Dear Student,

Thank you for your interest in the Dental Hygiene Program. The dental hygiene education curriculum is a scientifically oriented program and is rigorous and intensive. Because enrollment is limited by facility capacity, special program admission criteria and procedures are necessary to ensure that students selected have the potential for successful completion of the program. Enclosed you will find a brochure and other information which will provide the necessary information needed to make application to the program.

Please bear in mind that **5pm, February 1st 2019** is the application deadline date. After your application has been received and processed, you will be asked to attend a mandatory general information meeting if selected in the top group of candidates. This meeting will be held in March with notification being sent by mail.

Transfer work from other colleges can sometimes be a problem. College courses taken at other institutions may or may not transfer. Final approval must be given by the registrar’s office at TCC. It is recommended that you request a transcript evaluation through WebAdvisor upon application to the College.

In order to accomplish the objectives of the dental hygiene program, potential students must be able to meet the following performance requirements:

a. Visual acuity with corrective lenses to identify oral tissue changes and evaluate treatment effectiveness.

b. Hearing ability with auditory aids to understand the normal speaking voice without viewing the speaker’s face, and take/hear blood pressure with a stethoscope.

c. Physical ability to sit for prolonged periods of time, perform repetitive wrist motion for instrumentation, and move from room to room or maneuver in limited spaces. **(Neck, back, wrist or hand issues are not recommended upon entering the program.)**

d. Communicate effectively in verbal and written form by **speaking clearly and succinctly in English** when explaining treatment procedures, describing patient conditions, implementing dental health teaching and professional speaking to a dental audience. Write legibly and correctly in patient’s chart for documentation.

e. Manual dexterity to use a variety of instruments in the small confined space of the oral cavity and maintain patient safety.

f. Function safely under stressful conditions with the ability to adapt to an ever-changing environment inherent in clinic situations involving patient care.

g. Computer skills to use a variety of software programs and the Internet for research and course projects; PowerPoint is utilized for presentations. Proficient keyboarding skills are necessary for patient info entry into the computer.

Students with a felony conviction(s) may not be allowed to become licensed by the state of Texas and may not be able to complete extramural rotations as required by the program. Additionally, acceptance into the program is dependent on background check and drug screening results.

Once again, thank you for your interest in the TCC Dental Hygiene Program. For more information and program updates, visit our website at [www.tccd.edu/dentalhygiene](http://www.tccd.edu/dentalhygiene). **Work experience/observation forms can be found at this link.** I wish you success in the application process.

Regards,

Cindy A. O’Neal, RDH, MS
Dental Hygiene Program Coordinator
Academic Fresh Start

Academic Fresh Start (referred to as AFS or “fresh start” from here on out) is a wonderful opportunity for any applicant who has college coursework more than 10 years old that the student would prefer not to have considered when applying for selection to a program.

The 73rd Texas Legislature amended the Texas Education Code to allow residents of this state to seek admission to public institutions of higher education without consideration of courses undertaken 10 or more years prior to enrollment. This bill has been called the “right to an academic fresh start,” and it gives students the option of electing to have course work taken 10 or more years prior to the starting date of the semester in which the applicant seeks to enroll either counted as usual or ignored for admission purposes. Applicants who elect to apply for admission with AFS and who are selected for a Health Professions Program may not use credit for any courses that are excluded in the analysis of the AFS review (courses 10 or more years old).

AFS is institution specific. If you utilized AFS at another college or institution, you must also apply at TCC if you want to utilize AFS for a Health Sciences Program. If you want to participate in “fresh start,” you should contact the Registrar’s Office at least one to two months prior to the application deadline date of the program to which you are applying. You must apply on the Northeast Campus of Tarrant County College and complete the necessary forms. To schedule an appointment you should phone 817-515-8223. Official transcripts are required for students desiring to apply for Academic Fresh Start.

Applicants applying under “fresh start” will need to show competency in reading, writing and math through current college coursework or by passing scores in these areas of the THEA, ACCUPLACER Test, or TSI Assessment. Any courses or tests taken during the time covered by AFS will not count in meeting competency standards for application to a Health Professions Program.

For additional information about AFS see the TCC Catalog, College Web site or visit www.collegeforalltexans.com. Search for “fresh start”.

