

TARRANT COUNTY COLLEGE DISTRICT

Meeting of the Board of Trustees

August 20, 2020

6:00 p.m.

1. **Call to Order.** The Board of Trustees conducted its regular monthly meeting on August 20, 2020 in the District Offices, May Owen Center, with Mr. Conrad Heede presiding. Other trustees present via video conferencing and telephonically were Mr. Bill Greenhill, Mr. Kenneth Barr, Dr. Gwendolyn Morrison, Dr. Michael Evans, Ms. Teresa Ayala and Dr. Diane Patrick. Also present were Chancellor Giovannini and members of the TCCD staff.

Mr. Heede read the following statement.

On March 13, 2020, Governor Greg Abbott issued a Declaration of Emergency as a result of the COVID-19 virus outbreak. Subsequently, on March 16, 2020, pursuant to the authority granted in the Declaration, Governor Abbott temporarily suspended the application of certain provisions of the Open Meetings Act, Texas Government Code Chapter 551, in order to permit telephonic open meetings. This was an effort to mitigate the spread of the COVID-19 virus by avoiding large group meetings while still ensuring continued governmental operations and preserving transparency in the decision-making process. Tarrant County College District gave notice of its intent to conduct a video conference / open meeting thereafter and of its intent to permit the public to make comment at the meeting by telephone.

Six Trustees have elected to participate in this meeting via video conferencing and telephonically Mr. Greenhill, Mr. Barr, Dr. Morrison, Dr. Evans, Ms. Ayala and Dr. Patrick. Each will state his or her name before making any comment during the meeting.

2. **Public Comment/Special Presentation.**

Ms. Carol Bracken read a statement submitted by Jonathan Guadian of United Fort Worth and ICE Out of Tarrant.

3. **Board Action Items and Board Business Related Items.**

- a. Approval of Work Session Meeting Minutes – June 11, 2020

On a motion by Dr. Patrick, seconded by Dr. Evans, the minutes were unanimously approved.

- b. Approval of Board of Trustees Meeting Minutes – June 18, 2020

On a motion by Dr. Evans, seconded by Ms. Ayala, the minutes were unanimously approved.

c. Trustee Activities

Ms. Ayala expressed her thanks to the staff of TCC for supporting the community in the Diamond Hill area, which has been hit hard with COVID-19. The college provided PPE (Personal Protective Equipment), masks and hand sanitizers. She reported that items were distributed to over 1,000 people.

Dr. Evans explained that he has been working with Mansfield ISD to accommodate parents who are teachers and or administrators with space for their children that are going to school virtually. We have hired tutors and proctors in an effort to close the learning gap.

Dr. Morrison announced that she is celebrating 50 years as a life long certified Texas educator, it is also the 39th year of her receiving her Doctorate of Philosophy from Texas Woman's University. Dr. Morrison also shared highlights from the 5th annual Breakfast with our Elders, which was held virtually. Honorees of the celebration included former TCC Board of Trustees President Ms. Louise Appleman and current member Mr. Kenneth Barr. She listed all honorees of the Breakfast with our Elders recipients. Tonya Veasey, President and CEO of the Congressional Black Caucus Foundation was the guest speaker for this event.

Mr. Greenhill provided an update on the Community College Association of Texas Trustees (CCATT), which recently had their annual business meeting virtually on August 6, 2020. During this meeting new leaders of the board were named. Mr. Greenhill's term as Chairman of CCATT came to an end with the naming of the new Chairwoman elect Ms. Carol Scott from Del Mar College.

Mr. Heede reported that he attended the graduation ceremony of six U.S. Army Cadets held at the Fort Worth Club. These cadets came from TCU and Baylor, as well as two Rotary scholars. These cadets typically train at Fort Knox, however due to the current coronavirus situation, they were not able to attend. Special thanks to TCC Chancellor, Mr. Reginald Gates, Dr. Sean Madison with Trinity River and others for making their training possible here at TCC.

Consideration and Approval of the Consent Agenda.

- a. Consideration and Approval of Texas Association of School Boards Local Policy Update 38.
- b. Consideration and Approval of EE (Local) Policy Revision.
- c. Consideration and Approval to Amend CC (Local) to Add Reserve Policy and Adopt CAD (Local) to Create a Debt Policy.
- d. Consideration, Approval and Execution of Three (3) Deeds from Property Tax Foreclosure.
- e. Consideration and Approval of Non-Credit Tuition and Fees.
- f. Consideration and Approval of a Letter Agreement with Barnes and Noble to Invoice Tarrant County College District for the Cost of Science Lab Kits Ordered by Students to be Paid with CARES Act Funds When Eligible.

