.4 percent versus 16.7 percent which are on target. Looking at investments there is a decrease of 10.6 million dollars. Total US securities has a market adjustment of 200K. Beginning balance is 265.7 million, decrease of 10.8 and ending balance of 254.9. Yield is 1.28, spread is .24 and WAM is 397.
16. Chancellor's Report Information.
 - a. New Staff Member Introductions – Dr. Allen Goben, President of Northeast Campus introduced the new Director of Student Publications, Mr. Chris Whitley at NE campus.
 - b. Campus Accolades. It was announced that the previous Director of Student Publications, Eddy Gallagher was recently inducted into the Texas Community Colleges Journalism Hall of Fame. There are three members currently inducted and two are past TCC employees, the other being the late Diane Turner.

Chancellor Giovannini spoke briefly on his attendance at the NACCE Power of Partnership conference in Tampa, Florida on October 8-11, 2017. The October 2018 NACCE conference will be hosted in Fort Worth, Texas at the OMNI Fort Worth.

Mrs. Appleman mentioned the following accolades:

A TCC student taking classes on both the TR and SO campus was recently recognized by the United States Hispanic Chamber of Commerce Foundation Biz Venture Collegian Entrepreneurship Program, which is a very prestigious award to receive. Also recognized the

Collegian for winning Pace Maker award which is the highest award in College Journalism during the National College and Media Convention. The TCC Police Bike Unit were recognized for their participation in the October 21, 2017 Highland Village 10th Annual Fallen Officers Police Bike Race winning 2nd Place. Also mentioned was the DACA concerns that many of our students face here within our area as well as in our country. Mrs. Appleman wanted everyone to see that on our website is a long comprehensive list of resources that all of our students received. This list shows that every campus sponsored events and informational sessions with the assistance from our community partners in each area regarding the DACA concerns.

c. Recent Activities

- October 20, **-Remarks-** North Texas Male Student Leadership Summit, TR Campus
- October 20, FW Human Relations Commission 50th Anniversary, A.D. Marshall Building Plaza
- October 20, Mosaic High School Dance Day, NW Campus
- October 21, TCC Police Annual BBQ, NE Campus
- October 23, Michael Williams – UNT Health Science Center President, FW Club
- October 23, **-Speaker-** Southeast College Visit, SE Campus
- October 23, **-Remarks-** Diversity & Inclusion Meet Up, TR Campus
- October 24, **-Speaker-** Trinity River College Visit, TR Campus
- October 24, Rob Ramage and Jason Wonderly – Texas Motor Speedway, FW Club
- October 24, KNOW Poverty Hour Tour, Catholic Charities
- October 25, **-Presenter-** ACEC Tarrant County, Petroleum Club
- October 25, Chancellor's Executive Leadership Team, TR Campus
- October 26, Thursday Morning Breakfast Group, City Club
- October 27, Downtown Rotary, Top Golf
- October 28-31, Hispanic Association of Colleges and Universities Conference, San Diego
- November 2, FW Hispanic Chamber Lecture Series with Mayor Betsy Price, FW Club
- November 3, **-Speaker-** Heart of Texas Business Conference, NE Campus
- November 3, Downtown Rotary, FW Club
- November 3, **-Speaker-** Northeast College Visit, NE Campus
- November 4, **-Remarks-** Toro Dash, Panther Island Pavilion
- November 6, Linda Valdez Thompson – DFW Int'l Airport, Airport Headquarters
- November 6, FW Executive Roundtable, City Club
- November 6, Trustee Louise Appleman Pre-Governance, MOC
- November 7, Trustee Teresa Ayala and Dr. Jaime Gonzalez – Cuidado Casero, Esperanza's
- November 7, Michael McFarland – Crowley ISD Superintendent, Crowley ISD
- November 7, Board of Trustees Governance, MOC
- November 8, United Way Campaign Cabinet, United Way
- November 8, Michelle Wheeler – Jackson Shaw, MOC
- November 9, Thursday Morning Breakfast Group, City Club
- November 9, Many Shorr – FW Library Director, MOC
- November 9, **-Speaker-** Trinity River College Visit, TR Campus
- November 9, **-Remarks-** TCC Foundation Scholarship Dinner, TR Campus
- November 10, **-Remarks-** Mansfield ISD Introduction to Early College High School, MISD
- November 10, **-Remarks-** Veterans Day Celebration, SE Campus
- November 10, Downtown Rotary, FW Club
- November 10, TCC Connect College Visit, TR Connect Campus
- November 13, **-Speaker-** HEB ISD School Employees, HEB ISD
- November 13, Michael West – UTA Executive Director, FW Club
- November 14, Steve Smiley and Shereah Taylor – JCC, MOC

18. Closed Session:


- Deliberation Real Property, Section 551.072, *Texas Government Code*. The Real Property discussion will address the purchase, exchange, lease or value of Real Estate.
- Deliberation on Personnel Matters, Section 551.074, *Texas Government Code*.
- Consultation with Attorney, Section 551.071, *Texas Government Code*. For purposes of a private consultation with Board's Attorney on any subjects or matters authorized by law. The deliberation will include any Pending/Contemplated Litigation.

17. Consideration and Action on Closed Session Items. None.

18. Adjournment and Announcement of next meeting. The meeting was adjourned at 6:49p.m. The next regular Board Meeting will be **December 14, 2017**.



Louise Appleman, President
Board of Trustees



Teresa Ayala, Secretary
Board of Trustees