

TARRANT COUNTY COLLEGE DISTRICT

Meeting Minutes of the Board of Trustees

August 19, 2021

6:00 p.m.

1. **Call to Order.** The Board of Trustees conducted its monthly Board meeting on August 19, 2021 at the Trinity River Campus, with Ms. Teresa Ayala presiding. Other Trustees present were Mr. Kenneth Barr, Mr. William Greenhill, Mr. Leonard Hornsby and Ms. Jeannie Deakyne. Dr. Gwendolyn Morrison and Ms. Shannon Wood were also present via video conferencing. Also present were Chancellor Giovannini and members of the TCCD staff.

Ms. Ayala read the following statement:

On March 13, 2020, Governor Greg Abbott issued a Declaration of Emergency as a result of the COVID-19 virus outbreak. Subsequently, on March 16, 2020, pursuant to the authority granted in the Declaration, Governor Abbott temporarily suspended the application of certain provisions of the Open Meetings Act, Texas Government Code Chapter 551, in order to permit telephonic open meetings. This was an effort to mitigate the spread of the COVID-19 virus by avoiding large group meetings while still ensuring continued governmental operations and preserving transparency in the decision-making process. Tarrant County College District gave notice of its intent to conduct a video conference / open meeting thereafter and of its intent to permit the public to make comment at the meeting by telephone.

2. **Public Comment/Special Presentation.** None

3. **Board Action Items and Board Business Related Items.**

- a. Approval of Work Session Meeting Minutes – June 10, 2021.

On a motion by Mr. Greenhill, seconded by Ms. Deakyne, the minutes were unanimously approved.

- b. Approval of Board Meeting Minutes – June 17, 2021.

On a motion by Mr. Greenhill, seconded by Mr. Barr, the minutes were unanimously approved.

- f. Trustee Activities

Mr. Greenhill spoke about an article published in the Dallas Morning News titled Stay the Course featuring student's perseverance through these hard times with the help of

Catholic Charities “Stay the Course” program that is in partnership with Tarrant County College. This program helps students navigate through their challenges by lending assistance through mentorship, transportation, childcare and monetary assistance to help students along their journey through school and life’s challenges.

Ms. Deakyne shared some of the activities that she has been doing over the summer. She along with fellow Trustee members Mr. Barr, Mr. Greenhill and Mr. Hornsby attended the Fort Worth Chamber luncheon and had the opportunity to meet many staff members as well as hear many stories about the positive impact TCC plays in our community. Ms. Deakyne and her daughter were invited by Dr. Morrison to attend the Celebration for Ms. Opal Lee hosted by the Fort Worth African America Leaders on July 18th. She expressed her appreciation to the Board of Trustees and TCC for the opportunity to serve as a Trustee and continue to serve the community.

Mr. Hornsby echoed Ms. Deakyne’s words regarding the Opal Lee Celebration event. He also attended the dedication of the Reby Cary Youth Library on East Lancaster street. Mr. Hornsby is looking forward to touring the campuses at TCC over the next few months.

Dr. Morrison echoed Mr. Hornsby’s comments about Mr. Reby Cary and added that he was the first African American hired in an instructional role at TCC. She thanked everyone for their commitment to TCC as we return to campus and asked everyone to accommodate each other with grace and kindness.

Ms. Ayala recognized everyone involved in the various campus welcome back activities. She also acknowledged everyone’s attendance for the All Employees Welcome Back virtual event. Ms. Ayala thanked Dr. Carlos Morales, President of TCC’s Connect campus for his presentation at the historic Rose Marine Theater in Fort Worth. Dr. Morales highlighted programs with TCC’s online college.

4. Consideration and Approval of the Consent Agenda.

- a. Consideration and Approval of a LapSim ST Laparoscopic Training System from Surgical Science, Inc. in the Amount of \$122,500.00 (Not to Exceed).
- b. Consideration and Approval of the Renewal with Edmentum (PLATO) for Library Courseware and Assessments from Edmentum Holdings, Inc. in the Amount of \$115,607.50
- c. Consideration and Approval of Contract Renewal with Edfinancial Services for Financial Aid Call Center and Verification Processing for Student Financial Aid Services in the amount of \$713,110.00
- d. Consideration and Approval of a 2-Year Renewal with DigiArc for Online Course Catalog and Management Tools in the Amount of \$110,010.00 (\$55,050 Annually)
- e. Consideration and Approval of a 3-Year Renewal Agreement with Smarthinking 24/7

