

TARRANT COUNTY COLLEGE DISTRICT
Meeting of the Board of Trustees
December 13, 2018
6:00 p.m.

1. Call to Order. The Board of Trustees conducted its regular monthly meeting on December 13, 2018 in the District Offices, May Owen Center, with Mrs. Louise Appleman presiding. Other trustees present were Mr. Bill Greenhill, Dr. Gwen Morrison, Mrs. Teresa Ayala, Mr. Conrad Heede, and Dr. Diane Patrick. Also present were Chancellor Giovannini and members of the TCCD staff.

2. Public Comment/Special Presentation. None.

3. Board Action Items and Board Business Related Items.

a. Approval of Minutes of the Meeting of November 15, 2018.

On a motion by Dr. Morrison, seconded by Mr. Greenhill, the minutes for November 15, 2018 were unanimously approved as presented.

4. Trustee/Committee Reports.

- a. Governance: None
- b. Audit & Finance Committee.
- c. Trustee Activities

* Dr. Patrick mentioned attending the SE Campus holiday event at Texas Live in Arlington, Texas on Thursday, December 13th. She also mentioned attending the Arlington Mayor's State of the City luncheon on Wednesday, December 12th.

* Mrs. Ayala spoke briefly about attending the *ELLAS* (Encouraging Latinos to Lead, Achieve and Succeed) end of the year luncheon at SE Campus.

* Mr. Heed wanted to reiterate that the Foundations Banquet for scholarship recipients isn't just about the funds raised. He mentions that the student recipients receive much more. They feel acknowledged and appreciative of their hard work paying off because other's gave to the foundations scholarship fund that allowed them to continue their education and that gives them hope. He also mentioned attending a few campus holiday events as well.

* Dr. Morrison spoke briefly about the passing of Mr. Ruby Cary on December 7th. She also mentioned the 4th annual State of the Sixth event at Trinity River East Campus – Health Professional Building on Saturday, December 8th. This is a community engagement opportunity for the citizens to learn more about the great work their community college. Those present were Chancellor Giovannini, he gave a presentation about the college and activities we are engaged in and shared some accomplishments and some challenges we face. Also present were Councilwoman Gina Bivens and State Representative Nicole Collier.

* Mr. Greenhill mentioned attending the THECB Leadership Conference in Austin, Texas on November 29-30, 2018 and the following week he attended the CCATT quarterly

meeting in Austin, Texas December 6th. He also mentioned also attending a few campus holiday events.

Mrs. Appleman mentioned that Dr. Jennifer Hawkins, Director of Corporate Solutions & Economic Development, represented TCC at an event at the DFW Airport, where we announced a partnership with TCC and DFW Airport where Jennifer's team will development and deliver training in communications, business writing, safety and maintenance, contract management, human resources and project management. Dr. Hawkins also represented and received on behalf of the college the Texas Workforce Commission 2018 Community College Engagement Award. Mrs. Appleman also mentioned that the Marketing and PR team won the first place award regarding the "Everyday Heroes" video in a nationwide recognition platform. Also mentioned was that Mrs. Suzanne Groves presented at the Facebook Headquarters in New York City. The TCC Foundation received a \$50,000 grant from Wells Fargo for the Fire Fighting training at NW Campus as well as a \$250,000 JPMorgan Chase grant for Cyber Security training. SO Campus Literary Magazine won first place in the Community College listings. Also mentioned was Mr. Andre McEwing was honored as one of the Minority Leaders in Business by Fort Worth Business Press.

