

TARRANT COUNTY COLLEGE DISTRICT

Meeting of the Board of
Trustees October 15, 2020
6:00 p.m.

1. **Call to Order.** The Board of Trustees conducted its Work Session meeting on October 15, 2020 at the Trinity River Campus, with Mr. Conrad Heede presiding. Other trustees present were Mr. Bill Greenhill, Mr. Kenneth Barr, Dr. Gwendolyn Morrison and Dr. Michael Evans. Dr. Diane Patrick and Ms. Teresa Ayala were also present via video conferencing. Also present were Chancellor Giovannini and members of the TCCD staff.

Mr. Heede read the following statement.

On March 13, 2020, Governor Greg Abbott issued a Declaration of Emergency as a result of the COVID-19 virus outbreak. Subsequently, on March 16, 2020, pursuant to the authority granted in the Declaration, Governor Abbott temporarily suspended the application of certain provisions of the Open Meetings Act, Texas Government Code Chapter 551, in order to permit telephonic open meetings. This was an effort to mitigate the spread of the COVID-19 virus by avoiding large group meetings while still ensuring continued governmental operations and preserving transparency in the decision-making process. Tarrant County College District gave notice of its intent to conduct a video conference / open meeting thereafter and of its intent to permit the public to make comment at the meeting by telephone.

2. **Public Comment/Special Presentation.** None

3. **Board Action Items and Board Business Related Items.**

- a. Approval of Work Session Meeting Minutes – September 10, 2020.

On a motion by Mr. Greenhill, seconded by Mr. Barr, the minutes were unanimously approved.

- b. Approval of Public Hearing on Tax Increase Minutes – September 17, 2020.

On a motion by Dr. Evans, seconded by Dr. Patrick, the minutes were unanimously approved.

- c. Approval of Board of Trustees Meeting Minutes – September 17, 2020.

On a motion by Mr. Greenhill, seconded by Dr. Evans, the minutes were unanimously approved.

- d. Trustee Activities

Dr. Michael Evans briefly commented on the mayoral campaign in Mansfield.

Dr. Morrison thanked the Chancellor and faculty/staff for the work being done for students and the community during these challenging times, by being a part of a college system that is functional and addresses the needs of the students and the community through the 3 Goals and 8 Principles. Dr. Morrison also invited the community and faculty/staff to join the 9th Annual Intergenerational Community Conversation. The theme of this year's event is Meet Me at the Intersection: Forward, Together. This Microsoft Live event is scheduled for Friday, October 16th starting at 10:00am. The event will host conversations with and between various generations including the Honorable Judge Clifford Davis and Ms. Opal Lee. Ms. Teresa Ayala will be part of the panel called Establishing and Using Our Voices, which addresses the next generation. Chancellor Giovannini will discuss the importance of education especially now. The event will conclude with the Invisible Color Inequity discussion.

Ms. Ayala recognized the volunteers, faculty/staff and students that participated in the 11th Annual Abrazando al Exito (Embracing Success) virtual event that was held earlier this week. This is an annual celebration of Latino culture and it also celebrates our students and all the hard work that they put into their educational goals. This year's event was focused on expressing your authentic self, there was much fun with music and raffles, again she expressed her appreciation for all involved in making this a great event.

4. Consideration and Approval of the Consent Agenda.

- a. Consideration and Approval of Resolution Granting Authority to the Chancellor, until January 31, 2021, to Establish Procedures Necessary to Facilitate the Continuity of the District's Operations to Combat the Spread of the COVID-19 virus.
- b. Consideration and Approval of the Annual Renewal of Proctoring Services from Proctorio, Inc. in the Amount of \$525,000.00.
- c. Consideration and Approval of Purchase with Assessment Technology Institute (ATI) for the Fall 2020 Nursing Cohort Graduating in Spring 2022, in the Amount of \$158,205.00.
- d. Consideration and Approval for Renewal of a 3-Year Adobe Enterprise Term License Agreement (ETLA) with JourneyEd.com, Inc. for \$623,625 (Annual Cost of \$207,875.00).
- e. Consideration and Approval of the First 1-Year Contract Extension Option with Texas Industrial Security, Inc. (TIS) for Armed and Unarmed Security Services in the Amount of \$678,648.00 (Not to Exceed).

On a motion by Dr. Morrison, seconded by Dr. Evans, the consent agenda items were unanimously approved.

5. Consideration and Approval of Individual Action Items.

- a. Consideration and Approval of Contract with Hahnfeld, Hoffer, and Stanford for Design Services on District-Wide Basic and Provisional Classroom Upgrades in the Amount of \$299,831.36.

On a motion by Mr. Greenhill, seconded by Dr. Patrick, the item was unanimously approved.

- b. Consideration and Approval of Contract with Hahnfeld, Hoffer, and Stanford for Design Services on District-wide Formal Learning and Formal Learning Tech Plus Classroom Upgrades in the Amount of \$176,752.82.

On a motion by Mr. Greenhill, seconded by Mr. Barr, the item was unanimously approved.

- c. Consideration and Approval of Contract with Carrillo Engineering for Parking Improvement Design Services on Trinity River and Trinity River East Campus in the Amount of \$154,915.50.

On a motion by Mr. Greenhill, seconded by Dr. Evans, the item was unanimously approved.

- d. Consideration and Approval of Contracts with Multiple Vendors for the Building Services Power Plant Chiller and Cooling Tower Upgrade Project at the Northwest Campus in the Amount \$3,166,918.22.