Live Tutoring Service from NCS Pearson, Inc. in the Amount of \$345,000.00
(\$115,000 Annually)

- f. Consideration and Approval of a 3-Year Agreement with Gale: A Cengage Company for a Subscription to Gale Access Program and Literature Criticism Online Database in the Total Amount of \$298,727.87 (Annual Amount up to \$99,000.00)
- g. Consideration and Approval of the Renewal with GoReact, Inc. for the GoReact Video Assessment Tool in the Amount of \$109,062.80
- h. Consideration and Approval of Service Agreements with Ayers Saint Gross for Consulting Services Related to 3G8P Program Development and Planning Alignment in the Combined Amount of \$249,383.20
- i. Consideration and Approval of Contract Amendment with Weaver & Tidwell, L.L.P. to Provide Construction Auditing Services for the 2019 Bond Program for an Initial Term of Two (2) Years for a Total Cost Not to Exceed \$261,525.00
- j. Consideration and Approval of a One-Year Renewal of Ellucian Maintenance in the Amount of \$811,405.00
- k. Consideration and Approval of Contract Renewal with Texas Industrial Security, Inc. (TSI) for Armed and Unarmed Security Services in the amount of \$721,205
- l. Consideration and Approval of the Two-Year Extension and First Amendment to the Depository Contract with JPMorgan Chase Bank, N.A.
- m. Consideration and Approval of Tarrant County College District's Non-Credit Tuition and Fees
- n. Ratification of Outside Counsel Fees for FY2020-21 and Consideration and Approval of Spending Authority for FY2021-22 with Pham Harrison LLC (Not to Exceed \$200,000 for Each Year) and Winstead PC (Not to Exceed \$125,000.00 for Each Year)

Ms. Ayala asked if the MWBE goals would apply to this contract (4n). Ms. Carol Bracken replied that most contracted legal work does not provide subcontracting opportunities

On a motion by Mr. Barr, seconded by Mr. Greenhill the consent agenda items were unanimously approved.

5. Consideration and Approval of Individual Action Items.

- a. Consideration and Approval of Contract with Infinity Contractors Intl., Ltd., for the Roof Top Air Conditioning Unit Replacement Project at the District Multipurpose Center in the Amount of \$112,000.10

On a motion by Dr. Morrison, seconded by Mr. Hornsby the item was unanimously approved.

- b. Consideration and Approval of Agreement with Texas Air Systems for Equipment Purchase for Chiller Expansion Project on the Southeast Campus in the Amount of \$968,000.00

On a motion by Dr. Morrison, seconded by Mr. Greenhill, the item was unanimously

approved.

- c. Consideration and Approval of the Amendment to the Agreement with Jacobs Project Management Company for Asset Management Support related to the 2019 Bond Program in an Amount Not to Exceed \$2,040,610.00

On an amended action recommendation for approval of Phase I and Phase II in the amount of \$787,352.00 a motion by Mr. Barr, seconded by Mr. Greenhill, the item was approved. Dr. Morrison voted no.

- d. Consideration and Approval of TCC's FY2021-22 Insurance Renewals with McGriff, Seibels & Williams, Inc.; Roach, Howard, Smith & Barton; and Higginbotham in an Amount Not to Exceed \$2,358,977.57

On a motion by Dr. Morrison, seconded by Mr. Greenhill, the item was unanimously approved.

- e. Consideration and Approval of TCCD's Investment Policy and Strategy, Mineral Investment Policy, Investment Advisory Agreement w/ PFM Asset Mgmt. LLC to be Assigned to U.S. Bancorp Asset Mgmt. (up to \$235,000 Annually) and FY22 Investment Brokers List

On a motion by Mr. Greenhill, seconded by Mr. Hornsby, the item was unanimously approved.

- f. Consideration and Approval of Job Order Contract – Trades Pool and Spend Parameters for Fiscal Year 2022

On a motion by Ms Deakyne, seconded by Mr. Barr, the item was unanimously approved.

- g. Consideration and Approval of Expenditure Authority through Cooperative Agreements, State Contracts, Library Purchases and Inter-local Agreements for Various Commodities and Services for Fiscal Year 2022

On a motion by Mr. Greenhill, seconded by Mr. Hornsby, the item was unanimously approved.