Tarrant County College District is an Equal Opportunity institution that provides educational and employment opportunities on the basis of merit and without discrimination because of race, color, religion, sex, age, national origin, veteran status or disability.
Dental hygienists are licensed primary health care professionals who are part of a dental health team. These professionals provide preventive, educational, and therapeutic services for patients. Their foremost concern is the promotion of dental health for the purpose of supporting the patient’s total well being. The Tarrant County College Dental Hygiene Program is designed to give students the essential knowledge and practical experience they need to participate as a contributing member of a patient’s dental health team. The duties of a dental hygienist are physically demanding. Typical responsibilities include: assessing and monitoring medical histories; performing head and neck cancer screenings; obtaining and assessing dental X-rays; treating oral diseases; removing deposits from and applying therapeutic agents to teeth; and educating individuals and groups on oral health care and promotion of dental health. To be effective, dental hygienists must be able to integrate medical knowledge with interpersonal skills. Successful professionals: • enjoy working with people • strive to be effective communicators • think critically

TCC’s Dental Hygiene Program is a two-year, 68 hour-semester based-program accredited by the American Dental Association’s Commission on Dental Accreditation. The program is offered at the Northeast Campus and includes liberal arts and specialized classes as well as supervised clinical experience through the on-campus dental clinic. All services performed by students are directly supervised by full-time and part-time licensed faculty. Students who successfully complete the program earn an Associate of Applied Science degree and meet the academic requirements to take the necessary examinations to become a registered dental hygienist (RDH) through the National Board of the American Dental Association and the Western Regional Examining Board.

#Admission to the Dental Hygiene Program is limited. A new class begins during the first summer session of each year. Prospective students must submit a completed Application for Admission to the Selection Committee for Health Sciences Program by January 2 to ensure consideration for admission. You can learn more about the dental hygiene program, admission procedures and deadlines by contacting the EMS & Dental Hygiene Advising office on the Northeast Campus. For questions email the Health Sciences Department at health.sciences@tccd.edu. Also, visit the Dental Hygiene Program’s web site at www.tccd.edu/dental.

Students selected for the program must undergo screening for substances of abuse and a criminal background check. International students must contact the International Admissions Office (817) 515-1570.

**The applicant must:**

1. Complete application to the College (TCC) and meet the admission requirements for the institution.
   - An official set of transcripts must also be submitted to the Registrars’ office.
2. Submit a completed application packet to the secretary of the selection committee for Health Sciences:
   - Completed application for admission to the Dental Hygiene Program
   - Meet the TSI requirements for credit course enrollment
   - Provide official high school or college transcripts (High school, if completed fewer than 12 semester hours of college, or College, if completed, or will complete by the deadline date, 12 or more semester hours of college. Official transcripts are required from each college you have attended including TCC.)
   - Current Health form completed, provided in the application packet and available only during the application period.
   - Schedule a time to take the Health Education System, Inc (HESI) Admissions Exam.
   - Complete the TOEFL iBT® test if English is not your first language, or if you did not graduate from a US high school.
   - 16 hours of observation of a dental hygienist is required (see form for completion)

**Additional Application Information:**

- Applicants will only be able to apply three times to the dental hygiene program.
- Grade point average (GPA) of all high school or undergraduate college classes or GED scores if high school/college are not applicable.
- Bonus points are awarded for college-level general education and science courses required for the program for which a grade of C or higher was made. **NOTE**: Science courses must have been completed within five years of the semester containing the program deadline date. Only the highest grade from the first two (2) attempts on any science course will be considered for admission. The exception to this rule will be a science course that is required to be taken more than twice because it is older than five (5) years. Any course withdrawals will be considered one of the two attempts. BIOL 2401, BIOL 2402, BIOL 2420, and CHEM 1406. Completion of these science courses earns bonus points based on grade. A=0.30, B=0.20, C=0.10.
- All science courses must be completed within five (5) years of the submission of the application to the Dental Hygiene Program. Any sciences older than five (5) years will need to be re-taken.
- Bonus points proportionate to the number of semester hours from a regionally accredited college or university for which a grade of C or higher was made up to a maximum of 120 semester hours.
- Bonus point for bachelor’s degree from a regionally accredited college or university
- Bonus points for additional observation or experience in dental care setting or for employment experience as a dental assistant.
- Students who are selected for admission must undergo screening for substances of abuse and a criminal background check. All offers for admission to the Dental Hygiene Program are provisional until satisfactory results are received for these two evaluations.
- Only the criteria listed are evaluated and considered for the purpose of selection and admission to this program. No specific grade point average or test score, or a set minimum number of courses must be completed for admission. Selection is based on how each applicant compares with others in the applicant pool. In general, the higher the grades, the more competitive the applicant will be for the positions available. Once admitted to the program, students must complete and earn a minimum grade of C in each specialized course.
- Most/all of the specialized courses are taught only during the daytime.

