

TARRANT COUNTY COLLEGE DISTRICT
Meeting of the Board of Trustees
August 15, 2019
6:00 p.m.

1. Call to Order. The Board of Trustees conducted its regular monthly meeting on August 15, 2019 in the District Offices, May Owen Center, with Mr. Conrad Heede presiding. Other trustees present were Dr. Gwen Morrison, Mr. Bill Greenhill, Ms. Teresa Ayala, Dr. Diane Patrick and Mr. Kenneth Barr. Also present were Chancellor Giovannini and members of the TCCD staff.
2. Public Comment/Special Presentation. None
3. Public Hearing on 2019-20 Proposed Budget
4. Board Action Items and Board Business Related Items.
 - a. Approval of Minutes of the Meeting of July 18, 2019.

On a motion by Dr. Morrison, seconded by Mr. Greenhill, the minutes for July 18, 2019 were unanimously approved as presented.
5. Trustee/Committee Reports.
 - a. Governance:
 - b. Audit & Finance Committee: None
 - c. Trustee Activities

Mr. Greenhill mentioned that the Audit & Finance Committee met on Tuesday, August 13, 2019. Mr. Nathan Ferguson, TCC Auditor, presented the Fiscal Year 2020 Audit Plan. This plan is a guide developed annually for the utilization of the resources of the Internal Audit Department to address certain risks of the Tarrant County College District. The Internal Audit department considers, and weights certain risk factors described in the Plan to assess risk on each business area in the College District. The major items this internal audits this year will be; background checks-reviews of criminal history checks for TCC employees and volunteers, the review of compliance with tuition, waivers and exemption policies, and review internal controls for the Districts safety, and required by law there will be a review of Trustee expenses. Mr. Greenhill said that the members of this committee unanimously voted to recommend the Plan to the Board for adoption. As Chairman, for purposes of discussion, Mr. Greenhill motioned that the Board adopt the Fiscal Year 2020 plan as presented. This does not require a seconded motion.

Dr. Morrison spoke briefly about the successful sixth annual 2019 Breakfast with Our Elders event on Friday, August 2 held at the TCC Opportunity Center. There were 19 Elders Honored to include the mother of Trustee Teresa Ayala.

Mr. Barr mentioned he attended the ACCT Governance Leadership Institute Conference in Washington, D.C. August 8-10, 2019.

Dr. Patrick mentioned attending the Chancellor's Employee Appreciation Breakfast at the FW Convention Center. She mentioned how impressive and successful it was, the recognition of years of service to awards for outstanding teaching from each campus.

Mrs. Ayala mentioned TCC nursing students assisted with sports physicals at the Diamond Hill Community health fair a collaboration with TCC Nursing Program and UNT/TCU Medical School. In addition, some nursing students conducted bilingual intakes with sports physicals. Mrs. Ayala, thanks Dean Ume, students and faculty for volunteering at the community event. Mrs. Ayala also thanks NW Campus for their successful Back to School event.

Mr. Heede announced the Chairs of the 2019-2020 Audit & Finance Committee. Mrs. Teresa Ayala will be the new Chair, Vice-Chair Mr. Greenhill, and Dr. Michael Evans

6. Consent Agenda.

a. Consideration and Approval of TCCD Investment Policy and Strategy.

b. Consideration and Approval of TCCD Investment Broker/Dealer List.

c. Consideration and Approval of Inter-local and Cooperative Agreements.

d. Consideration and Approval of Inter-local Agreement between Texas Association of Community College Business Officers (TACCBO) AND TCCD.

e. Consideration and Approval of Proposed Policy Additions/Revisions from TASB Policy Manual Update 36.

f. Consideration and Approval of Proposed Policy Additions/Revisions for CIA (LOCAL), DBD (LOCAL), DEA (LOCAL), DEC (LOCAL), EBA (LOCAL) and GH (LOCAL).

g. Consideration and Approval of Proposed Policy Additions/Revisions for CM (LOCAL).

h. Consideration and Approval of Academic Year 2020 CE Tuition/Fees.

i. Consideration and Approval of Resolution Appointing Members of the Boards of Directors of Tax Increment Reinvestment Zones (TIRZ) in Tarrant County.

j. Consideration and Approval of Lease Agreement with Tarleton State University for 5th Floor West Fork Tower at Trinity River Campus.

On a motion by Dr. Morrison, seconded by Mr. Greenhill, the consent agenda was unanimously approved.

7. Consideration and Approval of Contract with Freedom Construction for Student Union Building Exterior Door Replacement Project at Northeast Campus. Amount: (\$46,711.83) CREDIT.

On a motion by Mr. Barr, seconded by Mrs. Ayala, the contract was unanimously approved.

8. Consideration and Approval of Contract with Freedom Construction to Provide Renovation Services for Administration Police Interview Room Remodel at Northeast Campus. Amount: \$176,154.28.