- g. Consideration and Approval of the Instructional Agreement with Tarrant County College and Crowley ISD (CISD) for Dual Credit Courses at the Bill R. Johnson Career & Technology Center Crowley Collegiate Academy.
- h. Consideration and Approval of the Ratification of a Contract Amendment with CenturyLink Communications Contract in the Annual Amount of \$22,296.00.
- i. Consideration and Approval of the Annual Renewal with SHI International for Cherwell Service Management in the Amount of \$109,800.00.
- j. Consideration and Approval of Contract with Edmentum Holdings for the Annual Renewal in the Amount of \$157,859.69.
- k. Consideration and Approval of Contract with Elsevier, Inc. for the Spring 2022 Nursing Cohort Training Enrollment in the Amount of \$142,332.50.
- l. Consideration and Approval of the Purchase of 20 ADEC Cabinets/Console Modules from Henry Schein for the NE Dental Hygiene Program in the Amount of \$221,880.00.
- m. Consideration and Approval of a 3-Year Contract with Stericycle, Inc. to Provide District Shredding Services Up to an Aggregate Amount of \$114,500 for the Initial 3-year Period.
- n. Consideration and Approval for Use of Purchasing Cooperatives Listed in Attachment A on an As-Needed Basis for Authorized Expenditures for Fiscal Year 2020-2021.
- o. Consideration and Approval of Procedure for the Acceptance of Electronic Sealed Bids or Proposals.
- p. Consideration and Adoption of Minority and Woman Owned Business Enterprise/ Historically Underutilized Business Program.
- q. Consideration and Approval of Deductive Change Order with Weatherproofing Services for the Roof Restoration Project at Trinity River Campus in the amount of -\$52,108.00.
- r. Consideration and Approval of Ratification of Contract with the Tax Assessor/Collector through Tax Year 2021 in an Amount Not to Exceed \$1,850,000.
- s. Consideration and Approval of Ratification of Payment of Tarrant 's College District's pro-rata allocation of the Tarrant Appraisal District 2020 Budget for Services Associated with Levying a Property Tax in an Amount Not to Exceed \$1,325,173.00.

Ms. Susan Alanis provided additional information on consent agenda item 4c.

On a motion by Dr. Evans, seconded by Mr. Barr, the consent agenda items were unanimously approved.

Consideration and Approval of Individual Action Items.

- a. Consideration and Approval of the Three-Year Renewal (37 Months) of CISCO Security Software Licenses and Support with SHI International for an Amount Up to \$1,081,876.27 (\$360,625.42 Annually).

On a motion by Dr. Morrison, seconded by Mr. Greenhill, the item was unanimously approved.

- b. Consideration and Approval of Contract with McGriff, Seibels & Williams, Inc., RHSB and Higginbotham for TCC's 2020 to 2021 Insurance Renewal in the Estimated Amount of \$1,887,183.00.

On a motion by Dr. Evans, seconded by Dr. Morrison, the item was unanimously approved.

c. Consideration and Approval of Contract with Trevino Group Inc. to Renovate the Bookstore at Trinity River Campus in the Amount of \$365,251.88.

On a motion by Ms. Ayala, seconded by Dr. Evans, the item was unanimously approved.

d. Consideration and Approval of the Contract with Freedom Construction for Renovation of the Student Center at Northeast Campus in the Amount of \$406,934.56.

On a motion by Dr. Patrick, seconded by Mr. Greenhill, the item was unanimously approved.

e. Consideration and Approval of the Contract with Cable's Plumbing for Sanitary Sewer Replacement at Northeast Campus in the amount of \$492,531.33.

On a motion by Ms. Ayala, seconded by Dr. Evans, the item was unanimously approved.

f. Consideration and Approval of Contracts with Multiple Vendors for the LED Lighting Upgrade Project at South Campus in the Amount \$1,345,339.60.

On a motion by Dr. Patrick, seconded by Dr. Evans, the item was unanimously approved.

g. Consideration and Approval of Contracts with Multiple Vendors for the Emergency Power Upgrades at South Campus in the Amount of \$628,900.96.

On a motion by Dr. Morrison, seconded by Ms. Ayala, the item was unanimously approved.

h. Consideration and Approval of Contract with Chambers Engineering, LLC. for Building Envelope Modifications and Improvements on South Campus in the Amount of \$175,302.07.

On a motion by Mr. Greenhill, seconded by Dr. Evans, the item was unanimously approved.

i. Consideration and Approval Contract of the Contract with Freedom Construction for the Renovation of Health Sciences Building at South Campus in the Amount of \$496,979.00.

On a motion by Dr. Evans, seconded by Ms. Ayala, the item was unanimously approved.

j. Consideration and Approval of Contract with GFC Construction for the Welding Technology Lab Expansion Project at the Erma Johnson Hadley Center of Excellence in the Amount of \$2,968,335.02.

On a motion by Ms. Ayala, seconded by Dr. Patrick, the item was unanimously approved.

k. Consideration and Approval of Contracts with Multiple Vendors for the Renovation of the Third Floor at the Erma C. Johnson Hadley Center of Excellence on Northwest Campus in the Amount of \$431,483.00.