<table>
<thead>
<tr>
<th></th>
<th>BIOL</th>
<th>2401</th>
<th>Anatomy and Physiology I</th>
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<tbody>
<tr>
<td>Before First Year Summer Session Two</td>
<td>DHYG</td>
<td>1207</td>
<td>General and Dental Nutrition</td>
<td>2</td>
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<tr>
<td></td>
<td>DHYG</td>
<td>1227</td>
<td>Preventive Dental Hygiene Care</td>
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<td></td>
<td>DHYG</td>
<td>1301</td>
<td>Orofacial Anatomy, Histology &amp; Embryology</td>
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<td>DHYG</td>
<td>1431</td>
<td>Preclinical Dental Hygiene</td>
<td>4</td>
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<tr>
<td></td>
<td>CHEM</td>
<td>1406</td>
<td>Introductory Chemistry I – Allied Health</td>
<td>4</td>
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<td>First Year Sememester/Fall</td>
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<td>2402</td>
<td>Anatomy and Physiology II</td>
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<td>Clinical – Dental Hygiene</td>
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<td>1304</td>
<td>Dental Radiology</td>
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<td>2201</td>
<td>Contemporary Dental Hygiene Care I</td>
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<td>BIOL</td>
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<td>Microbiology</td>
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<td>First Year Semester I</td>
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<td>2331</td>
<td>Dental Hygiene Care II</td>
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<td>General and Oral Pathology</td>
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<td>DHYG</td>
<td>1215</td>
<td>Community Dentistry</td>
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<td></td>
<td>DHYG</td>
<td>2360</td>
<td>Clinical – Dental Hygienist</td>
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<td>Second Year Second Semester/Spring</td>
<td>DHYG</td>
<td>1191</td>
<td>Special Topics in Dental Hygienist</td>
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<td></td>
<td>DHYG</td>
<td>2153</td>
<td>Dental Hygiene Practice</td>
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<td>DHYG</td>
<td>2361</td>
<td>Clinical – Dental Hygienist</td>
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<tr>
<td></td>
<td>PSYC</td>
<td>2315</td>
<td>Psych of Adjustment or General Psychology 2301</td>
<td>3</td>
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<tr>
<td></td>
<td>SOCI</td>
<td>2460</td>
<td>Sociology Elective</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>**</td>
<td>**</td>
<td>Creative Arts/Language, Culture &amp; Philosophy Elective</td>
<td>3</td>
</tr>
<tr>
<td>Total Semester Hours</td>
<td></td>
<td></td>
<td></td>
<td>68</td>
</tr>
</tbody>
</table>
Approx. Cost per Semester | First Year Summer I | First Year Summer II | First Year Fall | First Year Spring
---|---|---|---|---
Tuition | $236.00 | $236.00 | $944.00 | $826.00
Books | $200.00 | $200.00 | $1,800.00 | $1,200.00
Miscellaneous | | | $500.00 | $1,000.00
Additional | | | $2,500.00 | (instruments)

Second Year Summer I | Second Year Summer II | Second Year Fall | Second Year Spring
---|---|---|---
Tuition | $177.00 | $354.00 | $531.00 | $885.00
Books | $200.00 | $225.00 | $900.00 | $300.00
Miscellaneous | | $1,500.00* | $500.00 | (instruments)
Additional | | (instruments) | | (Licensing board exams)

*Optional: Additional amount if magnification loupes are purchased ($1,100-$1,800.00 depends on brand/type, light or no light)

Length of Program: 2 years
Degree: Associate of Applied Science
Deadline for Application: February 1, 2017
Approximate Total Cost (based on Tarrant County Residency): $17,714.00
*(as much as $19,514.00 if magnification loupes are purchased)

Eligibility for State/National Registration:
All graduates are eligible for National Board and WREB/Regional Exam. Both are necessary for practice in Texas (NERB or CRDTS is also an option).

Curriculum Including Academic Courses:
- Anatomy & Physiology I & II, Microbiology, Introductory Chemistry I – Allied Health Emphasis, English Composition I, Psychology of Adjustment or General Psychology,
- (1)Sociology, and (1)Creative Arts / Language, Culture, and Philosophy Elective.

