

TARRANT COUNTY COLLEGE DISTRICT
Meeting of the Board of Trustees
April 19, 2018
6:00 p.m.

1. Call to Order. The Board of Trustees conducted its regular monthly meeting on Thursday, April 22, 2018 in the District Offices, May Owen Center, with Mrs. Louise Appleman presiding. Other trustees present were Dr. Gwen Morrison, Mrs. Teresa Ayala, Mr. Conrad Heede, Dr. Diane Patrick and Dr. Michael Evans. Also present were Chancellor Giovannini and members of the TCCD staff.
2. Public Comment/Special Presentation. Dr. Shereah Taylor introduced herself as the new Joint Consultation Committee Chair for the 2018-2019 academic year. Dr. Taylor also recognized and thanked the out-going JCC Chair, Mr. Steve Smiley for his time, dedication, and service for serving on the JCC Committee and the work of Tarrant County College. Mr. Steve Smiley spoke briefly to the Board, Chancellor, and all those present and thanked them for the opportunity and allowing him to serve the JCC and TCC in this way. Dr. Taylor returned to the podium and introduced the new 2018-2019 JCC.
3. Board Action Items and Board Business Related Items.
 - a. Approval of Minutes of the Meeting of March 22, 2018.

On a motion by Mrs. Teresa Ayala, seconded by Mr. Conrad Heede, the minutes for March 22, 2018 were unanimously approved as presented.
4. Trustee/Committee Reports.
 - a. Governance: None
 - b. Audit & Finance Committee. None
 - c. Trustee Activities

Dr. Evans spoke briefly regarding an event he spoke at during the first week of April through what they call *Barbershop Talk* on South Campus. It was an opportunity to talk to students about life, leadership, entrepreneurship. Dr. Evans thank Dr. Jordan and student body for allowing him to serve them in this capacity.

Dr. Morrison spoke briefly regarding the 2nd Symposium for the African American Health Expo at South Campus on Thursday, April 19th. On Saturday, April 21st South Campus will hold their annual Health Expo from 10am – 2pm it will be free for the public as well.

Mr. Heede spoke briefly on attending the Masquerade Ball to celebrate 50 years of Excellence in Education for Tarrant County College South Campus, on Saturday, April 7, 2018. Silent Auction benefited TCC Foundation Scholarship fund for South campus. At this time, the foundations folks are still counting the total amounts raised.

Dr. McIntosh spoke briefly over the 30th Annual Bolen Math Competition Awards Ceremony held on April 17, 2018. TCC ranked #1 in the Southwest Region for the 2018 American Mathematical Association of Two-Year Colleges competition (AMATYC) 8 TCC students scored in the top 20 SW Region. TCC ranked #15 in the nation out of 178 two year colleges competing in the American Mathematical Association of Two-Year Colleges competition (AMATYC). Four campuses had student participants. \$367,864 in scholarships was awarded.

Mrs. Ayala spoke briefly over the Finance and Audit Committee Meeting. Auditors updated the committee two specific areas – compliances and contract terms and the purchasing department. The committee looked through invoices and payment documentations, to verify the college was in compliance and meeting contract procedures. Mrs. Ayala also spoke briefly over the purchasing program. Going forward they will be enhancing and having consistency with procedure policies to stream line the process.

Mrs. Appleman spoke about the collegian and campus departmental awards. Also mentioned was this year's Main Streets Arts Festival TCC's booth on 4th and Main Street. Also mentioned was the first TCC Employee Appreciate Day at the Zoo on Sunday, April 22, 2018. Mrs. Appleman mentioned that the SO, NW, SE campus presidents were absent due to attending this year's Phi Theta Kappa Honor Society, where the students voted for and honored Dr. Jordan was presented with the Shirley B. Gordon award.

5. Consent Agenda:

- a. Consideration and Approval of Proposed Policy Changes for DEC (LOCAL)
- b. Consideration and Approval of Proposed Policy Changes for EBA (LOCAL)

On a motion by Dr. Morrison, seconded by Dr. Evans, the consent agenda was unanimously approved.

