

TARRANT COUNTY COLLEGE DISTRICT

Meeting of the Board of Trustees

October 24, 2019

6:00 p.m.

1. Call to Order. The Board of Trustees conducted its regular monthly meeting on October 24, 2019 in the District Offices, May Owen Center, with Mr. Conrad Heede presiding. Other trustees present were Dr. Gwen Morrison, Mr. Bill Greenhill, Dr. Michael Evans and Mr. Kenneth Barr. Also present were Chancellor Giovannini and members of the TCCD staff.

2. Public Comment/Special Presentation. *(No presentation shall exceed three minutes.)* none.

3. Board Action Items and Board Business Related Items.

a. i. Approval of Minutes of the Board Meeting of September 19, 2019.

On a motion by Dr. Morrison, seconded by Dr. Evans, the minutes for September 19, 2019 were unanimously approved as presented.

ii. Approval of Minutes of the Governance Meeting of October 10, 2019.

On a motion by Dr. Morrison, seconded by Dr. Evans, the minutes for Governance Meeting on October 10, 2019 were unanimously approved as presented.

4. Trustee/Committee Reports.

a. Governance:

b. Audit & Finance Committee: None

c. Trustee Activities

Mr. Greenhill spoke on the Audit & Finance Committee this month where internal audit reported on processes, internal control, and compliance in accordance with regulations. The audits conducted were of the Internal Audit of TCCD Board of Trustees expenses in accordance with the Fiscal Year 2019 audit plan. The Internal Audit of the Aviation Program, verifying program costs are in accordance with TCCD policy, procedures, and federal guidelines. TCC offers an Associate of applied Science Degree in Aviation technology that is subject to FAA (Federal Aviation Administration Regulations). As well as, the Fiscal Year 2019 Internal Audit Annual Report in accordance with the Texas Government Code requires higher education institutions report on and publicly post certain information regarding the details of an approved annual audit plan and any findings or deficiencies. Overall, reporting highlighted that internal processes and controls are functioning effectively. Questions and recommendations made were addressed. Going forward, internal audit will explore/apply a tool related to integrate reporting that should further enhance oversight and monitoring of overall performances.

Mr. Greenhill motioned that the committee recommends approval of the reports as presented. The report was unanimously approved.

Mr. Greenhill mentioned he would be attending a regional CCATT conference on Decemeber 6th in San Antonio and another conference in South Texas later on next year. Mr. Greenhill attending the THECB event this week along with the Chancellor and others.

Dr. Morrison mentioned the 8th Year Intergenerational Conversations on October 4th at South Campus. It was another great event and Dr. Morrison thanked everyone involved. Dr. Morrison also spoke about the Unity in The Community meeting where Dr. Giovannini spoke regarding the bond proposal.

Mr. Barr mentioned he attended the ACCT Leadership Congress Conference in San Francisco the week of October 16-19, 2019. He found it very helpful and educational. One of the nuggets Mr. Barr mentioned he took with him from this conference is that Tarrant County College has its act together and is doing great things for the community and its students. He mentioned that Chancellor Giovannini and Mr. Heede gave a presentation on partnerships that received great feedback. Mr. Barr spoke briefly on the scheduled Trinity River/TREC and TCC Connect tours he took.

Mr. Heede also mentioned attending the ACCT Leadership Congress Conference in San Francisco the week of October 16-19, 2019. He mentioned this was a great opportunity to learn best practices and learns what is going on all across other colleges and entities.

5. Consideration and Approval of South Campus Health and Physical Education Building Bleachers Replacement Contract with Game Court Services **Amount: \$153,175.00.**

On a motion by Dr. Morrison, seconded by Mr. Greenhill, the contract was unanimously approved.

6. Consideration and Approval of District Staff relocations Project Phase IIB Design Contract with Bennett Benner Partners **Amount: \$1,562,326.49 (Not to Exceed)**

On a motion by Mr. Greenhill, seconded by Dr. Morrison, the contract was unanimously approved.

7. Consideration and Approval of Erma C. Johnson Hadley Northwest Campus Center of Excellence for Aviation, Transportation and Logistics HVAC Replacement Phase I Related Contracts **Amount: \$960,274.70 (Not to Exceed)**

- TD Industries (Mechanical Installation) \$420,067.28
- TD Industries (Electrical Installation) \$127,057.08
- Trevino Group (General Contractor) \$413,150.34

On a motion by Mr. Greenhill, seconded by Dr. Morrison, the contract was unanimously approved.