On a motion by Dr. Morrison, seconded by Mr. Greenhill, the item was unanimously approved.

l. Consideration and Approval of Contracts with Multiple Vendors for Redevelopment Design

Services and Construction at the Northwest Campus in the Amount of \$22,935,788.00.

On a motion by Dr. Morrison, seconded by Dr. Patrick, this item and agenda item 5n. were both postponed until the September 17, 2020 board meeting in order to give staff time to research various potential construction techniques and present additional information to the board.

m. Consideration and Approval of Contracts with Multiple Vendors for the Emergency Power Upgrades at Southeast Campus in the Amount of \$679,165.68.

On a motion by Dr. Evans, seconded by Mr. Barr, the item was unanimously approved.

n. Consideration and Approval of Contract with Perkins & Will to Provide Redevelopment Design Services for Southeast Campus in the Amount of \$2,621,940.00.

See motion taken under agenda item 5l.

o. Consideration and Approval of Contract with Freedom Construction for District-Wide Electronic Access Control Repairs in the Amount of \$253,134.94.

On a motion by Dr. Patrick, seconded by Dr. Morrison, the item was unanimously approved.

p. Authorize the Transfer of \$12,656,941 from Operations and Maintenance Fund 10 to Debt Service Fund 50 (\$2,982,189) and Cash-Funded Capital Fund 40 (\$9,674,752) for the Purpose of Supporting the Five-Year Capital Plan.

On a motion by Mr. Barr, seconded by Mr. Greenhill, the item was unanimously approved.

q. Consideration and Approval of Resolution Approving the Operating Budgets and Capital Budgets of the TCCD for the Fiscal Year, Beginning September 1, 2020.

On a motion by Dr. Evans, seconded by Dr. Morrison, the item was unanimously approved.

r. Consideration and Approval of a Resolution Establishing the Proposed 2020 AD Valorem Tax Rate of \$0.13017 per \$100 in Valuation, Divided as \$0.12147 for Operations and Maintenance and \$0.0087 for Interest and Sinking.

On a motion by Mr. Barr, seconded by Mr. Greenhill, the item was unanimously approved.

Monthly Financial Report Information.

Chief Operating Officer Susan Alanis reported the financials as follows for June and July. Total income is at 98.2 percent of our income projections, total expenses for the year is at 78.6 percent. Investment Pools decreased in both June and July. No Agencies activity for June or July. July 31, 2020 Yield was 1.20 percent and the Weighted Average Maturity was at 353 days.

Chancellor's Report Information.

a. New Staff Member Introductions

Dr. Kenya Ayers-Palmore, president of the North Campus introduced the new VP for Academic Affairs at Northeast Campus, Dr. Ritu Raju.

Mr. Bob Pacheco, Chief Technology Officer for the district introduced the new Director of Knowledge and Resource Management at Northeast, Dr. Kris Helge.

Chancellor Giovannini shared the following remarks during his report... “This week is our connections week, which is traditionally kicks off our fall semester with a number of activities specifically that highlight, celebrate the acknowledgement of the employees and the college as a whole. It’s somewhat of a bittersweet week as we are not able to do this in person, however we’ve done a great deal of the same activities remotely and from what I understand well-received throughout the campuses. So within that light I would like to acknowledge as we do kick off this fall semester resilient and perseverance and continued commitment of our facility and staff to the purpose and mission of TCC.”

b.College Accolades.

c. Recent Activities.

Closed Session: None.

The Board will conduct a closed meeting in order to discuss matters permitted by the following sections of Chapter 551 of the Texas Government Code.

a. Section 551.071, Consultation with Attorney

To see the advice of its attorney about pending or contemplated litigation, settlement offers, or any matter in which the duty of the attorney to the District under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act.

i. Legal issues regarding any item listed on today’s District Board Meeting agenda.

b. Section 551.072, Deliberations Regarding Real Property

Deliberate the purchase, sale, exchange, lease or value of real property where deliberation in an open meeting would have a detrimental effect on the position of the District in negotiations with a third party.

c. Section 551.074, Deliberations on Personnel Matters

Deliberate appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

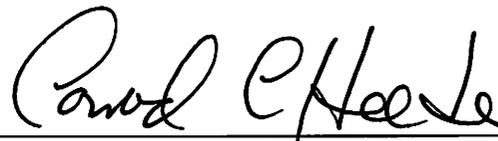
d. Section 551.076, Deliberations on Security Devices or Security Audits

Deliberate regarding the deployment, or specific occasions for implementation, of security personnel or devices.

The Board may reconvene in open session and act on any item listed on the Executive Session Agenda in accordance with Chapter 551 of the Texas Government Code.

Consideration and Action on Closed Session Items. There was no closed session.

Adjournment and Announcement of Next Meeting. The meeting adjourned at 6:47 p.m. The next Work Session Meeting will be on September 10, 2020 and Regular Board Meeting will be Thursday, September 17, 2020.



Conrad C. Heede, President
Board of Trustees



Diane Patrick, Secretary
Board of Trustees