Job Opportunities:
The job market for Dental Hygiene is very limited in our area at this time. Most hygienists are employed in Private Practice, or Public Health (state, federal or city). Some will work as teachers (hygiene school). Jobs vary from part to full time.

Approximate Working Hours:
8-5 usually. However, many offices now have evening and/or Saturday hours.

Starting Pay:
$35.00 - $45.00 per hour.

Other Comments:
Admission is extremely competitive for this program. There is little to no time for outside work during the program. A great deal of patient contact begins the 2nd semester of the program until the end of the program. Assigned rotations may be through area hospitals and MH/MR facilities. A career in DH lends itself to many lifestyles.

Students with felony convictions may not be allowed to be licensed by the State of Texas to practice dental hygiene. Please consult the Texas State Board of Dental Examiners (512) 463-6400 if you have questions or concerns. Furthermore, you will not be allowed to complete extra-mural rotations in the second year of the program if it is determined that you have been convicted of certain crimes. A background check and drug screening are done before you are officially accepted into the program.

Tarrant County College District is an Equal Opportunity institution that provides educational and employment opportunities on the basis of merit and without discrimination because of race, color, national origin, sexual orientation, religion, gender, physical or mental disability, veteran status, or age. TCC is an Achieving the Dream Institution.
CALCULATING GPA

Grade Point Average - Students should be concerned about two different grade point averages (GPA):

**Semester GPA** - At the end of each semester and summer term, the average grade for that period will be calculated.

**Cumulative GPA** - At the end of each semester and at the end of the summer terms, the GPA for all courses taken at TCC will be calculated.

GPA is calculated as follows:
For each semester hour of A, 4 grade points are awarded. Therefore, an A grade in a three semester hour course would result in 12 points. For each semester hour of B, three grade points are awarded, two for C, one for D, and 0 for F.

\[
\begin{align*}
A &= 4 \\
B &= 3 \\
C &= 2 \\
D &= 1 \\
F &= 0
\end{align*}
\]

To calculate GPA, divide the number of grade points by the number of hours attempted.

Developmental courses, courses taken as Audit, and certain repeat courses are not used in GPA calculations. All courses that receive assigned grades appear as part of the student’s permanent academic record. Both grades are included in the GPA for courses taken and repeated prior to fall 1996. Effective with the fall 1996 semester, when a course is repeated, only the highest grade earned is used in calculating the student’s cumulative grade point average.

**Example:**

<table>
<thead>
<tr>
<th>Course Taken</th>
<th>Course Hours</th>
<th>Grade Received</th>
<th>Total Grade Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOL 2401</td>
<td>4</td>
<td>A</td>
<td>16</td>
</tr>
<tr>
<td>BIOL 2402</td>
<td>4</td>
<td>B</td>
<td>12</td>
</tr>
<tr>
<td>CHEM 1406</td>
<td>4</td>
<td>A</td>
<td>16</td>
</tr>
<tr>
<td>BIOL 2420</td>
<td>4</td>
<td>B</td>
<td>12</td>
</tr>
</tbody>
</table>

**Total Hours**             | **Total Grade Points**  |
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>16</td>
<td>54</td>
</tr>
</tbody>
</table>

\[
\frac{54}{16} = 3.38
\]

Total Grade Points / Total Hours = GPA

Check on the back of your institutional transcript to find course hours.

TCC course hours are the second number in the course number (i.e., BIOL 2401 = 4 course hours).

**DHY Applicant Rating Score Sample**

**Best Case Scenario for Applicant:**

- Overall GPA = 4.0
- Calculation Begins with 4.0
- HESI Science Average = 100 +0.3
- HESI Math Average = 100 +0.3
- HESI Grammar/Reading/Vocabulary Average = 100 +0.3
- BIOL 2401 = A +0.3
- BIOL 2402 = A +0.3
- BIOL 2420 = A +0.3
- CHEM 1406 = A +0.3
- 120 college credit hours + a Bachelor’s degree +1.0
- Work as RDA for 1 year (RDA Cert. + dentist submission) +0.5

**Total Rating Score** 7.6

**Disclaimer:** The applicant’s overall GPA is the base for which bonus points are added. Final applicant GPA calculations and Overall Rating are based solely on the findings of the Selection Committee.
How Can I Make Myself a Competitive Applicant?

