



Tarrant County College Educator Preparation Program

Alternative Teacher Certification Application Information

The Alternative Teacher Certification Program offers individuals who hold a bachelor's degree a route to obtain teacher certification in Texas. The program consists of 8 courses and a one-year (school year) paid Internship. The completed application and all supporting documents should be submitted to the Educator Preparation Program office at South Campus.

Standards for acceptance into the Alternative Teacher Certification Program include:

- A conferred bachelor's degree or higher from an accredited college/university.
- 24 semester credit hours in the appropriate content area or passing scores on the content examination through the TX PACT (Pre-Admission Content Test).
- A 2.75 GPA overall or in the last 60 semester credit hours, as evidenced on official transcripts.
- Demonstration of English language proficiency.
- Submission of professional references.
- Participation in an admission interview.

Transcripts: Official university/college transcripts from all institutions of higher education you attended must be sent should be submitted to the Educator Preparation Program from the institution showing coursework, number of credit hours, overall GPA, conferred bachelor's degree, and the date degree was conferred. Any advanced degrees should also be noted. Degrees must be from an accredited university. All transcripts must be official. No photocopies will be accepted. If transcripts are from a foreign country, they MUST be evaluated by a TEA Vendor and the evaluation must state that your degree is equal to an American university's bachelor's degree. A list of TEA recognized vendors can be found at <https://tea.texas.gov/texas-educators/certification/out-of-state-certification/foreign-credential-evaluation-services>.

Demonstration of oral communication skills in the English language: Candidates who apply for certification are required to demonstrate English language proficiency by fulfilling one of the following requirements:

1. Completion of an undergraduate or graduate degree at an accredited institution of higher education in the United States or one of its territories
2. Verification of a minimum scaled score that falls within the High-Intermediate level in each section on the Test of English as a Foreign Language internet-Based Test (TOEFL-iBT).
 - High-Intermediate level scores for each section:
Reading 18-23
Listening 17-21
Speaking 20-24
Writing 17-23.

3. An undergraduate or graduate degree that was earned at an institution of higher education in a country outside of the United States where English is the official language. The list of countries can be viewed at [Countries in which English is an Official Language](#).

Contingent Admission: Candidates may be accepted into the Teacher Certification Program on a contingency basis pending receipt of an official transcript showing a conferred degree. Candidates must be in the last semester of their bachelor's degree in which admission to the program is sought. All other program requirements must be met. If accepted on a contingency basis, admission is valid for only the semester for which the contingency admission was granted.

Criminal History Disclosure: To obtain your teaching certification, you must be in a school as a teacher of record and having a criminal history may keep you from employment. According to H.B. 1498 (TEC21.917), Texas school districts will run a Criminal Background Check (CBC) to obtain criminal history information on every employee, candidate for employment, and observer in schools. The State Board for Educator Certification will also run a fingerprint check when you request probationary, intern, or standard certification. Criminal history may disqualify your participation in a school district and from acceptance into the Teacher Certification Program. You are eligible for a pre-determination of teacher certification by consulting the Texas Education Agency at : [http://tea.texas.gov/Texas Educators/Investigations/Preliminary Criminal History Evaluation-FAQs/](http://tea.texas.gov/Texas_Educators/Investigations/Preliminary_Criminal_History_Evaluation-FAQs/)

Program Entrance Requirements: Application and supporting documents submission.

- **Apply** to Tarrant County College. **Complete** a CE enrollment form.
- **Complete** the Tarrant County College Teacher Certification Program application.
- **Submit** original college transcripts.
- **Demonstrate** oral communication skills in the English language.
- **Demonstrate** content mastery in the content area for the certification sought by meeting the prerequisite coursework requirements from the applicant's transcript **or** by submitting a passing score on the content examination through the TX PACT (Pre-Admission Content Test).

Certification Area	Specific Hours Required on official transcript	Pre-Admission Content Test (PACT)
EC-6 Core Subjects	Hold a bachelor's degree with a combination of 24 semester hours with a minimum of 6 hrs. in each of the core subjects (Social Sciences, Math, Natural Science, and English), with a minimum GPA of 2.75 in the last sixty (60) hours of coursework.	701 TX PACT: Essential Academic Skills (Subtest I: Reading) and 702 TX PACT: Essential Academic Skills (Subtest II: Writing) and 703 TX PACT: Essential Academic Skills (Subtest III: Mathematics) or 790 TX PACT Core Subjects: Grades 4-8

Program Entrance Requirements: Evaluation

- **Submit completed** application and supporting documents to the Educator Preparation Program office for evaluation. Supporting documents include official transcripts, PACT scores (if necessary), TOEFL scores (where applicable), and professional references.
- **Complete** CastleBranch background check.

- **Submit** three professional references. Two references should be from current/former employers and/or instructors, and one from an individual who can speak to your teaching and/or leadership experience.
- Interview with program staff.

Acceptance: Applicants will receive a formal acceptance letter via email. Sign the document with an electronic signature and return your signed acceptance letter verifying your intent to enroll in the program.

ALL application materials must be received by:

- September 15, 2025: Fall II 2025 start (October 20, 2025)
- December 12, 2025: Spring I 2026 start (January 20, 2026)
- February 6, 2026: Spring II 2026 start (March 23, 2026)