

Posthumous Recognition Procedures

Purpose & Scope

To establish standard criteria and procedures under which Posthumous Recognition may be awarded to enrolled deceased students enrolled in degree or certificate programs at TCC. It is in place to recognize the academic achievement of students who were enrolled at TCC at the time of their death and to commemorate their educational accomplishment.

Process

TCC recognizes the loss when an enrolled student's life is taken too soon; it honors the lives of its students and recognizes their achievements. As part of typical Posthumous Recognition, the College may grant a Posthumous Degree, Posthumous Completion, Posthumous Acknowledgement in remembrance to students who meet the following criterion:

Posthumous Degree

- Student had completed 75% of the degree or certificate program of enrollment
- Student was in good standing with TCC:
 - Good academic standing – At or above cumulative 2.0 grade point average
 - *Good conduct standing – No significant conduct violations

These awards will not be recorded on the student's official TCC record as these awards cannot be reported.

Posthumous Completion

- Student had completed between 25% to 74% of the degree or certificate program of enrollment;
- Student was in good standing with TCC:
 - Good academic standing – At or above cumulative 2.0 grade point average
 - *Good conduct standing – No significant conduct violations

Posthumous Acknowledgment

- Student had completed at least 10% of the degree or certificate program of enrollment;
- *Student was in good standing with TCC:
 - Good academic standing – At or above cumulative 2.0 grade point average
 - *Good conduct standing – No significant conduct violations

*TCC currently identifies "Good Conduct Standing", in relation to this Protocol, as a student who has not been expelled by the institution. *

Procedural Steps

- Step 1: Student's death must be verified through College's Assistant Chief of Police
- Step 2: Once verified, respective campus Office of the Vice President for Student Development, will review student's degree or certificate program, good standing status, etc., and notify Campus President for which, if any, Posthumous Recognitions the student may be eligible for;
- Step 3: Campus President (or designee) will contact Office of the Provost for review of eligibility and approval to contact student's family of record;
- Step 4: Campus President (or designee) will contact student's family of record to inform them of the student's eligibility for Posthumous Recognition to determine if the family would like to receive such award; and
- Step 5: Once family has confirmed desire to receive award, Campus President (or designee) will coordinate with College Records to produce posthumous diplomas to be provided to the President's Office for delivery to family.

Notes

- ✓ Due to the acknowledgment that a student's death takes a great toll on the student's family of record with numerous arrangements to be made, TCC will honor requests of Posthumous Recognition by the family up to two (2) years after the student's passing.
- ✓ Any fees associated with awarding Posthumous Recognition will be waived.
- ✓ To ensure continuity of Posthumous Recognition process through all six (6) College Campuses, all Posthumous Recognitions should be signed off on by the Office of the Provost prior to contacting deceased student's family.