

TARRANT COUNTY COLLEGE DISTRICT

Meeting of the Board of Trustees

November 15, 2018

6:00 p.m.

1. Call to Order. The Board of Trustees conducted its regular monthly meeting on November 15, 2018 in the District Offices, May Owen Center, with Mrs. Louise Appleman presiding. Other trustees present were Mr. Bill Greenhill, Dr. Gwen Morrison, Mrs. Teresa Ayala, Mr. Conrad Heede, Dr. Diane Patrick and Dr. Michael Evans. Also present were Chancellor Giovannini and members of the TCCD staff.

2. Public Comment/Special Presentation. None.

3. Board Action Items and Board Business Related Items.

a. Approval of Minutes of the Meeting of October 18, 2018.

On a motion by Mr. Greenhill, seconded by Dr. Evans, the minutes for October 18, 2018 were unanimously approved as presented.

4. Trustee/Committee Reports.

- a. Governance: None
- b. Audit & Finance Committee.
- c. Trustee Activities

Mr. James Fitts with Weaver Assurance, Tax, and Advisory Firm spoke briefly on the audit report fiscal year ending August 31, 2018. Mr. Fitts mentioned that they plan on expressing an unmodified opinion on the financial statements. One big change that happened this year, that was talked about in the district financial reporting as compared to prior years and that's an accounting rule change for other post-employment benefits also referred to as O.P.E.B. mainly regarding post-employment health insurance. This rule not only applies to all Texas Community Colleges but to all Governmental units through the country it does not affect cash flow. That liability you can see on the statement of net position at the end of fiscal year 2018 was \$134 million dollars and the effect of implementing the rule on beginning net positions was \$156 million. Even with this accounting rule change, the district has positive unrestricted net position at end of the fiscal year of \$79 million dollars and when state audits are finalized, this college does not look to go into the negative unrestricted net position. Mr. Fitts reported that their report did not reflect any material weaknesses in internal control, and it does not note any significant differences in compliance issues related to federal and state grants. For the 26th straight year TCC has won the GFO certificate of achievement for excellence in financial reporting.

Trustee Greenhill motioned, I move that we receive the Comprehensive Annual Financial Report for Tarrant County College District fiscal years ended August 31, 2017-2018. The Financial Report was unanimously approved

Dr. Evans spoke briefly about attending with other TCC Trustees the ACCT Leadership

Congress conference in October 24-27, 2018 in New York City. Three sessions Dr. Evans highlighted on were *Cultural, Communication, Commitment equals Student Success, Federal Legislative Priorities, Connecting Students with Services They Need*. Dr. Evans also mentioned a *Single Parent Opportunity Center*.

Mr. Greenhill also spoke briefly on his attendance at the ACCT Leadership Congress conference in October 24-27, 2018 in New York City. Mr. Greenhill also mentioned he was a moderator at the CCATT – Community College Association of Trustees Breakfast, on October 26th in New York. Mr. Greenhill spoke at a doctoral graduation National American University class. He also attended the Veterans Day breakfast at TR campus. Mr. Greenhill met with NW and SO campus pre-law society folks about creating a pathway into law school. Mr. Greenhill is tasked to put together an advisory committee of lawyers and other folks to help out in this regard.

Dr. Morrison attended the Fort Worth Housing solution in celebrating their 80th anniversary and facility dedication event. Dr. Morrison also attending SO campus procedural justice conversation the police department. Fort Worth is one of six cities in the nation participating in this event. Also mentioned was the success of the Easy Ride Program. Also mentioned were two programs – Catholic Charities Stay the Course Program on all campuses, and Visions Program on SO campus (targets and assists homeless students).

Mr. Heed briefly mentioned attending the ACCT Leadership Congress conference in New York City on October 24-27, 2018. He attended as many sessions as he could relating to business relationships established by community colleges for various reasons. Mr. Heede also mentioned the success of the Wine dinner at SE campus to raise money for Culinary Arts students, \$5,000 dollars were raised for scholarship for these students. Also mentioned was the TCC Foundation luncheon at TR Campus.