8. Consideration and Approval of Northwest Campus Re-Development Design Contract Phase IIA with Huckabee, Inc. **Amount: \$13,000,000.00 (Not to Exceed).**

On a motion by Dr. Morrison, seconded by Dr. Evans, the contract was unanimously approved.

9. Consideration and Approval of Contract Award for Development of Business Continuity and Disaster Recovery Plan (BC/DRP) with Ankura Consulting Group, LLC Amount: \$196,500.00.

On a motion by Dr. Evans, seconded by Mr. Greenhill, the contract order was unanimously approved.

10. Consideration and Approval of Contract Renewal of IBM Storage Power Support Maintenance with Sirius Computer Solutions, Inc. Amount: \$154,592.51.

On a motion Dr. Evans, seconded by Mr. Greenhill, the contract was unanimously approved.

11. Consideration and Approval of Three (3) Year Renewal Agreement of Cisco SmartNET Software Support Maintenance with SHI International Corporation Amount: \$995,915.80 (\$331,971.93 annually).

On a motion by Dr. Morrison, seconded by Mr. Greenhill, the contract was unanimously approved.

12. Consideration and Approval of Contract Award with Indefinite Delivery, Indefinite Quantity (IDIQ) Multiple Firms for Information Technology Consulting and Staffing Partnership to Support with IT Project Plan Amount: \$2,000,000.00 (Not to Exceed).

On a motion by Mr. Greenhill, seconded by Dr. Morrison, the contract was unanimously approved.

13. Consideration and Approval of Contract Renewal for Online Test Proctoring and Authentication Services with Proctor.io Amount: \$225,000.00.

On a motion by Mr. Greenhill, seconded by Dr. Evans, the contract was unanimously.

14. Consideration and Approval of the Purchase of a Ferrara Cinder Pumper Fire Truck from Lone Star Emergency Group for Firefighter Training Program at Northwest Campus Amount: \$503,092.00.

On a motion by Dr. Evans, seconded by Mr. Greenhill, the purchase was unanimously approved.

15. Monthly Financial Report Information. Chief Operating Officer Susan Alanis reported the financials as follows. Total income is at 9.4 percent, total expenses is at 9.8 percent. Pools decreased \$19 million. Total Portfolio decreased \$19.3 million during September to an ending balance of \$343.1 million. Yield was 2.2 percent at 09/30/19 and the WAM was at 369 days.

16. Chancellor's Report Information.

- a. New Staff Member Introductions. Dr. Sean Madison, Trinity River Campus President, introduced Dr. Susan B. Priest as the new Assistant Dean of Nursing.
- b. Campus Accolades. Dr. Giovannini mentioned he had the opportunity to speak to a variety of folk's i.e. civic organizations, economic development organizations, mayors, councils as well as visiting the campuses to share information regarding the bond proposal. This message has been greatly received, and that is a testament to the work that the College has always done from a reputation standpoint and, that is a reflection of the great work from the faculty and

staff. He also mentioned the planning and work that has been done over the past three years for this bond proposition.