5. Consent Agenda:

- a. Consideration and Approval of the Reappointment of Dr. Mark McClendon to the City of Benbrook Tax Increment Finance (TIF) District Board of Directors.
- b. Consideration and Approval of the Reappointment of Dr. Mark McClendon to the City of Euless Tax Increment Finance (TIF) District #3 Board of Directors.
- c. Consideration and Approval of the Reappointment of Dr. Eugene Giovannini to the City of Fort Worth Tax Increment Finance (TIF) District #15 Board of Directors.
- d. Consideration and Approval of the Reappointment of Dr. Mark McClendon to the City of North Richland Hills Tax Increment Finance (TIF) Districts #1, #1A and #2 Board of Directors.
- e. Consideration and Approval of Proposed New Academic Programs: Human Resources Management; Vascular Interventional Radiography; Non-destructive Inspection; Testing and Evaluation of Aviation Related Materials and Structures.

On a motion by Mr. Heede, seconded by Mrs. Ayala, the consent agenda was unanimously approved.

6. Consideration and Approval of Contract with ABM/GCA Services to Provide District Custodial Services. Amount: \$3,236,000.00 (Not to Exceed).

On a motion by Dr. Morrison, seconded by Mr. Greenhill, the contract was unanimously approved.

7. Consideration and Approval of Contract with Facilities Solutions for Installation of Lighting System Upgrade for the Health and Physical Education Natatorium on South

Campus. Amount: \$113,531.09.

On a motion by Dr. Patrick, seconded by Mrs. Ayala, the change order contract was unanimously approved.

8. Consideration and Approval of Contract with Brandt Companies for Installation of Emergency Power System Upgrade Equipment on South Campus. Amount: \$497,893.45.
On a motion Mr. Greenhill, seconded by Mr. Heede, the contract order was unanimously approved.
9. Consideration and Approval of Contract with Fort Worth Electric for Installation of Emergency Power System Upgrade Equipment on Southeast Campus. Amount: \$439,696.55.
On a motion Dr. Morrison, seconded by Dr. Patrick, the contract was unanimously approved.
10. Consideration and Approval of Contract with Huckabee Associates/Genssler for Re-development Phase I B Design Services on Northwest Campus. Amount: \$240,394.20.
On a motion by Mr. Heede, seconded by Mr. Greenhill, the contract was unanimously approved.
11. Consideration and Approval of Contract with Facilities Solution Group for Equipment Purchase of Exterior Lighting Upgrades on Northwest Campus. Amount: \$296,016.85.
On a motion by Mr. Greenhill, seconded by Dr. Morrison, the contract was unanimously approved.
12. Consideration and Approval of Renewal Agreement with Chambers Engineering for the Lease and Maintenance of Scaffolding System on Northwest Campus. Amount: \$306,509.00.
On a motion by Dr. Patrick, seconded by Mr. Greenhill, the renewal agreement was unanimously approved.
13. Consideration and Approval of Contract with Chambers Engineering for Bus Route Paving Upgrades on Northwest Campus. Amount: \$400,198.67.
On a motion by Mr. Greenhill, seconded by Mr. Heede, the contract was unanimously approved.
14. Consideration and Approval of Three-Year Term Purchase of ORBIT Reporting and Analytics Solution. Amount \$274,505.00.
On a motion by Mr. Greenhill, seconded by Mr. Heede, the purchase was unanimously approved.
15. Consideration and Approval of Contract with Carousel Industries to Provide Installation of WebEx and Video Conference System Upgrades. Amount: \$233,421.42.
On a motion by Mr. Heed, seconded by Dr. Patrick, the contract was unanimously approved
16. Monthly Financial Report Information. Associate Vice Chancellor, Mrs. Nancy Chang, reported the financials as follows. Total income is at 23.7 percent, total expenses is at 25.6 percent. Pools decreased \$3.7 million, short term no activity, agencies no activity. Total Portfolio decreased

\$3.4 million during November to an ending balance of \$281.9 million. Yield was 2.01 percent at 11/30/18 and the WAM was at 373.