On a motion by Mr. Greenhill, seconded by Dr. Patrick, the contract was unanimously approved.

9. Consideration and Approval of Contract with Business Flooring Partners to Replace Library Second Floor Carpet at Northeast Campus. Amount: \$102,624.15.

On a motion by Mr. Greenhill, seconded by Dr. Patrick, the contract was unanimously approved.

10. Consideration and Approval of Contract with Summit Consultants to Provide Design Services for Chiller and Cooling Tower Upgrade at Northwest Campus. Amount: \$148,393.00.

On a motion by Mr. Greenhill, seconded by Mr. Barr, the contract was unanimously approved.

11. Consideration and Approval of Purchase Agreement with Ex Libris for Alma/Primo Software Subscription. Amount: \$194,341.40.

On a motion Dr. Patrick, seconded by Dr. Morrison, the purchase was unanimously approved.

12. Consideration and Approval of Purchase Agreement with Edmentum for PLATO Courseware. Amount: \$157,250.00.

On a motion by Mr. Greenhill, seconded by Dr. Patrick, the agreement was unanimously approved.

13. Consideration and Approval of Purchase Agreement with SHI Government Solutions for Tenable.iO Upgrade. Amount: \$167,742.59.

On a motion by Dr. Morrison, seconded by Mrs. Ayala, the agreement was unanimously approved.

14. Consideration and Approval of Purchase Agreement with General Data Tech for Cybersecurity Appliance Upgrade/StealthWatch. Amount: \$194,761.80.

On a motion by Mr. Greenhill, seconded by Mrs. Ayala, the agreement was unanimously

approved.

15. Consideration and Approval of Purchase Agreement with General Data Tech for District Connectivity Core Switches. Amount: \$558,380.10

On a motion by Dr. Patrick, seconded by Mrs. Ayala, the agreement was unanimously approved.

16. Consideration and Approval of Contract Extension/Renewal with Ed Financial Services to Provide Financial Aid Call Center and Verification Processing. Amount: \$704,970.00 (\$557,170 for calls and \$147,800 for verification/audit fee).

On a motion by Dr. Morrison, seconded by Mr. Greenhill, the contract extension/renewal was unanimously approved.

17. Presentation on 2019-20 Proposed Operating Budget.

18. Consideration and Approval of 2019-20 Operating Budget.

On a motion by Mr. Greenhill, seconded by Dr. Morrison, the 2019-2020 operating budget was unanimously approved.

a. Consideration and Approval of Annual Compensation Plan: Salaries and Benefits

1. Salary Schedules
2. Salary Increases
3. Benefits

On a motion by Mr. Greenhill, seconded by Mrs. Ayala, the annual compensation plan was unanimously approved

b. Authority for the Chancellor to set Individual Salaries and Sign Contracts

On a motion by Mr. Greenhill, seconded by Mrs. Ayala, the authority for the Chancellor to set Individual Salaries and Sign Contracts was unanimously approved.

c. Authority for the Chancellor to Establish Non-Credit Tuition and Fees

On a motion by Dr. Patrick, seconded by Mr. Barr, authority for the Chancellor to Establish Non-Credit Tuition and Fees was unanimously approved

d. Consideration and Approval of Tax Exemptions for Certain Disabled and Senior Citizens

On a motion by Mr. Barr, seconded by Mrs. Ayala, the approval of Tax Exemptions for Certain Disabled and Senior Citizens was unanimously approved.

e. Setting of the Tax Rates for 2019

i. Maintenance and Operations

On a motion by Dr. Morrison, seconded by Dr. Patrick, the Setting of Tax Rates for 2019 was unanimously approved.

f. Resolutions

On a motion by Dr. Patrick, seconded by Mr. Greenhill, the 2019-2020 Budget resolution was unanimously approved.

On a motion by Mrs. Ayala, seconded by Dr. Morrison, the 2019-2020 Tax Exemptions for Certain Disabled and Senior Citizens resolution was unanimously approved.

On a motion by Mr. Greenhill, seconded by Dr. Morrison, the 2019-2020 Tax Rate resolution was unanimously approved.

19. Monthly Financial Report Information. Chief Operating Officer Susan Alanis reported the financials as follows. Total income is at 99.2 percent, total expenses is at 84.1 percent. Pools decreased \$12.8 million, short-term: no activity. Total Portfolio decreased \$13.2 million during July to an ending balance of \$375.5 million. Yield was 2.3 percent at 07/31/2019 and the WAM was at 348 days.

20. Consideration and Approval of Order Calling for Bond Election and Resolution Declaring Intention to Reimburse Certain Expenditures with Proceeds from Tax-Exempt Obligations.

On a motion by Mr. Barr, seconded by Dr. Morrison, the bond election and resolution declaring intention to reimburse certain expenditures with proceeds from tax-exempt obligations to include amended Exhibit A. This motion and seconded includes both resolutions.