- Make A's and B's in most—if not all—college courses (we recommend 3.5 or higher overall GPA)
- Confirm through the Registrar’s Office (817-515-0498) that you have met the Texas Success Initiative Assessment (TSI) requirements for credit course enrollment
- Complete all science courses:
  - BIOL-2401 Anatomy and Physiology I
  - BIOL-2402 Anatomy and Physiology II
  - BIOL-2420 Microbiology Non-Science Majors
  - CHEM-1406 Intro Chemistry I-Allied Health
    - For selection purposes, the lab portion of science courses cannot be completed online and will not earn bonus points.
- Get as much work or observation experience as you can and document it
- Read carefully and follow all application instructions
- Due to a change in our degree plan hours, it is suggested that the following courses be taken after acceptance to the Dental Hygiene program in order for students to maintain a full time status during most of the program and Financial Aid.
  - ENGL-1301 English Composition I
  - PSYC-2301 General Psychology
  - or
  - PSYC-2315 Psychology of Adjustment
  - Sociology (SOCI) elective of choice
  - Creative Arts/Language, Culture and Philosophy elective of choice

How will my HESI Exam results be used with my application?

Applicants have the ability to be awarded a maximum of 0.9 bonus points from the HESI exam. Bonus points will be determined by the average percentage of all combined scores in each one of 3 components. Components of the HESI exam will include Science, Math, and Grammar/Reading/Vocabulary.

Component Overview:

Science: A2- Anatomy & Physiology, A2- Biology, A2-Chemistry


<table>
<thead>
<tr>
<th>Overall Component Scoring Summary</th>
<th>Scoring Example:</th>
</tr>
</thead>
<tbody>
<tr>
<td>90 and above = 0.3 bonus points</td>
<td>Combined Science scores = 86 0.2 bonus points awarded</td>
</tr>
<tr>
<td>80 - 89 = 0.2 bonus points</td>
<td>Combined Math scores = 90 0.3 bonus points awarded</td>
</tr>
<tr>
<td>75 - 79 = 0.1 bonus points</td>
<td>Combined Grammar/Reading/Vocabulary scores = 89 0.2 bonus points awarded</td>
</tr>
</tbody>
</table>

Total HESI bonus points awarded = 0.7 bonus points (out of maximum of 0.9 bonus points)
Dental Hygiene Checklist: Obtain an application online at [www.tccd.edu/dental](http://www.tccd.edu/dental). After the deadline date, applicants will be sent a notification status the second week in March, by mail. The Health Sciences Office will not be able to discuss any application statuses during the application process or after the application deadline, until an applicant has received an official letter.

**MUST meet ALL of the following UPON APPLYING:**

All items MUST be submitted with the Dental Hygiene application. It is the sole responsibility of the applicant to make sure that all items have been completed and submitted. No contact will be made from the Health Sciences office to notify students of any missing items.

- **TCC ID#** — obtain a student ID# by applying at any TCC campus or by completing the online application at [https://aa-web.tccd.edu/](https://aa-web.tccd.edu/)
- **TSI Requirements** — Students must meet the TSI requirements for credit course enrollment.
- **2 Sets of Official Transcripts** — from all colleges attended, including TCC. (Applicants will need to send 1 copy to the Registrars’ office and 1 copy to submit with their application to the Health Sciences Office) (International students, contact 817-515-1570, if using International transcripts in your application.)
- **Health Education System Inc (HESI) Admissions Exam** — all applicants must schedule a time to take the HESI, and complete the exam prior to applying to the Dental Hygiene program.
- **TOEFL iBT®** — applicants must complete this test if English is not your first language.
- **16 Hours of Work Observation with a Dental Hygienist** — this is now required of ALL applicants; even those RDA certified. Documents must be submitted by the dental offices.
- **Work Experience/Observation Forms** — documents must be submitted by the dental offices, in order for applicants to receive credit. Any experience/observation forms submitted by the applicant or with the application will not be accepted and reviewed. A form will be included in the application packet, and is available online at [www.tccd.edu/dental](http://www.tccd.edu/dental).

*Students cannot start the program without proof of all immunizations as required by state law.*

*Immunization and Health Form MUST be completed and signed by a physician.*

**Health Forms available ONLY during DHYG application process:** online or at Health Sciences Office (NHSC 1118A), 817-515-6435.