- h. Consideration and Approval of First Renewal Amendment for District-Wide Custodial Services with ABM Texas General Services, Inc. For an Annual Amount Up to \$5,439,950.52

On a motion by Mr. Greenhill, seconded by Ms. Deakyne, the item was unanimously approved.

- i. Consideration and Approval of Resolution Approving the Operating Budgets and Capital Budgets of the TCCD for the Fiscal Year, Beginning September 1, 2021

On a motion by Mr. Barr, seconded by Mr. Greenhill, the item was unanimously approved.

- j. Consideration and Approval of a Resolution Setting the Proposed Rate of \$0.13017 per \$100 of Assessed Valuation for the Levy and Collection of an Annual Ad Valorem Tax on All Property Within the Boundaries of the TCCD on January 1, 2020

On a motion by Ms. Deakyne, seconded by Mr. Hornsby, the item was unanimously approved.

6. Monthly Financial Report Information.

Chief Operating Officer Susan Alanis reported the financials as follows for July 2021. Total income is at 99.1 percent, total expenses is at 81.0 percent. Pools decreased by \$21.5million. No Treasury Bills activity in July. Total Portfolio decreased by \$21.6 million during July to an ending balance of \$742.4 million. Yield was 0.44 percent at July 31, 2021 and the WAM was at 102 days.

7. Chancellor's Report Information.

- a. New Staff Member Introduction

Dr. Elva LeBlanc introduced Dr. Demesia Razo as Director of College Access and Readiness – Title V

- b. College Accolades

Dr. Giovannini highlighted a few of the many college accolades. TCC had 35 students participate in the inaugural Biomedical Opportunity Academy, this program serves to inspire young under represented students to learn about human diseases and treatments and to explore their interest in the medical field. There was an overwhelming interest for this program with 860 applications submitted, with 35 chosen to participate. The criteria for selection included at least 30 college hours completed at TCC or Early College High School student and submit an essay detailing their interest and aspirations.

TCC is one of five charter members of the League of Innovation Online Course Sharing Consortium that is a part of two-year colleges. This is TCC's second online course sharing partnership. This among the first such online course sharing partnerships in the nation.

TCC Public Relations and Marketing Team was recognized in two categories by the Dotcom awards which is administered through the Association of Marketing and Communication Professionals, specifically in the Digital Marketing and Communication campaign with a Gold Award. The REACH magazine received the Platinum recognition. There are thousands of applicants for these awards and recognitions, the college has done well in the marketing, advertising and communication arena and has been recognized nationally.

c. Update on Exercise of Authority - **None**

Chancellor Giovannini thanked the staff for the preparation of the budget, preparation of the budget started in February. He also thanked the Board of Trustees for approving the employee salary increase.

Mr. Kenneth Barr asked if the Biomedical Opportunity Academy will take place annually as these opportunities help young people tremendously.

Closed Session: None

The Board may enter into a closed session meeting in order to discuss matters permitted by the following sections of Chapter 551 of the Texas Government Code.

d. Section 551.071, Consultation with Attorney

To see the advice of its attorney about pending or contemplated litigation, settlement offers, or any matter in which the duty of the attorney to the District under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act.

- i. Legal issues regarding any item listed on today's District Board Meeting agenda.

e. Section 551.072, Deliberations Regarding Real Property

Deliberate the purchase, sale, exchange, lease or value of real property where deliberation in an open meeting would have a detrimental effect on the position of the District in negotiations with a third party.

f. Section 551.074, Deliberations on Personnel Matters

Deliberate appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

g. Section 551.076, Deliberations on Security Devices or Security Audits

Deliberate regarding the deployment, or specific occasions for implementation, of security personnel or devices.

The Board may reconvene in open session and act on any item listed on the Executive Session Agenda in accordance with Chapter 551 of the Texas Government Code.


8. **Consideration and Action on Closed Session Items.**

9. **Adjournment and Announcement of Next Meeting.**

On a motion by Mr. Greenhill, seconded by Mr. Hornsby, the meeting adjourned at 7:27pm. The next Work Session Meeting will be on Thursday, September 16, 2021 and Monthly Board Meeting will be Thursday, September 23, 2021.



Teresa Ayala, President
Board of Trustees



Jeannie Deakyne, Secretary
Board of Trustees