21. Chancellor's Report Information.

a. New Staff Member Introductions.

b. Campus Accolades. None

c. Recent Activities - Chancellor Giovannini spoke about the successful Chancellor's Employee Appreciation Breakfast on Wednesday, August 14, 2019. Chancellor thanked all of those that helped put this event together; he appreciates all the support very much.

Chancellor Giovannini also mentioned, he spoke at the Tarleton State University ribbon cutting of their new campus. The TCC and TSU partnership in which our students are dually enrolled at TSU, every credit hour transfers program to program without loss of credit hours and assistance of financial aid is dealt with as a consortium, which is rare to find. Also mentioned was the approved lease agreement for use of the fifth floor of West Fork at Trinity River campus. He also thanked the faculty and staff for their engagement, involvement and due diligence for producing a Bond Program, which was in the works for nearly three years. There will be Community Forums related to the Bond Program, he will also be at the campuses speaking with the faculty and staff, as well as, community events.

Chancellor Giovannini thanked the members of the board for their support and hard work on this year's 2019-2020 operating budget and the work on the Bond Program.

- July 22, Dresdene Flynn-White and Gyna Bivens-North Texas LEAD, MOC
- July 22, -Remarks- SE Campus Administrative Retreat, Top Golf
- July 23, Devoyd Jennings and Sultan Cole-FW Metropolitan Black Chamber, FW Club
- July 23, Trustee Kenneth Barr, Brandom Gengelbach-FW Chamber and Geoff Seiber, FranFund
- July 23, TIRZ #1 and TIRZ #5 Board of Directors Meeting, Arlington City Hall
- July 23, Tarleton State University President Dominic and Lisette Dottavio Dinner, FW Club

- July 24, Trustee Kenneth Barr SE Campus Tour, SE Campus
- July 24, Jeremy Smith-Rainwater Foundation and Kent Scribner-FWISD Conference Call, MOC
- July 24, Trustee Kenneth Barr SO Campus Tour, SO Campus
- July 25, Trustee Kenneth Barr NE Campus Tour, NE Campus
- July 30, JP Morgan Chase, MOC
- July 30, Anette Landeros-FW Hispanic Chamber, FW Club
- July 31, Marcelo Cavazos and Cindy Powell-AISD, AISD
- August 1, **-Remarks-** Tarleton State University FW Grand Opening, TSU
- August 1, Poverty Leadership Forum, CCFW
- August 2, **-Remarks-** 6th Annual Breakfast With Our Elders, TCCOC
- August 5, FW Executive Roundtable Board Meeting, City Club
- August 6, Investor's Council Meeting, FW Chamber
- August 6, Trustee Conrad C. Heede, MOC/FW Club
- August 7, Arlington State of the District Luncheon, Mac Bernd Center
- August 7, Kevin Harper and Daiju Hoshino-JCC Chair Meeting, MOC
- August 8, Thursday Morning Breakfast Group, City Club
- August 8, Board of Trustees Governance Meeting, MOC
- August 9, **-Remarks-** New Faculty Orientation Luncheon, TR Campus
- August 12, Jim Parajon and Sheri Capehart-City of Arlington, MOC
- August 13, Mike Berry-Hillwood Conference Call, MOC
- August 13, George Popstefanov-PMG Financial Conference Call, MOC
- August 13, Board of Trustees Audit and Finance Committee Meeting, MOC
- August 13, Joint Consultation Committee-JCC Monthly Meeting, MOC
- August 14, **-Speaker-** Chancellor's Employee Appreciation Breakfast, FW Convention Center
- August 15, FW Chamber Board of Directors Meeting, FW Club
- August 15, Board of Trustees Monthly Meeting, MOC


22. Closed Session:

- Deliberation Real Property, Section 551.072, *Texas Government Code*. The Real Property discussion will address the purchase, exchange, lease or value of Real Estate.
- Deliberation on Personnel Matters, Section 551.074, *Texas Government Code*.
- Consultation with Attorney, Section 551.071, *Texas Government Code*. For purposes of a private consultation with Board's Attorney on any subjects or matters authorized by law. The deliberation will include any Pending/Contemplated Litigation.
- Deliberation regarding the deployment, or specific occasions for implementation of security personnel of devices, Section 551.076, *Texas Government Code*.

23. Consideration and Action on Closed Session Items. None

24. Adjournment and Announcement of Proposed 2019-2020 Board of Trustees Meetings Schedule. The meeting adjourned at 6:46 p.m. The next Governance Meeting will be on September 12, 2019 and regular Board Meeting will be September 19, 2019.

On a motion by Mrs. Ayala, seconded by Dr. Morrison the Proposed 2019-2020 Board of Trustees Meeting Schedule was unanimously approved.



Conrad C. Heede, President
Board of Trustees



Diane Patrick, Secretary
Board of Trustees