Mrs. Ayala spoke briefly regarding the Dia de los Muertos event at NW campus. She also attended the Carnaval de Salud (health fair) event at TR campus. Also mentioned attending at NE campus the opening and closed ceremonies of the Merit Badge College a partnership with the Boy Scouts of America Longhorn Council.

Dr. Patrick also mentioned attending the ACCT Leadership Congress conference in New York City on October 24-27, 2018. Several sessions stood out to Dr. Patrick at this conference but one in particular was called *Building and Sustaining the Power of Partnerships in Education and Silos to Student Success – having a proactive and interactive model to having student success*. She also attended SE campus – the Early Collegian High School was the subject of research from two colleagues of Dr. Patrick's from University of Texas at Arlington. They are researching early college high schools around the state.

Mrs. Appleman mentioned several accolades for TCC. Andre McEwing was selected by the Fort Worth Business Press for the 2018 Minority Leaders in Business Awards. Dr. Morales was elected as President of the Board of the new North Texas Area Community Health Center on the Northside of Fort Worth. PR & Marketing won several awards. Real Estate & Facilities Smartwater Business Partner Award with City of Fort Worth. Asst. Chief Dietrich was part of a Workplace Violence/Active Shooter panel. Dr. Linda Braddy was elected as President for MLI – Mathematics Learning by Inquiry. Partnership with Delta Airlines for maintenance training at the Alliance site. Easy Ride Program in Star-Telegram. Texas Workforce Commission has awarded TCC to receive Partnership Award for Community College Engagement – employers and workers to meet the demands of a global economy by aligning skills with current and future workforce needs. Mrs. Ayala was appointed to the Metro T Board.

5. Consideration and Approval of Contract with Sewell Advisory Services for District Real Estate and Facilities Financial Construction Consultant Services. Amount: \$304,980.00 (plus a contingency of \$131,120).
On a motion by Dr. Evans, seconded by Mr. Greenhill, the contract was unanimously approved.
6. Consideration and Approval of Final Deductive Change Order to Contract with Empire Roofing Oklahoma to Provide Roofing on Hangers at CEATL on Northwest Campus. Amount: (\$97,369.10) CREDIT.
On a motion by Mr. Heede, seconded by Dr. Evans, the change order contract was unanimously approved.
7. Consideration and Approval of Agreement with KI for the Purchase of Furniture for classrooms at Trinity River Campus. Amount: (\$128,740.50).
On a motion by Dr. Evans, seconded by Mr. Heede, the change order was unanimously approved.
8. Consideration and Approval of Three-Year Contract with AT&T for Intra-Campus Ethernet. Amount: 531,000.00 (\$177,000 per year)
On a motion by Mr. Greenhill, seconded by Dr. Evans, the contract was unanimously approved.
9. Consideration and Approval of Purchase Elsevier Science Nursing Exam Preparation Package. Amount: \$114,787.50.
On a motion by Mr. Heede, seconded by Dr. Patrick, the purchase was unanimously approved.
10. Consideration and Approval of Three-Year Contract with Smarthinking-NCS Pearson Online Tutoring Services. Amount: \$315,000.00 (\$105,000.00 per year).
On a motion by Dr. Evans, seconded by Mr. Greenhill, the contract was unanimously approved.
11. Consideration and Approval of 2018-19 Insurance Renewal with TPS-Higginbotham and AXIS-Roach Howard Smith & Barton. Amount: \$1,403,934.00 (ESTIMATED).
On a motion by Mr. Greenhill, seconded by Dr. Evans, the insurance renewal was unanimously approved.
12. Monthly Financial Report Information. Dr. Mark McClendon reported the financials were as follows. Total income is at 16.4 percent, total expenses is at 18.3 percent. Pools decreased \$13.3 million, short term no activity, agencies no activity. Total Portfolio – decreased \$13.3 million during October to an ending balance of \$285.4 million. Yield was 1.99 percent at 10/31/18 and the WAM was at 385.
13. Chancellor's Report Information.
 - a. New Staff Member Introductions. None.
 - b. Campus Accolades. Chancellor Giovannini spoke briefly on attending the ACCT Leadership

Congress conference in New York City on October 24-27, 2018. He mentioned having the amount of involvement and interest from our Trustees is noticed by others. The presence of our Trustees at these conferences is a testament of their commitment to TCC.