- **Immunization Requirements:** The Texas Administrative Code (TAC) requires all students in health-related programs to be immunized prior to enrollment in classes where patient contact is a component.
  - **Tetanus/Diphtheria/Pertussis** — one dose, as an adult within the past ten years.
  - **Varicella** (Chicken Pox) — one dose, if given before age of 13 OR two doses if given after the age of 13
    - History dates of the disease are not acceptable. **Only titer test or vaccination dates will be allowed.**
    - (28 days to complete, if needing 2 doses)
    - You MUST be able to show proof that the Varicella series has been started at the time of application to the program.
  - **Measles, Mumps, Rubella / MMR** - two doses required OR
    - Measles – two doses required
    - Mumps - one dose required
    - Rubella - one dose required
  - **Hepatitis B** — one series of three (3) doses required (commonly takes seven months to complete)
    - The three-dose series will need to be complete, or immunity will need to be proven through titer testing, before the first day of class in order for the student to be able to participate in the upcoming semester's program.
    - You MUST be able to show proof that the Hepatitis B series has been started at the time of application to the program.
      - The Hepatitis B series must be started by February 1st, in order to guarantee completion of the vaccination by the first day of class.
    - The accelerated series of Twinrix® is no longer an acceptable option for interested students.
How to Register for the HESI Exam

1. Create a one-time registration with Elsevier, the exam sponsor, for HESI–Student Access.
   a. Go to the Evolve home page
   b. Select I’m a student
   c. Select Register for Distance Testing under HESI Secured Exams
   d. Select Register for this now on the HESI Registration page to put HESI Registration in your cart
   e. Select Redeem/Checkout
   f. Enter your name, email address and an account password to create your Evolve account.
   g. Read the Registered User Agreement
   h. Select Yes, I accept
   i. Select Submit

Once you have registered, the HESI Assessment–Student Access link will appear under the My Content section in your Evolve account.

2. Register for the HESI (HP A2 V1) exam
   a. For details: See “Distance Testing Eligibility Instructions” below

3. Take the HESI exam at the Prometric test center of your choice or at any school that offers the HP A2 V1 exam.
   a. Register at: www.prometric.com; click on Locate A Test Center
   b. Note: TCC Testing Centers do not offer this exam.

Distance Testing Eligibility Instructions

1. You must have an Evolve student account with HESI Assessment–Student Access
   To register for your HESI Distance Testing exam, you will need an Evolve student account. If you do not have an account, you can create it at: https://evolve.elsevier.com/

2. Register for Distance Testing Exam
   Log into your Evolve Account and click on > HESI Assessment: Student Access
   Click on Distance Testing Tab > Register for a Distance Exam
   Complete the required information, check box, and click the submit button:

TARRANT CO CLG-NE CAMP-DENTAL HYG-DISTANCE TESTING Dept ID: (This ID# will be available Online Sept. 1st – Jan. 31st)

*IMPORTANT INFORMATION:
1. Do not use the school’s department ID as your student ID when creating your student Evolve account.
2. The first and last name on your Evolve account must be the same as it appears on your government issued photo ID with signature (i.e. Driver’s License or Passport). You will not be admitted into the testing lab if there is any discrepancy between what is listed on your Evolve student account and what is presented on your ID.
3. Your government issued ID must include your signature and a photo that resembles your current appearance to gain admittance into the testing center (your middle name/initial is not required).

You will receive an email Confirmation Notice indicating that you may schedule your exam after you have registered for the Distance Testing Exam. Please carefully review the information contained in your Confirmation Notice. If name is not correct, or has been changed, please contact Elsevier HESI Assessment at exameligibility@elsevier.com. Failure to do so could result in forfeiture of your testing appointment and associated fees.

PLEASE NOTE:
You will receive your Eligibility ID within 1-3 business days of TCC’s receipt of your eligibility request. Please add the following email address to your email’s safe sender list to avoid delays: exameligibility@elsevier.com. If you do not see the notification, please check your spam/junk folder.
Admission Requirements/Selection Process for EMS & Dental Hygiene Programs

PROGRAMS REQUIRING APPLICATION

- Dental Hygiene
- Paramedic AAS
- Paramedic Certificate

ADMISSION

All students who wish to enroll in the EMS or Dental Hygiene Programs are encouraged to review the application packet thoroughly. Application packets are updated and available for distribution each year in November for the upcoming year’s application cycle.

Application period: November – February (Dental Hygiene)
August – June (depending on Paramedic program).

Program entry: Fall – Dental Hygiene
Fall & Spring – Paramedic

Application Deadline: February – Dental Hygiene
October & June – Paramedic

Candidates Notified: 3-4 weeks after the program deadline, top candidates are invited to a mandatory information meeting.