6. Consideration and Approval of Items removed from Consent Agenda. None

7. Consideration and Approval of Chambers Engineering Contract to Provide Infrastructure Improvements to Accommodate Bus Service on Southeast Campus. Amount: \$389,509.91.

On a motion by Mr. Heede, seconded by Dr. Evans, the contract was unanimously approved.

8. Consideration and Approval of Chambers Engineering Contract to Provide Infrastructure Improvements to Accommodate Bus Service on Northeast Campus. Amount \$497,551.58.

On a motion by Dr. Evans, seconded by Mr. Heede, the contract was unanimously approved.

9. Consideration and Approval of Cooperative Agreement Purchase of Equipment for Emergency Power System Upgrade on Southeast Campus. Amount \$392,203.00.

On a motion by Dr. Evans, seconded by Dr. Morrison, the agreement was unanimously approved.

10. Consideration and Approval of Cooperative Agreement Equipment Purchase of Switchgear for Northwest Campus. Amount \$227,284.00.

On a motion by Mr. Heede, seconded by Dr. Evans, the agreement was unanimously approved.

11. Consideration and Approval of Mart, Inc. to Provide Construction Services for Renovation and Installation of Kiln on Northeast Campus. Amount \$113,604.00.

On a motion by Mr. Heede, seconded by Dr. Evans, the agreement was unanimously approved.

12. Consideration and Approval of Texas Refrigeration Equipment Purchase, Installation and Repair of Chilled/Heating Water Piping on Northeast Campus. Amount \$2,357,807.17.

On a motion by Dr. Morrison, seconded by Dr. Evans, the purchase was unanimously approved.

13. Consideration and Approval of TD Industries Contract to Provide Equipment and Mechanical, Electrical and Plumbing Services for Renovation of Natatorium on South Campus. Amount \$495,901.19.

On a motion by Dr. Morrison, seconded by Mr. Heede, the contract was unanimously approved.

14. Consideration and Approval of TD Industries Contract to Provide Equipment and Services to Replace Health Science Bldg. HVAC System on South Campus. Amount \$296,522.85.

On a motion by Dr. Evans, seconded by Mrs. Ayala, the contract was unanimously approved.

15. Consideration and Approval of Ellucian Central Helpdesk 24x7 Services Contract Extension. Amount \$65,827/monthly (12 months/\$789,924.00).

On a motion by Mr. Heede, seconded by Dr. Evans, this contract was unanimously approved.

16. Consideration and Approval of Solid Border Palo Alto Firewall Subscriptions. Amount: \$192,743.00.

On a motion by Mr. Heede, seconded by Dr. Evans, this subscription was unanimously approved.

17. Consideration and Approval of Rosetta Stone Foundations for Higher Education. Amount: \$687,000.00.

On a motion by Mr. Heede, seconded by Dr. Evans, this program was unanimously approved.

18. Consideration and Approval of SKC Communications Contract to Provide Equipment, Parts and Systems to be installed in 50 TCCD Classrooms. Amount \$544,313.97.

On a motion by Dr. Evans, seconded by Mr. Heede, this contract was unanimously approved.

19. Consideration and Approval of Blue Metal Architects Contract for Student Pathways Technology Design. Amount: \$420,168.00.

On a motion by Mr. Heede, seconded by Dr. Patrick, this contract was unanimously approved.

20. Consideration and Approval of Purchase Microsoft Premier Support Plan Renewal. Amount: \$160,030.00

On a motion by Mr. Heede, seconded by Mrs. Ayala, this plan renewal was unanimously

approved.

21. Consideration and Approval of D&M Enterprise Contract for Project Management Services.

Amount: \$1,478,720.00 (Not to Exceed).

On a motion by Mr. Heede, seconded by Dr. Evans, this contract was unanimously approved.

22. Monthly Financial Report Information. Dr. Mark McClendon reported the financials were as follows. Total income is at 89 percent, total expenses is at 58 percent. Pools have decreased \$3.8 million, short term there was no activity, agencies - one \$10 million dollar Federal Farm Credit Bank matured. Total Portfolio – decreased \$13.7 million to an ending balance of \$394.9 million. On March 31st the Yield 1.63 percent, and the WAM was at 352 versus 365.

