

TARRANT COUNTY COLLEGE DISTRICT
Meeting of the Board of Trustees
December 14, 2017
6:00 p.m.

1. Call to Order. The Board of Trustees conducted its regular monthly meeting on Thursday, December 14, 2017 in the District Offices, May Owen Center, with Mrs. Louise Appleman presiding. Other trustees present were Dr. Gwen Morrison, Mr. Conrad Heede, Mr. Bill Greenhill, Dr. Diane Patrick and Dr. Michael Evans. Also present were Chancellor Giovannini and members of the TCCD staff.
2. Public Comment.
3. Board Action Items and Board Business Related Items.
 - a. Approval of Minutes of the Meeting of November 14, 2017. On a motion by Dr. Morrison, seconded by Dr. Evans, the minutes for November 14, 2017 were unanimously approved as presented.
4. Trustee/Committee Reports.
 - a. Governance: Met on Thursday, December 7, 2017.
 - b. Audit & Finance Committee. None.
5. Consent Agenda.
 - a. Consideration and Approval of Proposed Policy Manual Update 32 Additions/Revisions from Texas Association of School Boards: BGC (LOCAL), CHA (LOCAL), DH (LOCAL), DIAA (LOCAL), DIAB (LOCAL).
 - b. Consideration and Approval of Ratification of September 21, 2017 Board Approval of Mineral Rights Investment Policy.

On a motion by Mr. Greenhill, seconded by Mr. Heede, the consent agenda was unanimously approved.
6. Consideration and Approval of Items removed from Consent Agenda. None.
7. Consideration and Approval of Renewal of Lease Agreement to Provide Office Space for TCCD Foundation in Water Gardens Place. Amount \$255,126.60.
On a motion by Mr. Greenhill, seconded by Mr. Heede, the renewal lease agreement was unanimously approved.

8. Consideration and Approval of Contract Renewal of Financial Construction Services For TCCD Capital Improvement Projects. Amount: \$494,7000.00 (plus a contingency of \$100,000).
On a motion by Mr. Greenhill, seconded by Dr. Evans, the contract renewal was unanimously approved.
9. Consideration and Approval of BuyBoard Agreement to Purchase Lighting System Upgrade Equipment for Police Firing Range on the Northwest Campus. Amount \$176,209.99.
On a motion by Mr. Heede, seconded by Dr. Evans, the agreement was unanimously approved.
10. Consideration and Approval of Purchase Elsevier Nursing Examination Preparation Software. Amount \$109,350.00.
On a motion by Dr. Evans, seconded by Mr. Heede, the purchase was unanimously approved.
11. Consideration and Approval of Agreement with EST Group for Storage Array with Automatic Backup. Amount \$298,524.32
On a motion by Mr. Heede, seconded by Dr. Evans, the agreement was unanimously approved.
12. Monthly Financial Report Information. Dr. Mark McClendon reported on the month of November 2017 financials. All items greater than 30 percent were looked at for this board meeting. Total revenue is at 23 percent. Total expenses to be at 26.4 percent versus 25 percent. Total investment pool decreased by 1.7 million dollars giving us an ending balance of 122.9. US securities we had a market adjustment of .4 million giving us an ending balance of 129.9. Total portfolio looking at 254.9, a decrease of 2.1 with an ending balance of 252.8. Yield is 1.3 percent, spread is .2 and WAM 384 versus 365.
13. Chancellor's Report Information.
 - a. New Staff Member Introductions – Mrs. Angela Robinson, Vice Chancellor Administration and General Counsel, presented Mr. Kirk Driver as the new Director of Emergency Management.
Mr. Reginald Gates, Vice Chancellor for Communications and External Affairs, presented Mrs. Kim Moss-Linnear as the Executive Director of Grants Development and Compliance. Dr. Sean Madison, President of Trinity River Campus presented Dr. Susan Smith as the Director of Library Services. Dr. Madison also presented Dr. Diedra Turner as the new Director of Counseling and Advising.
 - b. Mr. Heede congratulated TCC and all the participants in Employee Cares Campaign. This year contributions reached \$291,706 with 60 percent participation (record participation level). For the 7th year in a row the top participating group leading division winners were Facilities and Real Estate with 89 percent of their employees giving and participating.
 - c. Dr. Morrison gave accolades to Mr. Arturo Martinez, Director of Creative Services for TCC, who received high recognition at the Minority and Business Luncheon on Thursday, December 14, 2017. Also mentioned was Chef Karriem. Chef Karriem was featured in the Voyage Dallas website, and in the article he gave credit to two TCC chefs who were his teachers while he was a student in the culinary arts program..

