

TARRANT COUNTY COLLEGE DISTRICT
Meeting of the Board of Trustees
October 18, 2018
6:00 p.m.

1. Call to Order. The Board of Trustees conducted its regular monthly meeting on Thursday, October 18, 2018 in the District Offices, May Owen Center, with Mrs. Louise Appleman presiding. Other trustees present were Mr. Bill Greenhill, Dr. Gwen Morrison, Mrs. Teresa Ayala, Mr. Conrad Heede, Dr. Diane Patrick and Dr. Michael Evans. Also present were Chancellor Giovannini and members of the TCCD staff.

2. Public Comment/Special Presentation. None.

3. Board Action Items and Board Business Related Items.

a. Approval of Minutes of the Meeting of September 20, 2018.

On a motion by Mr. Greenhill, seconded by Dr. Evans, the minutes for September 20, 2018 were unanimously approved as presented.

4. Trustee/Committee Reports.

- a. Governance: None
- b. Audit & Finance Committee. None
- c. Trustee Activities

Mr. Greenhill mentioned that the external auditors Weaver and Tidwell, Mr. James Fitts, explained an accounting rule to the committee, which more will be discussed at the November Board meeting.

Mrs. Ayala spoke briefly regarding serving as a founding committee member for the Inaugural Hispanic History Heritage project event held at downtown Fort Worth through the public library. This event celebrated the beauty of the Latino culture as well as the citizens of those that have made valuable contributions to the shaping of our city. The festivities also served as a catalysts for the establishment of a permanent Latino Archives at the Fort Worth Library, which will record the history of Latinos in our city. TCC's role in education, workforce development and service to the community will forever be reflected in this collection. This was also to commemoration of the legacy of the late Mrs. Pauline Gasca Valenciano whose impact and accomplishments throughout the city, the state, and the nation cannot be overstated. Mrs. Valenciano has been recognized by the National Association of Human Rights because she was a champion and trailblazer for many causes. Mrs. Valencianos' daughter, Mrs. Jodi Valenciano-Perry accepted an award from the committee on her mother's behalf. Mrs. Ayala also thanked Dr. Peter Jordan and SO Campus for hosting the Abranzano al Exito event at his campus.

Mr. Heede spoke about the State of The College breakfast event that he, Mrs. Appleman and Chancellor Giovannini attended on October 11, 2018. Mr. Heede also mentioned wine and dinner event that the Foundation hosts at the SE Campus on October 19, 2018 and the whole meal is prepared by the culinary of art students at the SE campus.

Dr. Evans spoke about attending the SE Tarrant Transit Association meeting. He mentions

that one of the highlights for him was to hear that TCC is providing transportation for qualifying TCC students via the EasyRide program. He mentioned that Vice President for Community and Industry Education Dr. Carrie Tunson used these buses to shuttle her First Choice program students to visit the campuses.

Dr. Morrison spoke about writing a letter of recommendation for Mrs. Rosalinda Martinez who was nominated by the FWISD to be considered to win a state award that Mrs. Martinez won. The award was called the Heroes of Children given by The State Board of Education. She was one of fifteen nominees from the state of Texas to win this award.

Dr. Morrison mentioned the Iron Chef Competition featuring five high school teams taking place during the board meeting at the TR Campus and also spoke on the 7th Annual Intergenerational Community Conversation event at the SO Campus. Dr. Morrison invited the chair of this event, Mr. Andy Duffield, to speak further on this event.

Mrs. Appleman recognized two departments for receiving awards. One was the Purchasing department, they received the Achievement in Excellence in Procurement which was issued by the National Procurement Institute. The other was for the Communications PR and Marketing lead by Executive Director Suzanne Groves, won awards by MARCOM the International Creative Competition that recognizes outstanding achievement by marketing and communication professionals.

5. Consent Agenda:

- a. Consideration and Approval of Northwest Campus Oncor Electrical Easement. On a motion by Mr. Heede, seconded by Mrs. Ayala, the consent agenda was unanimously approved.

6. Consideration and Approval of Final Deductive Change Order to District Roofing Contract with Weatherproofing. Amount: (\$41,745.82) CREDIT.

On a motion by Mr. Heede, seconded by Dr. Evans, the change order was unanimously approved.

7. Consideration and Approval of Contract with ThyssenKrup Elevator to Provide District Elevator Maintenance Services. Amount: \$230,802.37.

On a motion by Mrs. Ayala, seconded by Dr. Evans, the contract was unanimously approved.

8. Consideration and Approval of Final Deductive Change Order to Northeast Campus Electrical Distribution System Upgrade Contract with Facility Solutions Group, Inc. Amount: (\$173,273.22) CREDIT.

On a motion by Dr. Morrison, seconded by Mrs. Ayala, the change order was unanimously approved.

9. Consideration and Approval of Final Deductive Change Order to Southeast Campus Learning Commons Project Contract with Byrne Construction Services. Amount: (\$406,535.82) CREDIT

On a motion by Dr. Patrick, seconded by Dr. Evans, the change order was unanimously approved.