17. Chancellor's Report Information.

- a. New Staff Member Introductions. None.
- b. Campus Accolades. Chancellor Giovannini spoke briefly regarding some comments regarding student needs, technology. As a result of these comments the Chancellor stated that in our January or February 2019 board meeting we will engage with the board; discussions and consideration for the district's financial capacity for a zero tax rate increase bond package for voter approval in either May or November of 2019. We will have appropriate support here in the form of bond council to advise us on that process and those deadlines for such consideration.

c. Recent Activities

- November 16, -Remarks- Chancellor's Employee Excellence Awards Reception, SO Campus
- November 20, Robert Mong-University of North Texas, UNT Dallas
- November 22-25, -Thanksgiving Break-
- November 26, Steve Kinslow-Gold Hill Associates, MOC
- November 27, CCFW Stay the Course Fundraising Meeting, MOC
- November 27, Neal Smatresk, Jennifer Cowley and Wesley Randall-UNT, UNT Denton
- November 28, TCC Foundation Board of Directors Meeting, TR Campus
- November 29, Jeff Davis-Transit Coalition, FW Club
- November 29, Brinton Payne-Mosaic Strategy and Blanca LaBorde-Bird Scooter, MOC
- November 29, Susie Pulido Conference Call, MOC
- November 30, -Remarks- South Campus Holiday Celebration, SO Campus
- November 30, -Remarks- Cultivating Scholars Student Research Showcase, SO Campus
- December 1, -Host- Chancellor's Executive Leadership Team Holiday Celebration, Arlington
- December 3, -Remarks- TCC Connect Holiday Celebration, TCC Connect
- December 3, FW Chamber Industry Sector Partnership Meeting, FW Chamber
- December 3, -Speaker- Tarrant County Mayors Council Meeting, FW Club
- December 4, FW Chamber Economic Development Committee Meeting, FW Club
- December 4, Todd Ritterbusch-JPMorgan Chase, FW Club
- December 5, Brooke Goggans-Mosaic Strategy Partners, MOC
- December 5, Trustee Louise Appleman, MOC
- December 5, Center for Creative Leadership Conference Call, MOC
- December 6, Trustee Gwendolyn Morrison, FW Club
- December 6, -Remarks- MOC Holiday Celebration, MOC
- December 6, Board of Trustees Governance Meeting, MOC
- December 7, CBT Partnership Conference Call, MOC
- December 7, -Remarks- Northeast Campus Holiday Celebration, NE Campus
- December 8, -Presenter- 4th Annual State of the Six Reception, TR East Campus
- December 10, -Presenter- Executive leadership Institute, Scottsdale
- December 11, Tarrant County Commissioner Devan Allen, Arlington
- December 12, -Remarks- Trinity River Campus Holiday Celebration, TR Campus

- December 12, Mayor's State of the City Luncheon, Arlington Convention Center
- December 12, State Senator Beverly Powell, MOC
- December 13, Thursday Morning Breakfast Group, City Club
- December 13, -Remarks- Southeast Campus Holiday Celebration, Texas Live!
- December 13, -Speaker- FW Chamber Meeting, Alliance Town Center
- December 13, Board of Trustees Monthly Meeting, MOC

18. Closed Session:

- Deliberation Real Property, Section 551.072, *Texas Government Code*. The Real Property discussion will address the purchase, exchange, lease or value of Real Estate.
- Deliberation on Personnel Matters, Section 551.074, *Texas Government Code*.
- Consultation with Attorney, Section 551.071, *Texas Government Code*. For purposes of a private consultation with Board's Attorney on any subjects or matters authorized by law. The deliberation will include any Pending/Contemplated Litigation.
- Deliberation regarding the deployment, or specific occasions for implementation of security personnel of devices, Section 551.076, *Texas Government Code*.

19. Consideration and Action on Closed Session Items. None

20. Adjournment and Announcement of Next Meeting. The meeting was adjourned at 6:31 p.m. The next Governance Meeting will be on **January 10, 2019** and regular Board Meeting will be **January 17, 2018**.



Louise Appleman, President
Board of Trustees



Teresa Ayala, Secretary
Board of Trustees