Selection into Program: Notification is sent within 10 days after the information meeting to those applicants who attended the meeting regarding their status (offer of a position or alternate status).

APPLICATION

Students must complete all steps as outlined in this information packet and the program application form to be eligible for selection. If ALL documentation is not received and ALL steps are not completed, the application will be deemed incomplete. Prospective students should remember that acceptance by TCC does not guarantee admission into EMS or Dental Hygiene Programs.

Applicants are selected for admission based on the following criteria:

- Application and Admission to Tarrant County College prior to submission of the EMS or Dental Hygiene Program Application. (Applicants MUST have a colleague ID number for their application. This is not issued until Tarrant County College has accepted your application to the College.)
- Submission of ALL official transcripts from each college and university you have been enrolled in. This includes submission of an official transcript from TCC if you have any coursework at this College. Omission of ANY transcript will deem the application incomplete.
- The accumulative grade point average (GPA) from all undergraduate college coursework. This includes all courses whether they are a part of the program or not.
- “Bonus Points” are added to the accumulative GPA.
  - Bonus Points for those courses in degree plan that have been completed with a grade of C or better;
    - For science courses (only) the bonus points are weighted such that higher grades receive more bonus points.
    - Science courses that are listed in the degree plan must have been completed within the previous 5 years.
  - Additional bonus points proportionate to the number of semester hours (with a grade of C or greater) up to a maximum of 120 semester hours (Dental Hygiene Only);
  - An additional bonus point for bachelor’s degree (Dental Hygiene Only).

Tarrant County College District is an Equal Opportunity institution that provides educational and employment opportunities on the basis of merit and without discrimination because of race, color, national origin, sexual orientation, religion, gender, veteran status, or age.
Some programs offer bonus points for work/volunteer experience in the field or similar field (Dental Hygiene Only). [www.tccd.edu/dentalhygiene](http://www.tccd.edu/dentalhygiene), under Selective Admissions Process.

- Evidence of TSI compliance for credit course enrollment.
- Individual programs may require additional application requirements. Review the program brochure or visit the program Web site for details.
- Documentation of required immunizations and test for tuberculosis. (Dental Hygiene Only)

Once a student is accepted into the EMS or Dental Hygiene Program the following items are required:

- Drug screening and criminal background check results.
- Documentation of required immunizations and test for tuberculosis.
- Submission of all required documents including health forms and documentation of current CPR training.
- Documentation of having current health insurance coverage.

**SELECTION**

Selection is based on how each applicant compares with others in the applicant pool for a particular program. Applicants who complete a significant number of general education and science courses listed in the program’s degree plan prior to the application deadline date will compete more successfully. Applicants with higher accumulative grade point averages tend to be most competitive.

The selection committee does not consider graduate level coursework, developmental coursework, personal motivation, whether or not the applicant has previously applied or been on a program alternate list. *Applicants are not screened on the basis of race, color, national origin, sexual orientation, religion, gender, veteran status, or age.* Letters of reference and interviews are also not used in the selection process. However, individual programs may augment the selection process with additional requirements.

**SELECTION NOTIFICATION**

The selection committee notifies all candidates by mail of their admission status – accepted, alternate, not accepted or incomplete. *Because of federal privacy laws, acceptance information cannot be given out over the phone; EMS & Dental Hygiene personnel cannot answer questions regarding a student’s application status.*

If an applicant chooses not to accept the offer of a position, a student listed as an alternate will be offered a position in the program. Vacancies may occur as late as one week prior to the start of the program. Alternates are selected using the same criteria as outlined previously for selection.

Since all applicants cannot be accepted into EMS or Dental Hygiene programs it is very important that an applicant consider available alternatives in the event he/she is not selected. We allow application to one program at a time with a maximum of two program applications each year. If an applicant receives a “non-acceptance” letter, information will be contained in that letter concerning application to another program.

Applicants not selected into a program who wish to have details regarding their status need to contact the EMS & Dental Hygiene Department at health.sciences@tccd.edu with specific questions they would like answered. Applicants who desire advisement for non-Health Science programs and alternate careers may call the Northeast Advising and Counseling Center at 817-515-6661.

Reapplication to the EMS or Dental Hygiene Program is not restricted unless an applicant has been previously accepted into a program and withdrawn or dropped. Applicants may apply no more than three times (Dental Hygiene Only).