c. Recent Activities -

- September 24, George Popstefanov-PMG, and Robert Ahdieh-Texas A&M School of Law, PMG
- September 24, Colonel Kenny Weldon and Alex del Carmen-Tarleton State University, MOC
- September 25-28, AACC Pathways 2.0 Project Institute, New Orleans
- September 29, **-Remarks-** TCC Police Department Annual Picnic NE
- September 30, NACCE Presentation Planning Session for ACCT Leadership Conference, MOC
- September 30, Trey Yelverton-City of Arlington, Arlington
- September 30, **-Presenter-** Community Education Meeting, NE
- October 1, Investors Council Meeting, FW Chamber
- October 1, Brandom Gengelbach-FW Chamber Tour of TCC Facilities, TREC/SO
- October 1, **-Presenter-** College Visits, SE
- October 1, Mayor Jeff Williams-Arlington Conference Call, MOC
- October 1, **-Presenter-** Community Education Meeting, SE
- October 2, Mayor Pat McGrail-Keller, Bear Creek
- October 2, **-Presenter-** College Visits, SO
- October 2, **-Presenter-** Community Education Meeting, SO
- October 3, **-Presenter-** College Visits, CN
- October 3, **-Panelist-** Mayor's Roundtable Discussion, Catholic Charities
- October 3, NACCE Executive Committee Meeting Conference Call, MOC
- October 4, FW Hispanic Chamber, TR
- October 4, James Hurley and Kyle McGregor-Tarleton State, FW Club
- October 4, Trustee Conrad C. Heede, MOC
- October 4, **-Remarks-** Kenya Ayers Welcome Reception, Hurst CC
- October 7, Janet Hahn-TCC Foundation President, FW Club
- October 7, Gregory Marsello-LERN, Conference Call, MOC
- October 7 **-Presenter-** College Visits, TR
- October 7, **-Presenter-** Community Education Meeting, TR
- October 8, **-Keynote-** State of the College Breakfast, City Club
- October 8, Robert Sturns-City of Fort Worth, Guinn Bldg.
- October 8, Trustee Kenneth Barr Campus Tours, Connect/TR
- October 9, Bill Thornton-FW Chamber, FW Club
- October 9, Academic Clinic Meeting/Deloitte, UNTHSC
- October 9, Mike Berry and Tom Harris-Hillwood, Alliance
- October 9 **-Presenter-** Community Education Meeting, NW
- October 10, Lillian Puente and Daphne Barlow-Boys and Girls Club of Greater Tarrant County, TCC Meet and Greet, TR
- October 10, Janet Hahn and Karen Thoornton-TCC Foundation, FW Club
- October 10, Board of Trustees Governance Meeting, MOC
- October 10, **-Remarks-** Abrazando al Exito Event, TR
- October 11, Kevin Harper and Daiju Hoshino-JCC, MOC
- October 11, NACCE Board Meeting Conference Call, MOC
- October 11-15, FW Chamber Visit to Phoenix, Phoenix

- October 16-18, ACCT Leadership Congress, San Francisco
- October 17, CCATT State of Texas Breakfast Meeting, San Francisco
- October 17, **-Panelist-** ACCT Leadership Congress, San Francisco
- October 19, **-Host-** TCC Employees Day of Fun, Sundance Square
- October 21, Mayor Betsy Price-Fort Worth, City Hall
- October 21, Jeremy and Kent Scribner-FWISD Conference Call, MOC
- October 22, Betty Harvey, MOC
- October 22, Donna NanNess-Housing Channel, MOC
- October 22, Audit & Finance Committee Meeting, MOC
- October 22, JCC Monthly Meeting, MOC
- October 22, Oren Cass Presentation, MOPAC Event Center
- October 23, **-Panelist-** State of Higher Education, Palmwood Center
- October 24, Thursday Morning Breakfast Group, City Club
- October 24, Board of Trustees Monthly Meeting, MOC

17. Closed Session:

The Board will conduct a closed meeting in order to discuss matters permitted by the following sections of Chapter 551 of the Texas Government Code.

a. Section 551.071, Consultation with Attorney

To seek the advice of its attorney about pending or contemplated litigation, settlement offers, or any matter in which the duty of the attorney to the District under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act.

- i. Legal issues regarding any item listed on today's District Board Meeting agenda.

b. Section 551.072, Deliberations Regarding Real Property

Deliberate the purchase, sale, exchange, lease or value of real property where deliberation in an open meeting would have a detrimental effect on the position of the District in negotiations with a third party.

c. Section 551.074, Deliberations on Personnel Matters

Deliberate appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

d. Section 551.076, Deliberations on Security Devices or Security Audits

Deliberate regarding the deployment, or specific occasions for implementation, of security personnel or devices.

The Board may reconvene in open session and act on any item listed on the Executive Session Agenda in accordance with Chapter 551 of the Texas Government Code.

18. Consideration and Action on Closed Session Items. None

19. Adjournment and Announcement of Next Meeting. The meeting adjourned at 7:05 pm. The next Governance Meeting will be on November 14, 2019 and Regular Board Meeting will be Tuesday, November 19, 2019.

Conrad C. Heede

Conrad C. Heede, President
Board of Trustees

Diane Patrick

Diane Patrick, Secretary
Board of Trustees