- d. Mr. Greenhill spoke briefly of his TACC/CCATT joint legislative strategy conference call on Thursday, December 14, 2017. Some of the talking points were:

Policy Areas-Proactive Stance –

- Transfer
- Student Success Metrics
- Dual Credit
- Workforce Programs/Recognition of CC Role

Policy Issues – Amendment Considerations

- Co-requisite Bill
- CC Baccalaureate Bill
- ERS (issue arising with limited area of doctors accepting new BCBS coverage for state workers)

Policy Areas – Defense

- Property Tax Reform
- Social Issues (in-state tuition, Reemergence of Bathroom Bill, Open Carry)
- Governance Issues

e. Recent Activities

- November 15, Michael West-UT Arlington, FW Club
- November 15, Stacy Schooler-Overture Highlands, MOC
- November 15, Southeast Fort Worth, Inc. Board Meeting, Guinn Complex
- November 15, **-Speaker-** FW Real Estate Council Fireside Chat, Jeff Davis Residence
- November 16-18, AACC Pathways Project Institute #1, Washington DC
- November 20, Robbie Thompson-Foster CM Group, FW Club
- November 20, **-Remarks-** TACHE Meeting with Trustees Appleman and Ayala, MOC
- November 20, **-Remarks-** Mary I. Gourley Scholarship Luncheon, SE Campus
- November 21, Chris Turner-State Representative, FW Club and Westway Place
- November 21, NACCE Finance Committee Meeting, Conference Call
- November 21, JCC Monthly Meeting, MOC
- November 23-26, Thanksgiving Break
- November 28, Bob Benda and Wayne Carson, FW Club
- November 28, **-Remarks-** Hardin Simmons Articulation Agreement Signing, SO Campus
- November 28, TCCD Foundation Board Meeting, TR Campus
- November 29, Elliott Stephenson-Ben E. Keith, Conference Call
- November 29, Jeff King-Northern Trust, Conference Call
- November 29, CELT Monthly Meeting, TR Campus
- November 30, Kenneth Barr, FW Club
- December 1, Victor Boschini-TCU Chancellor, FW Club
- December 1, Trustees Louise Appleman and Conrad C. Heede, MOC
- December 1, Cultivating Scholars Ceremony, SO Campus
- December 4, Lesa Roe- UNT System Chancellor, UNT College of Law
- December 4, Trustee Conrad C. Heede and Eli Mercer, MOC
- December 5, Tom Harris-Hillwood, FW Club
- December 5, **-Remarks-** Real Estate & Facilities Holiday Luncheon, Riverside
- December 5, **-Speaker-** South Campus College Visit, SO Campus
- December 5, **-Speaker-** Women's Policy Forum, City Club
- December 6, Tarleton State Holiday Celebration, Tarleton FW Campus
- December 6, Trustee Louise Appleman, MOC
- December 6, **-Remarks-** TCC Connect Holiday Luncheon, Connect Campus
- December 6, **-Remarks-** Cookies with Coppola, SE Campus
- December 7, Brian Johnson and Gary Porter-Fielding University, MOC
- December 7, Joseph DeLeon-Texas Health Resources, FW Club
- December 7, **-Remarks-** MOC Holiday Luncheon, MOC

- December 7, Board of Trustees Governance Meeting, MOC
- December 8, **-Speaker-** Northwest Campus College Visit, NW Campus
- December 8, Community Food Mark Market, NW Campus
- December 8, **-Remarks-** South Campus Holiday Luncheon, SO Campus
- December 8, **-Remarks-** Northwest Campus Holiday Celebration Food Drive, NW Campus
- December 9, **-Remarks-** State of the Six Annual Event, TCCOC
- December 9, **-Host-** Holiday Celebration with CELT, FW Club
- December 12, **-Remarks-** First Choice Closing Program, SE Campus
- December 12, **-Remarks-** Northeast Campus Holiday Celebration, NE Campus
- December 13, CELT Monthly Meeting, TR Campus
- December 14, Thursday Morning Breakfast Group, City Club
- December 14, **-Remarks-** Trinity River Campus Holiday Celebration, TR Campus
- December 14, Minority Leaders In Business Awards Luncheon, FW Club
- December 14, Board of Trustees Monthly Meeting, MOC

18. Closed Session:

- Deliberation Real Property, Section 551.072, *Texas Government Code*. The Real Property discussion will address the purchase, exchange, lease or value of Real Estate.
- Deliberation on Personnel Matters, Section 551.074, *Texas Government Code*.
- Consultation with Attorney, Section 551.071, *Texas Government Code*. For purposes of a private consultation with Board's Attorney on any subjects or matters authorized by law. The deliberation will include any Pending/Contemplated Litigation.

17. Consideration and Action on Closed Session Items. None.

18. Adjournment and Announcement of next meeting. The meeting was adjourned at 6:27 p.m. The next regular Board Meeting will be **January 18, 2018.**



Louise Appleman, President
Board of Trustees



Teresa Ayala, Secretary
Board of Trustees