c. Recent Activities

- October 19, Entrepreneurship Strategy Follow-up Meeting, UNTHSC
- October 19, -Remarks- Culinary Arts Scholarship Dinner and Auction, SE Campus
- October 22, Michael Fletcher-Ride Television Network, Mercury Chophouse
- October 23, -Speaker- Allan Saxe UTA Class, UTA
- October 23, -Remarks- Hurst City Council Meeting, Hurst City Hall
- October 24-27, Association of Community College Trustees Conference, New York
- October 26, Community College Association of Texas Trustees Breakfast, New York
- October 29, Medical City Healthcare Advisory Board Meeting and Retreat, Gaylord Resort
- October 30, FW Chamber Conference Call, MOC
- October 30, Bruce Rideaux-PFM Financial Advisors, MOC
- October 30, Tom Downs-Downs Government Affairs, Conference Call, MOC
- October 31, David Parker-TCC Foundation, FW Club
- October 31, State of Public Education Luncheon, Cendera Center
- October 31, Texas Rangers/TCC Partnership Meeting, Globe Life Park
- November 1-2, FW Chamber Kansas City Site Visit, Kansas City
- November 3, -Speaker- National American University Class, TR Campus
- November 5, -Host- PytchBlack/TCC Meeting and Site Visits, MOC
- November 5, FW Executive Roundtable, City Club
- November 5, Kara Waddell-Child Care Associates Conference Call, MOC
- November 6, Weaver Review of Annual Audit Report, MOC
- November 6, Audit & Finance Committee Meeting, MOC
- November 6, NACCE Chapter Author Webinar, MOC
- November 7, Trustee Louise Appleman, MOC
- November 7, -Remarks- New Ways of Working (WOW) Presentation, TR Campus
- November 8, Thursday Morning Breakfast Group, City Club
- November 8, FW Hispanic Chamber Five Pillar Lecture Series, FW Club
- November 8, Board of Trustees Governance Meeting, MOC
- November 9, -Speaker- FW Breakfast Club, FW Club
- November 9, -Remarks- TCC Foundation Scholarship Luncheon, TR Campus
- November 9, Michael Fletcher-Ride Television Network, NE Campus
- November 12, John Wright-Simple Leadership Strategies Conference Call, MOC
- November 12, Representative Chris Turner and Michael Morris, Westway Place
- November 12, Northside Community Health Center Grand Opening, Northside Center
- November 13, -Remarks- Real Estate & Facilities Symposium, Riverside Multi-Purpose Center
- November 13, JCC Monthly Meeting, TR Campus
- November 14, Michael Williams, Cameron Cushman, Les Kreis, UNTHSC
- November 15, NTC Board of Directors Meeting and Reception, Las Colinas
- November 15, Board of Trustees Monthly Meeting, MOC

14. Closed Session:

- Deliberation Real Property, Section 551.072, *Texas Government Code*. The Real Property discussion will address the purchase, exchange, lease or value of Real Estate.
- Deliberation on Personnel Matters, Section 551.074, *Texas Government Code*.
- Consultation with Attorney, Section 551.071, *Texas Government Code*. For purposes of a private consultation with Board's Attorney on any subjects or matters authorized by law. The deliberation will include any Pending/Contemplated Litigation.
- Deliberation regarding the deployment, or specific occasions for implementation of security personnel of devices, Section 551.076, *Texas Government Code*.

15. Consideration and Action on Closed Session Items. Dr. Evans motioned, I move that we accept the Letter of Intent from the City of Hurst for the Proposed Purchase of Property located on the Northeast Campus. Dr. Patrick seconded. The motion was unanimously approved.

Dr. Evans motioned, I move to grant the City of Fort Worth a Temporary Public and Emergency Access Easement at TCCD's property located at 401 North Main. Mr. Heede seconded. The motion was unanimously approved.

16. Adjournment and Announcement of Proposed 2018-2019 Board of Trustees Meetings Schedules. The meeting was adjourned at 7:36 p.m. The next Governance Meeting will be on **December 6, 2018** and regular Board Meeting will be **December 13, 2018**.



Louise Appleman, President
Board of Trustees



Teresa Ayala, Secretary
Board of Trustees