10. Consideration and Approval of Contract with Kb Port to Purchase Simulation (SIM) Lab Upgrades on Trinity River East Campus. Amount: \$191,092.30.

On a motion by Mr. Heede, seconded by Dr. Patrick, the Contract was unanimously approved.

11. Consideration and Approval of Contract with Proctoring to Provide Online Proctoring and Authentication Services. Amount: \$148,015.00.
On a motion by Mr. Greenhill, seconded by Dr. Evans, the contract was unanimously approved.
12. Consideration and Approval of Contract with Assessment Technologies Institute for Master License and Service Agreement. Amount: \$361,085.00.
On a motion by Mr. Heede, seconded by Dr. Evans, the contract was unanimously approved.
13. Consideration and Approval of Contract with Alpha Business Images to Provide Advertising/Marketing Services. Amount: \$1,000,000.00 (Not to Exceed Annually).
On a motion by Mr. Greenhill, seconded by Dr. Evans, the contract was unanimously approved.
14. Monthly Financial Report Information. Dr. Mark McClendon reported the financials were as follows. Total income is at 9.3 percent, total expenses is at 11.0 percent. Pools decreased \$14.4 million, short term no activity, agencies were \$ten million Federal Farm Credit Bank matured on 9/20/18. Total Portfolio – decreased \$18.8 million during September to an ending balance of \$298.6 million. On September 30, 2018 the Yield was 1.92 percent, and the WAM was at 385.
15. Chancellor’s Report Information.
 - a. New Staff Member Introductions. None.
 - b. Campus Accolades. Chancellor Giovannini spoke briefly on the successful 16th Annual NACCE 2018 Conference October 7-11, 2018 at the Omni Fort Worth Hotel that TCCD hosted. Dr. Giovannini gave his thanks to all of those that helped put this conference together and was very appreciative. He also mentioned that one of the attendees, Mr. Tim Putman from Illinois who attends every NACCE conference said “This was the best conference ever”. One of the highlights was the Host Institution has the opportunity to select a local entrepreneurial for a lifetime achievement award and TCC chose *4 Day Weekend*. They were very appreciative for receiving this award. Chancellor Giovannini thanked all those there were involved in making this conference a successful one.
 - c. Recent Activities
 - October 4, Trustee Conrad C. Heede, FW Club
 - October 4, Rebecca Corbin and Ron Thomas NACCE Conference Call, MOC
 - October 5, Shereah Taylor and Kevin Harper-JCC, MOC
 - October 5, **-Remarks-** Downtown Rotary, FW Club
 - October 6, **-Remarks-** Hispanic Wellness Coalition, TR Campus
 - October 7-10 NACCE Annual Conference, Omni FW Hotel
 - October 7, **-Remarks-** NACCE Conference Opening Reception, Omni FW Hotel
 - October 7, NACCE Board Meeting, Omni FW Hotel
 - October 8, **-Remarks-** NACCE Conference, President’s and Chancellor’s Track, Omni FW Hotel
 - October 8, **-Speaker-** NACCE Conference Luncheon, Omni FW Hotel
 - October 8, NACCE Conference Reception and Dinner, Omni FW Hotel
 - October 9, **-Panelist-** NACCE Conference Breakout Session, Omni FW Hotel
 - October 9, Trustee Louise Appleman, MOC
 - October 9, Abrazando al Exito, SO Campus
 - October 9, NACCE Conference Boots-N-Bling Entrepreneurship Celebration, Omni FW Hotel
 - October 10, **-Panelist-** Priest Center Community College Discussion, Omni FW Hotel
 - October 11, **-Speaker-** TCC Foundation State of the College Breakfast, City Club

- October 11, Board of Trustees Governance Meeting, MOC
- October 12, Downtown Rotary, FW Club
- October 16, Audit & Finance Committee Meeting, MOC
- October 16, JCC Monthly Meeting, MOC
- October 17, TACC Quarterly Board Meeting, TACC
- October 18, FW Chamber Board of Directors Meeting, FW Club
- October 18, Board of Trustees Monthly Meeting, MOC

16. Closed Session:

- Deliberation Real Property, Section 551.072, *Texas Government Code*. The Real Property discussion will address the purchase, exchange, lease or value of Real Estate.
- Deliberation on Personnel Matters, Section 551.074, *Texas Government Code*.
- Consultation with Attorney, Section 551.071, *Texas Government Code*. For purposes of a private consultation with Board's Attorney on any subjects or matters authorized by law. The deliberation will include any Pending/Contemplated Litigation.
- Deliberation regarding the deployment, or specific occasions for implementation of security personnel of devices, Section 551.076, *Texas Government Code*.

17. Consideration and Action on Closed Session Items. On a motion by Mr. Heede, seconded by Dr. Evans, they move to authorize the Chancellor to negotiate the sale of certain property on the NE Campus.

18. Adjournment and Announcement of Proposed 2018-2019 Board of Trustees Meetings Schedules. The meeting was adjourned at 9:45 p.m. The next Governance Meeting will be on **November 8, 2018** and regular Board Meeting will be **November 15, 2018**.


 Louise Appleman, President
 Board of Trustees


 Teresa Ayala, Secretary
 Board of Trustees