

**Tarrant County College District
Institutional Review Board
Principal Investigator Cover Sheet**

Date:

Principle Investigator Name:

Principle Investigator Phone:

IRB Proposal Title:

Materials Checklist and Location:

In submitting this proposal to the IRB, I have included the following information. Where appropriate, the information can be found on the following page(s) of the proposal or supporting material:

| Information | Pages(s) where the information can be found |
|--|--|
| The proposal as it will be submitted to the granting agency: | |
| A. A review of the relevant literature. | |
| B. A research question or hypothesis. | |
| C. An experimental or research design which will answer the research question or hypothesis. | |
| D. The method for determining the sample size. | |
| E. How the data will be used to answer the research question or hypothesis. | |
| F. The benefits to be gained from the research. | |
| G. A statement of anticipated risks to the physical and mental health, comfort and privacy of experimental subjects. | |
| H. A description of the measures that will be taken to minimize risks and to ensure confidentiality of sensitive personal data during and after the research. | |
| I. Explicit information about the recruiting, selection and compensation of subjects. This includes a statement of equitable recruitment procedures for women and minorities. | |
| J. If women who are pregnant, who may be potentially pregnant or who may potentially become pregnant during the research are used as subjects, then a description of the risks to the fetus must be included. Since a fetus cannot grant informed consent, special caution must be employed for all research that involves more than minimal risk to the fetus. If vulnerable populations are used, additional paperwork is necessary. | |
| K. The text of any questionnaire, evaluative or diagnostic instrument and debriefing protocol designed specifically for the research. | |
| L. The text of an informed consent form to be signed by each subject before participation. | |
| M. A statement of whether federal monies will be used in connection with the proposed project. | |

Principal Investigator's Statement:

As Principal Investigator, I acknowledge that am responsible for reporting to the TCCD IRB any problems or serious adverse effects or reactions that occur as a consequence of this study. I will submit any proposed procedural modifications to the IRB for its review and approval and except where necessary to eliminate apparent immediate hazards, no such modifications will be put into effect without prior approval from the IRB. Unless otherwise directed by the IRB Chair, I will renew this application with the IRB no less than annually. I certify that the research project will be conducted in compliance with the IRB's understanding and recommendations. I will provide the IRB with all the information on the research project necessary for its complete review. I certify that this research project will not be put into effect until final IRB approval is received.

Investigators' Signatures:

 Signature of Principal Investigator

 Date

 Signature of Research Sponsor
(If different from Principal Investigator)

 Signature of
Co-Investigator

 Date

 Signature of Co-Investigator

Email forms and supporting documentation to: irb.irpe2@tccd.edu.