On a motion by Mr. Barr, seconded by Mr. Greenhill, the item was unanimously approved. Mr. Barr thanked Susan Alanis and Chancellor Giovannini for meeting to discuss the item in detail. He requested that the board receive more detailed information on capital project items going forward. Ms. Ayala thanked the team as well for the additional due diligence in providing information on the project.

- e. Consideration and Approval of Interim Service Authorization with Jacobs for Owner Representation Services to Manage the November 2019 Bond Projects in the Amount of \$82,037.00.

On a motion by Dr. Evans seconded by Dr. Patrick, the item was unanimously approved.

6. Monthly Financial Report Information.

Chief Operating Officer Susan Alanis reported that the fiscal year 2020 audit is well underway and will bring the report in December. The financials are as follows for September 2020. Total income is at 9.2 percent, total expenses is at 11.1 percent. Pools decreased by \$14.6 million. No activity in Treasury Bills. Total Portfolio decreased by \$24.9 million during September to an ending balance of \$692.5 million. Yield was 0.74 percent at September 30, 2020 and the WAM was at 242 days.

Mr. Heede commented that the yield is 0.74 percent and the inflation rate is about 1.85 percent and we're limited in what we can invest our monies in.

7. **Chancellor's Report Information.**

a. New Staff Member Introductions

Dr. Carlos Morales, president of TCC Connect Online Campus introduced the new VP of Academic Affairs for TCC Connect Online Campus, Dr. Poonam Kumar.

Chancellor Giovannini introduced the new Executive VP of Advancement, Dr. Kristen Bennett.

Chancellor Giovannini to the board that the Southern Association of Colleges and Schools, the Commission on Colleges has criteria that we need to meet in order to stay accredited. One of the criteria speaks to the location where we offer programs. At every location that we offer a program more than 50 percent of a program, we have to have certified visits to the location in order to accredit that location and this has taken place in the recent month and a virtual site visit with members from SACSCOC last month. As a result of the visits, a recommendation was made to the SAC's Commission and they decided to act on it. Normally, we would be scheduled to act on this in June of 2021. However, SACS has decided to include our case in their December 2020 agenda. This is positive, as it is six months earlier than we anticipated. Dr. Giovannini congratulated everyone involved in this work and we received great accolades by SACSCOC.

b. College Accolades.

b. Recent Activities.

8. **Closed Session:**

The Board entered a closed meeting at 6:30pm to discuss matters permitted by the following sections of Chapter 551 of the Texas Government Code.

a. Section 551.071, Consultation with Attorney

To see the advice of its attorney about pending or contemplated litigation, settlement offers, or any matter in which the duty of the attorney to the District under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act.

i. Legal issues regarding any item listed on today's District Board Meeting agenda.

b. Section 551.072, Deliberations Regarding Real Property

Deliberate the purchase, sale, exchange, lease or value of real property where deliberation in an open meeting would have a detrimental effect on the position of the District in negotiations with a third party.

c. Section 551.074, Deliberations on Personnel Matters

Deliberate appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

i. Chancellor's Performance Review and Contract.

- d. Section 551.076, Deliberations on Security Devices or Security Audits
Deliberate regarding the deployment, or specific occasions for implementation, of security personnel or devices.

The Board reconvene in open session at 8:03pm to act on any item listed on the Executive Session Agenda in accordance with Chapter 551 of the Texas Government Code.

9. **Consideration and Action on Closed Session Items.**

Mr. Heede entertained the following motions for approval.

The First Amendment to the Chancellor's employment contract to extend his term of employment with Tarrant County College District for one year until August 31, 2023.
Motion by Dr. Evans seconded by Dr. Patrick.

The Second Amendment to Chancellor's 2021 deferred compensation agreement, permitting him to defer \$200,000.00 of his compensation to the Tarrant County College District 457 F Plan as authorized in the Chancellor's employment agreement.
Motion by Mr. Greenhill. Dr. Morrison requested the vote be taken on the first amendment before action on the second amendment. Mr. Barr inquired about amendment three and then recommended that all three motions be combined into one motion.

In addition to the approval of the first amendment to the Chancellor's employment agreement, and the Chancellor's 2021 deferred compensation agreement, the Third Amendment that the Board has appointed a committee to review the process for evaluation of the Chancellor, including but not limited to the timing of the evaluation and the material to be prepared and presented by the Chancellor for the board's consideration. It is anticipated that this committee will present the recommendations to the Board for its consideration and adoption in the next six months. The committee is appointed and will include Mr. Barr, Mr. Greenhill and Dr. Patrick. Mr. Barr will serve as Chair.

Dr. Morrison requested that the previous motions be withdrawn.

Mr. Greenhill, Dr. Evans and Dr. Patrick withdrew their previous motions.

On a motion by Mr. Barr seconded by Dr. Evans, these items were unanimously approved.

10. **Adjournment and Announcement of Next Meeting.**

The Board Meeting adjourned at 8:11pm. The next Work Session Meeting will be on Thursday, November 12, 2020 and Regular Board Meeting will be Thursday, November 19, 2020.



Conrad C. Heede, President

Board of Trustees

A handwritten signature in black ink that reads "Diane Patrick". The signature is written in a cursive style with a large, prominent initial "D".

Diane Patrick, Secretary
Board of Trustees