23. Chancellor's Report Information.

- a. New Staff Member Introductions. None.
- b. Campus Accolades. Chancellor Giovannini mentioned briefly the seven different campus visits including district office to discuss the continued process of working on the colleges' principles, but more importantly the progress that's been made on four of those principles. The campus Champions – Dr. Blankenbaker, Dr. Goben, Dr. Madison, Dr. Jordan focused on the principle relating to Instruction both inside and outside of the classroom, as well as the two principles related to Student Services.
- c. Recent Activities
 - March 24, Kay Granger Arts Discovery Contest, TR Campus
 - March 28, Medical City North Board of Trustees Meeting, Medical City
 - March 29, **-Presenter-** South Campus College Visit, SO Campus
 - April 2, **-Presenter-** Northeast Campus College Visit, NE Campus
 - April 3, Speaker Paul Ryan Town Hall, Catholic Charities
 - April 3, **-Presenter-** Northwest Campus College Visit, NW Campus
 - April 4, NACCE Conference Call, MOC
 - April 4, Downtown Fort Worth, Inc. Annual Meeting/Luncheon, Omni Hotel
 - April 4, **-Presenter-** Connect Campus College Visit, TRC Campus
 - April 5, Trustee Conrad Heede, FW Club
 - April 6, Audit & Finance Committee Meeting, MOC
 - April 7, **-Remarks-** South Campus 50th Celebration Masquerade Ball, FW Club
 - April 9, **-Presenter-** College Visit for District Employees, TR Campus
 - April 9, William Koehler Conference Call, MOC
 - April 9, **-Presenter-** Trinity River Campus College Visit, TR Campus
 - April 10, **-Presenter-** Southeast Campus College Visit, SE Campus
 - April 11, Powerful Purses Luncheon, FW Club
 - April 11, Trustee Louise Appleman, MOC
 - April 12, Thursday Morning Breakfast Group, City Club
 - April 12, Shereah Taylor and Kevin Harper – JCC, MOC
 - April 12, NACCE Executive Committee Meeting Conference call, MOC
 - April 12, Board of Trustees Governance Meeting, MOC
 - April 13, David Chappell and Jyric Sims, Medical City Fort Worth
 - April 14, **-Remarks-** TCC Police Annual Awards Banquet, TR Campus
 - April 16, JCC Monthly Meeting, MOC
 - April 17, **-Remarks-** Bolen Awards Ceremony, TR Campus
 - April 18, United Way CEO Summit, Hurst Convention Center
 - April 18, Ed Riefenstahl-TCU, Meso Maya
 - April 18, Trustee Conrad Heede, MOC

- April 19 **-Speaker-** Metroport Cities Partnership Board Meeting, Trophy Club
- April 19, **-Volunteer-** FW Main Street Arts Festival, Downtown Main Street
- April 19, Board of Trustees Monthly Meeting, MOC

18. Closed Session:

- Deliberation Real Property, Section 551.072, *Texas Government Code*. The Real Property discussion will address the purchase, exchange, lease or value of Real Estate including property located at 1500 Houston Street.
 - Deliberation on Personnel Matters, Section 551.074, *Texas Government Code*.
 - Consultation with Attorney, Section 551.071, *Texas Government Code*. For purposes of a private consultation with Board's Attorney on any subjects or matters authorized by law. The deliberation will include any Pending/ Contemplated Litigation.
17. Consideration and Action on Closed Session Items. On a motion by Mr. Heede, seconded by Dr. Evans, they moved to give the Chancellor authorization to negotiate the disposition of the property located at 1500 Houston Street, Fort Worth, Texas. This includes, but is not limited to, authorization to select a real estate broker subject to Board approval, and to commission appraisals, environmental analyses and other due diligence assessments of the property, to engage a title company and to negotiate a lease or contract for the disposition of the property.
18. Adjournment and Announcement of next meeting. The meeting was adjourned at 7:15 p.m. The next Governance Meeting will be on **May 10, 2018** and regular Board Meeting will be **May 17, 2018**.


 Louise Appleman, President
 Board of Trustees


 Teresa Ayala, Secretary
 Board of Trustees